



WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center
 20122 Vanowen St., Winnetka, CA 91306
WinnetkaNC.com @WinnetkaNC
 Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	Jaime Pelaez	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Carlos Perez	JJ Popowich	Tess Reyes-Dunn
Bettie Ross-Blumer	Craig Ruggless	Tom Sattler	David Uebersax	Vacant (Youth Rep)

REGULAR GENERAL MEETING AGENDA

Tuesday, March 08, 2016, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306
 (Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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| | # of Guests _____ |
|--|-------------------|
1. Meet & Greet and Refreshments. [10 min]
 2. Convene Meeting, Pledge of Allegiance [1 min]
 3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]
 4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
 5. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
 6. **President's Report** (Lewis) [2 min]
 - Spring clean April 9th.
 - Elections April 17th.
 7. **Vice-President's Report** (Lace) [2 min]
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NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

8. Discussion and possible action regarding ways to correct persistent mislabeling of WINNETKA as CANOGA PARK. [Ross-Blumer] (5 min)
9. Discussion and possible action regarding: damage to bulletin board at Winnetka Recreation center and possible repair or replacement. (Poer) [5 min]

10. Discussion and possible action regarding funding the upcoming 2016 WNC Election Edition Newsletter, to be printed and mailed by our usual vendor, MP Printing & Mailing. (Lewis) [3 min]
11. Discussion and possible action regarding utilizing the \$500 NPG for the Senior Symposium instead as a \$500 outreach booth purchase for the WNC at the same event. (Lewis) [4 min]
12. Discussion and possible action regarding: Concerns over the SoCal Gas leaks in Porter Ranch and their possible effects on Winnetka. (Ross-Blumer) [5 min]
13. Discussion and possible action regarding: The appearance that SoCal Gas is sending much higher bills in the recent months and the possible relationship to the ongoing gas leak issue. (Ross-Blumer) [5 min]
14. Discussion and possible action regarding: SB 380 regarding the permanent closure of the Aliso Canyon Storage Facility. [Lewis] (5 Min)

FINANCIAL CONSENT CALENDAR

Any items not agreed to shall be moved to the end of the agenda for further consideration.

15. Discussion and possible action regarding purchasing packing tape at a cost of up to \$25. (Lewis) (3min)
16. Discussion and possible action regarding purchasing bungee cords at a cost of up to \$40. (Lewis) (3min)
17. Discussion and possible action regarding providing meals for Election Day volunteers at Village Cafe at a cost of up to \$250. (Lewis) (3min)
18. Discussion and possible action regarding purchasing water and snacks for Election Day Outreach Booth at a cost of up to \$60. (Lewis) (3min)
19. Discussion and possible action regarding: Payment of invoice from Moore Business Results for February 2016, of \$452.04. (Pelaez) (5 min)
20. **MOTION:** to approve all items within the Financial Consent Calendar: "The Winnetka NC Board hereby approves all items contained in the Consent Calendar for March 8, 2016."

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REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

21. **Planning & Land Use Management Committee Report** (Popowich) [6 min]
 - PLUM Cmte meetings: 3rd Tue of each month, 7:00PM, Winnetka Convention Center.
 - PLUM Cmte Report
 - A regular meeting of the Planning & Land Use Management (PLUM) Committee (Cmte.) was held on Feb. 16, 2016. Items discussed are:
 - There was a presentation by Robert Amond of Pauline Amond and Associates, land use and zoning consultants, regarding 7858 Winnetka Ave., Winnetka. Mr. Amond sought the community's opinions regarding the project and the zoning variance for a small 4,600 sq. ft. lot. The minimum for an R1 lot is 5,000 sq. ft., so a variance would be needed for this R1 lot (currently a 3,250 sq. ft. empty lot). Nothing yet is filed with the City; this was purely a pre-filing discussion to obtain feedback from the community on any concerns or suggestions.
 - B) Jennifer L. Oden, attorney, of Solomon Saltsman & Jamieson, gave a presentation for their client, CVS Pharmacy (CVS). The store manager, John Medina, was also present. Located at 20839 Roscoe Blvd., Winnetka, CVS seeks approval to continue to sell alcohol for off-site consumption. In 2009, the City granted CVS a Conditional Use Permit to sell alcohol for a 7-year term. CVS is requesting to not change anything. The current license is an ABC (Alcoholic Beverage Control) 21, which is a license to sell beer, wine, and distilled alcohol. The license has no ABC violations, which means there are no violations regarding sales to minors, and no violations on inventory. Ms. Oden reached out to the Topanga Division of the LAPD, to the LAPD Vice Department,

and to Councilmember Blumenfield's office, which all reported that there have been no problems or violations over the past seven years.

