



**Winnetka Neighborhood Council**  
**GENERAL MEETING AGENDA**  
**Tuesday, December 11, 2018, 6:30 PM**



Winnetka Convention Center,  
 20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

[board@winnetknc.com](mailto:board@winnetknc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC

President	Vice-President	Treasurer	Parliamentarian	Assistant Treasurer
JJ Popowich	David Uebersax	Christopher Persaud	Franklin Solis	Victor Lerma
Board Members				
Steven Fuhrman	Erick Lace	Tess Reyes-Dunn	Tamicka Eisley	John Poer
Ajantha Sriramy	Judith Giglio	Samantha Ludwig	Vacant	Vacant

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:  
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. **MEET & GREET** (Refreshments) [10 min] \_\_\_\_\_ # of Guests
  2. **CONVENE MEETING**
  3. **PLEDGE OF ALLEGIANCE** [1 min]
  4. **Please observe a moment of silence for those that were recently killed in the Borderline Nightclub shooting in Thousand Oaks as well as for those that have died in the recent fires currently inflicting California.**
  5. **BOARD MEMBER ROLL CALL** [2 min]
  6. **MEETING RULES & ANNOUNCEMENTS** [2 min]

The Board may take action on any item on the agenda, and agenda items may be taken out of order.

7. **APPROVAL OF MINUTES** [5 min]
  - We will review and approve the October Minutes in December.
8. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]
  - Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
9. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]
10. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the

Secretary before the meeting or request the item be pulled at the of discussion. [5 min]

11. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (**WNC-2018-121118-01**)
  - i. Moore Business Results Invoices (Outreach)
    - Moore Business Results – Invoice #WNC-2018-1108 in the amount of \$370.82
    - ICDsoft web hosting paid in the amount of \$167.66
    - Moore Business Results – Invoice #WNC-2018-1008 in the amount of \$391.00 (for activity in the month of September)
    - Moore Business Results – Invoice #WNC-2018-1201 in the amount of \$258.46 (for activity in the month of November)
  - ii. Winnetka Convention Center:
    - Winnetka Convention Center: Public Safety Committee Meeting on 10/18/18 in the amount of \$100.
    - Winnetka Convention Center: Public Works & Transportation Committee Meeting on 10/22/18 in the amount of \$100.
    - Winnetka Convention Center: Public Safety Committee Meeting on 11/28/18 in the amount of \$150.
    - Winnetka Convention Center: Public Works & Transportation Committee Meeting on 11/26/18 in the amount of \$150.
  - iii. Valentino’s expenses for meeting food for the following months:
    - November September 13, 2018 meeting in the amount of \$50.00
    - December 11, 2018 meeting in the amount of \$50.00
  - iv. ExtraSpace Storage fees for the following months:
    - November Storage expense: \$232.00
    - December Storage expense: \$232.00
  - v. Constant Contact Annual Fee: \$378.00

## 12. NON-CONSENT CALENDAR

- i. Discussion and possible action to consider a request from former Winnetka NC Board Member Bettie Ross to be appointed to the Board of the Winnetka NC to fill the vacant at-large seat. Since the elections are more than 60 days away, this seat can be filled now. (**WNC-2018-121118-02**)
- ii. Discussion and possible action to consider amending the budget for the purchase of a Winnetka NC branded tent canopy with a cost up to \$300, table skirts with a cost up to \$200. (**WNC-2018-121118-03**)
- iii. Discussion and possible action to amend the budget to spend up to \$1000 on Winnetka NC branded marketing items. (**WNC-2018-121118-04**)
- iv. Discussion and possible action regarding the selection of a “Resilience Liaison”. The City

of Los Angeles was selected as an inaugural member of the 100 Resilient Cities Network from hundreds of potential cities across the world. Since then, Angelenos have come together to develop Resilient Los Angeles, a strategy by and for Angelenos that leverages the city's strengths and advances new partnerships in order to prepare Los Angeles to address current and future challenges.

