



**Winnetka Neighborhood Council**  
**GENERAL MEETING MINUTES**  
**Tuesday, June 9, 2020, 6:30 PM**  
**Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNC200609

[2] Calling: (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626

6799 or (929) 205 6099 or (301) 715 8592 Webinar ID: 912 7845 1695 Password: 049761

[board@winnetknc.com](mailto:board@winnetknc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC

<b>President</b>	<b>Treasurer</b>	<b>Secretary</b>	<b>Parliamentarian</b>
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
<b>Vice-President</b>	<b>Youth Representative</b>	<b>Assistant Secretary</b>	<b>Assistant Parliamentarian</b>
Erick Lace	Ana Karen Estrada	Victor Lerma	Jill Kline
<b>Board Members</b>			
Steven Fuhrman	Ajantha Sriramy	Judith Giglio	Oswaldo Estrada
Celia Vasquez	Vacant	Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://zoom.us/j/91278451695?pwd=c3UrNU9oZlRuT3picEFKSStjMmdlZz09>, Meeting ID: 929 8676 7572, Password: WNC200512) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 912 7845 1695 and then press # to join the meeting, followed by the password 049761 and then #. One tap mobile: +16699006833,,92986767572#,,1#,916412# US (San Jose) +12532158782,,92986767572#,,1#,916412# US (Tacoma)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing [board@winnetknc.com](mailto:board@winnetknc.com), [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing \*9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

**GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS**

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS**

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/subscriptions>.

**1) GENERAL WELCOME [10 min]**

**18 Guests**

**2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]**

David welcomed everyone and convened meeting at 6:45 pm. Erick Lace led the Pledge of Allegiance.

**3) BOARD MEMBER ROLL CALL [2 min]**

Board Member	Apr 9	May 14	Jun 11	Jul 09	Aug 13	Sep 10	Oct 8	Nov 12	Dec 10	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†
Ajantha Sriramya	A	A	LE	LE	A	A	A	A	X	X	X	E	N/A	A	X
Lisa Reeber	X	X	X	X	X	L	X	L	X	X	E	X	N/A	X	X
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	N/A	X	X
Erick Lace	X	X	X	X	X	X	X	X	X	X	X	X	N/A	X	X
Franklin Solis	X	X	X	L	L	X	X	X	X	X	X	X	N/A	X	A
Steven Fuhrman	X	X	X	X	X	X	E	E	X	X	X	X	N/A	X	X
Judith Giglio	X	X	X	X	E	X	X	X	X	A	X	X	N/A	X	X
Victor Lerma	X	A	X	X	X	X	X	X	X	X	A	X	N/A	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X	X	A	X	X	N/A	X	X
Jill Kline	/	/	/	/	X	X	X	X	A	X	A	X	N/A	X	X
Celia Vasquez	/	/	/	/	/	X	X	X	X	X	X	X	N/A	X	X
Oswaldo Estrada	/	/	/	/	/	/	X	X	A	A	E	E	N/A	A	A
Ana Karen Estrada	/	/	/	/	/	/	X	X	A	X	X	X	N/A	A	A

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early  
 \*Cancelled Meeting, †Virtual Meeting

Quorum was reached.

**4) MEETING RULES & ANNOUNCEMENTS [2 min]**

**A** The Board may take action on any item on the agenda, which may be taken out of order. David explained the rules for virtual meetings. David announced that Oswaldo Estrada and Ana Karen Estrada have resigned from the board due to work and school activities, respectively.

**5) APPROVAL OF MINUTES:** We will review and approve the Minutes as available. [5 min]

**A** Motion to approve minutes for February 11, 2020 (**WNC-2020-060920-5A**) Lisa discussed a rough draft and asked for assistance with filling in missing information since she was not at that meeting. Minutes will be completed per information given or as is if no information is offered.

**B** Motion to approve minutes for March 10, 2020 (**WNC-2020-060920-5B**) There were no changes to minutes put forth. Erick motioned to accept the March Meeting Minutes as presented. Victor seconded the motion. A vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large				X		
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep				X		
Vacant	At-Large						
Vacant	At-Large						

Motion passed 10-0-0

**C** Motion to approve minutes for May 12, 2019 (**WNC-2020-060920-5C**) Item moved to next month.

**6) GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, State Assembly Jesse Gabriel, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies. [Please note: While this section normally provides a guideline of 5 min each, , with a 20 min max, it's expected that City Officials, LAPD, LAFD, and Budget Advocates may be allowed additional time, to be able to accommodate additional Public Safety questions Corona Virus, and current demonstrations following the George Floyd incident, as well as funding issues for 2020-2021] David explained that additional minutes may be allowed.

