



WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center
 20122 Vanowen St., Winnetka, CA 91306
WinnetkaNC.com @WinnetkaNC
 Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Madison Lamoreaux	Victor Lerma	Kathleen Pelaez	Tess Reyes-Dunn
Bettie Ross-Blumer	Tom Sattler	David Uebersax	Vacant	Vacant (Youth Rep)

REGULAR GENERAL MEETING MINUTES

Tuesday, October 13, 2015, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306
 (Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments.

of Guests 19

2. Convene Meeting, Pledge of Allegiance

3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements

Board Member	Feb. 10	Mar 10	Apr 14	May12	Jun 9	Jun 23	Jul 14	Aug 11	Sep 8	Oct 13	Nov 10
Steven Fuhrman	x	x	x	x	X	X	X	AE	X	X	
Erick Lace	x	x	x	x	X	X	A	X	X	X	
Madison Lamoreaux	AE	x	x	ae	A	A	Res				
Victor Lerma	x	ae	L 9:40	x	X	X	X	X	X	X	
Eric Lewis	x	x	x	x	X	X	X	X	X	X	
Mary Ellen Moreno	x	ae	x	x	A	Res					
Trevor Owen	x	x	x	x	A	X	A	X	x	X	

Kathleen Pelaez	x	x	x	x	A	X	X	X	X	X	
John Poer	x	x	X	x	X	X	X	X	X	X	
JJ Popowich	x	ae	Le	ae	X	X	X	X	X	X	
Carlos Perez							X	X	X	A	
Tess Reyes-Dunn	x	x	X	A	A	A	X	X	X	X	
Bettie Ross-Blumer	AE	x	X	x	AE	X	X	X	A	AE	
Craig Ruggless							X	X	X	X	
Tom Sattler	X	x	X	x	X	AE	X	X	AE	X	
David Uebersax	X	x	X	x	X	A	A	X	X	X	
Vacant (Youth)											
Total	12	11	14	11	8	9		13	12	12	

4. Government Representative Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.

Jenny Portillo for CD 3.

- Press releases – Bob’s motion to examine the viability of new 3rd DWP electric tier for to lower cost. It would be unique to the Valley. Would take into account the local warmer climate and need for air conditioning, to provide a lower rate. [Uebersax] commented on the Memo of Agreement with DWP and the Ratepayer Advocate working with DWP.
- Jenny joined the Devonshire LAPD last week to talk to homeless to see about providing services. Two wanted help and one did not. They did not see a large number of homeless but many of the ones they saw were veterans. Emergency press release for homeless resources. The proposed \$100 million in funds is for housing. Homelessness is a national problem. She repeats that you should not give them money only food. She will provide info on the motion for \$100 million and where it will be used.
- She will go out every three months to help homeless.
- There is no shelter in the West Valley.
- The Winter shelters will be opened soon.

- She is working on “town hall” style meeting for questions re: building on the property at Sherman Way and Mason (“the pit”).

5. Public Comments: No comments were presented.

6. President’s Report (Lewis) [6 min]

- Congratulations to Kevin Taylor, the former Reseda NC Chair is now our new West Valley Area Representative for Mayor Garcetti
- Attended 9/26/2015 NC Congress at City Hall – annual event
Heads of depts., officials, etc.
Controller of finances in LA started in NC
40 sessions for NC members to learn how to access officials and departments within the city government.
- 2016 NC elections will be in April of next year – There will be 7 seats open.
- Reminder: Committee attendance is required of members. Bylaws require every Board member to be on at least one committee.
- Grand opening tour of The Village in Woodland Hills was impressive. Very nicely done, and attractive. Gas station works well and is fast.
- Stakeholder misrepresentation and misuse of the WNC’s name
Mentioned recent misuse of WNC name in a complaint against a stakeholder. This should never happen. No details given to public.
- Sunland Tujunga NC Eviction by Councilmember Fuentes
Shameful behavior by Councilmember.
Fuentes evicted Sunland Tujunga NC from space they were using without notice or explanation.

7. Vice-President’s Report (Lace)

- Disaster Preparedness Fair Report. Had good attendance. Over 1,000 people attended. There were booths with information and classes offered. Other neighborhood councils were also represented there. The Winnetka Chamber of Commerce wants to get more involved in blood drives, etc. with the NCs.
- Thanks to those who helped.
- Still looking for a better storage unit, but where we currently rent is still most accessible and cheapest, so far. We don’t need larger than 10’x10’.

REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

8. Outreach & Social Media Committee Report (Lewis)

- OSM Cmte meetings: 4th Tue of each month, 7:00PM, Winnetka Convention Center.
- The Committee is now fully seated.
- 10/3 Valley Disaster Fair participation.
- 2015 WNC Public Lecture Series, part 5: *Disaster Preparedness* will be on 10/27, at 7PM, at the Winnetka Convention Center. Paul Semerjian.
- WNC Newsletters and have been mailed to community and are also available at meetings.
- The three-fold flyers will be mailed out soon.
- WNC Outreach to the Winnetka business community.
 - New project – connecting with local business.
- Requested WNC Website and Social Media article submissions.

1. Develop and approve a template for development of the parcel in question that will outline what the Community would accept for this location. This template would then be provided to any developer interested in developing the property and would be binding in terms of what the WNC would accept.
2. Develop and approve “pie-in-the-sky” ideas for other uses for this property. For example, a pocket park, a community garden, etc. This would include creating a plan to enlist Community involvement to research grant funding for such projects.

The Committee was unable to pass a resolution for item 1 under this motion and heard many ideas for item 2. The Committee is seeking guidance on whether the Board wishes the Committee to continue to discuss the creation of a template that would be acceptable, to cease discussion about this property until a new proposal is presented by a developer, or to take some other action. (Popowich)

(Marilyn Miller) – opposed – community wants commercial and has a letter addressed to board signed with 112 signatures of people to that effect. They don’t want residential. No zone change or variance. (The letter was not presented to the Secretary for filing.)

[Uebersax] – agrees that it should be commercial.

(Frank Miller) – opposed.

(Stuart Thomas) – opposed to any zoning changes or variances.

(Armondo Olivera) – wants something useful to the community. Wants to know who has last word on this property and how can you help us.

[Fuhrman] recommends creating a specific plan for Winnetka, as was discussed in months previous...not piecemeal approval.

[Lewis] – Do we try to go after a developer now or do we have a plan ready for the next developer?

[Popowich] – Advises that ANY construction on the property will have to re-zoned the parking strip because that zone is no longer used. Trying to paint a picture of what stakeholders want but they need to be specific, such as: windows located in certain places, height, parking, uses. They need to all come together with a consensus in order to present something to a new developer. He wants to help but is unwilling to do it by himself. He needs help.

MOTION: The WNC shall recommend a 1 or 2 story (measured from grade) for commercial such as casual dining, or med/dental with further details re: parking, window placement landscaping, & setback, to be determined by PLUM.

Motion: Uebersax Second: Popowich

YES 12 NO 0 ABS 0 **APPROVED** **WNC-2015-101315-02**

• **10.3**

Discussion and possible action on the PLUM Committee’s recommendation regarding a City proposed zoning designation called the Hybrid Industrial Live/Work zone. This is a new zoning designation that the City is considering enacting. The PLUM Committee submits the following recommendation for consideration:

MOTION: WNC-PLUM-091515-06: The PLUM Committee recommends that WNC support the Hybrid Industrial Live/Work as long as there are serious restrictions that prevent the City from using this zoning to change the character of a neighborhood from residential to industrial. The WNC also recommends any consideration of this type of

zoning maximize the use of the NC System to obtain stakeholder input before any zoning is changed. (The motion passed the Committee 5-0) (Popowich)

Motion: JJ Second: Lace
YES 9 NO 0 ABS 3 **APPROVED**

WNC-2015-101315-03

• **10.4**

Discussion and possible action on the PLUM Committees recommendation regarding 8544-8554 Winnetka Ave, Winnetka. Stakeholders reported the developer's plans for the possible improper removal of a fence bordering one side of the project and grading inconsistent with the original plans. The Committee made the following recommendation:

MOTION: (re: WNC-PLUM-091515-07): The WNC supports the PLUM Committee recommendation that the WNC write a letter of protest that discusses what was originally agreed regarding such topics as such as street light assessment, grading, street assessment, walls and wall replacement, and drainage pointing out that this violates the spirit of the agreement and therefore means that the Williams Homes negotiated in bad faith, and the WNC made a decision based on false promises and requests that the City Planning Commission and The Department of Building and Safety intervene and hold a formal public hearing. In addition, the WNC will submit a request to the City Attorney to determine if there is any actions the City can take for false statements presented to an elected Board. The WNC requests that in the future any significant changes to such construction plans be communicated with the Council. (The motion passed PLUM 5-0) (Popowich)

