



Winnetka Neighborhood Council

GENERAL MEETING AGENDA

Tuesday, May 8, 2018, 6:30 PM

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Vice-President	Treasurer	Assistant Treasurer	Parliamentarian
JJ Popowich	David Uebersax	Christopher Persaud	Victor Lerma	Franklin Solis
Board Members				
Steven Fuhrman	Erick Lace	Joshua Belkin	Tess Reyes-Dunn	Tamicka Easley
John Poer	Ajantha Sriramya	Judith Giglio	Betsaria Aguilea	Youth Positon – Vacant

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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- MEET & GREET** (Refreshments) [10 min] _____ # of Guests
 - CONVENE MEETING**
 - PLEDGE OF ALLEGIANCE** [1 min]
BOARD MEMBER ROLL CALL [2 min]

NOTE: Time permitting we will be looking at Board member attendance. This may include a consultation with DONE on how we may enact the Board's bylaws which allow for the removal of Board members under certain conditions.

- MEETING RULES & ANNOUNCEMENTS** [2 min]

The Board may take action on any item on the agenda, and agenda items may be taken out of order.

- APPOINTMENT OF BOARD MEMBERS TO FILL VACANT SEATS**

- Discussion and possible action to consider applicants to fill the vacant Youth Representative position on the Winnetka NC Board. **All applicants who have submitted a written request to be considered before Tuesday, May 8, 2018 at 5:00 PM. In order to be considered the applicant must be a Winnetka Stakeholder age 16 to 18 and must be in attendance at the Tuesday, May 8, 2018 meeting to address the Board and answer any questions from the Board.** Applicants should be able to provide a 2-3 minute address to the Board regarding why they want to be on the Board. After hearing from all the applicants the Board will take a public roll call vote to appoint the applicant. The applicant with the most votes will be appointed to the Board. Upon appointment, the Board members will be sworn in and take part in the remainder of the meeting.

- APPROVAL OF MINUTES** [5 min]

- Motion to approve minutes for November 14, 2017 (Popowich) (**WNC-2018-050818-01**)

- Motion to approve minutes for January 9, 2018 (Popowich) (**WNC-2018-050818-02**)
- Motion to approve minutes for February 13, 2018 (Popowich) (**WNC-2018-050818-03**)
- Motion to approve minutes for April 10, 2018 (Popowich) (**WNC-2018-050818-04**)

7. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]

- Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.

8. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

9. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]

10. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (**WNC-2018-050818-05**)
 - i. Moore Business Results Invoices (Outreach)
 - May 1, 2018 invoice (WNC 2018 0501) for April 2018 activity expense: \$633.17
 - ii. Winnetka Convention Center:
 - Winnetka Convention Center (Tuesday 04/16/18 PLUM Committee): \$150
 - Winnetka Convention Center (Tuesday 04/23/18 Outreach Committee): \$100
 - i. Valentino's expenses for meeting food for the following months:
 - April 10, 2018 meeting in the amount of \$50.00
 - May 8, 2018 meeting in the amount of \$50.00
 - ii. ExtraSpace Storage fees for the following months:
 - May Storage expense: \$221.00
 - iii. Spring Clean Expenses
 - 04/20/2018: Big 5 Sporting Goods: \$175.19
 - 04/23/2018: Big 5 Sporting Goods: (\$76.65)
 - 04/20/2018: Smart & Final: \$404.38
 - 04/21/2018: Smart & Final: \$65.97
 - Valentino's Pizza: \$532.68
 - iv. Minuteman & MMP (Spring Newsletter mailed in April)
 - 04/16/2018: Invoice #: 62096 for \$5,211.61

11. **NON-CONSENT CALENDAR**

- i. Discussion and possible action to consider allocating up to \$3100 to purchase up to 10 banners to be placed along Sherman Way or Winnetka Ave. (**WNC-2018-050818-06**)