The current Conditional Use Permit (Permit) has some safeguards: graffiti must be removed timely; there must be security cameras; there cannot be any advertising of alcohol from inside to outside the store. CVS takes additional measures: the alcohol aisle is located far from the front door but near the cash register so that the employee can observe the aisle and customers. They do not permit single sales of beer; only a 6-pack or higher. All alcohol has security caps, and CVS has in-house alcohol training. CVS has been recognized by ABC as a responsible alcoholic beverage training provider.

The store is 12,900 sq. ft., and has a drive-through. There is an office building behind CVS, and this office building is not part of the Permit. Of note is that in 2009, it seems that CVS did not bring the Permit matter before the WNC; they are, however, doing so now.

There was much discussion between the few stakeholders present and the Committee members. There was an issue regarding hours of operation. The Permit is for 24-hours use, but the store only operates from 8 a.m. to 10 p.m. Current ABC laws permit alcohol sale between 6 a.m. and 2 a.m.

It is expensive to obtain or renew a Permit. The filing fee alone is \$7,000, not including attorney's fees or the cost of the drawn-up plans.

After weighing the pros and cons of CVS renewing its Permit, a Motion was made, seconded, discussed, voted, and was passed (Yes: 3; No-1; Absent-2):

- ❖ **MOTION:** The WNC PLUM Cmte. recommends that the WNC Board approve the renewal of the Conditional Use Permit for CVS Pharmacy, located at 20839 Roscoe Blvd., Winnetka, for an ABC 21 Permit for sales of alcohol as allowed by the State of California, as approved by the Zoning Administrator in 2009, for additional years not yet specified. (Motion #WNC-PLUM-021616-01)

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- **C)** In Good of the Order, it was mentioned that the PLUM Committee ask Wendy to send out additional emails regarding the vacancy on the committee. One seat is vacant.

22. Public Safety Committee Report (Pelaez) [6 min]

- PS Cmte meetings: 3rd Thurs. of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PS Cmte Report

23. Public Works & Transportation Committee Report (Uebersax) [6 min]

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PWT Cmte Report

24. Outreach & Social Media Committee Report (Lewis) [6 min]

- OSM Cmte meetings: 4th Tue of each month, 7:00PM, Winnetka Convention Center.
- OSM Cmte Report
- Social media outreach continues to expand and increase
- 2016 Lecture Series proposed itinerary
- WNC Elections, April 17th
- Winnetka business outreach plan

25. Youth Advocacy Committee Report (Owen) [6 min]

- YA Cmte meetings: 3rd Thurs. of each month, 7:30PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- YA Cmte Report

ADDITIONAL REPORTS & MOTIONS

Discussion and board action is possible on the following reports.

26. Secretary's Report (Poer/Pelaez) [4 min]

- Discussion and approval of the Winnetka NC Minutes for February 9, 2016.

MOTION: To approve of the Winnetka NC Minutes for February 9, 2016

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27. Parliamentarian's Report (Owen) [2 min]

28. Treasurer's Report (Popowich/Uebersax) [10 min]

- Update, discussion, and action regarding Winnetka NC finances as needed.
- Presentation of the Treasurer's Report including discussion and possible action to approve the February's expenditure report. (Popowich) [6 min]
- **Motion:** "The Winnetka NC Board has reviewed the February 2016 Monthly Expenditure Report including the US Bank Statement for the month ending in February, 2016. The Board approves the report and authorizes the Treasurer to submit the report to DONE."

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29. Budget & Finance Committee (Uebersax) [2 min]

30. Executive Committee (Lewis) [2 min]

- Discussion and possible action regarding holding an Executive meeting to finalize the Treasurer's transition and discuss the Election and the May post-Election Board meeting. (Lewis) (2 min)

31. Rules, Elections, & By-Laws Committee (Lewis) [2 min]

32. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [2 min]

33. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]

- LADWP Cmte/MOU Cmte meetings: 1st Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

34. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [5 min]

- LANCC meetings: 1st Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood

35. LA Public Works Liaison (Uebersax) [2 min]

36. Neighborhood Watch Representative (Owen) [2 min]

37. Mayor's Budget Representatives (Lerma & Uebersax) [2 min]

38. Reserve Animal Control Officer (RACO) Liaison (vacant) [2 min]

39. Valley Alliance of Neighborhood Councils (VANC) Representatives (Lewis) [2 min]

- VANC meetings: 2nd Thurs. of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.

40. Good of the Order [2 min]

41. Future Agenda Items & other Calendar Events [2 min]

- Discussion and possible action regarding a \$500 NPG for Officer Appreciation Day event at Devonshire Station To be held on Wednesday May 25, 2016, in conjunction with Divisional Inspectional Day. (Lewis) [4 min]

42. Adjournment Time: _____

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide

reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to secretary@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

*Celebrating Diversity with Unity
and Dedication to the Community*