



Winnetka Neighborhood Council
GENERAL MEETING MINUTES
Tuesday, February 9, 2021, 6:30 PM
Virtual Meeting Teleconference using Zoom



The public is encouraged to join the meeting by:
 [1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
Vice-President	Youth Representative	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Marwa Mulk	Vacant	Jill Kline
Board Members			
Steven Fuhrman	Ajantha Sriramy	Judith Giglio	Celia Vasquez
Alexander Tsao	Jonathan Vickburg	Shania Accius	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/subscriptions>.

1) GENERAL WELCOME [10 min]

16 Guests

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

Meeting convened at 6:35 pm and **Erick Lace** led the Pledge of Allegiance

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†	Jul 14†	Aug 11†	Sep 08†	Oct 13†	Nov 10†	Dec 08†	Jan 12†	Feb 09†
Ajantha Sriramya *	X	X	E	N/A	A	X	X	X	LE	LE	A	L	LE	A
Lisa Reeber	X	E	X	N/A	X	X	X	X	X	X	X	X	X	X
David Uebersax	X	X	X	N/A	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	N/A	X	X	X	X	X	X	X	X	X	X
Franklin Solis *	X	X	X	N/A	X	A	A	L	X	X	X	X	X	X
Steven Fuhrman *	X	X	X	N/A	X	X	X	X	X	LE	X	X	X	X
Judith Giglio	A	X	X	N/A	X	X	X	X	X	LE	L/LE	LE	LE	A
Samantha Ludwig *	A	X	X	N/A	X	X	X	X	X	X	X	X	X	X
Jill Kline *	X	A	X	N/A	X	X	X	X	X	X	X	X	X	X
Celia Vasquez *	X	X	X	N/A	X	X	X	X	X	X	E	X	X	X
Marwa Mulk	/	/	/	/	/	/	/	/	X	X	E	LE	LE	L
Alexander Tsao	/	/	/	/	/	/	/	/	/	X	X	X	X	X
Jonathan Vickburg	/	/	/	/	/	/	/	/	/	X	X	X	X	X
Shania Accius	/	/	/	/	/	/	/	/	/	/	X	X	X	X
Victor Lerma *	X	A	X	N/A	X	X	X	L	A	X	X	A	/	/
Ana Karen Estrada	X	X	X	N/A	A	A	/	/	/	/	/	/	/	/
Oswaldo Estrada	A	E	E	N/A	A	A	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
 *Cancelled Meeting, †Virtual Meeting

4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order.
 David Uebersax reviewed the rules for the meeting.

5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

- A Motion to approve minutes for November 10, 2020 (WNC-2021-020921-5A)
 - B Motion to approve minutes for December 08, 2020 (WNC-2021-020921-5B)
 - C Motion to approve minutes for January 12, 2021 (WNC-2021-020921-5C)
- All tabled

6) **GOVERNMENT REPRESENTATIVES:** Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA) and any other local, state, or federal agencies.
 Blake Clayton, Representative for County Supervisor Sheila Keuhl, reported on the reopening of schools. He stated that grades K-6 will be opening first and grades 7-12 will open when Los Angeles reaches the Red Tier. Los Angeles currently has 32 cases/100,000 people and K-6 can open when it reaches 25/100,000, which should be within a week or so. It will be up to each school to determine if it is ready to open.

Mikkie Loi, Community Police Advisory Board, LAPD-Devonshire reports that there will be a Battle of the Badges blood drive on February 26th from 8am-8pm. People can go to redcrossblood.org and look under “badge social” for more information. She stated that the 2020 Crime Report is available at www.lapd.online.org. People are still asked to file police reports online as the front desk of stations are still closed.

Tara Vahdani, Representative for LAUSD Boardmember Scott Schmerelson, reports that school employees will be able to get vaccinated starting in the next few weeks, after agricultural workers and first responders. She reports that over 1,000,000,000 Grab-n-Go meals have been served. She stated that the FAFSA applications are due for the California Dream Act on March 2nd. She concluded with reporting a Cleveland Community of Schools townhall will be held February 25th from 6-7pm.

Samantha Ludwig asked if people who have been tested at one of the schools can get retested. **Tara** stated that it is recommended to get tested once a week.

Jasmine Elbarbary, Department of Neighborhood Empowerment, stated that it is good to be back. She stated that if we want, WNC can have 1:1 assistance with outreach for elections. She stated that the Monthly Profiles went out last week.

