



**Winnetka Neighborhood Council**  
**GENERAL MEETING AGENDA**  
**Tuesday, September 08, 2020, 6:30 PM**  
**Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:  
 [1] going to [WNC Zoom](#) Password: WNC090820

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 927 2253 4670 Password: 695320913

[board@winnetknc.com](mailto:board@winnetknc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC

<b>President</b>	<b>Treasurer</b>	<b>Secretary</b>	<b>Parliamentarian</b>
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
<b>Vice-President</b>	<b>Youth Representative</b>	<b>Assistant Secretary</b>	<b>Assistant Parliamentarian</b>
Erick Lace	Vacant	Victor Lerma	Jill Kline
<b>Board Members</b>			
Steven Fuhrman	Ajantha Sriramy	Judith Giglio	Celia Vasquez
Vacant	Vacant	Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://zoom.us/j/92722534670?pwd=QTEyb0F6K0lPTUZNlVUkpkSKzJFUT09>, Meeting ID: 927 2253 4670, Password: WNC090820) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 936 6405 0151 and then press # to join the meeting, followed by the password 695320913 and then #. One tap mobile: +16699006833,,92722534670#,,,,,0#,,695320913# US (San Jose) +12532158782,,92722534670#,,,,,0#,,695320913# US (Tacoma)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing [board@winnetknc.com](mailto:board@winnetknc.com), [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing \*9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS**

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/subscriptions>.

**1) GENERAL WELCOME [10 min]**

**2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]**

### 3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Aug 13	Sep 10	Oct 8	Nov 12	Dec 10	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†	Jul 14†	Aug 11†	Sep 08†
Ajantha Sriramy	A	A	A	A	X	X	X	E	N/A	A	X	X	X	
Lisa Reeber	X	L	X	L	X	X	E	X	N/A	X	X	X	X	
David Uebersax	X	X	X	X	X	X	X	X	N/A	X	X	X	X	
Erick Lace	X	X	X	X	X	X	X	X	N/A	X	X	X	X	
Franklin Solis	L	X	X	X	X	X	X	X	N/A	X	A	A	L	
Steven Fuhrman	X	X	E	E	X	X	X	X	N/A	X	X	X	X	
Judith Giglio	E	X	X	X	X	A	X	X	N/A	X	X	X	X	
Victor Lerma	X	X	X	X	X	X	A	X	N/A	X	X	X	L	
Samantha Ludwig	X	X	X	X	X	A	X	X	N/A	X	X	X	X	
Jill Kline	X	X	X	X	A	X	A	X	N/A	X	X	X	X	
Celia Vasquez	/	X	X	X	X	X	X	X	N/A	X	X	X	X	
Oswaldo Estrada	/	/	X	X	A	A	E	E	N/A	A	A	/	/	
Ana Karen Estrada	/	/	X	X	A	X	X	X	N/A	A	A	/	/	

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early  
 \*Cancelled Meeting, †Virtual Meeting

### 4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order.

### 5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

A Motion to approve minutes for July 14, 2020 (**WNC-2020-080908-5A**)

B Motion to approve minutes for August 11, 2020 (**WNC-2020-080908-5B**)

6) **GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, LA County Supervisor Sheila Keuhl, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA) and any other local, state, or federal agencies.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

### 8) NON-CONSENT CALENDAR:

- A Discussion and possible action to fill Board Vacancies and update Committee Memberships.
- Description of roles, commitments, and responsibilities. Review of current Board Member status regarding the Monthly Profile provided by DONE. Reminder regards to providing updated information (photos, bios, and/or WNC vision) for use in our [Web Page](#)
  - Pursuant to discussions at the July 14 and August 11 Board Meeting, following our outreach efforts, we have received correspondence from several actively recruiting candidates to fill any or all of our 3 At Large Board vacancies (expiring in 2023).