Motion: JJ Second: Ruggless
YES 12 NO 0 ABS 0 **APPROVED**

WNC-2015-101315-04

11. Public Works & Transportation Committee Report (Uebersax)

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- No PWT meeting in September.
- Planning to review DWP issues and current plans. 50% of rates to converted to Solar etc.
- Wants to see safe bicycling and pedestrian crossings.
- Concerned about unintended consequences of street diet, forcing traffic onto side streets.
- Spring clean project – organization trying to create city-wide operation to harness neighborhoods to keep city streets clean. *Clean Streets LA* will plan to have people watch for couches, mattresses and other items are left on the streets
- Discussion of creating a plan to convert present street and tree issues spread sheet to Google-docs to allow online collaboration.
 - Street service currently uses a spreadsheet showing Potholes, trees trimming.
 - Hundreds of potholes have been fixed. Trees trimmed.
 - It is time to put it online.

MOTION: WNC moves that the PWT committee convert their existing BSS spreadsheet to create a google docs environment for online collaboration.

Motion: Uebersax Second: Lace

12. Public Safety Committee Report (Pelaez)

- PS Cmte meetings: 3rd Thu. of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- The Public Safety Committee was visited by SLO Efren Corral and Watch Commander Lieutenant Mann from LAPD Devonshire Division at our last meeting. They briefed the committee on the current situation in Northeast Winnetka involving increased break-ins and burglaries in response to a letter from the committee and provided us with other information regarding their division.
- Discussion and possible action regarding a CIS in support of City Council Motion 15-1019 regarding an assessment for provision of access to veterinary services for companion animals of homeless persons in Los Angeles.

Motion: "That the Winnetka Neighborhood Council write a Community Impact Statement in support of City Council Motion 15-1019 "Assistance to Homeless Pet Owners"."
(Pelaez)

Motion: Pelaez Second: Lace
YES 10 NO 0 ABS 0 **APPROVED**

WNC-2015-101315-07

NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

- 13. TABLED:** ~~Discussion and possible action regarding reviewing and reporting to DONE how well the WNC achieved its goals from the previous Strategic Plan and Budget. (Lewis)~~
- 14. TABLED** ~~Discussion and possible action regarding establishing a response system for the stakeholder submissions that are received by the WNC Secretary via the WNC website's "Contact Us" feature. (Lewis)~~
- 15.** Discussion and possible action regarding any and all Neighborhood Purpose Grant requests submitted to the WNC during the first quarter of the fiscal year. The WNC Board shall review all requests and decide how best to allocate the budgeted \$500 per request amongst them. (Lewis)

(Jenny Daniels Freese) – provided information on how NPG would benefit community by supporting the Valley Village music educational programs. Clients are seniors by age with mental disabilities. About 400 clients are serviced per year. She has drum circle for clients. Makes drums out of walkers. Clients react to music therapy and it's good discipline. Music therapy is not just for Winnetka it's for outside communities as well. It's helping to provide staffing for 200 people and provides a safe place for both staff and clients.

(Popowich) requested a statement with more detail on the benefits to the community be provided. (Freese) will provide.

MOTION: The WNC moves that the \$500 first quarter NPG go to Valley Village for their Music Education Program.

Motion by: Lewis Second: Lace

APPROVED: 10, 0, 0

WNC-2015-101315-06

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven	X					
Lace, Erick	X					

Lerma, Victor	X					
Lewis, Eric	X					
Owen, Trevor					X	
Pelaez, Kathleen	X					
Perez, Carlos					X	
Poer, John	X					
Popowich, JJ	X					
Reyes-Dunn, Tess					X	
Ross-Blumer, Bettie					X	
Ruggless, Craig	X					
Sattler, Tom	X					
Uebersax, David	X					
Vacant, Youth						
Total	10				4	

16. [Item OMITTED as redundant.]

FINANCIAL CONSENT CALENDAR [8 min]

Any items not agreed to shall be moved to the end of the agenda for further consideration.

