



## WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center  
 20122 Vanowen St., Winnetka, CA 91306  
[WinnetkaNC.com](http://WinnetkaNC.com) @WinnetkaNC  
 Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	Jaime Pelaez	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Carlos Perez	JJ Popowich	Tess Reyes-Dunn
Bettie Ross-Blumer	Craig Ruggless	Tom Sattler	David Uebersax	Vacant (Youth Rep)

## REGULAR GENERAL MEETING AGENDA

Tuesday, February 09, 2016, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306  
 (Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

- |  |                   |
|--|-------------------|
|  | # of Guests _____ |
|--|-------------------|
1. Meet & Greet and Refreshments. [10 min]
  2. Convene Meeting, Pledge of Allegiance [1 min]
  3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]
  4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
  5. Comments and updates from Councilmember Blumenfield. [15 min]
  6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
  7. **President's Report** (Lewis) [2 min]
    - 2016 WNC Elections, Sunday, April 17th
    - Candidate sign-up period open until Feb. 17th
    - Upcoming WNC Officers' elections
    - Assistant Secretary appointment
    - Voting status of Board Membership
  8. **Vice-President's Report** (Lace) [2 min]
    -

## NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

9. Discussion and possible action regarding: Meet and interview possible candidates for committee positions. (Lewis) [5 min]
10. Discussion and possible action regarding: Concerns over the SoCal Gas leaks in Porter Ranch and their possible effects on Winnetka. (Ross-Blumer) [5 min]
11. Discussion and possible action regarding: The appearance that SoCal Gas is sending much higher bills in the recent months and the possible relationship to the ongoing gas leak issue. (Ross-Blumer) [5 min]

## FINANCIAL CONSENT CALENDAR

Any items not agreed to shall be moved to the end of the agenda for further consideration.

12. Discussion and possible action regarding: Payment of outstanding invoices for Moore Business Results for January and February. (Pelaez)
  - Motion: The Board approves payment of Moore Business Results invoices for January and February.
  - Motion: The Board approves payment of the Invoice from Laser Toner & Computer Supply in the amount of \$154.22.

**MOTION:** Motion to approve all items within the Financial Consent Calendar: "The Winnetka NC Board hereby approves all items contained in the Consent Calendar for February, 2016."

WNC-2016-020916-##

## REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

13. **Planning & Land Use Management Committee Report** (Popowich) [6 min]
  - PLUM Cmte meetings: 3<sup>rd</sup> Tue of each month, 7:00PM, Winnetka Convention Center.
  - PLUM Cmte Report
  - Discussion and possible action regarding: PLUM Motion #WNC-PLUM-012616-01 approved at PLUM meeting 01/26/2016 (Popowich/Ross-Blumer) [6 min]

A) Regarding the proposed Small Lot Ordinance (Draft - CPC-2015-4499-CA): It is a "proposed ordinance amending Section 12.22-C.27 (Small Lot Ordinance), Chapter 1 of the Los Angeles Municipal Code to require greater front and rear yard setbacks, create a division of land process of "adaptive reuse" small lot projects, and add an incidental administrative clearance process and establish design standards for small lot subdivision projects." [Quoted from the draft Ordinance, first paragraph]

The WNC PLUM Committee recommends that the WNC Board submit a Community Impact Statement that we **oppose** the Small Lot Ordinance, Draft - CPC-2015-4499-CA. We feel that it will increase density and allow an end-run around the General Plan. We believe this could be used to significantly alter the character of existing neighborhoods. The administrative clearance process would appear to prevent any NC from having an ability to discuss, comment and make recommendations regarding specific projects with this type of zoning. Proposed Ordinance Section 27(c) is unclear, and refers to a section of the Zoning Code that does not address the following zones: RD, R3, R4, R5, RAS, and P and C. It is therefore ambiguous and could be construed to reduce the number of required parking spaces for these dwellings. Motion #WNC-PLUM-012616-01

**MOTION:** The WNC Board concurs with the PLUM Committee recommendation that WNC shall submit a CIS in **OPPOSITION** to the Small Lot Ordinance Draft - CPC-2015-4499-CA with the **comments:** The WinnetkaNC **opposes** the Small Lot Ordinance, Draft - CPC-2015-4499-CA. We feel that it will increase density and allow an end-run around the General Plan. We believe this could be used to

significantly alter the character of existing neighborhoods. The administrative clearance process would appear to prevent any NC from having an ability to discuss, comment and make recommendations regarding specific projects with this type of zoning. Proposed Ordinance Section 27(c) is unclear, and refers to a section of the Zoning Code that does not address the following zones: RD, R3, R4, R5, RAS, and P and C. It is therefore ambiguous and could be construed to reduce the number of required parking spaces for these dwellings.

WNC-2016-020916-##

- **Discussion and possible action regarding: PLUM Motion #WNC-PLUM-012616-02 approved at PLUM meeting 01/26/2016 (Popowich/Ross-Blumer) [6 min]**

B) Regarding the proposed Ordinance (Draft - CPC-2015-4474-CA): It is an "ordinance amending Section 14.00, Chapter 1 of the Los Angeles Municipal Code to create a process for granting legal status to currently existing unapproved dwelling units in multiple-family buildings when certain affordability criteria and performance standards are met." [quoted from the draft Ordinance, first paragraph]

The WNC PLUM Committee recommends the WNC Board file an official complaint regarding the proposed Unapproved Dwelling Unit Amendment for the City's incorrect citation of the Los Angeles Municipal Code which prevents the average citizen from being able to determine what the code is amending. This would appear to be an attempt to circumvent the Brown Act.

