

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	No v 12	Dec 10	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†	Jul 14 †	Aug 11†	Sep 08†	Oct 13 †	Nov 10†	Dec 08†
Ajantha Sriramya *	A	X	X	X	E	N/A	A	X	X	X	LE	LE	A	X
Lisa Reeber	L	X	X	E	X	N/A	X	X	X	X	X	X	X	X
David Uebersax	X	X	X	X	X	N/A	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	N/A	X	X	X	X	X	X	X	X
Franklin Solis *	X	X	X	X	X	N/A	X	A	A	L	X	X	X	X
Steven Fuhrman *	E	X	X	X	X	N/A	X	X	X	X	X	LE	X	X
Judith Giglio	X	X	A	X	X	N/A	X	X	X	X	X	LE	L/LE	X
Victor Lerma *	X	X	X	A	X	N/A	X	X	X	L	A	X	X	A
Samantha Ludwig *	X	X	A	X	X	N/A	X	X	X	X	X	X	X	X
Jill Kline *	X	A	X	A	X	N/A	X	X	X	X	X	X	X	X
Celia Vasquez *	X	X	X	X	X	N/A	X	X	X	X	X	X	E	X
Marwa Mulk	/	/	/	/	/	/	/	/	/	/	X	X	E	X
Alexander Tsao	/	/	/	/	/	/	/	/	/	/	/	X	X	X
Jonathan Vickburg	/	/	/	/	/	/	/	/	/	/	/	X	X	X
Shania Accius	/	/	/	/	/	/	/	/	/	/	/	/	X	X
Ana Karen Estrada	X	A	X	X	X	N/A	A	A	/	/	/	/	/	/
Oswaldo Estrada	X	A	A	E	E	N/A	A	A	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early

*Cancelled Meeting, †Virtual Meeting

4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order.

David Uebersax, Winnetka Neighborhood {WNC} council President, explained the Brown Act rules for meetings.

5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

A Motion to approve minutes for November 108, 2020 (WNC-2020-120820-5A)

Item tabled

6) **GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, LA County Supervisor Sheila Keuhl, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA) and any other local, state, or federal agencies.

7)

Keith Banks, Field Representative for City Councilman Bob Blumenfield, reported on the food vendor in front of Walgreen's on Sherman Way. He stated that county investigators had been out there and cited the vendor for not having a permit. They are returning soon to see if the vendor has come into compliance.

David. stated that at the same location he now sees someone selling bread out of his truck and another vendor has set up next to initial vendor. Also there are rows of tables with lights strung above. David continued with stating that the sidewalk is very wide here but that everything set up has now encroached on pedestrian traffic area. He said that at previous PLUM meetings stakeholders living in the immediate neighborhood have continued to voice concerns with the initial vendor and state that now loud music is played over speakers. Installation of large planters has been discussed, where placement would impede the set up of such a large vendor site. Overall, we would like to see the vendor bring himself into compliance so the negative impact to the community is mitigated. He asked if Keith had any other comments before opening it up to board members for any comments.

Per Keith, below, a stakeholder made a statement but this is not heard in recording

Keith asked for the name of the young man who just spoke and asked if he represented the vendor

Sebastian, stakeholder stated that it was him and gave his name. He stated that he is part of an organization called Las Calles Del Valle and that he is just one of many who are here at the meeting. He stated that they advocate and support the street vendors in the San Fernando Valley.

Keith stated again that he works for Bob Blumenfield and that he welcomes working with the organization. He asked Sebastian to call him to discuss the issue. He stated that this is simply a discussion with the Neighborhood Council to let them know what the city and county are doing to address the concerns brought to the NC from concerned neighbors. Keith added that people are required to have certain permits and training to serve food to the public. The county investigators are going there to simply see if they have become compliant. If they have then there won't be any issue. If they haven't then they will work to show them how they can become compliant.

Blake Clayton, Field Representative for County Supervisor, Sheila Kuehl told Keith that he would like to be part of that conversation and work.

