



**Winnetka Neighborhood Council  
GENERAL BOARD MEETING AGENDA  
Tuesday, July 13, 2021, 7:00 PM  
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:  
[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

[board@winnetkanc.com](mailto:board@winnetkanc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC

<b>President</b>	<b>Treasurer</b>	<b>Secretary</b>	<b>Parliamentarian</b>
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
<b>Vice-President</b>	<b>Assistant Treasurer</b>	<b>Assistant Secretary</b>	<b>Assistant Parliamentarian</b>
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
<b>Board Members</b>			
Judith Giglio	Lisa Reeber	Jill Kline	Alexander Tsao
Ajantha Sriramya	Shania Accius	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing [board@winnetkanc.com](mailto:board@winnetkanc.com), [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing \*9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS**

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/subscriptions>.

**1) GENERAL WELCOME [5 min]**

**2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]**

**3) BOARD MEMBER ROLL CALL [2 min]**

Board Member	Jul 14†	Aug 11†	Sep 08†	Oct 13†	Nov 10†	Dec 08†	Jan 12†	Feb 09†	Mar 09†	Apr 13†	May 11†	Jun 08†	Jun 15†	Jul 13†
Ajantha Sriramya	X	X	LE	LE	A	L	LE	E	LE	LE	LE	E	A	
Lisa Reeber	X	X	X	X	X	X	X	X	X	X	X	X	X	
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	
Erick Lace	X	X	X	X	X	X	X	X	X	X	A	X	X	
Judith Giglio	X	X	X	LE	L/LE	LE	LE	A	X	LE	X	X	A	
Samantha Ludwig	X	X	X	X	X	X	X	X	X	E	X	A	X	
Jill Kline	X	X	X	X	X	X	X	X	X	X	X	X	X	
Marwa Mulk	/	/	X	X	E	LE	LE	X	A	X	A	X	X	
Alexander Tsao	/	/	/	X	X	X	X	X	X	X	X	X	X	
Jonathan Vickburg	/	/	/	X	X	X	X	X	X	X	X	X	X	
Shania Accius	/	/	/	/	X	X	X	X	X	X	X	X	X	
Victor Lerma	X	L	A	X	X	A	/	X	/	/	/	X	A	
Mikhail Maniyan	/	/	/	/	/	/	/	/	/	/	/	X	X	
Elizabeth Chapman	/	/	/	/	/	/	/	/	/	/	/	X	X	
Melissa Pressman	/	/	/	/	/	/	/	/	/	/	/	X	X	
Franklin Solis	A	L	X	X	X	X	X	X	E	X	L	/	/	/
Steven Fuhrman	X	X	X	LE	X	X	X	X	X	X	X	/	/	/
Celia Vasquez	X	X	X	X	E	X	X	X	LE	LE	X	/	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early  
 \*Cancelled Meeting, †Virtual Meeting

- 4) **MEETING RULES & ANNOUNCEMENTS [2 min]:** The Board may take action on any item on the agenda, which may be taken out of order.
  
- 5) **Administration of Oath for remaining Incoming Board Members and Officers [2 min]**
  
- 6) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available. [5 min]
  - A Motion to approve minutes for March 09, 2021 (**WNC-2021-071321-8A**)
  - B Motion to approve minutes for April 13, 2021 (**WNC-2021-071321-8B**)
  - C Motion to approve minutes for May 11, 2021 (**WNC-2021-071321-8C**)
  - D Motion to approve minutes for June 08, 2021 (**WNC-2021-071321-8D**)
  - E Motion to approve minutes for June 15, 2021 (**WNC-2021-071321-8E**)
  
- 7) **GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Council District Councilmember Bob Blumenfield (CD3 CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, the LAPD and/or CPAB, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA) and any other local, state, or federal agencies.
  
