



WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center
 20122 Vanowen St., Winnetka, CA 91306
WinnetkaNC.com @WinnetkaNC
 Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Kathleen Pelaez	Carlos Perez	Tess Reyes-Dunn
Bettie Ross-Blumer	Craig Ruggless	Tom Sattler	David Uebersax	Vacant (Youth Rep)

REGULAR GENERAL MEETING MINUTES

Tuesday, August 11, 2015, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments.
2. Convene Meeting, 6:40PM
 Guests: 9
 Pledge of Allegiance led by Carlos Perez
3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements

ATTENDANCE

Board Member	Jan.13 2015	Feb. 10	Mar 10	Apr 14	May12	Jun 9	Jun 23	Jul 14	Aug 11	Sep 8	Oct 13
Steven Fuhrman	AE	x	x	x	x	X	X	X	A		
Erick Lace	X	x	x	x	x	X	X	A	X		
Madison Lamoreaux	x	AE	x	x	ae	A	A				
Victor Lerma	X	x	ae	L 9:40	x	X	X	X	X		
Eric Lewis	X	x	x	x	x	X	X	X	X		
Mary Ellen Moreno	X	x	ae	x	x	A	Res				
Trevor Owen	X	x	x	x	x	A	X	A	X		
Kathleen Pelaez	X	x	x	x	x	A	X	X	X		
John Poer	X	x	x	X	x	X	X	X	X		

JJ Popowich	X	x	ae	Le	ae	X	X	X	X		
Carlos Perez								X	X		
Tess Reyes-Dunn	X	x	x	X	A	A	A	X	X		
Bettie Ross-Blumer	AE	AE	x	X	x	AE	X	X	X		
Craig Ruggless								X	X		
Tom Sattler	X	X	x	X	x	X	AE	X	X		
David Uebersax	X	X	x	X	x	X	A	A	X		
Vacant (Youth)											
Total	11	12	11	14	11	8	9	11	13		

4. Government Representative Updates:

- ❖ Jenny Portillo for Councilman Bob Blumenfield, District 3
- ❖ The Councilman stayed on Budget and Finance committee, as well as Arts, Parks and River, Energy and Environment, Trade, Commerce and Technology, and the on the Ad Hoc committee on Comprehensive Job Creation Plan.
- ❖ Councilman is working on a motion to stop “for sale” vehicles on Sherman way. The Councilman is seeking public support of the motion. The Transportation Commission meets 2nd and 4th Wednesdays. We will put on our agenda for next month for action.

There have been some efforts to determine if the cars are really being sold by individuals or by an organization since many used to have the same telephone number. Some numbers have changed now but there still seem to be many with same or similar numbers.

- (Reyes-Dunn) Asked if the cars parked at the old “U Haul” lot might be part of the operation that is selling cars..
- ❖ Councilman is studying possibility of adding fencing at Winnetka Park to isolate adjacent homes from homeless living in park.
- ❖ (Lewis) People are being allowed to sleep in their cars currently. Not illegal right now. Some people who have jobs are living in cars by choice. City is looking into solutions.
 - Homeless are sleeping in cars and motor homes and occupying neighborhoods.
 - (H. Poer) reported incident with neighbor whose home was broken into 3 times by people to “live” in her house.
- ❖ DOT representatives can’t come to evening meetings because of overtime issues and most Board Members cannot attend during the day.
- ❖ Ankur Patel, new School and Community Coordinator, assistant to Scott Schmerleson, LAUSD. Wants to coordinate with WNC to obtain a list of all of the schools and educational institutions in Winnetka, public and private. (Owen) will try to help recruit people to help.

5. Presentation or Guest Speaker, and Q&A.

No guest speaker for this meeting.

6. Public Comments:

- ❖ (S. Bardo): Says he has been trying to get on our email list for a year and hasn't had success. He found that his email had been incorrectly input with *Constant Contact*. He also commented that other stakeholders had experienced difficulties receiving email notifications.

7. President's Report (Lewis) [2 min]

- ❖ Welcome to our new Board Members, Carlos Perez and Craig Ruggless
- ❖ Brown Act reminders. Warned against "serial communications" concerning Board issues.
- ❖ Board trainings. New members must complete ethics and financial trainings, and all members must repeat them every two years.
- ❖ EmpowerLA.org. Reminded the Board members that the website has a support section under "Self Service" with rules, instructions and forms.
- ❖ 2015 Neighborhood Empowerment Congress is coming up on Saturday, Sep. 26, 2015. It lasts all day (with meals provided) and can be very educational.

