



Winnetka Neighborhood Council
GENERAL MEETING MINUTES
Tuesday, January 12, 2021, 6:30 PM
Virtual Meeting Teleconference using Zoom



The public is encouraged to join the meeting by:
 [1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
Vice-President	Youth Representative	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Marwa Mulk	Vacant	Jill Kline
Board Members			
Steven Fuhrman	Ajantha Sriramy	Judith Giglio	Celia Vasquez
Alexander Tsao	Jonathan Vickburg	Shania Accius	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetknc.com, [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/subscriptions>.

1) GENERAL WELCOME [10 min] 18 guests

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]
 Meeting was convened at 6:32 pm and Erick led the Pledge of Allegiance

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Dec 10	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†	Jul 14†	Aug 11†	Sep 08†	Oct 13†	Nov 10†	Dec 08†	Jan 12†
Ajantha Sriramya *	X	X	X	E	N/A	A	X	X	X	LE	LE	A	L	X
Lisa Reeber	X	X	E	X	N/A	X	X	X	X	X	X	X	X	X
David Uebersax	X	X	X	X	N/A	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	N/A	X	X	X	X	X	X	X	X	X
Franklin Solis *	X	X	X	X	N/A	X	A	A	L	X	X	X	X	X
Steven Fuhrman *	X	X	X	X	N/A	X	X	X	X	X	LE	X	X	X
Judith Giglio	X	A	X	X	N/A	X	X	X	X	X	LE	L/LE	LE	X
Samantha Ludwig *	X	A	X	X	N/A	X	X	X	X	X	X	X	X	X
Jill Kline *	A	X	A	X	N/A	X	X	X	X	X	X	X	X	X
Celia Vasquez *	X	X	X	X	N/A	X	X	X	X	X	X	E	X	X
Marwa Mulk	/	/	/	/	/	/	/	/	/	X	X	E	LE	L
Alexander Tsao	/	/	/	/	/	/	/	/	/	/	X	X	X	X
Jonathan Vickburg	/	/	/	/	/	/	/	/	/	/	X	X	X	X
Shania Accius	/	/	/	/	/	/	/	/	/	/	/	X	X	X
Victor Lerma *	X	X	A	X	N/A	X	X	X	L	A	X	X	A	/
Ana Karen Estrada	A	X	X	X	N/A	A	A	/	/	/	/	/	/	/
Oswaldo Estrada	A	A	E	E	N/A	A	A	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
 *Cancelled Meeting, †Virtual Meeting

4) MEETING RULES & ANNOUNCEMENTS [2 min]

- A The Board may take action on any item on the agenda, which may be taken out of order.
David Uebersax reviewed the rules for meeting.

5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

- A Motion to approve minutes for November 10, 2020 (**WNC-2021-101221-5A**) **Table**
- B Motion to approve minutes for December 08, 2020 (**WNC-2021-101221-5B**) **Table**

- 6) **GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA) and any other local, state, or federal agencies. **Officer Zamora, Senior Lead Officer, LAPD-Devonshire,** announced that a Basic Car Meeting will be held January 21st, 2021 at 7pm. Any interested persons can email her at 35947@LAPD.online. She reported 18 crimes in the last week in her area, all were thefts/burglaries. She reminds everyone to beware of carjacking at night, especially employees taking a break in vehicle. Also, reports of people going from car to car checking if doors are unlocked have increased. She states that restructuring due to budget cuts is still in process. **Judith Giglio** praised Officer Zamora and department for all that they are doing. **Officer Zamora** stated that it appears that someone may have a key to the Winnetka Recreation Center and is entering it at night. She encouraged people to report any after hours activity.

Samantha Ludwig asked for assistance with getting the map boundaries for each of the Basic Cars for Winnetka so she can put this information in the newsletter.

Marwa arrived at 6:55pm.

Blake Clayton, Field Representative for County Supervisor Sheila Keuhl, explained the Tier Phases for Covid-19 Vaccinations. The first tier will be for medical personnel, first responders and those in nursing home facilities.

David asked if Pierce College was going to be a vaccination site

Blake stated the Dodger's Stadium is only site confirmed but Pierce is being discussed.