- ◇ Stakeholders expressing interest have been encouraged to join this call (and if applicable, past Board and/or Committee Meetings). We will be sharing any additional information as to their background, interests, and resume, which will be posted withing the Agenda Packet for this Virtual Meeting.
- ◇ Board Members may ask any candidates to further explain their background, interest, and areas of focus in which they would engage (on the WNC Board AND Committees).
- ◇ Based on the number of candidates, the Board may either choose to move forward with a Selection Process for and or all vacancies or defer to a future meeting.
- Additionally, at its August 27<sup>th</sup> Meeting, the WNC Youth Advocacy Committee interviewed a candidate for the Youth Rep. They voted to request the Board to interview the Marwa Mulk and take possible action to accept the Youth Committee recommendation to approve as the Youth Committee Representative on the Winnetka Neighborhood Council for the term September 1, 2020, to August 31, 2021.
- Following any selection of Board Members, they may be sworn in. While they may immediately be a part of ensuing discussions at this September 08 Meeting, eligibility to vote on general motions may (or may not) may be subject to the fulfillment of the normal requirements for Board Members (Ethics Training, Code of Conduct), and/or Financial Motions (Funding Training).
- Discussion and possible action on amending Motion from August 11 Meeting approving up to \$50 for a Facebook advertisement recruiting new board members to also promote Committee Members and/or outreach for candidates for 2021 NC Elections.

**B** Discussion and follow up in regards to ongoing occurrences and disruptions of use of illegal Fireworks, and discussion of support for the “Lower the Boom” initiative.

**C** Discussion and possible action with regards to naming a delegate to the Neighborhood Council Sustainability Alliance.

**D** Discussion in regards to the support and/or formation of a Neighborhood Council Youth Alliance (regionally based or otherwise).

**9) TREASURER’S REPORT:** (Ludwig/Uebersax) Discussion and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

**A** Discussion, review, and approve Monthly Expense Reports (MER) for August 2020

- “The Winnetka NC Board has reviewed the August 2020 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2020-080908-9A)**

**B** Discussion and Action to amend the 2020-21 Fiscal Year Budget, following clarification as to the amount of our available rollover (\$,6801.12) and Encumbrance (\$8305.00) from 2019-20 Fiscal Year Budget. With this year’s reduced base Budget amount of \$32,000, this brings our total to \$47,106.12.

- “The Winnetka NC Board has reviewed the updated 2020-21 Fiscal Year Budget and Administrative Packet. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2020-081120-9B:**

## **10)REGULAR COMMITTEE REPORTS & MOTIONS:**

- A Outreach & Social Media Committee (OSM) Report (Reeber) [20 min]**
- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
    - ◇ General update on Committee plans and activity
    - ◇ Discussion and possible action to approve expense of up to \$6,000 for Printing, postage, and distribution of fliers with detailed estimates to be presented from possible vendors including LA Fliers, Minuteman Press, C&C printing, and/or United States Postal Service.
- B Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]**
- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month
    - ◇ General update on Committee plans and activity, including review of recent applications and projects at our August 18<sup>th</sup> Meeting.
    - ◇ Discussion as to membership.
- C Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]**
- NOTICE: Meetings are held at the WCC on the 4<sup>th</sup> Monday of each month at 7:00 PM
    - ◇ General update on Committee plans and activity
    - ◇ Winnetka Avenue Streets LA project, Phase 2 bike lanes, and HAWK pedestrian signal.
    - ◇ Status of the Neighborhood Council Initiative with Bureau of Street Services, and scheduling of a Small Asphalt Repairs (SAR) truck, originally proposed for August.
    - ◇ Discussion regarding the 2020 Spring Clean Event cancelled in light of COVID-19 concerns, as to whether rescheduling might be considered, or planning for 2021.
- D Youth Advocacy Committee (YAC) Report (Lace) [5 min]**
- NOTICE: The YAC Committee Meeting as needed
    - ◇ General update on Committee plans and activity
- E Public Safety Committee (PSC) Report (Ludwig) [5 min]**
- NOTICE: Meetings TBD
- F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min]**
- NOTICE: Meeting TBD
- G Elections & By-Laws Committee (REB) Report (Uebersax) [2 min]**
- NOTICE: Meeting TBD

## **11)OFFICER & LIAISON REPORTS:**

- A President's Report (Uebersax) [5 min]**
- B Secretary's Report (Reeber/Lerma) [4 min]**
- C LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]**
- D LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [2 min]**

- E** Valley Alliance of Neighborhood Councils (VANC) Report: (Reeber) [5 Min]
- F** West Valley Neighborhood Alliance on Homelessness Report: (Lace) [5 Min]
- G** LA City Council District 3 Beautification Action Team Liaison Report: (Solis) [2 min]
- H** LA Public Works Liaison Report: (Uebersax) [2 min]

**12)GOOD OF THE ORDER [2 min]**

**13)MEETING ADJOURNED**

**THE AMERICAN WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-992-1650, or via email at [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com) or email [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

**RECONSIDERATION AND GRIEVANCE PROCESS**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

**PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

**SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

**Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).