In the near future, the Mayor's Office and EmpowerLA will co-host a Town Hall type meeting with the Resilience Liaisons from across the city to present and discuss this initiative in more detail. Neighborhood Councils will be asked by the Mayor's Office to come up with a Resilience Plan for their areas by the end of calendar year 2019. EmpowerLA will assist and support you in that effort as we move along. For more information on Resilient Los Angeles visit: <https://www.lamayor.org/Resilience>.  
**(WNC-2018-121118-05)**

- v. Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min)  
**(WNC-2018-121118-06)**

**13. TREASURER'S REPORT:** (Persaud/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer's bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for October 2018

**WNC-2018-121118-07:** "The Winnetka NC Board has reviewed the October 2018 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Persaud/Uebersax)

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for November 2018

**WNC-2018-121118-08:** "The Winnetka NC Board has reviewed the November 2018 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Persaud/Uebersax)

**14. REGULAR COMMITTEE REPORTS & MOTIONS**

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]
- NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM

- i. Meetings suspended until further notice

- **Public Safety Committee (PSC) Report** (Ludwig) [15 min]  
NOTICE: The PS Committee Meeting: TBD (Location to be decided)

- i.

- **Public Works & Transportation Committee (PWT) Report** (Uebersax) [25 min]  
NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center

- i. Winnetka Transportation Summit. The WNC PWT Committee is proposing upgrading its normal Committee Meeting night of November 26<sup>th</sup>, into a co-agendized Board Meeting, so as to allow comprehensive presentations and discussions regarding the following

items:

- Following outreach from the Los Angeles Department of Transportation (LADOT) in regards to the long-awaited re-striping of Winnetka Avenue, to evaluate a return to two lanes of traffic, but with the addition of promised bike lanes. LADOT staff has been finalizing conceptual designs based on prior informational meetings, and is looking to present them to PWT and the WNC board, with as wide a swath of Stakeholders as possible, so that we may weigh in on the project. (The original deadline, of 30 days following the release of the plan, may be past by the time of the WNC Board Meeting, but is extension has already been discussed, and can be requested if we so desire.)
- Dockless Mobility Devices: While the City of Los Angeles is in the process of determining how the newly emerging concept of electronic scooters clustered in areas where there may be pedestrian and bike friendly areas and/or transportation hubs needing alternatives to navigate the “First Mile, Last Mile”, representatives from the Lime scooter operator have approached PWT for an informational meeting. CD3 staff has also directed the operators of Bird scooters who had approached them to similarly reach out to constituent Neighborhood Councils. It is hoped that both of these (and or other providers) be present to provide information, and promote discussion and/or motions to weigh in to City Council and/or Committee proceedings.
- ii. Discussion and planning for 6<sup>th</sup> Annual Spring Clean event. April 27<sup>th</sup> follows the traditional “Earth Day” date of (Monday) April 22. The preliminary budget was submitted for \$1200, and may be amended as we draw nearer to the event. Focus is on working with other WNC Committees (particularly Outreach and Youth Advocacy) and other organizations to involve as many participants as possible!
- iii. Report on the proposed alternatives and deliberations for the North San Fernando Valley Transit Corridor.
  - The Metropolitan Transportation Authority (METRO, or MTA) has conducted a series of meetings exploring alternatives for east/west routes for a Bus Rapid Transit system, incorporated existing surface street rights of way (North SFV BRT) <https://www.metro.net/projects/north-sfv-brt/>
  - Each of the three options for connecting either North Hollywood Red Line station or Sylmar/San Fernando to the Chatsworth station will skirt Winnetka via Nordhoff.
- **Outreach & Social Media Committee (OSM) Report** (Eisley) [15 min]  
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
  - i.
- **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]  
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
- **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]  
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
  - i. No Report this month
- **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]

NOTICE: The REB Committee Meeting: TBD (Location to be decided)

- i. Discussion and possible action to recognize a corrected list of open seats for the 2019 elections. After we discussed this item in September DONE and the City Clerk audited our minutes and determined the correct list of open seats is as follows:

1. David Uebersax
2. Christopher Persaud
3. Erick Lace
4. JJ Popowich
5. Tess Reyes-Dunn
6. Judith Giglio (originally held by Eric Lewis)
7. Vacant (seat last vacated by Betsaira Aguilera)

This is a vote to acknowledge and confirm this list.  
**(WNC-2018-121118-09)**

- **Budget Advocate/Budget Rep Report (Eisley)**

## 2. OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

## 3. GOOD OF THE ORDER [2 min]

## 4. MEETING ADJOURNED

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### THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-648-6219, or via email at [jpopowich@winnetkanc.com](mailto:jpopowich@winnetkanc.com).

### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

### RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.