Jackie Kim, Representative for Department of Neighborhood Empowerment, wished everyone a Happy New Year. She stated that the Board of Neighborhood Commissioners (BONC) has added a required training for people on any Planning and Land Use Management Committee. A current roster of the WNC PLUM Committee needs to be sent in as soon as possible. She stated that there will be information sessions for anyone interested in running for a Neighborhood Council seat. These sessions will include an overview of the election process, how to campaign successfully and how to complete the application process. The first two are scheduled for January 16th and 30th. The times for each are posted on the EmpowerLA website. She added that the candidate filing period for Region 3 (which includes Winnetka) opens February 16th. Applying for a vote by mail ballot starts March 5th. She reported that BONC is still accepting feedback on the Digital Social Media policy until January 19th. Feedback can be given at commission@empowerla.org. Jackie reported that Mayor Garcetti is re-launching the Data Liaison effort and an information session is scheduled for January 28th from 6-7pm.

Erick Lace stated that any Board Member can take the training.

Patricia Bates, Neighborhood Empowerment Budget Representative, reports that the numbers are final but that the budget cuts the city needs to make are severe. She stated that the West Valley Neighborhood Alliance on Homelessness is having a town hall with State Senator Henry Stern and State Assemblymember Jesse Gabriel on January 18th from 6-7pm.

Mikke Loi, Community Police Advisory Board, LAPD-Devonshire, reported on the Neighborhood Team Program which combines information from the Certified Emergency Response Team (CERT), Ready Your Neighborhood, LA (RYLAN) and Map Your Neighborhood (MYP) programs. More information can be found at www.ntp-la.com.

- 7) PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]
- John and Michelle Hales, stakeholders**, thanked District 3 reps and WNC for all the help with getting their 5 ½ year battle with a developer settled.

8) NON-CONSENT CALENDAR:

A Discussion and possible action to clarify Notice of Removal of Board Members, pursuant to expiration of renewal of Code of Conduct or other Board Training requirements for Ethics and Funding, to include possible reappointment of impacted.

David stated that a board member was removed by DONE due to a lapsed training. He asked AJ if he received his training link yet.

Jackie stated that she will email AJ directly concerning his link issue.

David asked Franklin if he still had his Ethics training to do.

Franklin Solis stated he will look and get the training done if its due.

Jackie stated that every 3-6 months the password will need to be changed.

Lisa Reeber stated that the Monthly Report shows that Marwa needs her training.

Marwa Mulk reported that she just completed the trainings.

David asked if she sent the certification to rosters@empowerla.org.

Marwa stated she will do that.

B Discussion and possible actions relation to the 2021 Neighborhood Council Elections, to be conducted exclusively via Vote By Mail, with Winnetka a part of Region 3, with Election Day designated for Tuesday, May 4, 2021.

- Status of Elections Ad Hoc Committee
- Board Members listed above with an asterisk (*) will be eligible to run for reelection to terms that would extend to 2025 (other than the Youth Representative, the other Members' terms are staggered to run till 2023): (Additional information to be included in Agenda Packet)
- Advancing outreach efforts for awareness and recruitment of Stakeholders to be Candidates (in addition to ongoing efforts through our upcoming Newsletter, and other actions being planned by our Outreach and Social Media Committee).

David reviewed above information.

Erick stated that the Ad Hoc Committee will be meeting January 19th at 7pm.

C Preliminary presentation and discussion regarding a new proposal for a project previously discussed by WNC and PLUM, for a development at 20116 Sherman Way, nor proposed as a Now Income/Supportive Housing for Unsheltered, now named Palm Vista Apartments

<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjEyNjky0>

- Hollywood Community Housing Corporation informational videos:

◇ 3-minute clip: https://www.youtube.com/watch?v=GumAod3vs0I&feature=emb_logo

◇ 20-minutes: https://www.youtube.com/watch?v=jeDWnHclOzQ&feature=emb_logo

David corrected the typos above, stating the development is now going to be low income housing/supportive housing for unsheltered. He introduced four representatives from Hollywood Community Housing Corporation (HCHC): Victoria Senna, Director of Housing; Sarah Letts, Executive Director; Adrienne Bussell, VP GTM Holdings and Riddhi Chakraborty, Housing Development Specialist.

