



WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center
20122 Vanowen St., Winnetka, CA 91306
WinnetkaNC.com @WinnetkaNC
Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Vacant	Victor Lerma	Kathleen Pelaez	Tess Reyes-Dunn
Bettie Ross-Blumer	Tom Sattler	David Uebersax	Vacant	Vacant (Youth Rep)

REGULAR GENERAL MEETING AGENDA

Tuesday, July 14, 2015, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306
(Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments. [10 min] # of Guests _____
2. Convene Meeting, Pledge of Allegiance [1 min]
3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
5. Election of two new Winnetka NC At-Large Directors, by Board appointment. The WNC currently has two open seats, one of which is a term until 2018 and the other is a term until 2016. Interested candidates should send an email to the Board if possible, and/or be present at the start of the meeting. The candidacy period for these seats remains open until the Board's vote from amongst all declared candidates. The candidate that receives the most votes will be appointed to the seat through 2018, and the candidate that receives the second most votes will be appointed to the term that go until 2016. A simple tie-vote will be dealt with by a coin flip. A three-way or greater tie will result in a runoff vote from amongst those candidates. [15 min]
6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
7. **President's Report** (Lewis) [2 min]
 - Thanks to outgoing members Mary Ellen Moreno and Madison Lamoreaux
 - New Fiscal Year

- Prior Budget Recap
 - Neighborhood Purpose Grants
 - Upcoming Events
8. **Vice-President's Report** (Lace) [2 min]
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REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

9. **Public Safety Committee Report** (Pelaez) [6 min]

- PS Cmte meetings: 3rd Thur of each month, 6:30PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- Report on Winnetka NC – Red Cross Blood drive on July 2, 2015.

10. **Public Works & Transportation Committee Report** (Uebersax) [6 min]

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- Report on action taken in response to stakeholder request concerning signage at Oso & Strathern, and associated discussion of ways of improving the flow of paving & repainting process.
- Discussion of possible need for additional policing at Winnetka & Roscoe shopping area based on request from owner of “Fultan Cleaners” at that location.
- Report from Steven Fuhrman: Illegally placed recycle bin covered with graffiti, located at Winnetka & Arminta has been removed through action by WNC-PWT and Jenny Portillo at Councilmember Blumenfield’s office.
- Request from Uebersax for Ink/Toner purchase.
- Request for stakeholders to fill empty positions on PWT.

11. **Planning & Land Use Management Committee Report** (Popowich) [20 min]

- PLUM Cmte meetings: 3rd Tue of each month, 6:30PM, Winnetka Convention Center.

12. Discussion and possible action on a recommendation by the PLUM Committee to approve the development of the property located at 20460 Sherman Way, Winnetka, CA (the corner of Sherman Way and Mason Ave).

The PLUM Committee passed the following motion: The elevator and the stairwell shall be redesigned to limit the profile. This can be accomplished by removing the vestibule on the north side of the property and stepping the structure back as far as possible and slanting roofs.

- The developer commit to installing security gates for the parking that on the ground level that is open during the day but has restricted access during the night
- The WNC requests the retail space be restricted to a café/coffee shop/restaurant business on the first floor.
- The request for the addition of a rec room on the roof is denied.
- The WNC be allowed to set restrictions on construction time and noise abatement and parking for the construction crew
- The developer agrees to include grates as large as possible along the brick wall along the alley to help minimize graffiti as possible.
- The WNC supports the placement of outdoor or sidewalk seating area along the Sherman Way street front
- The WNC requests the bus stop be relocated away from the front of the property to minimize traffic congestion in the area.
- The WNC requests the alley be repaired and repaved directly behind the building and requests the City to repair the remainder of the alley.

13. **Youth Advocacy Committee Report** (Owen) [6 min]

- YA Cmte meetings: 4th Thur of each month, 6:30PM, Winnetka Child Care Center, 8361 Winnetka Ave.
- YA Cmte Report

14. **Outreach & Social Media Committee Report** (Lewis) [6 min]

- OSM Cmte meetings: 4th Tue of each month, 7:00PM, Winnetka Convention Center.
- Community committee members needed. Contact the board president if interested.

- OSM Cmte Report
- Winnetka NC Public Lecture Series, Part 3: Drought Tolerant Landscaping report.
- Review of Summer Newsletter for publication.

ADDITIONAL REPORTS & MOTIONS

Discussion and board action is possible on the following reports.

15. Secretary’s Report (Poer/Pelaez) [4 min]

- Discussion and approval of the Winnetka NC Minutes for June 9, 2015 (Poer) [3 min]
WNC-2015-062315-##
- Discussion and approval of the Winnetka NC Minutes for June 23, 2015 (Poer) [3 min]
WNC-2015-062315-##

16. Parliamentarian’s Report (Owen) [2 min]

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17. Treasurer’s Report (Popowich/Uebersax) [10 min]

- Update, discussion, and action regarding Winnetka NC finances as needed.
- Presentation of the Treasurer’s Report including discussion and possible action to approve the past month’s expenditure report. (Popowich) [6 min]
 - **Motion:** “The Winnetka NC Board has reviewed the June, 2015 Monthly Expenditure Report including the US Bank Statement for the month ending in June, 2015. The Board approves the report and authorizes the Treasurer to submit the report to DONE.”
WNC-2015-071415-##
- Discussion and possible action to approve \$622.30 from the 2015-2016 budget to pay Moore Business Results for June 2015. The Treasurer marked the bill paid, yet did not issue the payment before year end.

18. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]

- LADWP Cmte/MOU Cmte meetings: 1st Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood
- There was no meeting in July. August meeting will discuss new rate requests.

19. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [5 min]

- LANCC meetings: 1st Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood
- There was no meeting in July.

20. Mayor’s Budget Representatives (Lerma & Uebersax) [2 min]

- Report from Lerma re “Budget Day” on June 27, 2015.
- Comments re: online survey for NC’s.

NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

None Submitted.

21. Good of the Order [2 min]

22. Future Agenda Items & other Calendar Events [2 min]

23. Adjournment Time: _____

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to secretary@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.