Lisa Reeber, WNC board secretary, stated, in response to comments in chat, that she is not sure where the belief that we as a Council are directly going out and interfering with vendors or trying to stop anything. At previous meetings we had other public people come and voice concerns about this vendor. These are people who live in the immediate area. As a neighborhood council, not a City Council, we're like a go between for the public and the city. When we heard the concerns from the public about the vendor, we did what we are supposed to do and we initiated contact with the correct department to look into their concerns. We are in no way going out to stop people and to interfere with their livelihood. And to write that we do this while sitting at home safely is so unproductive because you don't know what we do outside of this meeting and it doesn't help us work together to solve a problem that all of us are facing with the economy. We can only move forward by working together, not by making assumptions that we are racist. We are trying to have a respectful discussion that can move us all forward, thank you.

Samantha Ludwig, WNC board treasurer, stated she has two points. The first is that there are a lot of public comments in the chat and as board members we are not allowed to respond. That is only because there are people who attend the meeting via phone who can not see the chat. She added that it is actually recommended that neighborhood councils disable chat just for that reason. Her second point stated was directed to Keith. She asked if it was possible to have designated areas already set up for street vendors where all the facility needs are already in place. She added that its concerning that, with restaurants being required to offer pick up or

delivery only, the street vendors are now setting up these areas that are encouraging people to congregate, especially with where our positive numbers are right now.

David thanked Samantha for the reminder about chat. He stated that she is absolutely right. He said that we have been advised not to use chat but instead of closing it he is asking everybody to be respectful and mindful of the fact that what's official in this record is what's spoken about and we try to do that in a fair and cooperative manner.

Steven Fuhrman, WNC board member, stated that all he wanted to say was that order needs to be called and ask that people not

speak until called upon. The process is the representatives from government speak, then the neighborhood council members and then the public speaks in the order they are called.

Franklin Solis, WNC board member, welcomed everyone and stated that the meetings are required to be ran a certain way. He stated that we do want to collaborate with you (the advocates) to not only find a solution for this situation but to get educated on both sides to have a better understanding of what we can do to come to an agreement. He stated he also wants to piggyback on what Stephen said. He thinks it's important that we make sure that every time we start a meeting we do have new folks coming in. He stated that we do have some rules in place, we have an agenda that we have to follow and the meeting topics are already set. He stated that everybody will have a chance to speak, however there is an order based on the agenda and that this system is required by the city and state. Franklin explained that he has met with street vendors and has helped them understand how to get permits, etc. He added that we welcome all vendors here but as long as they comply with the same rules as everyone else and that the vendors are respectful of those living in the neighborhood.

David stated that with the board's consensus, he is going to shut down the chat feature for the rest of the discussion pertaining to this item as there seems to still be some side discussions and we don't want to break any rules.

Jill Kline, WNC board member, stated that she is not sure why we have to close chat as long as board members are not responding to any of the comments.

David asked if that was a formal motion and Jill responded that it was.

Alex Tsao, WNC board member, seconded the motion and stated that with in person meetings attendees could talk amongst themselves so the chat allows for that for the online meetings.

Judith Giglio, WNC board member, stated that she thinks the chat should be left open but that everyone needs to be respectful with no name calling or accusatory remarks.

Celia Vasquez, WNC board member, asked that everyone be kind and understand that board members are volunteers. She added that others in the meeting are also from the community and are reading all the comments.

Jonathan Vickburg, WNC board member, stated that he wanted to say that as a new board member on here, one of the reasons he joined neighborhood council was to give a voice to everybody and he does believe hearing the chats on the side is useful. He added that he can completely respects that we don't want to chat ourselves (the board) on there but he knows there have been a lot of underserved within the community because of the pandemic and there's a lot of hurting people.

Gabby, Las Calles del Valle, stated that she hears that we want to help but we need to know that we need to get out there and meet these people. She stated she heard a board member say that the vendors are popping up out of nowhere and she is surprised by that since we are in a

pandemic and people have lost their jobs. She said that we shouldn't criminalize street vending because we will be increasing poverty and causing violence to go up. I keep hearing that you are going to go after them. She said that she understands the legal issues of permits but that many of these people are not computer literate and that is why this group helps them. She added that we could help to make the paperwork and process easier because it is often difficult and time consuming.

David thanked her for her comments and stated ideas like that are exactly what is helpful. He said that with the city councilman's office and county supervisor's office working with your group that solutions can be found.