Sarah Letts stated that those accepted into the housing program will be from a lottery of low income and homeless individuals. She states that the program offers life skills training, a food pantry, an after-school program, ESL and GED classes among other programs. She reports that they have housing all over Los Angeles County. They have 3 locations under construction with

85, 74 and 64 units and 3 locations that are were just completed with 64, 73 and 140 units. They have 31 years of experience and a total of 28 buildings with 951 units. They invite us for a walking tour Covid-19 status allows for such.

Adrienne Bussell stated the GTM Holdings is a for profit developer and will exit once the building is completed. She stated that they are open to landscaping and color scheme suggestions. She stated that the building will be 91 units, with 58 being one bedroom and 33 being 2 bedroom. The units will also be broken down with 44 units being for the unhoused and 45 being for low income (at or below 60% of median income) and 2 units for onsite managers. She added that there will be 98 subterranean parking spots.

Erick stated he has concerns with an increase in traffic and with the size of building since it is a small corner location.

Sarah stated that the design of building makes for the smallest impact.

Erick asked how far the building is set back from street.

Victoria stated that they will invite the architect to a future meeting to answer these types of questions.

Armando Olvera, stakeholder, stated that there already is a lot of parking issues on all nearby streets. He stated he thought the code requires 1.5 parking spots per unit.

Victoria stated that affordable housing does not have the same parking requirements due to many residents not having vehicles.

David stated that the number of parking spots did increase and we have to compromise with the developer. He added that Ponchos will be moving to Mason and Sherman Way.

John and Michelle Hales asked how the community is being notified of development and what happens if the building blocks the sun from solar panels.

Victoria stated she is not sure about liability but knows that a shade and shadows study was done.

Samantha asked if there were any other drawings or renderings of the building.

Victoria said that she will ask the architect to send any over.

Jill asked if the regular parking spot requirement is 1.5 per unit, what is the requirement for low income.

Victoria stated that there is an affordable tier system and also, the closer the building to public transport the fewer the spots required.

Riddhi Chkraborty stated that if the building is not in a transit oriented community then 0.5 spots per unit are required.

David shared a map showing the area in the West Valley that potentially has groundwater contamination and asked how the council wants to move forward with this project discussed.

Steven Fuhrman suggested having a full PLUM Committee review.

Erick stated a special meeting can be held by end of month.

Steven asked if all needed information is even available, like drawings.

Alex Tsao stated this company is a non-profit and asked why we are having so much discussion concerning this project and not the other for profit project we are aware of.

Steven stated that the for profit project has been discussed at previous meetings.

David stated he will get with other developer and try to get a meeting scheduled by end of month. He thanked the representatives for HCHC for their presentation.

9) TREASURER'S REPORT: (Ludwig/Uebersax) Discussion and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

A Discussion, review, and approve Monthly Expense Reports (MER) for November 2020

- "The Winnetka NC Board has reviewed the December 2020 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2021-101221-9A)**

Samantha reported on the Monthly Expense Report (MER) for December. She reports a beginning budget of \$44529.69 with \$2020.53 spent and \$0 outstanding for a net balance of \$42509.16

Erick moved to accept the MER as reported and authorize the Treasurer to submit the report to the City Clerk. **Jill** seconded the motion. There was no further discussion and the vote was taken.

Board Member	Position	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	At-Large				X		
Alexander Tsao	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Jonathan Vickburg	At-Large	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Samantha Ludwig	Treasurer	X					
Shania Accius	At-Large	X					
Steven Fuhman	At-Large	X					
Marwa Mulk	Youth Rep				X		
Vacant	At-Large						

Motion passed 11-0-0

Marwa left meeting at 8:20 pm

B Update on status of approvals for regular payments made via web (monthly or yearly) for which Invoices are not provided in accordance with NCFunding preferences, as well as status of payment authorized for Hootsuite. **No updates yet.**

Erick reported that StorQuest changed the locks on all units. There is no longer a combination lock. He and David will each hold a set for now.

David asked if he should order business cards now.

Samantha suggested to wait until after the election.