8. Vice-President's Report (Lace) [2 min]

- ❖ Request for names and sizes for the previously approved order to make WNC shirts. He will order the shirts on Wednesday, Aug 12, 2015.
- ❖ He is providing bulletin board keys for all board members but there aren't enough for everyone for the storage unit. Requests that we have more made.
- ❖ There will be a vote on the cars for sale issue next month by Winnetka Chamber of Commerce. They had unanimous support for the issue at the meeting this week, but could not vote on it because it was not on the agenda. They expect a unanimous approval at the next meeting.
 - (Perez) Went to Special Olympics. Good turn out.
 - (Reyes-Dunn) provided additional information about success of the event.
 - (S. Bardo) Presented a question about Chamber of Commerce information currently on our website. The posted information may be incorrect.

NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items:

9. [Moved to End of Agenda] Discussion and possible action regarding reviewing and reporting to DONE how well the WNC achieved its goals from the previous Strategic Plan and Budget. (Lewis) [30 min]

REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

10. Planning & Land Use Management Committee Report (Popowich) [6 min]

- PLUM Cmte meetings: 3rd Tue of each month, 7:00PM, Winnetka Convention Center.
 - ❖ There was no meeting in July.
 - ❖ After the Board meeting July 14, (Popowich) asked stakeholders to meet together and suggest what they will accept on the location at Sherman Way and Mason ("The Pit"). Requested a community consensus, with a published document about what is acceptable to be presented to a future developer, to avoid a continued series of presentations and denials.
 - (Uebersax) Suggested possibility of something like LANLT – Los Angeles Neighborhood Land trust.

11. Public Safety Committee Report (Pelaez) [6 min]

- PS Cmte meetings: 3rd Thu of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PS Cmte Report. (No meeting was held in July.)

- ❖ They have had no quorum so they haven't been able to change the meeting time. There will be a Special Meeting on Third Thu., August 20, 2015, at Limerick Elementary.
 - (Popowich) The Apartment building on 20417 Sherman Way next to Smart and Final has a parking lot off the alley which is covered with CPA gang graffiti. Entire apartment marked with graffiti from Canoga Park Alabama gang, extremely violent and anti-African American. CPA activity is increasing in the community.
- (Pelaez) Coyote issue near Limerick south of Chase. Animal Control can't/won't help.
 - (H. Poer) says he has taken some of her chickens.
 - (Lewis) Maybe we should request article from Wendy about coyotes for website They are everywhere in city and state.

12. Public Works & Transportation Committee Report (Uebersax) [6 min]

- PWT Cmte meetings: 4th Mon of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PWT Committee Report
 - ❖ Report on vote, and appointment of two committee members: Carlos Perez and Judith Giglio. Ms. Giglio dropped out because she would have conflicts and preferred to remain an interested stakeholder.
 - ❖ Report of discussion regarding plans for meeting with DOT, WNC, Councilmember, and others re Winnetka Avenue issues. Want parking restored and bike lanes installed.
 - ❖ Report of discussion regarding request from Officer Maldonado for a "flashing light" warning and improved crosswalk at Sherman Way & Winnetka, and near Winnetka Park.
 - ❖ Report of discussion and vote to investigate renovation of "Welcome to Winnetka" signs on Sherman way with possible assistance of Popowich to locate original source.
 - (Popowich) - Signs were designed in 1970s. Zine wanted signage in District. He agreed to pay for signs. Winnetka sign had already been designed so we got what was already designed.
- ❖ **MOTION:** The Board supports efforts to renovate the signs.
Motion: Uebersax Second: Lace

APPROVED: by consensus

WNC-2015-081115-01

- ❖ There is still an open position on PWT committee.
- ❖ All CIS statements have been posted as of now and WNC has posted more than other Councils in District.
- ❖ Spring Clean event date has been set: for April 9, 2016
- ❖ Attended SVOG last month: Priorities: Orange Line for grade separations, East Valley connector for light rail, 405 / Sepulveda connector, Glendale connector, the Orange Line conversion to Light Rail.

13. Outreach & Social Media Committee Report (Lewis) [6 min]

- OSM Cmte meetings: 4th Tue of each month, 7:00PM, Winnetka Convention Center. Community committee members needed. Contact the board president if interested.
- OSM Committee Report
 - ❖ Emmy Silverman (stakeholder) has joined the committee. Has a great ideas for future marketing.
 - ❖ Comments on new banners with graphic samples provided to Board members,
 - Change wording to PUBLIC MEETING HERE.
 - Use "two logos" instead of combined banner, but EMPOWER LA may require the other.
 - ❖ Outreach merchandise
 - Have new "swag". Grocery totes and Halloween bags being produced. Have new pens and flashlights.
 - Newsletter is still in preparation.
 - 2015 WNC Public Lecture Series, Part 4: "Financial Planning". Speaker has been changed to Ira C. Ilaio.

- ❖ Membership status: Still have an open seat.

