



# WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Mary Ellen Moreno	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Kathleen Pelaez	John Poer	Tess Reyes-Dunn
Marilyn Robinson	Bettie Ross-Blumer	Tom Sattler	David Uebersax	Madison Lamoreaux (Youth Rep)

## REGULAR GENERAL MEETING MINUTES

Tuesday, September 9, 2014, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(located next to Winnetka Bowl)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.; and might also be posted at: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Gil's Barber Shop**, 20433 Sherman Way.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments. [10 min] # of Guests 14

2. Convene Meeting, Board Member Roll-Call & Introductions [4 min]

Board Member Name	Jan-14	Feb-11	Mar-11	Apr-8	Apr-29	May-13	Jun-10	Jul-8	Jul-22	Aug 12	Sept 9	Oct 7	Nov 11
Marilyn Robinson	AE	X	x	X	x	x	x	AE	AE	AE	x		
Erick Lace	X	X	x	X	x	x	x	x	x	x	x		
Eric Lewis	x	X	X	X	x	x	x	x	x	x	AE		
J Popowich	x	AE	x	X	x	AE	x	x	x	x	x		
Tess Reyes-Dunn	X	X	x	X	AE	x	x	x	A	x	x		
Kathleen Pelaez	/	/	/	/	x	x	x	x	AE	x	x		
David Uebersax	x	X	x	x	x	x	x	x	x	x	x		
Mary Ellen Moreno	X	AE	x	x	x	x	x	x	x	x	x		
Bettie Ross-Blumer	AE	X	x	AE	x	x	x	x	x	AE	x		
Trevor Owen	X	X	x	x	x	x	x	x	x	x	L		
John Poer	/	/	/	/	/	x	x	x	x	AE	x		
Steven Fuhrman	X	X	x	x	x	x	x	x	x	x	x		
Victor Lerma	X	X	AE	xLE	x	x	x	x	x	x	L		
Tom Sattler	AE	X	x	x	AE	x	x	x	x	x	x		
Madison Lamoreaux	X	X	x	x	x	x	x	x	x	x	/	/	/
Total	12	13	14	14	12	14	15	14	12	12	13		

3. Explanation of Meeting Rules & Safety Announcements [1 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]

**Jenny Portillo-** LA river walk opened a few weeks ago between Winnetka and Vanalden. She welcomed everyone to enjoy riding bikes or walking along the river. Mason west is owned by county. They don't have lights so it is only opened sunrise to sunset. East of Mason is owned by city and they have lights so it is open 24/7. CM Blumenfield's office is having a workshop about drought resistant plants and other drought issues on Sept 27 at 10 am. Check their website for more details.

**Lydia Grant** -She is on the Board of Neighborhood Commissioners, which oversees the neighborhood councils. Upcoming Events: (Sept 20) Neighborhood Council Congress-They will offer 25 classes and will serve breakfast and lunch. NC members need to go online to choose classes. She will be teaching the BONC awards class, and the roundtable with public works class. All classes will be videotaped and available to watch online for all. Event is free for all NC members but they need to register online. (Oct 11) Regional Budget Day at the Braud Building. Opportunity for everyone to come to this meeting to have their voice heard regarding the budget.

**Officer Ortiz-** Pitching their fundraising golf tournament and ball drop. Sold 1,200 tickets, still have 600 to sell. Event will be held on Oct 27 at Woodland Hills Country Club. They have received many donations. Mary Ellen informed the Officer that there was another break in at Limerick Elementary. Officer Ortiz said he will talk to the principal tomorrow about the details.

5. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]

- **Michelle De La Hoya** from Winnetka Park spoke about the upcoming Halloween event at Winnetka Park on Saturday October 25<sup>th</sup> from 1:00-5:00. She appreciates the continued support of the WNC. She handed out flyers.
- **Warren from Tarzana NC-** Upcoming Safety event on Oct 17 and 18 at the Promenade. Our coalition will have a 5,000 square foot store inside as well as space outside. There will be public safety training similar to CERT class. Disaster Awareness course- 2 hours followed by fun activities using the knowledge gained. The Public Safety Fair will be on Day 2. JJ reminded our safety committee that their funding request needs to be submitted ASAP. All funding requests need to be submitted well in advance. Amber Meshack said that we can also do a NPG to another sponsor of the event who is a non-profit who is involved at the fair. (ie: American Red Cross)

6. **President's Report** (Lewis) [2 min]
  - DONE update
  - WNC committees have vacancies for community members. Let us know if you are interested in volunteering. Outreach, Safety, and Public Works are 3 committees which have vacancies.
7. **Vice-President's Report** (Lace) [2 min]
8. **Secretary's Report** (Moreno/Pelaez) [4 min]

- Discussion and approval of the Winnetka NC Minutes for August 12, 2014 **WNC-2014-090914-01** (Correction Item #31- Total amount is \$7465 not \$7565.)  
JJ moved to approve as corrected. John seconded. All in attendance approved.

**9. Parliamentarian's Report** (Owen/Robinson) [2 min]

**10. Treasurer's Report** (Popowich/Uebersax) [4 min]

- There is no official treasurer's report because we didn't have funding for the past months. Now we do have funds so there will be a report next month. JJ read an apology email from DONE for miscalculations from last year's budget including school NPGs, Marco, and others. DONE forwarded \$5760.62 to cover the expenses from last year that were unpaid due to these miscalculations. Amber said it will take at least 3 months to see those funds.
- Erick Lace expressed concern about the storage payment. Amber said DONE is trying to put new systems in place. One of these changes is to set up a contract system for NCs so we can take advantage of "deals" such as 2 free months of storage if we pay for one year in advance. Currently, that is not an option.
- JJ said we have an outstanding contract for our website vendor. He is concerned we will lose our webmaster due to funding issues. Amber said that every outstanding bill can be paid if we call downtown tomorrow. (including storage, webmaster) DONE will be putting together a list of website vendors and we will have to choose from this list at some time in the future.

**11. Regarding our financial support of the Winnetka Halloween event:** In the past, WNC purchased candy and prizes for the event, however, DONE has new rules now about what we are allowed to purchase and give away. Giving away prizes is a "gift of public funds" Amber Meshack from the Dept of Neighborhood Councils spoke about 2 options. We can put our name on the items so it is considered outreach or we can cut a check and give it to the park and they purchase the items. Someone on the youth committee or council needs to fill out the form requesting funding (\$1200). JJ and David will then sign and date it and send it in as a PDF. We need to refer to motion number on the minutes in the request. Erick Lace said board members will be participating at the Halloween event and our banner will be on display. Amber said that information is important to state in the request. Erick Lace said he will submit the request.

**12. Regarding the overdue bill on our public storage:** Amber said they will pay ongoing bills until our P card is activated. Amber told Erick Lace to call her office tomorrow to arrange this.

**13. Amber said we don't have to submit minutes anymore for funding.** We only need to submit the funding request form and board vote count form. We can also use one board vote form for financial consent calendar items. These can be submitted electronically.

**14. Discussion and possible action to request funds for the budgeted website improvements.** (Lewis) [2 min] **Tabled.**

**REGULAR COMMITTEE REPORTS & AGENDA ITEMS**

Discussion and board action is possible on the following Winnetka NC Committee reports.

