



# Winnetka Neighborhood Council

## GENERAL MEETING AGENDA

**\*CORRECTED\***

**Tuesday, October 10, 2017, 6:30 PM**

Winnetka Convention Center,

20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

[board@winnetknc.com](mailto:board@winnetknc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC



President	Vice-President	Treasurer	Parliamentarian	
JJ Popowich	David Uebersax	Jaime Pelaez	Franklin Solis	Joshua Belkin
Board Members				
Steven Fuhrman	Erick Lace	Eric Lewis	Tess Reyes-Dunn	Tamicka Easley
John Poer	Ajantha Sriramya	Matthew Gregorchuk	Christopher Persaud	Jonathan Lewis

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. **MEET & GREET** (Refreshments) [10 min] \_\_\_\_\_ # of Guests
  2. **CONVENE MEETING**
  3. **PLEDGE OF ALLEGIANCE** [1 min]
  4. **BOARD MEMBER ROLL CALL** [2 min]
  5. **MEETING RULES & ANNOUNCEMENTS** [2 min]
  6. **APPROVAL OF MINUTES** [5 min]
    - Motion to approve minutes for September 12, 2017 (Popowich) (WNC-2017-101017-01)
  7. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]
    - Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
  8. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]
  9. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]

**10. FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (WNC-2017-101017-02)
  - i. Moore Business Results Invoices (Outreach)
    - October 1, 2017 invoice (WNC 2017 1001) for September activity expense: \$525.44
  - ii. Winnetka Convention Center:
    - Invoice #: 444 for the September 26, 2017, OSM Committee: \$100.00
  - i. Valentino's expenses for meeting food for the following months:
    - September 12, 2017 meeting in the amount of \$50.00
  - ii. ExtraSpace Storage fees for the following months:
    - September Storage expense: \$210.00

## **11. NON-CONSENT CALENDAR**

- Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min)
- Discussion and possible action on a request from Councilmember Blumenfield's office for a letter of support for his efforts to encourage Amazon to look to Warner Center area for a Second North American Headquarters. Councilmember Blumenfield's office has provided the following points to consider:
  - Amazon is looking Amazon is looking for a location that can support 50,000 well-paying (average \$100,000/yr) new full-time jobs, including a full-benefits package, at all employment levels that Amazon wants to source from their chosen location.
  - Amazon estimates its investments in Seattle from 2010 through 2016 resulted in an additional \$38 billion to the city's economy – every dollar invested by Amazon in Seattle generated an additional \$1.4 for the city's economy overall.
  - In that same period Amazon paid \$43 million into Seattle's public transportation system for employee transportation benefits.
  - It is estimated that as a result of Amazon's operations, indirect benefits generated included:

- the creation of 53,000 additional jobs,
- \$38 billion of additional investment into the local economy, and
- A \$17 billion dollar increase in personal income by non-Amazon employees.

- The Councilmember’s Office has provided a template letter for consideration.

- Discussion and possible action to create a FAQ section for the Winnetka NC website that will store common questions and answers that pertain to both community solutions that the WNC has identified and possibly a section, public and compliant with the Brown Act, that discussions common Q&A on how the Board generally addresses items. (Persaud)

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12. **TREASURER’S REPORT:** (Pelaez/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer’s bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) September 2017  
  
**WNC-2017-101017-03:** “The Winnetka NC Board has reviewed the September 2017 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Uebersax/Pelaez)
- Discussion and possible action regarding the Treasurer and Assistant Treasurer position. This may be an update only, or may be an action to appoint a Board member to either position.

13. **REGULAR COMMITTEE REPORTS & MOTIONS**

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]
- NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM
- Update on the discussion regarding plans for involvement in the Los Angeles Department Of City Planning efforts to review the Community Plans for the Winnetka area. The Committee heard from Christine Sakinara, City Planner, Corey Kitchens, Tom Glick, and Nelson Rodriquez - representatives from the Department of City Planning regarding the Departments efforts to revise the Canoga Park-Winnetka-Woodland Hills Community Plan.
- Update on the discussion with Elizabeth Ene, Planning Deputy for Councilmember Blumenfield’s office regarding the future of development in Winnetka. The Committee had a wide ranging discussion about what the Committee sees as appropriate growth within the Community and the presentation from the Department of City Planning that preceded this discussion.
- **Public Safety Committee (PSC) Report** (Solis) [15 min]  
NOTICE: The PS Committee Meeting: TBD (Location to be decided)
  - i. No Report this month
- **Public Works & Transportation Committee (PWT) Report** (Uebersax) [25 min]  
NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center