14. Youth Advocacy Committee Report (Owen) [6 min]

- YA Cmte meetings: 4th Thu of each month, 7:30PM, Winnetka Child Care Center, 8361 Winnetka Ave.
- YA Cmte Report
 - ❖ Meetings follow Safety Meeting, same location.
 - ❖ Need to turn in paperwork for Halloween event, which will be Sat 10/31 10am to 2pm at Winnetka Park, in gymnasium.
 - ❖ Will have Spelling Bee in Spring. Date to be determined.

ADDITIONAL REPORTS & MOTIONS

Discussion and board action is possible on the following reports.

15. Secretary's Report (Poer/Pelaez) [4 min]

- ❖ Discussion and approval of the Winnetka NC Minutes for July 14, 2015 Minutes presented for approval. A technical question was raised about how absences are shown and what effect they may have was raised (Owen). (Lewis) will determine the rules and minutes may be revised to be in compliance.

MOTION: to approve the minutes as presented and/or corrected.

Motion by: Lace Second: Owen

MOTION to TABLE: Motion Lewis Second- Popowich

APPROVED: by Consensus.

WNC-2015-081115-02

- Discussion and possible creation of a special Ad Hoc committee to address the complaint filed by Steven H. Bardo, in reference to J. J. Popowich. (Poer/Lewis)
- (Lewis) The letter does not qualify as "grievance" as defined in the Brown Act rules. It reflects a difference of opinion, not a violation of procedure or conflict of interest.
- (S. Bardo) He will take the issue to the Department of Neighborhood Empowerment as outlined in the rules
- ❖ Part of complaint was concerned with changes in meeting times, and cancelled meetings.
 - Can we improve the notification info on the website?
 - Can we improve the visibility of the contact sign-up on the website.
 - Can we do better with placement of the info on the IT ENSLA sign up.

16. Parliamentarian's Report (Owen) [2 min]

NONE

17. Treasurer's Report (Popowich/Uebersax)

- ❖ We need the Ad Copy for Directory.
- ❖ Presentation of the Treasurer's Report including discussion and possible action to approve the past month's expenditure report. (Popowich)
 - Report is unfinished because some items are still outstanding. Purchase of shopping bags. Original paperwork was for a different amount. 3460.62. Invoice is for more. Need to compare invoice with quote, and then take action.
 - Issue still open with Office Depot over damaged printer.
 - Winnetka Elementary has not cashed check. Other schools have not cashed checks either.
 - **Agenda Motion:** "The Winnetka NC Board has reviewed the July 2015 Monthly Expenditure Report including the US Bank Statement for the month ending in (past month), 2015. The Board approves the report and authorizes the Treasurer to submit the report to DONE."
MOTION: To table the report until next meeting:
 Motion: Lewis Second: Owen

18. Budget & Finance Committee (Uebersax)

- ❖ Discussion and possible action regarding approving a revised budget proposal for the current fiscal year. (Popowich) [15 min]
 - (Glenn Bailey) – Original copy had restrictions. Motion that went through had no restrictions. Gracie Liu asked for support to pass the motion with the additional \$5000. Will take longer than was expected.
 - (Lewis) We have to change our budget now, submit it, and then change it again when we actually get the money

MOTION: WNC-2015-081115-04: The proposed budget will be modified as follows:

1. Remove \$4800 allocated to the Spring Newsletter
2. Remove \$1,137.50 allocated to the purchase of a new Treasurer laptop
3. Add \$1,025.08 for Moore Business Results to cover the May 2015 and June 2015 invoices
4. Reduce Misc of \$500 to \$412.42

The Board authorizes the Treasurer to submit the modified budget to DONE.

Motion by: Lewis Second: Lace

APPROVED: 10,0,0,3, (1 Ineligible)

WNC-2015-081115-04

Board Member	Yes	No	Abstain	Recused	Absent	Ineligible
Fuhrman, Steven					X	
Lace, Erick	X					
Lerma, Victor	X					
Lewis, Eric	X					
Owen, Trevor	X					
Pelaez, Kathleen					X	
Perez, Carlos	X					
Poer, John	X					
Popowich, JJ	X					
Reyes-Dunn, Tess						
Ross-Blumer, Bettie	X				X	
Ruggless, Craig						X
Sattler, Tom	X					
Uebersax, David	X					
Vacant, Youth						
Total	10	0	0	0	3	1

19. Executive Committee (Lewis) [2 min]

No report.

20. Rules, Elections, & By-Laws Committee (Lewis) [2 min]

No report.

21. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [8 min]

WNC Beautification Liaison to C. Blumenfield's Office, in coordination with the WNC PWT

- Report on the Summary of the WNC Zine Funds.