- 17. Discussion and possible action regarding funding the next WNC print newsletter. At a cost of \$4910.90. (Lewis)
- 18. Discussion and possible action regarding purchasing WNC event-oriented vertical banners. \$529.40. (Lewis)
- 19. Discussion and possible action regarding purchasing shotbags to be used to secure the new WNC vertical banners. \$120.00(Lewis)
- 20. ~~TABELED Discussion and possible action regarding purchasing WNC name badges for new board members and possibly committee members, too. (Lewis)~~
- 21. ~~(Deleted – previously included in budget) Discussion and approval of the purchase of one (1) HP Ink Cartridge HP 970XL (Black) for use in the Council Printer.~~
- 22. Motion to approve items 17, 18, 19 within the Financial Consent Calendar: “The Winnetka NC Board hereby approves all items contained in the Consent Calendar for October, 2015.”
MOTION: Motion to approve items 17, 18, 19 within the Financial Consent Calendar: “The Winnetka NC Board hereby approves all items contained in the Consent Calendar for October, 2015.”

Motion by: Lewis Second: Lace

APPROVED: #,#,#

WNC-2015-101315-08

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven	X					
Lace, Erick	X					
Lerma, Victor	X					
Lewis, Eric	X					
Owen, Trevor					X	

Pelaez, Kathleen	X					
Perez, Carlos					X	
Poer, John	X					
Popowich, JJ	X					
Reyes-Dunn, Tess					X	
Ross-Blumer, Bettie					X	
Ruggless, Craig	X					
Sattler, Tom	X					
Uebersax, David	X					
Vacant, Youth						
Total	10				4	

ADDITIONAL REPORTS & MOTIONS

Discussion and board action is possible on the following reports.

23. Secretary’s Report (Poer/Pelaez)

- Discussion and approval of the Winnetka NC Minutes for August 11, 2015

MOTION: To approve of the Winnetka NC Minutes for August 11, 2015

Motion: Poer Second: Pelaez

Yes 10 No 0 Abs 0 **APPROVED**

WNC-2015-101315-09

- Discussion and approval of the Winnetka NC Minutes for September 08, 2015

MOTION: To approve of the Winnetka NC Minutes for September 08, 2015

Motion: Poer Second: Lewis

Yes 10 No 0 Abs 0 **APPROVED**

WNC-2015-101315-10

24. ~~Parliamentarian’s Report~~ (Owen)

25. Treasurer’s Report (Popowich/Uebersax)

- Update, discussion, and action regarding Winnetka NC finances as needed

MOTION: The WNC verifies that the following invoices from Moore Business Results are true and accurate representations of hours authorized and authorizes the Treasurer to pay the following invoices from Moore Business Results from the \$6000.00 allocated for website maintenance:

August 2015: \$670.10

September 2015: \$498.52

October 2015: \$353.29

Payment will leave a balance of \$4,478.09 for the remainder of the year. (Popowich)

Motion by: Lace Second: Poer

APPROVED: 10,0,0

WNC-2015-101315-13

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven	X					
Lace, Erick	X					
Lerma, Victor	X					
Lewis, Eric	X					
Owen, Trevor					X	
Pelaez, Kathleen	X					

Perez, Carlos					X	
Poer, John	X					
Popowich, JJ	X					
Reyes-Dunn, Tess					X	
Ross-Blumer, Bettie					X	
Ruggless, Craig	X					
Sattler, Tom	X					
Uebersax, David	X					
Vacant, Youth						
Total	10				4	

- Presentation of the Treasurer’s Report including discussion and possible action to approve the September expenditure report. (Popowich)

MOTION: “The Winnetka NC Board has reviewed the September 2015 Monthly Expenditure Report including the US Bank Statement for the month ending in (past month), 2015. The Board approves the report and authorizes the Treasurer to submit the report to DONE.” (Popowich)

Motion by: Popowich

Second: Lace

APPROVED: 10,0,0

WNC-2015-101315-12

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven	X					
Lace, Erick	X					
Lerma, Victor	X					
Lewis, Eric	X					
Owen, Trevor					X	
Pelaez, Kathleen	X					
Perez, Carlos					X	
Poer, John	X					
Popowich, JJ	X					
Reyes-Dunn, Tess					X	
Ross-Blumer, Bettie					X	
Ruggless, Craig	X					
Sattler, Tom	X					
Uebersax, David	X					
Vacant, Youth						
Total	10					

- Discussion and possible action regarding the status of the Apple One contract and whether we are receiving a benefit from this contract. This will involve clarification of the Apple One staff member's duties and expectations. (Popowich)

26. Rules, Elections, & By-Laws Committee (Lewis)

37. Adjournment Time: 10:04

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to secretary@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution