



# Winnetka Neighborhood Council

## GENERAL MEETING MINUTES

Tuesday, January 14, 2020, 6:30 PM

Winnetka Convention Center (WCC)

20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

[board@winnetknc.com](mailto:board@winnetknc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC



President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
Vice-President	Youth Representative	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Ana Karen Estrada	Victor Lerma	Jill Kline
Board Members			
Steven Fuhrman	Ajantha Sriramya	Judith Giglio	Oswaldo Estrada
Celia Vasquez	Vacant	Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1) **MEET & GREET** (Refreshments) [10 min]

13 # of Guests

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min] Meeting convened at 6:40 pm.

The Pledge of Allegiance was led by Mr. Lace.

3) **BOARD MEMBER ROLL CALL** [2 min] Quorum was reached.

Board Member	Apr 9	May 14	Jun 11	Jul 09	Aug 13	Sep 10	Oct 8	Nov 12	Dec 10	Jan 14
Ajantha Sriramya	A	A	LE	LE	A	A	A	A	X	X
Lisa Reeber	X	X	X	X	X	L	X	L	X	X
David Uebersax	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	X	X	X	X
Franklin Solis	X	X	X	L	L	X	X	X	X	X
Steven Fuhrman	X	X	X	X	X	X	E	E	X	X
Judith Giglio	X	X	X	X	E	X	X	X	X	A
Victor Lerma	X	A	X	X	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X	X	E
Jill Kline	/	/	/	/	X	X	X	X	A	X
Celia Vasquez	/	/	/	/	/	X	X	X	X	X
Oswaldo Estrada	/	/	/	/	/	/	X	X	A	E
Ana Karen Estrada	/	/	/	/	/	/	X	X	A	X
Gregory Coley	X	X	A	X	A	/	/	/	/	/
JJ Popowich	X	A	A	X	X	/	/	/	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early

#### 4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order. Mr. Uebersax welcomed everyone and explained the rules. He expounded on attendance and excused absences. Ms. Reeber asked what excused means? Mr. Lace stated excused is due to work or health and not wanting or unavailable is an absence. He added that it goes to the president to decide if excused or not excused due to the circumstances.

#### 5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

A Motion to approve minutes for November 12, 2019 (**WNC-2020-011420-5A**) Moved to future meeting.

B Motion to approve minutes for December 10, 2019 (**WNC-2020-011420-5B**) Moved to future meeting.

#### 6) GOVERNMENT REPRESENTATIVES: Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, State Assembly Jesse Gabriel, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment General Manager Rachael Beltran or staff (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]

**Mayra Valadez field representative for State Assemblymember Jesse Gabriel:** The homeless count for Woodland Hills will be hosted at St. Luke's Church. The homeless count for Winnetka will be hosted at Our Redeemer Church. The data collected is used to determine needed resources and directly impacts policy. (Handout)

**Blake Clayton field representative for County Supervisor Sheila Kuehl:** April or the beginning of May is when the homeless will be added to census. Thursday Kuehl is having an open house at 26600 Agora Road, Suite 100, Calabasas. The date is January 16<sup>th</sup> from 5:30-7pm. The Supervisor will be there herself for a meet and greet. An RSVP is preferred but not mandatory. He reports that the Board of Supervisors have approved strengthening the oversight of sheriff office and probation department. Kuehl co-authored this bill. He stated that Board and Care facilities are needed for the homeless but due to many closing the homeless are vulnerable. The Supervisors passed a Motion to expand available beds and increase the rate for board and care facilities. \$500,000,000 was approved to preserve facilities to maximize fed funding to keep the facilities open long term.

**Semee Park DONE:** BSC eligible for funding items. She reminded us to look at our bylaws as changes are up for approval on 15<sup>th</sup> April. She gave handouts offering guidance on advocating positions on issues and the use of public funds. (Three handouts)

**JoAnne Yvarek-Garb with NC Budget Advocates:** She reports that Los Angeles is reporting they will be \$50,000,000 in the hole by end of fiscal year and are estimating being \$220,000,000 in the hole by end of 4 years. She claims that the City did not keep in mind the new labor contract. She told everyone to prepare for cuts to city services like in 2008. She added that the Budget Advocate's White Paper will be available some time in February.