- ii. Discussion and possible action to consider an NPG request from the Southern California Preparedness Foundation for \$850 to support the Valley Disaster Preparedness Fair to be held on September 29, 2018 from 9:00-3:00 PM at the Northridge Fashion Center Parking lot. The WNC will discuss whether funds can be approved from this year's budget for this project since the project is currently in the planning stages and work is ongoing. **(WNC-2018-050818-07)**
- iii. Discussion and possible action on a request from the Budget Advocates for funding for their activities and approval of their 2018 White Paper. The Winnetka NC will be voting on the following motion:

Proposed motion: The Winnetka Neighborhood Council hereby supports the work of the Neighborhood Council Budget Advocates and their 2018 White Paper and approve the filing of a Community Impact Statement for Council file 18-0600. **(WNC-2018-050818-08)**

This motion may be amended to add a specific dollar amount to be shifted from the Winnetka NC budget to the Budget Advocates.

- iv. Discussion and possible action regarding participating in the 2018 Memorial Day Parade. The WNC will discuss allocating between \$125 and \$200 for this event. This may involve discussing how we would participate. **(WNC-2018-050818-09)**
- v. Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min) **(WNC-2018-050818-10)**

12. TREASURER'S REPORT: (Persaud/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer's bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for April 2018

WNC-2018-050818-11: "The Winnetka NC Board has reviewed the April 2018 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Persaud/Uebersax)

- Discussion and possible action regarding appointing an Alternate Signer. **(WNC-2018-050818-12)**

13. REGULAR COMMITTEE REPORTS & MOTIONS

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]
- NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM

- i. Discussion and possible action on the PLUM Committee's recommendation regarding the development of 20116 Sherman Way, Winnetka, CA of a 99-unit apartment building with 191 on-site parking spaces, including 10% of the units (10 units) designated as Very Low Income Housing Units (LA City Planning Case #s: DIR-2017-779-DB-SPR and ENV-2017-780-CE).

The Winnetka NC Planning and Land Use Management Committee recommends the Winnetka NC Board conditionally approve the proposed project located at 20116 Sherman Way, Winnetka, CA of a 99-unit apartment building with 191 on-

site parking spaces, including 10% of the units (10 units) designated as Very Low Income Housing Units (LA City Planning Case #: DIR-2017-779-DB-SPR and ENV-2017-780-CE), as long as the developer agrees to abide by the following required conditions:

1. Parking be assigned by unit to the effect that two units are not assigned to the same tandem parking spaces
2. A requirement that the current tenants be notified one year in advance of the eviction date.
3. The property owner return to the Winnetka NC with trash management plan that includes sufficient bins for the size of the project given the feeling that two bins are insufficient, a schedule of trash pick-up that mitigates trash overflow, and a covenant with the trash pickup provider that minimizes the time that the bins are left in the public right way
4. The property be outfitted with solar panels sufficient to significantly power the property. The WNC requests the developer to return with their solar plan.
5. The excavation, construction and construction waste removal adhere to the hours of 8 am to 6 PM, and that the owners create a communication plan that notifies the NC and neighbors with 500 feet, regarding the schedule for construction by mail. Furthermore the developer be required to notify the following schools of construction schedules: Sutter, Stanley Mosk, Fulbright, and St. Martin.
6. The developer return to the Winnetka NC with a landscaping plan for the front of the property that includes larger trees, and sufficient vine cover that extends above the first story to prevent as much as possible any “canvasses” for graffiti.
7. The Winnetka NC would like to see more earth tone colors than the bright colors presented.
(WNC-2018-050818-13)

- **Public Safety Committee (PSC) Report (Solis) [15 min]**

NOTICE: The PS Committee Meeting: TBD (Location to be decided)