**15. Planning & Land Use Management Committee Report** (Popowich) [4 min]

- PLUM Cmte meetings: 3<sup>rd</sup> Tue of each month, 6:30PM, Winnetka Convention Center.  
Below is a summary of what occurred at the PLUM meeting on 8/19/2014:
- There was a public comment by Edna Sacks to please repave Ingomar Street, especially the 19700 block, east of Winnetka Ave., bordering Oakdale.
- Most of the 3-hour meeting was discussing the 20424-20432 Stagg St., Winnetka proposed development. Many neighbors (about 20) were in attendance and most spoke. The developer presented their development along with plot maps. The proposed project is the demolition of two existing single-family residences and associated structures, as well as removal of old trees,

for the construction of six (6) two-story single-family residential dwellings on individual small lots with 12 resident parking spaces (in addition to 2-car garages), on a combined 39,930 sq.-ft. site. They are seeking a zone change from the existing RA-1 (single family, limited agricultural use) to RD6-1 (residential multiple dwellings). There will be a central, common drive-court, consisting of pavers in lieu of asphalt or concrete, which will be compliant with Fire Dept. regulations. Each home is fee simple (the dwelling plus the land). The houses will not touch one another, but will have 5' side yards (a total of 10' between them); set back from Stagg St. is 16' to the door, but 8' to the front porch; each home will have 30-36' back yards. This zoning request needs no General Plan amendment.

**Stakeholder concerns included:**

- fencing concern over longevity of wood and vinyl; suggest cinder block wall, 6-feet tall
- property line needs to be surveyed (current fencing is not correct)
- amount of overgrowth currently on the two lots
- wild life living on the lots
- pests and the wild life affecting neighboring lots after the start of development;
- parking: this section of Stagg (near Delco and Mason) is already over parked
- would like to see more guest parking on-site
- handicapped parking
- traffic issues, especially at the intersection Stagg and Mason, where there is no stop sign or signal. Some suggest that access to Mason be blocked off, or limited.
- the zoning change from RA-1 to RD6-1 will set a bad precedent
- increased need for water, as we are in a severe drought;
- 2-story homes in a 1-story home neighborhood.

Some are very happy to see the development as it will improve the neighborhood.

Note from the developer that the lot sizes are about 6,000 sq. ft., which is about 1,000 sq. ft. larger than is permitted by the RD6 zone. R1 zone is 5,000 sq. ft; R6 is 6,000 sq. ft.

- Cmte. members had concerns over parking, the fencing, traffic, protecting redeemable mature trees, driveway pads as guest parking (pads are 19' long), rain water capture and grey water systems, the landscaping plan, roof shape to be solar-panel friendly, the watering of the curb-side trees be common irrigation, replacement trees be a minimum of 15-gallon, price of each home/lot will be \$600-650,000, and the homes are about 2400 sq. ft.

16. After discussion, the PLUM Cmte unanimously recommended that the WNC approve the developer's request for support of the project located at 20424-20432 Stagg St., Winnetka (LA City Planning Commission Case #: APCSV-2014-937-ZC-ZV-ZAA), upon the following conditions:

- 1) The perimeter wall be a 6-foot high block wall, transitioning to 42" high on either side of the front portion of the property at Stagg Street;
- 2) Regarding the future landscaping plan, replacement trees be planted with a minimum size of 15-gallons. If in fact any of the existing trees can be preserved, and if these are quality trees in fair condition, these trees shall be preserved and maintained;
- 3) The irrigation of the trees fronting the property on Stagg St., between the sidewalk and the curb, be part of the common area irrigation;
- 4) The property's CC&R's state that each garage be cleared sufficiently as to allow two (2) cars to be parked inside the garage, with two (2) more car parking spaces outside the garage on the 19-foot driveway of each residence, as the neighborhood is already over-parked;
- 5) The developer work with the Fire Dept. to see if any guest spaces can be

made available in the common drive area; and

6) The developer make use of water conversation measures to include the use of: grey water; interlocking pavers; use of drought-tolerant planting; planter beds with water-capture ability, and the like.

- Motion made by Bettie as outlined above. Seconded by Steven.