**Raquel Beltrán, Gen manager of the Department of Empowerment:** She stated she was happy to be at meeting and gave a brief summary of her listening tour. She said she has been blessed with the opportunity to listen to 65 councils and will be done by 1<sup>st</sup> week in March. She reports she has been able to visit with all but two of the council alliances. She acknowledged Semee and said she is an amazing person and is professional like a machine in the office and is always trying to give support. She gave a brief background summary and she is committed to public service. She identified four operational goals for the dept and her vision for moving forward. 1) strengthen support to all of you board members. She added that we all work within a system to promote civic engagement to make local government more responsive to community needs. 2) improve relationships with NCs. 3) work with NC with strategy decisions as 'thought' partners. 4) work with city dept to have a better relationship with NCs. She added she wants to facilitate community forums, celebrate the NCs and wants to uplift and elevate the presence, voice, and effectiveness of NCs. Mr. Solis asked, regarding #2, what the disconnect may be with you and other NC? Ms. Beltrán stated that some NCs have issues amongst the board members. She stated DONE will only get involved if the issue is comprising them fulfilling their mission. There are about 10 NCs who are in acute conditions. We have to be more hands on. She acknowledged an inconsistency in how DONE has provided support and guidance and interpretation of rules & regulations. She stated that Semee is leading the work in resolving that issue and hopes to finish that process by April. The dept will be structured to give the support customized to the needs of each individual NC. Mr. Uebersax showed a notification sign used by the PLUM Committee and asked if it appeared to follow the rules. Ms. Beltrán stated that it appears fine but to double check with the City Attorney. Mr. Solis asked if DONE was finding out if an NC can file as a 501c3 in order to accept donations. Ms. Parks stated that was brought up 8 years ago but nothing definitive was found out. She said that an NC can accept donations but there are mechanisms set up in the city and it is not an easy transaction. Ms. Beltrán stated that DONE can explore this issue and get back to us. She added there are ways to have a 501c3 accept the funds on your behalf and then receive the money that way. Mr. Solis asked to have someone get back to us because we have had to deny money that was offered.

**7) PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

**Roseanne Gallagher:** She reports she speaks for herself and many neighbors (some are present) and expressed concern about a former neighbor is making his home a sober living facility. She states he has been advertising it as a 12-bed facility but only 6 beds are allowed. She shared concern for safety of our families due to the transient nature of sober living. She cited smoking in front laws and parking as other issues. She stated that they have not gotten any assistance from City Building Department. She stated that the homeowner has petitioned to do more building on property. She said they understand that services are needed but they are concerned about safety. Mr. Uebersax confirmed that the WNC PLUM Committee will be meeting in a week and will look at the issue further.

**Zach Volet:** He presented a letter to LA City attorney asking him to rescinding guidance prohibiting NCs from directly contacting state & federal legislature. He also asked about the two formal requests to our State Assemblymember, Jesse Gabriel, he presented last month. He asked if WNC had

decided about support. He asked for our support and stated that new laws will have an effect on millions of people in California. Mr. Solis asked if he wants us to send a liaison to these efforts. Mr. Volet stated if all NCs he is visited join there will be 250,000 people represented in support of these laws. Mr. Lace offered to be a liaison in these efforts. He stated he worked in HR and has been on both sides of this issue. Mr. Uebersax asked Mr. Lace to get some information and come back with some suggestions. Mr. Volet stated that the deadline for public comment is 23<sup>rd</sup> February, so time is of the essence. (Handout)

**8) FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up. [15min]

**A** The WNC approves the following items on the Financial Consent Calendar. (**WNC-2020-011420-8A**)

- Moore Business Results Invoices (Outreach)
  - ◊ Invoice #WNC 2020 0101 in the amount of \$539.35 (for activity in December)
- Valentino’s expenses for meeting food (Office)
  - ◊ January 17, 2020 meeting in the amount of \$50.00
- ExtraSpace Storage (Office)
  - ◊ January Storage expense: \$244.00
  - ◊ February Storage expense: \$265.00 (this is the new monthly charge)

Ms. Ludwig presented the items on Consent Calendar. Mr. Lace moved to approve the items as reported. Mr. Fuhrman seconded the motion. There was no discussion and a vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large				X		
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large				X		
Samantha Ludwig	Treasurer				X		
Steven Fuhrman	At-Large	X					
Victor Lerma	Assistant Secretary	x					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