- i. Discussion and possible action on a request to approve a Neighborhood Purpose Grant (NPG) in the amount of \$5000.00 for the California Highway Patrol – Woodland Hills station’s Senior Volunteer Program. These funds would be earmarked for the purchase of equipment and educational materials for the Age Well Drive Safe Program for Seniors.
(WNC-2018-050818-14)
- ii. Discussion and possible action on the status of the Winnetka NC Public Safety Committee. The Board will be discussing the future plans for the Committee. This may involve a discussion to appoint a new chair, and/or vice chair. The purpose of this discussion is not solely to assess and help the committee move forward in a manner that will ensure productivity and address the stakeholders concerns. **(WNC-2018-050818-15)**

- **Public Works & Transportation Committee (PWT) Report (Uebersax) [25 min]**

NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center

- i. Discussion and possible action regarding Councilmember Blumenfield's office to fund/support the planting of trees in specific areas of Winnetka, along the parkways. Councilmember Blumenfield is committing half of the expected \$78,000 cost. The Committee is recommending the Board approve funding this project for up to \$39,000, with the first installment of \$19,520, to be spent in the 2017-2018 FY Budget, and the remaining \$19,250 to be discussed as part of the 2018-2019 FY Budget.

The discussion tonight will be to:

- a) Table this item indefinitely until the questions about the mechanism for funding (NPG, departmental transfer, or purchase of supplies directly) can be determined and shared by a representative of the City's NC funding staff with the WNC Board
 - b) Return the item to the PWT Committee for discussion in the 2018-2019 FY.
 - c) Discuss the item at a future Budget Committee meeting as part of the budget planning for 2018-2019. **(WNC-2018-050818-16)**
- **Outreach & Social Media Committee (OSM) Report** (Eisley) [15 min]
NOTICE: The OSM Committee Meeting: Fourth Tuesday (Winnetka Convention Center)
 - i. Discussion and possible action on funding for the Winnetka Movie night, scheduled for July 2018. The NPG is in the amount of \$5,000. In order to hold the event in July, the WNC has to fund it this Fiscal Year to pay vendors. **(WNC-2018-050818-17)**
 - **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - i. Discussion and possible action on the NPGs listed below received from the six local schools within Winnetka. The WNC has already budgeted funds for these NPGs in our budget **(WNC-2018-050818-18)**
 - Sutter Middle School in the Amount of \$300 to support the 5th Grade Graduation Ceremonies in June 2018
 - Sutter Middle School in the amount of \$300 to support the 8th Grade Pin & Ribbon Ceremony recognizing academic achievements in April.
 - Winnetka Elementary School in the amount of \$300 to support the 5th Grade Graduation Ceremony in June 2018
 - Winnetka Elementary School in the amount of \$300 to support the schools efforts to purchase books for their library to help meet state required goals
 - Stanley Mosk Elementary School in the amount of \$300 to support the 5th Grade Ceremonies in June 2018
 - Stanley Mosk Elementary School in the amount of \$300 to support the schools efforts to fund their new STEAM Lab (teaching students engineering practices).
 - Limerick Elementary School in the amount of \$300 to support the 5th Grade Graduation Ceremonies in June 2018
 - Limerick Elementary School in the amount of \$300 to support their efforts to purchase additional books for their library

- Fulbright Elementary School in the amount of \$300 to support the 5th Grade Graduation Ceremonies in June 2018
 - Fulbright Elementary School in the amount of \$300 to purchase additional books for their library
 - SunnyBrae Elementary School in the amount of \$300 to support the 5th Grade Graduation Ceremonies in June 2018
 - SunnyBrae Elementary School in the amount of \$300 to support their STEM robotics program
- ii. Discussion, with no action, regarding the NPG request from the Teen Court program. This discussion will be to determine if the Youth Committee to provide an update on a previously agendaed item and whether or not the Committee intends to take any action regarding this request. **(WNC-2018-050818-19)**
- **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
 - i. Discuss date for a committee meeting to begin budget preparation process.
 - **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
 - i. No Report this month
 - **Budget Advocate/Budget Rep Report** (Green)

2. OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

3. GOOD OF THE ORDER [2 min]

4. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpopowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at

the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.