



Winnetka Neighborhood Council

GENERAL MEETING AGENDA

Tuesday, October 11, 2016, 6:30 PM

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Vice-President	Secretary	Treasurer	Parliamentarian
JJ Popowich	Benjamin Hill	Matthew Gregorchuk	Jaime Pelaez	Franklin Solis
Board Members				
Steven Fuhrman	Erick Lace	Eric Lewis	Carlos Perez	Tess Reyes-Dunn
Tamicka Green	John Poer	Ajantha Sriramya	David Uebersax	Vacant (Youth Rep.)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. **MEET & GREET** (Refreshments) [10 min] _____ # of Guests
 2. **CONVENE MEETING**
 3. **PLEDGE OF ALLEGIANCE** [1 min]
 4. **BOARD MEMBER ROLL CALL** [2 min]
 5. **MEETING RULES & ANNOUNCEMENTS** [2 min]
 6. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]
 - a. Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
 7. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]
 8. **STAKEHOLDER REQUESTS TO ADDRESS BOARD:** Stakeholders may request to speak to the Board by contacting the Secretary in advance – and time permitting. Each stakeholder will be given 5 minutes to address the Board. The Board may choose to take action or refer to a Committee for further discussion
 - a. Discussion for development at 20116 Sherman Way (Cynthia McCullough)
 - b. Presentation by the Coalition to Protect LA Neighborhoods & Jobs (Mark Edwards)
 9. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary

before the meeting or request the item be pulled at the of discussion. [5 min]

10. FINANCIAL CONSENT CALENDAR: Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- a. Motion to approve Moore Business Results Invoices (Outreach)
 - i. WNC 2016 0901, August Activity \$293.55
 - ii. WNC 2016 1001, September Activity \$382.13
- b. Motion to approve Valentino's expenses for meeting food (Outreach)
 - i. October 11 meeting food expense \$50.00
- c. Motion to approve Extra Space Storage (Operational)
 - i. October Storage expense \$200
- d. Motion to approve ICDSOft expense for website hosting annual fee \$65.98

11. NON-CONSENT CALENDAR

- a. Discussion and possible action to draft and approve the 2016-2017 Strategic Plan and the Outreach Survey for submission with the 2016-2017 budget. This will include discussions on the following proposals: [Estimated time 30 min]

NOTE: This will be a live working session to develop the plan for submission to DONE.

- i. Discussion and possible action to revise the budget to remove the planned expenditure for newsletters and storage and reallocate those funds to set aside for rental or leasing of an office. The motion will include funding for storage until we find a location for an office, and then the balance will be reassigned to rental/leasing costs. This will include a discussion regarding James Jordan Middle Schools proposal to provide a meeting space for a small fee (to be determined), providing the Winnetka NC can provide security and insurance coverage.
- ii. Discussion and possible action to approve Valley Village NPG request.
- iii. Outreach & Social Media Committee budget requests for:
 1. \$1000 branded merchandise.
 2. \$300 for outreach projects
 3. \$200 for outreach events
 4. \$4,915 for 1 newsletter or \$14,745 for 3 newsletters.
 5. \$1800: \$300 each Graduation Support for 6 public schools
 6. \$1000: Sponsorship of the Winnetka Park Halloween Party
 7. \$500: 1st Annual Winnetka Neighborhood Council 5th Grade Spelling Bee (most likely on Saturday afternoon, March 25, 2017)
 8. \$1200: 3-ring binder plastic pencil case pouches with our logo and website imprinted on them for distribution to all 5th grade graduates.
- iv. PLUM Committee budget requests
 1. Discussion and possible action by the Winnetka NC to request a 2016-2017 FY budget of \$2000. These funds will be used for rental of the Winnetka NC Convention Center and postage for mailing. NOTE: This item will not be needed if funding is agreed upon for an office space.
- v. PWT Committee budget requests: MOTION during PWT meeting to request \$1000 in the 2017 general Budget: [SPRING CLEAN] \$100 for Supplies, \$200 for Supplies, \$200 for drinks and

snack, \$400 for food for lunch. [Also] \$300 for purchase of ID/SAFETY Vests.

MOTION BY: Fuhrman

Second By: Hill

PASSED by unanimous voice vote.

- vi. Rule committee budget requests [Hill 2mins]
 - 1. Approval of \$50 for renting a meeting space for one evening in the next 30 days
- vii. Youth Committee requests
 - 1. Graduation support for each of our 6 public schools at \$300 each for a total of \$1,800
 - 2. Sponsor the Winnetka Park Halloween Party for \$1,000
 - 3. Hold the 1st Annual Winnetka Neighborhood Council 5th Grade Spelling Bee: \$500
 - 4. Purchase 3-ring binder plastic pencil case pouches with our logo and website imprinted on them for distribution to all 5th grade graduates: \$1,200

12. **TREASURER'S REPORT** (Pelaez/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer's bank account Access, plus any additional financial reports as needed other than the MERs.

- a. Discussion and possible action on the following action to approve the Treasurer's Report for August 2016 (Pelaez/Uebersax) [10 min]

MOTION: "The Winnetka NC Board has reviewed the July 2016, August 2016, and September 2016 Monthly Expenditure Report including the associated US Bank Statements. The Board approves the report and authorizes the Treasurer to submit the report to DONE."

13. **REGULAR COMMITTEE REPORTS & MOTIONS**

- a. **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [15 min]

NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 7 PM
(Location to be decided)

- i. No report this month

- b. **Public Safety Committee (PSC) Report** (Pelaez) [15 min]

NOTICE: The PS Committee Meeting: TBD (Location to be decided)

- i. No Report this month

- c. **Public Works & Transportation Committee (PWT) Report** (Uebersax) [15 min]

NOTICE: The PWT Committee Meeting: TBD (Location to be decided)

- i. PWT passed the following motions:

MOTION: The PWT Committee recommends that the Board NOT SUPPORT measure "M", for the following reasons:

- a) Winnetka doesn't receive enough from the measure.
- b) The committee is concerned about the imprecise nature of large funding issues for undefined projects.
- c) Measure "R" had 'sunset' provisions that are removed by Measure "M", and made into permanent taxation.
- d) Lack of oversight.
- e) The members of the committee would like to see bond measures that address smaller, specific projects.

Motion by: Hill - Second by: Fuhrman - PASSED by unanimous voice vote.

2) On 08/22/2016 the PWT Committee passed the following Motion:

3) Further development and outreach to establish a LA River Watch program.

Uebersax comments that CPNC is interested in working with WNC on the River Watch idea. Suggestion that WHNC might also be interested.

MOTION: To connect with CPNC and WHNC re River Watch concept. Uebersax will make contact.

Motion by: Poer - Second by: Hill- Approved by unanimous voice vote.

4) Follow up on Motion (tabled at July/August PWT Meeting) to request CM Blumenfield to submit a resolution to City Council requesting restricted parking along the north side of Sherman Way in front of the Rite Aid shopping center to prevent the parking of vehicles for sale. This would be similar to the request made, and granted by the City Council for restricted parking along Sherman Way in front of Sutter Middle School

MOTION: The PWT does NOT recommend forwarding a request to Councilmember Blumenfield for a resolution to City Council requesting restricted parking along the north side of Sherman Way in front of the Rite Aid shopping center to prevent the parking of vehicles for sale. This would be similar to the request made, and granted by the City Council for restricted parking along Sherman Way in front of Sutter Middle School.

Motion by: Hill

Second by: Fuhrman

Approved by unanimous voice vote.

d. **Outreach & Social Media Committee (OSM) Report** (Lewis) [15 min]

NOTICE: The OSM Committee Meeting: TBD (Location to be decided)

i. No report this month:

e. **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]

NOTICE: The YAC Committee Meeting: TBD (Location to be decided)

i. No Report this month

f. **Budget & Finance Committee (B&F) Report** (Popowich) [20 min]

NOTICE: The B&F Committee Meeting: TBD (Location to be decided)

i. No report this month

g. **Rule, Elections & By-Laws Committee (REB) Report** (Hill) [5 min]

NOTICE: The REB Committee Meeting: TBD (Location to be decided)

i. Rule committee requests that board members who are interested in serving on the committee and have Wednesday evenings free submit his/her name for membership in the Rules committee.

h. **Budget Advocate/Budget Rep Report** (?) [5 min]

i. No report this month

14. OFFICER & LIAISON REPORTS

a. President's Report (Popowich) [5 min]

b. Secretary's Report (Gregorchuk/Green) [4 min]

i. Discussion and possible action to approve the Winnetka NC Minutes for July, August and

September 2016.

- c. LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- d. LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- e. LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- f. LA Public Works Liaison Report: (Uebersax) [5 min]
- g. Mayor's Budget Representatives Report (Gregorchuk) [5 min]
- h. Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- i. Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

15. **GOOD OF THE ORDER** [2 min]

16. **MEETING ADJOURNED**

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpopowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.