The motion passed 9-0-0

**9) TREASURER’S REPORT:** (Ludwig/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

- A** Discussion, review, and approve Monthly Expense Report (MER) for December 2019
- “The Winnetka NC Board has reviewed the December 2019 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2020-011420-9A)**

Ms. Ludwig reviewed the MER for December. She reports a beginning balance of \$46,081.04 with \$1714.99 spent and showing \$6913.10 outstanding. This leaves a balance of \$37,452.95. (Handout). Mr. Lace moved to accept the MER as presented. Ms. Reeber seconded the motion. There was no discussion and vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramy	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large				X		
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large				X		
Samantha Ludwig	Treasurer				X		
Steven Furhman	At-Large	X					
Victor Lerma	Assistant Secretary	x					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-0

- B** Discussion & possible action to approve payment in the amount of \$250 to Canoga Park Chamber of Commerce for participation in the 2019 Memorial Day Parade per earlier motion for previous fiscal year. Item moved to future meeting. Ms. Vasquez states that she will follow up with Canoga Park CoC about this matter.

**10)NON-CONSENT CALENDAR:**

- A** Discussion and possible action to address Board Member absences and possible removals, as well as filling Board Vacancies. [10min] Mr. Uebersax asks everyone to check their attendance as reported in the minutes. If there are any discrepancies let him know.
- B** Discussion and possible action in regard to establishing details for the printing of new WNC Business Cards, and name badges. Item moved to future meeting. Printing in general was discussed. Ms. Vasquez stated she will follow up with R&R Printing about setting up an account.
- C** Discussion and possible action as to updated options for one or more ‘Easy Up’ canopies, with

WNC logo and name. Mr. Lace shared pictures of proposed look for the new canopies and table coverings. The total cost will be about \$2036.45. The purchase was approved at prior meeting so no need for discussion and vote.

- D** Board review of a calendar drafted for 2020 events, in order to facilitate listing on website. A calendar with all WNC meetings and community event dates and times was handed out. Ms. Ludwig made the spreadsheet. Requests for additions were made. The following were suggested: Winnetka Chamber of Commerce 2<sup>nd</sup> Monday at 6pm, Topanga Neighborhood Watch 3<sup>rd</sup> Thursday at 7pm with a Spanish meeting 3<sup>rd</sup> Monday at 7pm. Any other suggestions give to Ms. Ludwig.
- E** Discussion and possible action on Email/text expectations: What should be the expectation on responding and the time frame in which to do so? Mr. Uebersax asked for the Outreach Committee to take up this item and give suggestions at a future meeting. Ms. Reeber agreed.
- F** Discussion and possible action on the request from Abby Bailes to support a town hall meeting to discuss sex education in local schools. Has this already been scheduled? Mr. Lace states he will find out and go if it is already scheduled.
- G** Discussion and possible action on a process for monitoring City Council agenda items, actions, proposals, etc. and how does WNC decide when to do Community Impact Statements? This will be addressed by Outreach Committee.
- H** DONE Newsletter items for discussion and possible action:
- NC Board member demographic survey: What is this, when is it due, have we done it? The deadline for this has passed.
  - Discussion and Possible action related to the NC reforms introduced in 2018 and providing feedback to the Board of Neighborhood Commissioners on resolutions related to NC code of conduct, censure, and removal of board members. Item not addressed.
  - Discussion and possible action on Expenditures During Declared Emergencies per NC Funding Policy 5.0. Item was finalized at December's meeting.

**11) CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at for discussion. No items were requested.

## **12) REGULAR COMMITTEE REPORTS & MOTIONS:**

- A** Outreach & Social Media Committee (OSM) Report (Reeber) [20 min]
- NOTICE: Meetings are held at the WCC on the 4<sup>th</sup> Tuesday of each month at 7:00 PM
    - ◇ Propagation of a short questionnaire, discussion and possible action on developing a full board strategy (possibly an ad hoc committee) for increasing awareness of the WNC and increasing participation of stakeholders Ms. Reeber handed out a questionnaire

about a monthly newsletter and Winnetka's centennial in 2022.