**Tara Vahdani**, field representative for LAUSD Board Member, Scott Schmerelson stated that a parents meeting will be held June 16<sup>th</sup>, 2020 to discuss what parents and students can expect

**Mayra Valadez**, field representative for State Assemblyman Jesse Gabriel, reports that Gabriel's office can assist constituents with getting information concerning EDD benefits. She stated that, to date. EDD has paid out more than \$22,000,000,000 to 5.6 million filers. She added that voting is scheduled to happen soon for AB 3308 which provides affordable housing for teachers and AB 2271 which would require legal council be provided to all regardless of citizenship or immigration status.

**Blake Clayton**, field representative for LA County Supervisor for District 3, Sheila Kuehl, reports that for up-to-date information about Covid-19 to go to covid19.lacounty.gov. He states that

businesses that are opening can do so only at 25-50% capacity. He added that wedding ceremonies can happen but wedding receptions can not.

**Jasmine Elbarbary**, Department of Neighborhood Empowerment representative, reports that WNC by-law changes were received. She referred the board to review the monthly profile for any trainings that are due. She stated that June 15<sup>th</sup> is the deadline for use of checks, June 20<sup>th</sup> is deadline for credit card purchases and June 30<sup>th</sup> is deadline for encumbrance requests.

**Gary Fordyce**, Region 2 Budget Advocate, reports that the Budget Advocate elections and break out sessions will be June 27<sup>th</sup> and 28<sup>th</sup>. He stated there will be two regions per session and three sessions per day. He stated that the Mayor's defund the police action reduced the LAPD budget of \$10,700,000,000 to \$10,500,000,000. He added that the LAPD budget is 17.6% of the overall city budget.

**7) PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

**Josiah Porter** asked if there is street cleaning in Winnetka. He states he has never seen any done and his street needs cleaned.

**David** stated some requirements for street cleaning to occur. He asked Josiah to send him an email and he will add this topic to the Public Works and Transportation committee agenda.

**Jimmy Freligh** reported about his concerns with the level of fireworks that are occurring in the Valley.

**David** asked Samantha if this topic had been discussed at a Public Safety Committee meeting. **Samantha** stated that this topic has not come up yet with SLO (Senior Lead Officer).

**Celia** shared that we can get information about where fireworks are being sold or report where they are being sold by using the NextDoor app.

**Catherine** a Neighborhood watch block captain stated that they tried to reach Blumenfield but did yet hear back. She added that a few years ago the oversight was moved from the LAFD to the LAPD and things have worsened since then.

**Josiah** stated that his neighbor's house caught on fire a few years ago when fireworks landed on her house.

**Gary** added that his house caught on fire several years back from fireworks and his neighborhood has felt like a warzone for a month.

**Lisa** said that she will try to contact a few officials to get more information about fireworks.

**Josiah** shared concerns about a homeless encampment near Winnetka and Gault. **Juan Lopez** shared concerns with a homeless encampment at Penfield Alley which is 65 feet from an elementary school. Both stakeholders were asked to contact Bob Blumenfield's office via Keith Banks for assistance and to contact the WNC board if they were unable to reach someone.

**8) TREASURER'S REPORT:** (Ludwig/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

- A** Discussion, review, and approve Monthly Expense Reports (MER) for May 2020
- i. “The Winnetka NC Board has reviewed the May 2020 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2020-060920-9A)**

Samantha shared the MER for May 2020. She stated that the beginning balance was \$34987.40 and \$5990.21 was spent and \$10902.07 was outstanding, which leaves a balance of \$18094.12. Erick moved to approve the MER for May 2020 and Judith seconded the motion. There was no discussion and a vote was taken. (Handout)

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-0

- B** Report regarding the Denial of Neighborhood Purpose Grants by NCFunding for local Winnetka schools (6 @ \$300), in light of the cancellation of their Graduation Ceremony events. Erick reports that the schools went ahead with alternative graduation celebrations without notifying WNC, so we were unable to ask NC Funding to return the checks to the schools.

- C** Discussion and possible action in terms of reallocating any funds for Fiscal Year 2019-20.
- i. As of Saturday, June 6, the [NCFunding Portal](#) balance, along with pending Purchase Card payments reflects the following
- ◇ Total Outstanding (Pending Payments issued) \$10,903.07
  - ◇ Cash Balance \$28,753.19
  - ◇ Net Available (Cash Balance less Pending Payments) \$17,850.12

Samantha reports the NC Funding Portal shows the above figures as of last Saturday.

- ii. In addition to normal Budget updates, given the short time remaining prior to extended Payment Request and Charge Card cutoffs in June, amidst ongoing deliberations as to the status of Rollover to Fiscal Year 2020-21, and in context of preliminary proposals which would reduce funding for 2020-21, it may be required to ‘Encumber’ or otherwise earmark expenditures prior to June 30, in order to have unspent funds available moving forward.