2) REGULAR COMMITTEE REPORTS & MOTIONS:

A Outreach & Social Media Committee (OSM) Report (Reeber/Kline) [20 min]

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Preparations for the upcoming Newsletter, ideally targeting in time to be a part of 2021 NC Elections, including Candidate Filing Period from January 2 through February 16.

Jill states that the CIS opposing the media policy has been submitted. She states that the committee is continuing work on the newsletter and for mailing soon. She reported that the committee agreed on some 2021 initiatives to be a community survey, another newsletter after the election and painting utility boxes. Any other suggestions are welcome.

Steven asked if an early draft of newsletter will be available.

Jill stated that there is a tight deadline and the final draft is due this weekend

David asked about the Centennial celebration

Lisa stated that the committee will be starting the planning process for this soon.

B Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]

- NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Department of Public Works, Bureaus of Street Services items
 - (a) Report regarding the [Sidewalk and Park Vending Program](#). So far the vendor discussed at last few meetings has not been willing to come into compliance. Unsure of what city or county is doing next.
 - (b) Upcoming presentation of the Sidewalk and Transit Amenities Program [STAP] [STAP street furniture program](#). Shelters for buses will be getting an update
 - ◇ Discussion and possible action regarding properties with former uses where contamination may have impacted groundwater in or adjacent to Winnetka.
 - (a) Report regarding Presentation by attorneys investigating impacts from a facility at 8020 Deering in Canoga Park, information about which had been brought in the past at the WNC Board.
 - (i) <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:ef37cd16-a137-4d6d-8870-830b1651ebd4>
 - (ii) https://geotracker.waterboards.ca.gov/profile_report.asp?global_id=SL2044T1600

David asked if we should try to plan a townhall concerning the possible class action lawsuit being pursued by a group of attorneys concerning groundwater contamination.

Alex stated that the plume study presented was old (done at time of contamination). He stated that a new plume study was done but it is not being shared. He stated that a TCE (trichloroethylene exposure) lawsuit will greatly effect everyone's property value. If someone is selling home they must reveal it is part of litigation. He states that there currently is no real knowledge of possible TCE contamination.

- (b) Update regarding the current status and plans for the former Rocketdyne engine manufacturing site at 6633 Canoga Avenue in Canoga Park. **No report**

C Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month **No report**
 - ◇ General update on Committee plans and activity.
 - ◇ Discussion as to membership, and the new mandatory training now being implemented for those who serve on Neighborhood Council PLUM committees.

D Youth Advocacy Committee (YAC) Report (Lace) [5 min]

- NOTICE: The YAC Committee Meeting as needed
 - ◇ General update on Committee plans and activity

Erick states that schools are hoping to be back to in person learning soon. He stated that culmination plans are not known at this time. He added that Cleveland High School band will be sending in another NPG.

- E** Public Safety Committee (PSC) Report (Ludwig) [5 min] **No report**
 - NOTICE: Meetings TBD
- F** Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min] **No report**
 - NOTICE: Meeting TBD
- G** Rules Elections & By-Laws Committee (REB) Report (Uebersax) [2 min] **No report**
 - NOTICE: Meeting TBD

3) OFFICER & LIAISON REPORTS:

- A** President’s Report (Uebersax) [5 min]
- B** Secretary's Report (Reeber/Lerma) [4 min]
- C** LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]
- D** LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [10 min]
- E** Valley Alliance of Neighborhood Councils (VANC) Report: (Reeber) [5 Min]
- F** West Valley Neighborhood Alliance on Homelessness Report: (Lace) [5 Min]
 - Erick** states that 2 tiny house communities are going up in North Hollywood, one with 40 units and one with 100 units. Each tiny house is 8ft x 8ft and will have a bed and kitchenette. The city will be providing security. He states that sponsors are being sought for each unit with a plaque being placed on unit. The cost of each unit is \$3000.
- G** LA City Council District 3 Beautification Action Team Liaison Report: (Solis) [2 min]
- H** LA Public Works Liaison Report: (Uebersax) [2 min]

4) GOOD OF THE ORDER [2 min] No comments

5) MEETING ADJOURNED Meeting adjourned at 9:37 pm

Meeting minutes taken by Lisa Reeber, WNC Board Secretary

Meeting minutes approved on _____

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.