Discussion:

- Brenda Bishchak, development representative, spoke. They are prepared to compromise to a vinyl wall instead of a block wall. A block wall will be too expensive. In regards to #5, the Fire Dept said there cannot be guest spaces in the common drive area.
- Bettie likes that they are individual houses, not condos. Bettie said they got permits to have common driveways so there is less asphalt. There are no extra parking spaces but there are 2 car garages and driveways that can hold 2 cars.
- JJ cannot support projects that do not have additional guest parking. He likes the rest of the project.
- Steven agrees with JJ concerning parking but the scale of this project is much smaller than the Williams project and therefore, he supports it.
- Edna Sacks, stakeholder, says she thinks this developer is providing 4 parking spaces for each house (2 in garage, 2 on driveway)
- Mary Ellen suggests it go back to committee for further discussion. It appears there is no time for that.
- Kathleen is ok with not having block walls. She is concerned about the parking.
- John said vinyl fence at his daughter's house looks great after 12 years. He agrees with parking concern but he says that the developer cannot afford to take out a house for parking and still make a profit.
- Steven said block wall blocks insulate sound better than vinyl and wood. He would agree to developers using vinyl, but not wood.
- David asked about the cost for block wall. Representative said it would probably triple the price to put in a block wall instead of vinyl. Concerned about parking but he feels that the developer has compromised and complied with what the council and community requested.
- Victor is in favor of project.
- Bettie would like to amend her motion: Remove item #5. Amend #1 to a steel reinforced vinyl wall instead of block wall, not wood. Motion is amended
- John seconded the motion. Approved by all in attendance. **WNC2014\_090914\_02**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven	X					
Lace, Erick	X					
Lerma, Victor	X					
Lewis, Eric					X	
Moreno, Mary Ellen	X					
Owen, Trevor	X					
Pelaez, Kathleen	X					
Poer, John	X					

Popowich, JJ	X					
Reyes-Dunn, Tess	X					
Robinson, Marilyn	X					
Ross-Blumer, Bettie	X					
Sattler, Tom	X					
Uebersax, David	X					
<b>Total</b>	13					

17. Regarding 2<sup>nd</sup> bullet of item #15: (Edna Sack's concern) David asked that Edna get in touch with him and she didn't, but since he had Edna's address, he included her name on the list for submission to the mayor. Her entire street is now on the radar.
18. A continuing agenda item is the property at 20460 Sherman Way (SE corner at Mason), aka The Winnetka Pit. New property owner Stephen Gregorchuk spoke of his ideas for the corner:
- Putting in a Starbucks or something similar; wants an anchor business;
  - This is zoned C4; he can build 45' high, but with commercial & residential mixed use, can build up to 50' high. He can get up to 57 units on the site right now. The lot is 140' x 140' (19,600 sq. ft.). There would be all off-street parking, and it would have 3 accesses. There would be no windows facing south to maintain neighbors' privacy, and these units would face a central courtyard.
  - The neighbors in attendance spoke up about what they do want: no residential; commercial is fine; limit height so 45'; no packed-in-like-sardines residential units. Bettie said the more he spoke, the more it grew. Now he wants to put 57 units and commercial.
19. Update re: property located at 19731-19737 W. Stagg St., and 7733 Corbin Ave.:  
The Planning Commission denied the developer's 16-unit request, but granted the developer more time to come back with revised plans. Case #: ENV-2013-3411-EAF. A neighbor stated that the house on Corbin has recently been demolished. Tom said it has been cleaned up.
20. **Public Safety Committee Report** (Lerma) [4 min]
- Public Safety Cmte meetings: 3<sup>rd</sup> Tues of each month, 6:30PM Limerick Avenue Elementary School, 8530 Limerick Ave., Winnetka.,
  - Tess said they met with police officers last week and they are happy we are doing another safety event. We need more vendors for the event on October 17 and 18. Tess asked Marilyn for the names of the vendors and the amount of money spent at the Westfield Earthquake event last year so it can be submitted for this year's event.
21. Discussion and possible action regarding how the WNC will spend the funds approved for CD3 NC Disaster Preparedness and Public Safety Event and remain in compliance with DONE regulations. . The options are the same as discussed earlier at the meeting for the Halloween event.
22. **Public Works & Transportation Committee Report** (Uebersax) [4 min]
- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave. Winnetka
  - PWT Cmte Report- He attended the opening of the LA city portion of the bike trail along the LA River. Lights have good technology. We want to make sure it stays safe, perhaps have a river

watch. He said that bicycle lanes on Winnetka Blvd. will be restriped and that will mean a return to parking on Winnetka south of the river.