David states that if NCs are able to roll-over \$10,000 as in past years then that leaves \$7850 to encumber.

Jill motioned to encumber \$5000 to go towards the cost of newsletter production. Erick seconded the motion. No discussion was needed and a vote was taken. **WNC-2020-060920-8Cii**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large			X			
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 8-0-1

- iii. Youth Advocacy Requests per Committee Meeting on Friday, June 5
  - ◇ Depending on status of NPG’s previously submitted but Denied for Winnetka Schools culmination sponsorship for June, 2020, request to Encumber funds in the amount of \$1,800 for NPGs to be submitted when the culmination activity is scheduled.
    - (a) These would again be \$300 each for Sutter MS, Fullbright ES, Limerick ES, Stanley Mosk ES, Sunnybrae ES, and Winnetka ES
    - (b) Since these may or may not be conducted later in 2020, the request would be flexible to fulfill the Encumbrance without stipulating 2020, so that it might alternatively apply to 2021.

Erick made a motion to encumber \$1800 for the graduation ceremonies at the above stated 6 schools. Lisa seconded the motion. Steven stated that he is worried about the ability to encumber not being approved and wasn’t sure why we didn’t wait for the NPGs to be submitted next year. Jill stated that she thinks it would be better to wait because there are enough items to be funded that we could encumber. There was no further discussion and a vote was taken. **WNC-2020-060920-8Ciiipart1**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large			X			
Celia Vasquez	At-Large		X				
David Uebersax	President		X				
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian		X				

Judith Giglio	At-Large	X					
Lisa Reeber	Secretary		X				
Vacant	At-Large						
Samantha Ludwig	Treasurer		X				
Steven Fuhman	At-Large		X				
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion failed 2-6-1

- ◇ Halloween Party sponsorship in the amount of \$1,000(Winnetka Recreation Center for October 2020, if not payable in June, 2020)

Erick motioned to approve giving \$1000 to Winnetka Recreation Center for the Halloween event. Judith seconded the motion. Samantha asked if it was wise to give them \$1000 now when it is not clear that the event will still happen due to Covid-19. Erick stated that the staff at the Center are needing to buy some of the supplies now. He added that if the event is not held the Center can keep anything purchased to use for next years event. Erick withdrew the motion.

- ◇ Cleveland High School Band Program in the amount of \$2,000(payable when band resumes planned in August)

Erick motioned to approve \$2000 be given to Cleveland High School for sheet music. Celia seconded the motion. There was no discussion and a vote was taken. WNC-2020-060920-8Ciiipart3

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramy	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President		X				
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer		X				
Steven Fuhman	At-Large		X				
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 6-3-0

- ◇ NPG for this Fiscal Year if possible, or otherwise to Encumber \$2,500 for “Parents, Educators/Teachers, and Students in Action (PESA)” from A. Seymour A. Amster for tutoring for K-12 students who need mentoring and educational assistance (Teen Court,

**Mentoring programs)**

Erick shared the amended NPG for PESA requesting \$2500. Erick reminded the board that this involves the teen court.

**Araksyn Nordikyan** with PESA asked to speak to explain the program. She shared several handouts and explained various parts of the program. (8 Handouts)

Erick motioned to accept the NPG as amended. Judith seconded the motion.

David stated that if money for this is going to be encumbered then we don't need an NPG.

Erick made a motion to amend the original motion to fund the proposal either by NPG or encumbrance. Judith seconded the motion.

Samantha stated that NC Funding could withhold the funds if program isn't done in person.

She made a motion to amend the amended motion to fund the proposal if program is held in person or virtually. Erick seconded the motion. There was no further discussion. David clarified that we will be voting on the second amendment, then the first amendment and then the original motion as amended.

Amend original motion to indicate funding for program held in person or virtually. **WNC-2020-0609-8CiiiPart4 Amendment 2**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Furhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-0

Amend original motion to indicate that funding can be through an NPG or through an encumbrance. **WNC-2020-060920-8CiiiPart4 Amendment 1**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					



Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-0

Fund PESA in the amount of \$2500 through an NPG or through an encumbrance and if program is held in person or virtually. **WNC-2020-060920-8CiiiPart 4**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-0

**D Discussion regarding preparation of 2020-21 Fiscal Year Budget.**

- i. While much will be determined by the finalization of the current year funding in terms of remaining payments, Encumbrance per above, and Rollover expected to be up to \$10,000 of unspent funds, and finalization of the overall City Budget, the preparation of the Fiscal Year Administrative Packet/Annual Budget will start with baseline items from this current year. Some of the proposed additional items for next year include the following:
  - ◇ Youth Advocacy Requests per Committee Meeting on Friday, June 5
    - (a) Depending on status of NPG's discussed above, request to Budget funds in the amount of \$1,800 for 2021. These would again be \$300 each for Sutter MS, Fullbright ES, Limerick ES, Stanley Mosk ES, Sunnybrae ES, and Winnetka ES
    - (b) Halloween Party sponsorship in the amount of \$1,000 (Winnetka Recreation Center for October 2021.)
    - (c) Cleveland High School Band Program in the amount of \$2,000 (payable when band resumes payable in June, 2021, for the 2021-2022 school year) **Not applicable as amount was approved as an encumbrance.**

Samantha reviewed a draft budget based on the budget for the current fiscal year and adjusting for changes due to Covid-19.

