



Winnetka Neighborhood Council
GENERAL MEETING AGENDA
Tuesday, August 11, 2020, 6:30 PM
Virtual Meeting Teleconference using Zoom



The public is encouraged to join the meeting by:
 [1] going to [WNC Zoom](#) Password: WNC081120

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 936 6405 0151 Password: 174462827

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
Vice-President	Youth Representative	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Vacant	Victor Lerma	Jill Kline
Board Members			
Steven Fuhrman	Ajantha Sriramy	Judith Giglio	Celia Vasquez
Vacant	Vacant	Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://zoom.us/j/93664050151?pwd=bVpYVzk5MkdLQXdXWmFldE1qMWJlUjU09>, Meeting ID: 936 6405 0151, Password: WNC081120) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 936 6405 0151 and then press # to join the meeting, followed by the password 174462827 and then #. One tap mobile: +16699006833,,93664050151#,,,,,0#,,174462827# US (San Jose) +13462487799,,93664050151#,,,,,0#,,174462827# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetknc.com, [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/subscriptions>.

1) GENERAL WELCOME [10 min]

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Apr 9	Jul 09	Aug 13	Sep 10	Oct 8	Nov 12	Dec 10	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†	Jul 14†	Aug 14†
Ajantha Sriramy	A	LE	A	A	A	A	X	X	X	E	N/A	A	X	X	
Lisa Reeber	X	X	X	L	X	L	X	X	E	X	N/A	X	X	X	
David Uebersax	X	X	X	X	X	X	X	X	X	X	N/A	X	X	X	
Erick Lace	X	X	X	X	X	X	X	X	X	X	N/A	X	X	X	
Franklin Solis	X	L	L	X	X	X	X	X	X	X	N/A	X	A	A	
Steven Fuhrman	X	X	X	X	E	E	X	X	X	X	N/A	X	X	X	
Judith Giglio	X	X	E	X	X	X	X	A	X	X	N/A	X	X	X	
Victor Lerma	X	X	X	X	X	X	X	X	A	X	N/A	X	X	X	
Samantha Ludwig	X	X	X	X	X	X	X	A	X	X	N/A	X	X	X	
Jill Kline	/	/	X	X	X	X	A	X	A	X	N/A	X	X	X	
Celia Vasquez	/	/	/	X	X	X	X	X	X	X	N/A	X	X	X	
Oswaldo Estrada	/	/	/	/	X	X	A	A	E	E	N/A	A	A	/	/
Ana Karen Estrada	/	/	/	/	X	X	A	X	X	X	N/A	A	A	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
 *Cancelled Meeting, †Virtual Meeting

4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order.

5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

A Motion to approve minutes for June 9, 2020 (**WNC-2020-081120-5A**)

B Motion to approve minutes for August 14, 2020 (**WNC-2020-081120-5B**)

6) **GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, LA County Supervisor Sheila Keuhl, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

8) **TREASURER’S REPORT:** (Ludwig/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

A Discussion, review, and approve Monthly Expense Reports (MER) for July 2020

- “The Winnetka NC Board has reviewed the July 2020 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) (**WNC-2020-081120-8A**)

B Discussion and Action to approve the 2020-21 Fiscal Year Budget and Administrative Packet.

- “The Winnetka NC Board has reviewed the updated 2020-21 Fiscal Year Budget and Administrative Packet. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) (**WNC-2020-081120-8B**).

9) NON-CONSENT CALENDAR:

- A** Presentation by the Greater Los Angeles County Vector Control (GLACVCD) District.
- Following discussion at the WNC Board Meeting in July, and subsequent notification by the that the GLACVCD has confirmed its first mosquito sample to test positive for West Nile virus (WNV) in Winnetka this year, we have reached out to GLACVCD, and will be hearing from Director of Community Affairs Mary-Joy Coburn and staff.
 - For the updated numbers, go to: <https://www.glacvcd.org/mosquito-borne-diseases/latest-west-nile-virus-statistics/>
 - The City/Agency Resource page on our website may be helpful for you and your constituents: <https://www.glacvcd.org/tiptosstakeaction/city-agency-resources/>.
- B** Discussion and planning to fill Board Responsibilities and Vacancies.
- As discussed at the July 14 Board Meeting, we are actively recruiting candidates to fill any or all of our 4 vacancies (including the Youth Rep). If there are any candidates joining the call, particularly those who have already expressed an interest in joining the Board and/or attended past meetings, the Board may ask any candidates to explain their background, interest, and areas of focus in which they would engage (on the WNC Board AND Committees). Based on the number of candidates, the Board may either choose to move forward with a Selection Process for vacancies or defer to the September Meeting
 - Discussion and possible action on approving up to \$50 for a Facebook advertisement recruiting new board members.
 - Reminder in regards to providing updated information (photos, bios, and/or WNC vision) for use in our [Web Page](#).
- C** Discussion in regards to ongoing occurrences and disruptions of use of illegal Fireworks.
- D** Discussion and possible action on purchasing a yearlong Hootsuite subscription for up to \$400. Hootsuite is a social media management tool that would allow the Council to more easily manage and schedule social media posts.
- E** Discussion to understand city policy and resulting WNC practices in regards to the posting of Meeting Recording links.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A** Outreach & Social Media Committee (OSM) Report (Reeber) [20 min]
- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity
 - ◇ Discussion as to progress being made on the preparation of our next newsletter. Following an OSM Special Meeting on July 28th, printing bids and mailing options are being considered, and materials are being submitted in order to begin design and editing process.

- B Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]**
 - NOTICE: Meetings are held as needed on the 3rd Tuesday of the month
 - ◊ General update on Committee plans and activity, Discussion as to membership.
- C Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]**
 - NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◊ General update on Committee plans and activity
 - ◊ Discussion regarding the 2020 Spring Clean Event cancelled in light of COVID-19 concerns, as to whether rescheduling might be considered, or planning for 2021.
 - ◊ Winnetka Avenue StreetsLA project, Phase 2 bike lanes, and HAWK pedestrian signal.
- D Youth Advocacy Committee (YAC) Report (Lace) [5 min]**
 - NOTICE: The YAC Committee Meeting as needed
 - ◊ General update on Committee plans and activity
- E Public Safety Committee (PSC) Report (Ludwig) [5 min]**
 - NOTICE: Meetings TBD
- F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min]**
 - NOTICE: Meeting TBD
- G Elections & By-Laws Committee (REB) Report (Uebersax) [2 min]**
 - NOTICE: Meeting TBD

11) OFFICER & LIAISON REPORTS:

- A President's Report (Uebersax) [5 min]**
- B Secretary's Report (Reeber/Lerma) [4 min]**
- C LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]**
- D LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [2 min]**
- E Valley Alliance of Neighborhood Councils (VANC) Report: (Reeber) [5 Min]**
- F LA Public Works Liaison Report: (Uebersax) [2 min]**

12) GOOD OF THE ORDER [2 min]

13) MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.