**23. Ad Hoc Business Relations Committee (Lace) [4 min]**

- RE: RaiseLA : Resolved: That the Winnetka Neighborhood Council write a letter to the City Council and in particular to our Councilman in support of the item before the Council in support of the hotel workers: That in hotels of more than 125 rooms, the minimum wage be \$15.37: that there be guarantees for receiving tips: and that workers be granted 5 sick days per year.
- JJ recused himself for this discussion from Raise LA.
- Representatives Roy and Rachel spoke about issues outlined in the resolution above. Passed out flyers and information. Several hundred small businesses have signed on . Sixteen neighborhood council have endorsed this proposal. 775 hotel workers affected in our district. This would bring money back into the local communities and small businesses.
- The Ad Hoc committee voted in favor of this proposal as a recommendation to the council. This proposal is based on policies that were passed in Santa Monica, Long Beach, and part of Los Angeles already. It is also based on research from 7 years ago. Concern by Steven is that no hotel workers have come to the meetings and this is the third time we have discussed this issue. He is concerned that the workers are not being engaged in this discussion. Rachel said the hotel workers have spoken at other events and she apologized that they are no workers here tonight.
- David has a question regarding 5 sick days as to whether it applies to part time or full time. Rachel said this applies to full time. He said this may cause employers to make people part time. He feels there was no alternative viewpoint presented at the Ad hoc committee meeting which he was unable to attend. He thinks that Westfield is supporting the proposal because they are receiving benefits. He thinks it is premature that we are voting. He thought there was no council file because it was not included. Rachel said there is a council file. (14-0223) He said this proposal coming through the councils without opposing views is not right.
- Tom does not support this. He feels that minimum wage jobs are entry level jobs and should not be used to support families.
- Trevor said he supports this as a momentum builder even though there is not a lot of detail.
- Steven said there will be many proposals for 124 room hotels so they can skirt the issue, as it applies to hotels with 125 rooms. He feels that hotel rates will increase with this proposal. The mayor's proposal for increased minimum wage is a step increase. Steven is opposed.
- John said he approved of the idea and we can support the general idea but we haven't seen the full proposal.
- Motion made by Erick Lace to support the proposal as outlined above in the resolution. He wanted to stand united with other NCs. Called for public comments. None received. Trevor seconded the motion. **WNC\_2014-090914-03. Approved 7-4-1**

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven		X				
Lace, Erick	X					
Lerma, Victor		X				
Lewis, Eric					X	
Moreno, Mary Ellen			X			
Owen, Trevor	X					

Pelaez, Kathleen	X					
Poer, John	X					
Popowich, JJ				X		
Reyes-Dunn, Tess	X					
Robinson, Marilyn	X					
Ross-Blumer, Bettie	X					
Sattler, Tom		X				
Uebersax, David		X				
<b>Total</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>1</b>	

JJ returned to meeting.

**24. Outreach & Social Media Committee Report (Lewis) [4 min]**

- OSM Cmte meetings: 4<sup>th</sup> Tue of each month, 7:00PM, Winnetka Convention Center.
- Community committee members needed. Contact the board president if interested.
- OSM Cmte Report. The committee organized three segments for outreach: Social media will be headed by Madison and Kathleen. Eric Lewis will be in charge of bulletins. Tent set up will be organized by Marilyn. Every committee needs to be their own outreach committee. Kathleen said that they are looking into a neighborhood council hotline that can be set up for free with a recorded message.
- Erick Lace passed out the Canoga Park/West Hills Chamber of Commerce "What's Happening?" book with our NC advertisement included.
- Officer Ortiz said they have about 200 bikes that are available to the youth for free but children must first attend training on how to take care of the bike and take a bicycle safety class. Officer Ortiz said he will have a rep at the upcoming safety fair to promote the program.