- 8) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

## 9) NON-CONSENT CALENDAR:

- A** Presentation, discussion, and possible action relating to LA Sanitation and Environment (LSAN) project. Council District 3 is working with LSAN in applying for a grant that would allow them to clean the CD3 portion of the river. The project's goal is to remove pollutants as well as any trash and bacteria. There will also be trees planted as well as bioswales and other earth and nature friendly additions. WNC has received a sample Letter Of Support, in hopes of affirmation by the Board and submission by July 16.
- B** Discussion and possible action with regards to working with community groups and or consideration of forming Ad Hoc committee(s) into cleanup events and/or issues relating to encampments and unhoused at the following locations:
- Penfield Alley (North of Roscoe, east from Winnetka)
  - Alley at behind businesses on the Northwest corner of Mason and Roscoe
  - Los Angeles River cleanups by LA River Walkers and Watchers ([larww.org](http://larww.org)) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd
- C** Report on recent notification of study for the installation of a crossing light at the corner of Community and Winnetka, following successful petitioning by the neighbors near Winnetka Recreation Area. (Giglio)

**TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [40min]

- A** Discussion, review, and approve the REVISED Monthly Expense Reports (MER) for April 2021
- "The Winnetka NC Board has reviewed the March 2021 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2021-071321-10A)**
- B** Discussion, review, and approve Monthly Expense Reports (MER) for June 2021
- "The Winnetka NC Board has reviewed the June 2021 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2021-071321-10B)**
- C** Update on status of approvals for regular payments made via web (monthly or yearly) for which Invoices are not provided in accordance with NCFunding preferences, as well as status of payment authorized for Hootsuite.
- D** Discussion regarding preparation of 2021-22 Fiscal Year Budget.
- Funding at the reduced amount of \$32,000 is expected to be supplemented of rollover of funds unspent from 2020-2021 Fiscal Year, of up to \$10,000.
  - Board will be presented with Draft (which will also be posted in advance of the meeting on the WNC website Agenda Packet), based on preliminary calculations based on typical funding for Office/Administrative expense, priorities submitted by Committees, items previously proposed and/or approved from previous Budget Year (including NPG's), to facilitate the preparation of the Fiscal Year Administrative Packet/Annual Budget will start with baseline items from this current year.

## 2) REGULAR COMMITTEE REPORTS & MOTIONS:

### A Outreach & Social Media Committee (OSM) Report (Kline) [20 min]

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
  - ◇ General update on Committee plans and activity.
  - ◇ Discussion and possible action on spending up to \$5,000 to work with Muralism on painting 5-10 utility boxes in Winnetka and/or splitting up payments due to NCFunding restraints based on updated timeline. **(WNC-2021-071321-11A)**

### B Public Works & Transportation Committee (PWT) Report Uebersax) [10 min]

- NOTICE: Meetings are held at the WCC on the 4<sup>th</sup> Monday of each month at 7:00 PM
  - ◇ General update on Committee plans and activity.
  - ◇ Update regarding the scheduling of a Town Hall, along with adjoining NC's, to explore issues regarding properties with former uses where contamination may have impacted groundwater in or adjacent to Winnetka information about which had been brought in the previously presented to PWT and the WNC Board.
    - (a) 8020 Deering in Canoga Park (Former Litton facility):
      - (i) <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:ef37cd16-a137-4d6d-8870-830b1651ebd4>
      - (ii) [https://geotracker.waterboards.ca.gov/profile\\_report.asp?global\\_id=SL2044T1600](https://geotracker.waterboards.ca.gov/profile_report.asp?global_id=SL2044T1600)
    - (b) 6633 Canoga Avenue in Canoga Park (Rocketdyne engine manufacturing site)

### B Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
  - ◇ General update on Committee plans and activity.
  - ◇ Update training being implemented for those who serve on NC PLUM committees.
  - ◇ Planning for scheduling of meetings to discuss upcoming projects
    - (a) 220543 Saticoy St, (Possible Small Lot Subdivision)
    - (b) 8900 De Soto Ave (Expansion of existing building, and separate dedication along DeSoto for Right Of Way, sidewalk widening, driveway and approaches repair/reconstruction, extend house connection lateral to new property line)

### C Youth Advocacy Committee (YAC) Report (Lace) [5 min]

- NOTICE: The YAC Committee Meeting as needed.
  - ◇ General update on Committee plans and activity

### D Public Safety Committee (PSC) Report (Vickburg) [5 min]

- NOTICE: Meetings TBD

### E Budget & Finance Committee (B&F) Report (Ludwig) [2 min]

- NOTICE: Meeting TBD

### F Rules Elections & By-Laws Committee (REB) Report (Lace) [2 min]

- NOTICE: Meeting TBD

### 3) APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

### 4) GOOD OF THE ORDER [2 min]

### 5) MEETING ADJOURNED

---

#### THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President at 818-992-1650, or via email at [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

#### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com) or email [duebersax@winnetkanc.com](mailto:duebersax@winnetkanc.com).

#### RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

### **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).