On the substance of the Ordinance itself, the WNC is opposed to the concept of allowing additional and/or increased density of existing properties, especially if that increased density reduces or eliminates parking requirements. Further, the WNC is opposed to the elimination of certain performance standards that are prevalent in other parts of Chapters 2 and 4, such as the elimination of the requirement to maintain a graffiti abatement program. This particular omission appears to mean that property owners no longer have the responsibility to maintain the appearance of the property. Other notable omissions are the requirement that the streets, alleys, sidewalks adjoining to the property meet standard code requirements. Motion #WNC-PLUM-012616-02

**MOTION:** The WNC approves the submission of a letter of complaint re: Ordinance (Draft - CPC-2015-4474-CA) with additional comments as approved at the Board meeting of February 9, 2016.

WNC-2016-020916-##

#### **14. Public Safety Committee Report (Pelaez) [6 min]**

- PS Cmte meetings: 3<sup>rd</sup> Thurs. of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PS Cmte Report

#### **15. Public Works & Transportation Committee Report (Uebersax) [6 min]**

- PWT Cmte meetings: 4<sup>th</sup> Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PWT Cmte Report
- Discussion and possible action regarding: The Public Works and Transportation Committee recommends that the Board support motion WNC\_PWT\_2016-012516\_01 approved by PWT.

**MOTION:** The Winnetka Neighborhood Council Public Works and Transportation committee hereby requests that the city of Los Angeles city Council draft an ordinance requiring that tow trucks do not drop off vehicles that are inoperable within the public right of way. This requirement should be tied to the tow truck operator's business license, and any known violations shall be subject to a fine reviewable at the time of renewal of said business owner's license with the city. (Uebersax) [6 min]

WNC-2016-020916-##

#### **16. Outreach & Social Media Committee Report (Lewis) [6 min]**

- OSM Cmte meetings: 4<sup>th</sup> Tue of each month, 7:00PM, Winnetka Convention Center.
- OSM Cmte Report

- January meeting was cancelled
- Election Day volunteers needed at Convention Center
- Election outreach plans: newsletters, banners, pamphlets, social media, candidates
- 2016 Lecture Series information

**17. Youth Advocacy Committee Report (Owen) [6 min]**

- YA Cmte meetings: 3<sup>rd</sup> Thurs. of each month, 7:30PM, , Limerick Avenue Elementary School, 8530 Limerick Ave.
- YA Cmte Report

**ADDITIONAL REPORTS & MOTIONS**

Discussion and board action is possible on the following reports.

**18. Secretary's Report (Poer/Pelaez) [4 min]**

- Discussion and approval of the Winnetka NC Minutes for January 12, 2016.

**MOTION:** To approve of the Winnetka NC Minutes for January 12, 2016

WNC-2016-020916-##

- Advisory: CIS approved at January 12 meeting (Council File 13-14903-S2 relative to street vending at city parks) has been filed with the City Clerk.

**19. Parliamentarian's Report (Owen) [2 min]**

- 

**20. Treasurer's Report (Pelaez /Uebersax) [10 min]**

- Update, discussion, and action regarding Winnetka NC finances as needed.
- Presentation of the Treasurer's Report including discussion and possible action to approve the December, 2015, expenditure report. (Pelaez/Uebersax) [6 min]

**MOTION:** "The Winnetka NC Board has reviewed the December, 2015, Monthly Expenditure Report including the US Bank Statement for the month ending in January, 2016. The Board approves the report and authorizes the Treasurer to submit the report to DONE."

WNC-2016-062316-##

- Presentation of the Treasurer's Report including discussion and possible action to approve the January expenditure report. (Pelaez/Uebersax) [6 min]

**MOTION:** "The Winnetka NC Board has reviewed the January, 2016, Monthly Expenditure Report including the US Bank Statement for the month ending in January, 2016. The Board approves the report and authorizes the Treasurer to submit the report to DONE."

WNC-2016-062316-##

**21. Budget & Finance Committee (Uebersax) [2 min]**

- 

**22. Executive Committee (Lewis) [2 min]**

- 

**23. Rules, Elections, & By-Laws Committee (Lewis) [2 min]**

- 

**24. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [2 min]**

- 

**25. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]**

- LADWP Cmte/MOU Cmte meetings: 1<sup>st</sup> Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

- 

**26. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [5 min]**

- LANCC meetings: 1<sup>st</sup> Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood

- 

**27. LA Public Works Liaison (Uebersax) [2 min]**

-

28. **Neighborhood Watch Representative** (Owen) [2 min]

•

29. **Mayor's Budget Representatives** (Lerma & Uebersax) [2 min]

•

30. **Reserve Animal Control Officer (RACO) Liaison** (vacant) [2 min]

•

31. **Valley Alliance of Neighborhood Councils (VANC) Representatives** (Lewis) [2 min]

- VANC meetings: 2<sup>nd</sup> Thurs. of each month, 6:30PM, Sherman Oaks Hospital, 1<sup>st</sup> fl. Conference rm.

•

32. **Good of the Order** [2 min]

33. **Future Agenda Items & other Calendar Events** [2 min]

•

34. **Adjournment**

---

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

---

#### **PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

#### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

---

**Winnetka Neighborhood Council**

**WVNC**

**Celebrating Diversity with Unity  
and Dedication to the Community**