**25. Youth Advocacy Committee Report (Owen) [2 min]**

- YA Cmte meetings: 4<sup>th</sup> Thur of each month, 6:30PM, Winnetka Child Care Center, 8361 Winnetka Ave., Winnetka
- YA Cmte Report: Trevor asked if anyone can help by making copies of the flyer for the Halloween event. He suggests we buy a storage unit with earthquake emergency supplies that can be placed in Winnetka Park behind the fire dept. Erick said we need volunteers for the Halloween event. Erick shared a thank you letter from Sunnybrae Elementary thanking the Council for the money for library books.

**ADDITIONAL NEW & RETURNING AGENDA ITEMS**

Discussion and board action is possible on the following agenda items.

- 26. Discussion and possible action regarding the concepts of having the City utilize water and energy forecasting and budgeting to preserve both natural resources as well as the community's sustainability. (Poer) [4 min]** There is a desire to increase density in the city however, we might be in a drought for many years. John said the city should consider making a water budget. Then when people want to develop homes or hotels, the city need to say whether the city has enough water for the projects. David thinks this would be a good regional ad hoc committee. Other councils may be interested. Erick assigned this item to be discussed at the Public Works and Transportation committee.



## **ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS**

Discussion and board action is possible on the following reports.

**27. Budget & Finance Committee (Uebersax) [2 min]**

No report

**28. Executive Committee (Lewis) [2 min]**

No report

**29. Rules, Elections, & By-Laws Committee (Lewis) [10 min]**

Some changes are being considered, not ready to report to board.

**30. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [2 min]**

No report

**31. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [4 min]**

- LADWP Cmte/MOU Cmte meetings: 1<sup>st</sup> Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood  
No report

**32. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [4 min]**

- LANCC meetings: 1<sup>st</sup> Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood  
Glenn and Lydia were at the LANCC meeting. David stated that he will report to the LANCC for the congress after their DWP committee meeting, which will be prior to our next board meeting. This information is being shared under the authorization of the vice president.

**33. LA Public Works Liaison (Uebersax/vacant-alt) [2 min]**

**34. Neighborhood Watch Representative (Owen) [2 min]**

**35. Mayor's Budget Representatives (Lerma & Uebersax) [2 min]**

Glenn Bailey, NC Budget Advocate Region 2, spoke. The Regional Budget Day was moved up to Oct 11. We are giving input to the departments before they submit their ideas to the mayor so we have more influence on the budget than in the past when the Regional Budget Day was in March. Budget survey is for all stakeholders. We had 10,000 responses in the past from all 95 councils combined. We want to double that number. The budget is the single most important thing that drives what the city does. It is important to give input.

**36. Reserve Animal Control Officer (RACO) Liaison (vacant) [2 min]**

**37. Valley Alliance of Neighborhood Councils (VANC) Representatives (Lewis/vacant-alt) [2 min]**

- VANC meetings: 2<sup>nd</sup> Thur of each month, 6:30PM, Sherman Oaks Hospital, 1<sup>st</sup> fl. Conference rm.  
Kathleen and Erick may be able to attend this week's meeting for Eric.

**38. Good of the Order [2 min]**

- Erick Lace announced that Winnetka will be hosting some dignitaries from around the world for the Special Olympics.
- Bettie asks all committees to submit reports.
- John said we put too much on our agenda.

**39. Future Agenda Items & other Calendar Events [2 min]**

**40. Adjournment Time: 10:00** We adjourn this meeting in memory of the tremendous loss of a family member for our President Eric Lewis and his family.

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Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to [mmoreno@winnetkanc.com](mailto:mmoreno@winnetkanc.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

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### **PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.