Jackie Kim, Department of Neighborhood Empowerment stated that in regards to the discussion about leaving the chat open versus closed, she wanted to clarify why exactly the Department recommends closing the chat and it's actually related to the Brown act and also for equity. When the city attorney's office was going through how to hold virtual meetings that would make sure that the meetings were transparent and also equitable to everyone they were kind of coming at it from the perspective of somebody who's on the phone. She stated that someone on the phone cannot type in the chat or read any of the comments or see any specific link and so from that perspective we need to try to make as much content on the record and also verbally stated so that those folks can participate in the meeting just as equally as somebody who's sitting at their computer and reading through everything. Folks who can't read the chat can't take those perspectives into consideration when they are speaking and they're actually kind of losing out on a portion of the meeting that they should have access to. So for that specific equity issue the city attorney's office recommends not using the chat function.

Sebastian stated that he understands that Keith from Blumenfield's office will be meeting him about this and he asked if we are going to commit to not send people after them.

David stated that all we have been doing is having public meetings where we have listened to stakeholders' concerns. We have had people from the appropriate areas of city government at meetings so we can learn what the rules are, what has already been done and we as a neighborhood council can help.

Franklin reminded everyone that he has been working with the vendors to get them compliant. He stated that we have never sent people after them and that we do not have that power. He asked that the advocacy group remember that there were tickets for investigation in place before Winnetka Neighborhood council became aware of the issue. The vendor in question

Sebastian asked if police can then go anytime.

Keith said that investigators from the appropriate departments go to the vendors and they are not from the police department. Vendors without the legal permits are first given information on how to get permits, etc. and then are given a citation. The citation is not a criminal charge.

Alex stated that we did not create these rules and we can not enforce them and we do not criminalize.

David stated that we definitely don't have the manpower or the resources as a volunteer board to do these things but that's why it's really important for us to utilize and work with some of these local organizations like Sebastian's organization so we have boots on the ground to be able to go out talk to these vendors. He added that he is sure there are issues with getting through the process and people have different levels of ability. He stated that we need to help facilitate to the extent that we can and we're going to work with these groups in order to do that.

Sophia, Las. Calles del Valle, stated that she would just like to know if any board member personally knows a street vendor. She said that they are out in the street during a pandemic when we are sitting safely behind a computer screen in our homes. She stated that don't we think that they would love to be on a computer than out on the street as the pandemic numbers increase. She added that we are all safe in our homes and wanting to criminalize street vending and sending the police to get them. She added that these people are months behind on their rent because LA is one of the most expensive cities to live in.

David stated he understands the rent issue and that is why later on the agenda is affordable housing.

Jackie Valenzuela, stakeholder, asked if there was any way the neighborhood council can ask for the permit fee to be reduced. Many of these vendors are undocumented and so didn't receive the stimulus money and they absolutely don't have the money for the permits.

David stated that there are many issues because of the pandemic and that we could spend hours more on this issue but that is why we have committees. He stated that committees are where all this type of work gets done and then updates are presented at the board meeting. He said that he would love to have the group attend the PLUM and/or PWT meetings. He concluded by stating that we must move on with the agenda.

Officer Zamora, Senior Lead Officer {SLO} LAPD Devonshire, reported on crime statistics for her area. Some types of crimes have decreased while others have increased. She reports that homicides are way up for all of LA. She stated that as of January 1st LAPD will not be responding to "quality of life" issues and these callers will be referred to 211, 311 or the City Council. Officer Zamora reported that the Sanitation Department is not allowed to throw away anyone's belongings, even if others consider it trash. She also reported a change with RV parking. If an RV is in same spot for over 72 hours then the vehicle is removable. If someone is living in it, however, it is not. She reminded everyone to be extra cautious when out and to not leave items in your car as car break ins have really increased. She stated that theft of packages left on porches is also up since there is an increase in on-line shopping.

Franklin thanked Officer Zamora for all her work.

Zhila Ross, Representative for Bob Blumenfield, reported on the vacant lot on corner of Sherman Way and Mason Ave, known as "The Pit". She stated that since there are no entitlements on the property no additional hearing is needed and the developer can move forward. She said that there will be 59 units and 5 will be for extremely low income. She stated that density bonus rules put in that the number of parking spots required decreased from 90 to 40.