Erick motioned to allow the Treasurer to prepare and submit the Fiscal Year Administrative Packet/Annual Budget. Jill seconded the motion. There was no further discussion and a vote was taken. **WNC-2020-060920-8D**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-0

## 9) NON-CONSENT CALENDAR:

- A** Discussion and possible action in regards to establishing details for the printing of new WNC Business Cards, and name badges. **Item not discussed due to time constraints.**
- B** Discussion and possible action to discuss Board Member responsibilities and participation, communication regarding emergency situations or for the coordination of meetings (e.g. email versus text), absences and possible removals, as well as filling Board Vacancies, [10 min] **Item discussed at meeting in May.**
- C** Discussion and possible action in regards to the following workflow and processes:
  - i. Monitoring City Council agenda items, actions, proposals, etc. and how does WNC decide when to do Community Impact Statements.
  - ii. Email/Website Form Submission/text: Expectations on responding and time frames. **Both items were given to the Outreach committee to develop a procedure for full board input.**
- D** DONE Newsletter items for discussion and possible action:
  - i. NC Board member demographic survey: What is this, when is it due, have we done it?
  - ii. Discussion and Possible action related to the NC reforms introduced in 2018, and providing feedback to the Board of Neighborhood Commissioners on resolutions related to NC code of conduct, censure, and removal of board members. **Items removed from agenda.**

## 10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A** Outreach & Social Media Committee (OSM) Report (Reeber) [20 min]
- i. NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
    - ◇ General update on Committee plans and activity**No report given.**
- B** Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]
- i. NOTICE: Meetings are held as needed on the 3rd Tuesday of the month
    - ◇ General update on Committee plans and activity.
    - ◇ Discussion as to the membership of PLUM Committee.**No report given.**
- C** Youth Advocacy Committee (YAC) Report (Lace) [5 min]
- i. NOTICE: The YAC Committee Meeting as needed
    - ◇ General update on Committee plans and activity**No additional comments made to what was discussed earlier in agenda.**
- D** Public Safety Committee (PSC) Report (Ludwig) [5 min]
- i. NOTICE: Meetings are held as needed on the 4<sup>th</sup> Wednesday of the month
    - ◇ General update on Committee plans and activity **Committee is only meeting as needed.**
- E** Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]
- i. NOTICE: Meetings are held at the WCC on the 4<sup>th</sup> Monday of each month at 7:00 PM
    - ◇ General update on Committee plans and activity
    - ◇ Discussion regarding the 2020 Spring Clean Event cancelled in light of COVID-19 concerns, as to whether rescheduling might be considered, or planning for 2021.
    - ◇ Winnetka Avenue StreetsLA project, Phase 2 bike lanes, and HAWK pedestrian signal.**No report given.**
- F** Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min]
- i. NOTICE: Meeting TBD **No report given.**
- G** Elections & By-Laws Committee (REB) Report (Uebersax) [2 min]
- i. NOTICE: Meeting TBD **No report given.**

## 11)OFFICER & LIAISON REPORTS: **No reports given due to time constraints.**

- A** President's Report (Uebersax) [5 min]
- B** Secretary's Report (Reeber/Lerma) [4 min]
- C** Budget Advocate/Budget Rep Report (Uebersax/Ludwig) [5 min]
- D** LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]
- E** LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [2 min]
- F** Valley Alliance of Neighborhood Councils (VANC) Report: (??) [3 Min]
- G** LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [2 min]
- H** LA Public Works Liaison Report: (Uebersax) [2 min]
- I** Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [2 min]

## 12)GOOD OF THE ORDER [2 min] **No further comments were made.**

**13)MEETING ADJOURNED** Meeting was adjourned at 10:01 pm. David held the floor open for 8 minutes and 46 seconds in remembrance of George Floyd.

**Meeting minutes were taken by Lisa Reeber, Secretary, Winnetka Neighborhood Council**  
**Meeting minutes approved on \_\_\_\_\_ -**

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#### **THE AMERICAN WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-992-1650, or via email at [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

#### **PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com) or email [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

#### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

#### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

#### **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).