



WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center
20122 Vanowen St., Winnetka, CA 91306
WinnetkaNC.com @WinnetkaNC
Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Kathleen Pelaez	Carlos Perez	Tess Reyes-Dunn
Bettie Ross-Blumer	Craig Ruggless	Tom Sattler	David Uebersax	Vacant (Youth Rep)

REGULAR GENERAL MEETING AGENDA

Tuesday, January 12, 2016, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments. [10 min] # of Guests _____
2. Convene Meeting, Pledge of Allegiance [1 min]
3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
5. Presentation or Guest Speaker, and Q&A. [15 min]
6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
7. **President's Report** (Lewis) [2 min]
 - Happy New Year
 - 2016 Elections
8. **Vice-President's Report** (Lace) [2 min]
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REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

9. **Planning & Land Use Management Committee Report** (Popowich) [6 min]
 - PLUM Cmte meetings: 3rd Tue of each month, 7:00PM, Winnetka Convention Center.

- PLUM Cmte Report
- 10. Public Safety Committee Report (Pelaez) [6 min]**
- PS Cmte meetings: 3rd Thu. of each month, 6:30PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
 - PS Cmte Report
- 11. Public Works & Transportation Committee Report (Uebersax) [6 min]**
- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
 - PWT Cmte Report]
- 12. Outreach & Social Media Committee Report (Lewis) [6 min]**
- OSM Cmte meetings: 4th Tue of each month, 7:00PM, Winnetka Convention Center.
 - Community committee members needed. Contact the board president if interested.
 - No Meeting in December
 - Election Newsletter to be mailed soon.
- 13. Youth Advocacy Committee Report (Owen) [6 min]**
- YA Cmte meetings: 4th Thu. of each month, 6:30PM, Winnetka Child Care Center, 8361 Winnetka Ave.
 - YA Cmte Report

NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

- 14.** Discussion and possible action regarding any and all Neighborhood Purpose Grant requests submitted to the WNC during the first quarter of the fiscal year. The WNC Board shall review all requests and decide how best to allocate the budgeted \$500 per request amongst them. (Lewis) [5 min]
- MOTION:**
 Motion by: _____ Second by: _____ **WNC-2016-101316-##**
- 15.** Discussion and possible action regarding reviewing and reporting to DONE how well the WNC achieved its goals from the previous Strategic Plan and Budget. (Lewis)[8 min]
- **MOTION:** The WNC shall submit a self-assessment form for year 2014-2015 to DONE re previous goals from the previous Strategic Plan and Budget as outlined by President Lewis.
- 16.** Presentation of information on Council File: 13-1493-S1 relative to Street Vending / Special Sidewalk Vending District Program was adopted by the City Council on December 10, 2013. The ordinance is relative to amending section 41.59 of the Los Angeles Municipal code to revise the prohibition of street vending, specifically speaking to the selling of tickets.
- Discussion and possible action on providing a CIS (Community Impact Statement) on: Council File: 13-1493-S2 is pending in the Arts, Parks, and River Committee and Economic Development Committee. This motion instructs the Department of Recreation and Parks to work with the CLA on the citywide effort to address the regulation of street vending, and to develop a compatible permit process for vending in City parks and recreational facilities. Additionally, it's instructing the Department of Recreation and Parks to engage in public outreach and education to inform the community of any changes to City law in regards to vending at City parks and recreational facilities. (Lewis/Poer) [15 min]
 - **MOTION:** The WNC shall submit a CIS on Council File: 13-1493-S2 to the City Clerk for filing.
- 17.** Discussion and possible action regarding: Appointment of new member to fill empty seat. (Lewis) [5 min]
- **MOTION:**

ADDITIONAL REPORTS & MOTIONS

Discussion and board action is possible on the following reports.

- 18. Secretary's Report (Poer/Pelaez) [4 min]**

- Discussion and approval of the Winnetka NC Minutes for December 08, 2015
- **MOTION:** To approve the Minutes of December 08, 2015 as amended or corrected.

WNC-2016-mmdd16-##

19. Parliamentarian's Report (Owen) [2 min]

20. Treasurer's Report (Popowich/Uebersax) [10 min]

- Update, discussion, and action regarding Winnetka NC finances as needed.
- Presentation of the Treasurer's Report including discussion and possible action to approve the December 2015 expenditure report. (Popowich) [6 min]
- **MOTION:** "The Winnetka NC Board has reviewed the December 2015 Monthly Expenditure Report including the US Bank Statement for the month ending in December, 2015. The Board approves the report and authorizes the Treasurer to submit the report to DONE."

WNC-2016-mmdd16-##

21. Budget & Finance Committee (Uebersax) [2 min]

22. Executive Committee (Lewis) [2 min]

23. Rules, Elections, & By-Laws Committee (Lewis) [2 min]

24. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [2 min]

- Discussion and possible action on: Requesting Tarzana Nursery to plant the "Iceberg Roses", that WNC has prepaid for, along the Sherman Way median in view of the possible extended rain during this Winter season. ([Lewis] 5 min)

25. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]

- LADWP Cmte/MOU Cmte meetings: 1st Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

26. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [5 min]

- LANCC meetings: 1st Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood

27. LA Public Works Liaison (Uebersax) [2 min]

28. Neighborhood Watch Representative (Owen) [2 min]

29. Mayor's Budget Representatives (Lerma & Uebersax) [2 min]

30. Reserve Animal Control Officer (RACO) Liaison (vacant) [2 min]

31. Valley Alliance of Neighborhood Councils (VANC) Representatives (Lewis) [2 min]

- VANC meetings: 2nd Thu. of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.

32. Good of the Order [2 min]

33. Future Agenda Items & other Calendar Events [2 min]

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34. Adjournment Time: _____

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to secretary@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.



WING
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and Dedication to the Community

**WNC-2016-mmdd16-xx AUTHORIZES \$x FOR THE PURCHASE: OF
 ----STUFF**

----- FROM WHOM-----VENDOR-----

MOTION:

Motion by:

Second:

APPROVED: #,#,#

WNC-2016-062316-##

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven						
Lace, Erick						
Lerma, Victor						
Lewis, Eric						
Owen, Trevor						
Pelaez, Kathleen						
Perez, Carlos						
Poer, John						
Popowich, JJ						
Reyes-Dunn, Tess						
Ross-Blumer, Bettie						
Ruggless, Craig						
Sattler, Tom						
Uebersax, David						
Vacant, Youth						
Total						

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