Erick Lace, WNC Vice President, stated concern with the large decrease. He asked where everyone is supposed to park.

Zhila stated that she will take all concerns back to the planner assigned to this and will get back to us.

Michael Shanks, stakeholder, asked if the development is going to be a mixed use of business and residential.

Zhila stated that it is only residential.

Tara Vahdani, representative for LAUSD Board Member Scott Schmerelson, reported that all in-person services will be suspended through winter break, at least. She explained that means no in-person tutoring, special education assessments or child-care. She stated the schools should be done with updating the HVAC systems by then. She stated that the schools continue to offer free testing for students and employees. She stated the Grab n Go food centers will stay open and provide 3 meals daily per person. She added that on December 21st food bank will be there also. She explained a few new programs for students via zoom. The first is for 6th through 12th graders, where there will be zoom hangouts twice a week. The other is for younger kids, where once a week fun activities like singing and dancing will be held via Zoom. She ended with letting everyone know that the Homeless Education Center is accepting sponsors of students' families for the holiday.(6 Handouts)

Franklin asked if grab n go will be available over the holidays.

Tara stated that the sites will be closed December 24th and 25th and January 1st, but that extra food will be given on December 23rd and 31st to cover those days.

Erick asked if testing is being offered to retired employees.

Tara said at this time it is not.

Jackie Kim, DONE, announced a Planning 101 training will be held on Dec 11th and again on Dec 15th. The deadline for completing the training is December 16th. She said there will be a Media Policy information meeting on Dec16th from 5-6:30pm. She reminded everyone that the candidate filing period for Region 3 starts January 2nd.

David reported on behalf of Patricia, our budget rep, that the city announced there will be more budget cuts.

PUBLIC COMMENT: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]
No comments were given.

8) NON-CONSENT CALENDAR:

- A** Discussion and possible action to add Outreach Chair Jill Kline (and possibly other Board Members) to be able to submit Community Impact Statements (**WNC-2020-120820-8A**):
 - Form: "Authorization to submit Community Impact Statements Winnetka NC Board Resolution" **David** stated that the board has to designate who can submit Community Impact Statements (CIS). He suggested that along with himself, Jill as Outreach Chair and Lisa as Secretary be added. Erick motioned to approve David Uebersax, Jill Kline and Lisa Reeber as those authorized to submit CIS statements. Jill seconded the motion. There was no further discussion and the vote was taken.
 -

Board Member	Position	Yes	No	Abstain	Inelible	Recused	Absent
tha Sriramya	At-Large	X					
ander Tsao	At-Large	X					
l Vasquez	At-Large	X					

Ed Uebersax	President	X					
Mark Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
John Line	Assistant Parliamentarian	X					
Johnathan Vickburg	At-Large	X					
John Giglio	At-Large	X					
John Reeber	Secretary	X					
Johnathan Ludwig	Treasurer	X					
John Accius	At-Large	X					
John Furlman	At-Large	X					
John Mulka	Youth Rep	X					
John	At-Large						

- Motion passed 14-0-0
- Marwa left meeting at 9 PM
- Judith left meeting at 9:10 PM

B Discussion and possible actions to prepare for the 2021 Neighborhood Council Elections, to be conducted exclusively via Vote By Mail, with Winnetka a part of Region 3, with Election Day designated for Tuesday, May 4, 2021.