- i. Discussion and possible action based on PWT Motions regarding traffic safety issues, particularly relating to recent fatalities, to coordinate with CD3 office, and Department of Transportation, with possible communication with LAPD, and coordination with the WNC Public Safety Committee for additional concerns.
  - a. Winnetka Avenue, south of Vanowen Street:
    - a. After many years of monitoring the unanticipated creation of a third lane of traffic during certain hours, in a stretch where there remains an unfulfilled promise of having a bike lane (including the intersection with Gilmore was the site of a fatality involving a bicyclist), the PWT wishes to have an update as to when the required traffic study will be implemented and completed, to allow the street to be restriped to 2 lanes, and the addition of a bike lane.
    - b. Additionally, not only has the third lane been used during hours were parking is allowed, there not only continues to be cases where drivers weave between that third lane and primary lanes, there are also drivers who use the center divider (designated for left turns) as an extra lane for an extended distance. As such, attention from the LAPD for traffic enforcement is requested.
  - b. Roscoe Street between DeSoto and Mason: Following a fatality last month apparently involving a drunk driver and high speed, underscored by an email received by a stakeholder who lives nearby, the PWT Committee Moved to consider the following suggestions:
    - a. Installation of signs emphasizing the posted speed limit (signs currently on W/B Roscoe at Mason, and E/B at DeSoto), with a radar unit linked to an electronic display showing speed of oncoming vehicles, flashing if they are speeding.
    - b. Conducting an updated Speed Study for the area.
    - c. Increased DUI checkpoints in the areas in and around Winnetka.
    - d. Also discussed were the practicality of installation of speed bumps – usually not advisable on an artery such as Roscoe, or Rumble Strips. The latter, being recently installed as somewhat of a pilot program on Plummer Street between Topanga Canyon Boulevard and Canoga Avenue—but also seen on streets in other areas where speed could be an issue, may warrant specific discussion with CD3 and/or DOT.
  - c. Following another fatality, on Sherman Way at Oakdale, involving a hit and run driver, similar consideration might be warranted, as more is learned in that case.
- ii. Discussion and possible action related to the (tabled) Motion by the LANCC DWP Committee included on the WNC July Board Meeting, but adopted by PWT, relating to the process whereby the recent DWP Contract with IBEW was proposed and adopted:

- Whereas the DWP Board of Water & Power Commissions approved the new labor agreement between the DWP and IBEW Local 18 at a Special Meeting on Tuesday, June 20, 2017;
  - Whereas the Notice of this Special Meeting was not given until Monday, June 19, 2017;
  - Whereas the documentation concerning the new labor agreement was not placed online until the day of the meeting;
  - Whereas the City Council approved the new agreement on June 28, 2017;
  - Whereas the DWP, the City Council, and the Mayor did not conduct any outreach to the Neighborhood Councils or the Ratepayers;
  - Whereas the lack of transparency erodes the trust of confidence of Ratepayers and Angelinos in the Department, the City Council, and the Mayor;
  - Therefore, the Winnetka NC calls for a full presentation and discussion on the new labor agreement to the Neighborhood Councils and Ratepayers.
- **Outreach & Social Media Committee (OSM) Report** (Lewis) [15 min]  
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
    - i. Discussion and possible action to approve the recommendation of the Chairs of the Outreach Committee, Public Safety Committee, and Youth Committee recommendation to hold joint Committee meetings on the same night as follows: 6:00 (Youth), 6:30 (Safety) and 7:00 (Outreach)
    - ii. Discussion and possible action to approve the recommendation of the Outreach & Social Media Committee to appoint Tamika Easley, Chair of the Committee as the point of contact for the content for the webmaster who maintains our website.
    - iii. Discussion and possible action on the following recommendation of the Outreach & Social Media Committee:
      - “WNC-OSM-092617-01: To investigate future a Blood Drive hosted by Safety and Outreach Committee.” (Lewis/Solis – Approved 5-0)
    - iv. Discussion and possible action to approve the OSM Committee recommendation outlined below and to adjust the Winnetka NC Annual Budget to move appropriate funds from the budgeted meeting location funds to the appropriate outreach category to fund the motion.
      - “WNC-OSM-092617-02: To allocate \$800 to support the Disaster Preparedness Fair as our combined efforts with Outreach and Public Safety coming from existing line item and remaining pulled from unused meeting funds.” (Solis/Persuad – Approved 5-0)

- **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]  
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
- **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]  
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
  - i. Report this month
- **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]  
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
  - i. No Report this month
- **Budget Advocate/Budget Rep Report** (Green)
  - i. LA City budget day is June 24th 7:30am to 4:00pm at City Hall. (Green) [10 mins]

## 2. OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

## 3. GOOD OF THE ORDER [2 min]

## 4. MEETING ADJOURNED

### THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-648-6219, or via email at [jjpopowich@winnetkanc.com](mailto:jjpopowich@winnetkanc.com).

### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

### RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

#### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.