At the end of our fiscal year 2012-2013, outgoing Councilman Dennis Zine gifted our WNC (Winnetka Neighborhood Council) with \$50,000, to only be used within the City of LA's Bureau of Street Services (BOSS). The WNC PWT Committee (Public Works & Transportation Committee) was charged with properly dispensing the funds by having work done within Winnetka. The \$50,000 was spent in two main areas:

- A) Small asphalt repairs to sidewalks and streets, for a total of \$28,400.00 of the Zine funding.
- B) Tree trimming, for a total of \$21,000.00 of the Zine funding.

This leaves a balance of \$600 unused of the Zine funding. It is as close to the total funding cap as was possible. The remaining \$600 reverted back to the City as of June 30, 2015.

- Within our Winnetka borders, the sidewalks and streets along Winnetka Ave., Mason Ave, Saticoy St. and Vanowen St. had about 2,072 total repairs covering approximately 7,437 square feet. All this work was performed by pothole crews from the Street Maintenance Division, BOSS, mainly coordinated by Bill Candlish.
- Within our Winnetka borders, the trees along Winnetka Ave. were trimmed beautifully by the Urban Forestry Division, BOSS, coordinated by Timothy Tyson.
- WNC thanks: C. Bob Blumenfield and Jenny Portillo for extending the Zine fund deadlines [more than once!]; all of the crews that worked in Winnetka from the Bureau of Street Services' Street Maintenance Div. - headed by Bill Candlish and Ron Lorenzen, and crews from the Urban Forestry Division - headed by Timothy Tyson; and our own members of the Public Works & Transportation Committee, namely David Uebersax and Bettie Ross-Blumer, and Eric Lewis, for all they have done to use the \$50,000 Zine funds to benefit Winnetka.
- **Plantings on the Sherman Way medians:** We are looking to complete the plantings along the Sherman Way left-hand-turn medians using drought-tolerant plants, instead of the white iceberg roses. We are owed money from the nursery for the iceberg roses. May need to find other plantings.
- **The "Welcome to Winnetka" sign** on Sherman way (two signs, one at Corbin, one at DeSoto): As noted by John Poer, these two signs are in need of clean-up, and for visibility, they need brush removed from in front of them, and they may need to be elevated by a foot or more.
- Discussion of the fact that the water has been shut off on the medians, "until further notice."

22. Discussion and possible action regarding a possible "Thank You" letter to the Winnetka Post Office management for deciding to remain in Winnetka.

- ❖ **MOTION:** To create and send a "Thank You" letter to the Winnetka Post Office management for deciding to remain in Winnetka.

Motion: Ross-Blumer

Second: Lace

APPROVED: by Consensus

WNC-2015-081115-05

23. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]

- LADWP Cmte/MOU Cmte meetings: 1st Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood
- ❖ (Bailey) NO meeting in July. Rate increase Proposal.

24. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [5 min]

- LANCC meetings: 1st Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood
- ❖ (Bailey) Congress of Neighborhoods Sat, Sept 26, 2015 at City Hall. Registration open soon.
- ❖ Missed submission for awards. Can still submit for VANCC Best of awards. Nominations are in Feb.

25. LA Public Works Liaison (Uebersax) [2 min]

No report.

26. Neighborhood Watch Representative (Owen) [2 min]

- ❖ **Office Maldonado is SLO for Topanga; do we ever invite John Parker from Devonshire? We should reach out to him.**

- ❖ **(Bailey) Showed modified Neighborhood watch signs with NC logo on them. \$22 each. Has identified a company that does the signs.**

27. Mayor's Budget Representatives (Lerma & Uebersax) [2 min]

No report.

28. Reserve Animal Control Officer (RACO) Liaison (vacant) [2 min]

No report.

29. Valley Alliance of Neighborhood Councils (VANC) Representatives (Lewis) [2 min]

- VANC meetings: 2nd Thu of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.

No report.

30. Good of the Order

- ❖ Mobility plan passed today.
- ❖ (Lace) Blumenfield wants the money that gets returned to go to District to be given to the NCs.
- ❖ (Lace) Need to get NPGs started much earlier.
- ❖ (Lace) Blood collected at our drive is already being used to help 51 people.
- ❖ (Bailey) Valley Alliance is doing educational workshop in the fall. Two opportunities to go. 2nd Thu of November. CBS studios.

31. Future Agenda Items & Other Calendar Events.

- ❖ PUBLIC SAFETY issue to support stopping "for sale" cars on Sherman Way between Winnetka and Vanowen.

32. MOTION: to adjourn in memory of Tess Reyes-Dunn's mother who passed away this week.

Motion: Popowich Second: Lewis.

APPROVED: by Consensus.

WNC-2015-081115-07

Adjournment Time: ___9:59pm__

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to secretary@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council

Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