- Board Members listed above with an asterisk (*) will be eligible to run for reelection to terms that would extend to 2025 (other than the Youth Representative, the other Members' terms are staggered to run till 2023): (Additional information to be included in Agenda Packet)
- Review/draft/complete the Election Information Worksheet:
- Consideration as to whether to establish an Elections ad hoc Committee, or progress with activating our Standing Committee for Rules Elections & By-Laws Committee (REB) with membership to include those who are not going to be running for reelection in 2021.
- Advancing outreach efforts for awareness and recruitment of Stakeholders to be Candidates (in addition to ongoing efforts through our upcoming Newsletter, and other actions being planned by our Outreach and Social Media Committee).
- Discussion and possible action in regards to resulting changes to the WNC By-Laws, per by DONE and/or BONC in terms of ages for Youth Reps
- **David** reviewed the information above and stated those board members who have terms that expire this election. He asked if an Elections AD Hoc Committee should be formed or if the standing Rules, Elections and By-Laws (REB) Committee convene but excluding any members that are running in the election.
- **Erick** stated that it should be as Ad Hoc to avoid any candidates being on the committee.
- **Steven** stated he agreed and offered to be on committee since his term is up but he will not be running.
- **Jonathan** stated he would like to be on the committee as it will help him learn more about the NC system.
- **David** stated that he will get with everyone to set up a meeting date. He stated that with this election being a mail in ballot only we need to decide if we want a drop box option along with USPS. He stated that if we do want a drop box we need to decide where and what hours we want it unlocked.
- Steven said the location should be secure 24 hours a day. Franklin said that an indoor location is secure and suggested the Winnetka Convention Center. Jill said that people are

already used to a drop box being at the Winnetka Rec Center and suggested one there. Erick moved that we use Winnetka Rec Center as first option and Winnetka Convention Center as second option and that the hours are 12pm-8pm. Jill seconded the motion. There was no further discussion and a vote was taken on **WMC-2020-120820-8Bi**

Board Member	Position	Yes	No	Abstain	Inelible	Recused	Absent
tha Sriramya	At-Large	X					
ander Tsao	At-Large	X					
a Vasquez	At-Large	X					
d Uebersax	President	X					
k Lace	Vice President	X					
aklin Solis	Parliamentarian	X					
line	Assistant Parliamentarian	X					
than Vickburg	At-Large	X					
th Giglio	At-Large						X
Reeber	Secretary	X					
antha Ludwig	Treasurer	X					
ia Accius	At-Large	X					
en Fuhman	At-Large			X			
wa Mulk	Youth Rep						X
ant	At-Large						

- Motion passed 11-0-1
- **David** stated we also have to decide what languages to have the information in. The cost \$200 for any additional languages. David moved that English and Spanish be the two languages. Erick seconded the motion. There was no more discussion and the vote was taken on **WNC-2020-120820-8Bii**

Board Member	Position	Yes	No	Abstain	Inelible	Recused	Absent
tha Sriramya	At-Large	X					
ander Tsao	At-Large	X					
a Vasquez	At-Large	X					
d Uebersax	President	X					
k Lace	Vice President	X					
aklin Solis	Parliamentarian	X					
line	Assistant Parliamentarian	X					
than Vickburg	At-Large	X					
th Giglio	At-Large						X
Reeber	Secretary	X					
antha Ludwig	Treasurer	X					
ia Accius	At-Large	X					
en Fuhman	At-Large			X			
wa Mulk	Youth Rep						X
ant	At-Large						

- Motion passed 11-0-1

C Discussion and possible action to clarify Notice of Removal of Board Members, pursuant to

expiration of renewal of Code of Conduct or other Board Training requirements for Ethics and Funding, to include possible reappointment of impacted [Moved to future month](#).

- D** Discussion and possible action following ongoing discussions at Public Works and Transportation and Planning, Land Use Management Committees, regarding the illegal Sidewalk Vending situation on the Northwest corner of Sherman Way and Mason Street.
- Committees have been working with City and County staff, management of the Walgreens property abutting the use, and other impacted Stakeholders. In addition to working with severely constricted enforcement mechanisms, Bureau of Street Services has confirmed that in addition to the new Sidewalk and Transit Amenities Program [STAP] program (there is a Metro Bus stop at that corner), there may be a process to install planters, to dissuade such abuses of the Sidewalk Vending ordinance. [Item discussed under Government Representative section](#).

