



**Winnetka Neighborhood Council
PUBLIC SAFETY COMMITTEE
MEETING MINUTES**

Thursday, October 18, 2018, 7:00pm

(Next Meeting to be Wednesday, November 28, 2018, 7:00pm)

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



	Chair		Vice Chair	
	Samantha Ludwig (P)		Victor Lerma (P)	
COMMITTEE MEMBERS				
John Dragish (P)	Judith Giglio (A)	Juan Lopez (P)	Tracy Johnson (P)	Alfonso Mendez (P)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

- **CONVENE MEETING**
- **PLEDGE OF ALLEGIANCE** [1 min]
- **COMMITTEE MEMBER ROLL CALL** [5 min]
 - Since this committee had not been active for a number of years, the new Chair appointed committee members to fill vacant seats.
 - i. John Dragish, Judith Giglio, Juan Lopez, Tracy Johnson, & Alfonso Mendez were all appointed to the committee.
 - ii. Committee member attendance is noted above (P) = present, (A) = absent.
- **MEETING RULES & ANNOUNCEMENTS** [5 min]
 - Review Rules of Decorum/Code of Civility.
 - i. Briefly discussed basic rules of decorum/Code of Civility and all agreed to abide.
 - New Meeting Date
 - i. Committee agreed to move standing Public Safety Committee meetings to the 4th Wednesday of the each month in order to avoid conflict with Winnetka Basic Car Meetings.
- **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS** [10 min]
 - None present. Juan Lopez to reach out to Keith Banks to invite to future meetings.
- **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]
 - Stakeholder Deborah Greenspan noted that exterior hose bibs at her residence are on occasion utilized by others without her permission and left on. She will look in to installing removable hose bib handles to discourage unauthorized use.

- **NEW BUSINESS**

- Committee discussed & prioritized the following topics for possible action and future committee focus

- i. **COMMUNITY SAFETY**

- Homelessness/Vagrants

- Committee discussed compiling available informational resources for future distribution at meetings, updating resources on WNC website, and potentially creating a printer friendly version of available resources so that stakeholders may distribute.

- Neighborhood Watch

- Crime Prevention

- Winnetka Parks (Quimby Park, Runnymede Park, Winnetka Recreation Center)

- Juan Lopez noted in order for law enforcement to enforce “no lodging/no camping”, proper signage must be posted. Signage to be requested by SLO.
 - Committee discussed hosting regular park clean-ups. Discussion to be continued next month.

- LA River Bike Path

- Committee discussed hosting (or participating in existing) LA River Bike Path rides. Discussion to be continued next month.

- ii. **DISASTER PREPAREDNESS**

- Committee discussed different groups that could be approached to help improve neighborhood emergency preparedness:

- CERT

- Red Cross

- Get Ready LA

- Map Your Neighborhood

- iii. **BIKE & PEDESTRIAN SAFETY**

- Committee discussed items that could be improved or implemented to help improve bike/pedestrian safety, including:

- Additional Crosswalks

- Additional Bike Lanes

- Blue Light System

- Committee discussed a “Road Show” concept of hosting the upcoming monthly 2019 Public Safety Committee meetings in a different Winnetka location each month to help encourage attendance and to visit different parts of our neighborhood.

- i. Juan Lopez to confirm if Winnetka Rec Center would be available for 01/23/19.

- ii. Samantha Ludwig to visit and review ADA compliance.

- Committee discussed proposing/researching options for public safety informational giveaways, (i.e trifold informational pamphlets, pen, business cards, etc.)

- Committee discussed proposing/researching potential speakers for upcoming meetings and will discuss options next month.

- **GOOD OF THE ORDER** [2 min]

- **MEETING ADJOURNED**

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpowowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.