- ◇ . Discussion and possible action on process for responding to stakeholder communications [No discussion](#)
- ◇ General update on Committee plans and activity

Ms. Reeber stated there are only three members that come to meetings. Due to lack of people power putting together events will be sidelined in order to concentrate on getting info out that there is a WNC and that It is everyone's council. She added that everyone's participation is necessary to benefit community. Any comments? Mr. Solis stated that several years ago, WNC passed a motion that Outreach has to be part of every committee. All our committees can do something to help Outreach. Mr. Uebersax stated that Ciclavia thanked us at their event which also helps with outreach. Mr. Uebersax suggested two ad-hoc committees be formed to 1) address technical and communication issues and 2) update the WNC website. He suggested the ad-hoc committee #1 be Ms. Reeber, Ms. Ludwig, Mr. Fuhrman, our webmaster and himself and the ad-hoc committee #2 be Ms. Kline, Ms. Ludwig, Ms. Reeber, our webmaster, and himself.

**B Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]**

- NOTICE: Meetings are held at the WCC on the 3rd Tuesday of each month at 6:30 PM
  - ◇ Upcoming Meeting on January 21, 2020 planned to discuss upcoming projects such as a 40 unit at the site of the former Pac Ball building at 6817 Winnetka Avenue:
  - ◇ General update on Committee plans and activity.
  - ◇ Discussion as to the membership of PLUM Committee. [Mr. Uebersax stated the information presented on agenda.](#)

**C Youth Advocacy Committee (YAC) Report (Lace) [20 min] [Tabled to February](#)**

- NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
  - ◇ Discussion and possible action to approve NPG's in the amount of \$300 each for the following Winnetka public schools to support initiatives and graduation ceremonies (with acknowledgement given to the WNC such as the usual credit graduation brochures): Limerick Elementary, Stanley Mosk Elementary, Sunny Brae Elementary, Sutter Middle School, Winnetka Elementary School, and Fulbright Elementary School.
  - ◇ General update on Committee plans and activity [Mr. Lace states he will have separate NPG's for the area elementary schools for vote at February's meeting. He reported that WNC was credited on the sheet music at Cleveland High School.](#)

**D Public Safety Committee (PSC) Report (Ludwig) [5 min]**

- NOTICE: Meetings are held at the WCC on the 4<sup>th</sup> Wednesday of each month at 7:00 PM
  - ◇ General update on Committee plans and activity
  - ◇ (There will not be a meeting on Wednesday, January 22) [No report.](#)

**E Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]**

- NOTICE: Meetings are held at the WCC on the 4<sup>th</sup> Monday of each month at 7:00 PM
  - ◇ General update on Committee plans and activity

- ◇ The Bureau of Street Services scheduled a Small Asphalt Repairs (SAR) truck for the Winnetka Neighborhood Council District to perform small asphalt repairs on 2/13/20. The Committee normally seeks Stakeholder nominations for submissions up to 15 nominations. However, Streets LA is now offering a Tree Planting option as well. [Majority indicated to stay with pothole repairs.](#)
- ◇ Update on changes to the timeline for the DeSoto Pipeline Project.
- ◇ Discussion as to planning for the 2020 Spring Clean, suggested for April 18, at Winnetka Park.
- ◇ Possible coordination with Winnetka Walkers/Watchers organizations which is promoting safety and community activity along the Los Angeles River Bikeway. [No other information given.](#)

**F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min]**

- NOTICE: Meeting TBD (Location to be decided) [No report](#)

**G Elections & By-Laws Committee (REB) Report (Uebersax) [2 min]**

- NOTICE: Meeting TBD (Location to be decided) [Mr. Lace stated if anyone identifies an amendment to by-laws need, to let him know and he will bring to board next month.](#)

**13)OFFICER & LIAISON REPORTS: [No reports given](#)**

- A** President's Report (Uebersax) [5 min]
- B** Secretary's Report (Reeber/Lerma) [4 min]
- C** Budget Advocate/Budget Rep Report (Uebersax/Ludwig) [5 min]
- D** LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]
- E** LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [2 min]
- F** Valley Alliance of Neighborhood Councils (VANC) Report: (??) [3 Min]
- G** LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [2 min]
- H** LA Public Works Liaison Report: (Uebersax) [2 min]
- I** Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [2 min]

**14)GOOD OF THE ORDER [2 min] [No additional comments given.](#)**

**15)MEETING ADJOURNED [The meeting adjourned at 9:50pm](#)**

[Meeting minutes taken by Marie Françoise, Apple One](#)

[Meeting minutes adjusted for final draft by Lisa Reeber, Secretary WNC](#)

[Meeting minutes approved on 5-12-20](#)

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**THE AMERICAN WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-992-1650, or via email at [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

#### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

#### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.