9) TREASURER’S REPORT: (Ludwig/Uebersax) Discussion and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

- A** Discussion, review, and approve Monthly Expense Reports (MER) for November 2020
- “The Winnetka NC Board has reviewed the November 2020 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2020-120820-9A)**
 - [Samantha](#) reported on the MER for November 2020. She stated there was a beginning balance of \$36513.69 with \$289.00 spent and \$1110.92 outstanding, leaving a balance of \$34493.16. She reviewed the expenditures. (Handout).
 - [Erick](#) moved to approve the MER as reported. [Lisa](#) seconded the motion. There was no discussion and the vote was taken.
 -

Board Member	Position	Yes	No	Abstain	Ineligible	Recused	Absent
Samantha Sriramya	At-Large				X		
Alexander Tsao	At-Large	X					
Luis Vasquez	At-Large	X					
David Uebersax	President	X					
Mark Lace	Vice President	X					
Marklin Solis	Parliamentarian	X					
Celine	Assistant Parliamentarian	X					
Nathan Vickburg	At-Large	X					
John Giglio	At-Large						X
Reeber	Secretary	X					
Samantha Ludwig	Treasurer	X					
Maria Accius	At-Large	X					
Ben Fuhman	At-Large	X					
Awa Mulk	Youth Rep						X
Ant	At-Large						

- [Motion passed 11-0-0](#)
-

B Update on status of approvals for regular payments made via web (monthly or yearly) for

which Invoices are not provided in accordance with NCFunding preferences, as well as status of payment authorized for Hootsuite. **Samantha** reports that per NC Funding requirements we need to do a contract with Moore Business Solutions since she is billing monthly. She stated that is being worked on currently. Jill asked if there is any disruption to the website. Samantha stated there isn't one and there won't be one. Jill stated she has not spoken with HootSuite about receipt of payment.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

A Outreach & Social Media Committee (OSM) Report (Reeber/Kline) [20 min]

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Preparations for the upcoming Newsletter, ideally targeting in time to be a part of 2021 NC Elections, including Candidate Filing Period from January 2 through February 16.

Jill states that we are still working on newsletter

B Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]

- NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ **David** reports that there may be something at an upcoming board meeting concerning groundwater contamination in Winnetka and surrounding neighborhoods. He states a lawyer has approached stakeholders about doing a class action lawsuit.

◇

C Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month
 - ◇ General update on Committee plans and activity.
 - ◇ Discussion as to membership, and the new mandatory training now being implemented for those who serve on Neighborhood Council PLUM committees.
 - ◇ Overview of the latest proposal for the 'Pit' at Mason and Sherman Way. While this 'On Menu' proposal through the Transit Oriented Community ordinance, allowances for additional height and other considerations relating to Low Income Units may be granted without the same Public Meeting requirements as past proposals.

(a) CONSTRUCTION OF A NEW 56-FOOT TALL 59 UNIT APARTMENT BUILDING ALLOCATING FIVE (5) ELI UNITS PER THE TOC GUIDELINES

(b) Case # DIR-2020-6473-TOC-HCA:

<http://planning.lacity.org/pdiscaseinfo/numericcaseid/241606>

(c) Case # ENV-2020-6474-EAF:

<http://planning.lacity.org/pdiscaseinfo/numericcaseid/241607>

David reminded committee members to take the Planning training. He stated there is nothing to ad that wasn't talked about earlier.

D Youth Advocacy Committee (YAC) Report (Lace) [5 min] NA

- NOTICE: The YAC Committee Meeting as needed
 - ◇ General update on Committee plans and activity



- E Public Safety Committee (PSC) Report (Ludwig) [5 min] **NA**
 - NOTICE: Meetings TBD

- F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min] **NA**
 - NOTICE: Meeting TBD

- G Rules Elections & By-Laws Committee (REB) Report (Uebersax) [2 min] **Discussed earlier in meeting.**
 - NOTICE: Meeting TBD

11)OFFICER & LIAISON REPORTS: **No reports given**

- A President's Report (Uebersax) [5 min]
- B Secretary's Report (Reeber/Lerma) [4 min]
- C LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]
- D LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [10 min]
- E Valley Alliance of Neighborhood Councils (VANC) Report: (Reeber) [5 Min]
- F West Valley Neighborhood Alliance on Homelessness Report: (Lace) [5 Min]
- G LA City Council District 3 Beautification Action Team Liaison Report: (Solis) [2 min]
- H LA Public Works Liaison Report: (Uebersax) [2 min]

12)GOOD OF THE ORDER [2 min] **No comments were given.**

13)MEETING ADJOURNED **Meeting adjourned at 10:07 pm. Minutes taken by Lisa Reeber, WNC Secretary. Minutes approved on _____**

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who

have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.