Jill Kline asked what are the general things that DONE is offering all Neighborhood Councils regarding election outreach.

Jasmine stated that all NCs are being offered 1:1 assistance, workshops for candidates, tools and templates for outreach, pre-translated materials and phone and text banking.

Jill asked if all templates are on Canva.

Jasmine stated that they are.

Erick stated that the city has put an ad in the newspaper in the past and asked if the city will be doing that again.

Jasmine stated she would have to check on that.

David stated that we have been working on getting all board members trained and asked if anyone with issues can be sent to her.

Jasmine said that they can.

Patricia Bates, Neighborhood Empowerment Budget Representative, reported that the city budget is a mess. She said that department managers are submitting budgets for the next fiscal year and to let her know if we have any recommendations.

Erick asked if NCs will be able to rollover part of its budget.

Patricia stated that in the training it was said that the rollover will occur this year. It was unclear about encumbrances.

Marwa arrived at 7:15 pm.

- 7) PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

Ernie Merlan and Sara Cohen, representatives of Muralism, presented a video showing the work that Muralism has done with local wall murals and utility box artwork. After video Ernie stated that they hire people with special needs to work alongside artists.

Erick asked if others can join to help paint.

Ernie stated that those with special needs are considered first.

Lisa Reeber asked how the art work used is chosen.

Ernie stated that they, with the artists, plan all boxes and present the plan to the NC. The NC makes the final decision.

Erick asked if a theme can be given, such as a centennial.

Ernie stated that any requirements can be given ahead of time. He said that in other areas the NC has ordered 10 boxes with the NC paying \$5000 and the local Councilmember paying the other \$5000. He added that Muralism manages the process from start to finish.

Erick confirmed that the cost is \$1000 per box.

Ernie said it is and the cost covers figuring out the art, sanding and smoothing the surface, priming, doing the designs, managing the art application, doing a clear coat and a graffiti coat.

David showed some pictures of murals from other areas and stated some were done more than 10 years ago.

Jill stated that the next still will be with Outreach Committee and thanked Muralism for attending.

8) NON-CONSENT CALENDAR:

A Discussion and possible action to appoint/reappoint a Board Member, following DONE's Notice of Removal, pursuant to the renewal of Code of Conduct or other Board Training requirements.

David asked Victor if he wanted to ask to be reappointed.

Victor Lerma stated that we wanted to wait until the election.

B Discussion and possible actions relation to the 2021 Neighborhood Council Elections, to be conducted exclusively via Vote By Mail, with Winnetka a part of Region 3, with Filing Deadline February 16, and Election Day designated for Tuesday, May 4, 2021.

- https://clerk.lacity.org/sites/g/files/wph606/f/Region_3_Election_Timeline.pdf
- Report from the Elections Ad Hoc Committee
- Update as to the current total of Candidates with filing status Pending and Certified.
- Discussion and demonstration of the process for filing for candidacy.
- Board Members listed above with an asterisk (*) will be eligible to run for reelection to terms that would extend to 2025 (other than the Youth Representative, the other Members' terms are staggered to run till 2023): (Additional information to be included in Agenda Packet)
- Advancing outreach efforts for awareness and recruitment of Stakeholders to be Candidates (in addition to ongoing efforts through our upcoming Newsletter, and other actions being planned by our Outreach and Social Media Committee).

Erick reported that to date 5 people have certified and 3 have applied but have not yet been certified. He added that February 16th is last day to file for candidacy and 19th is last day to certify.

David stated that we need more than 7 people to certify in order to hold the election.

Erick stated that we can have a forum in April for all those that certified.

David suggested we can split the candidates up between the March and April monthly meetings. He said he will work on getting in touch with the candidates.

- C** Discussion and possible action with regards to additional information about the process of sponsoring a unit (at a cost of \$3000) of a Tiny Home, such as the complex opening in North Hollywood, and proposed for other parts of the city.

Erick stated that there is a real effort to get people off the streets and tiny houses are one of the solutions being implemented. (connection lost)

Patricia stated that she is Chair of the Encino Homeless Committee and stated that the Chandler site is already up and running and people are reporting that they are happy with the facilities. She said that the actual cost per unit is \$3000.

Erick (reconnected) stated that each unit takes 90 minutes to put up and each can hold up to 2 beds. Sponsors get a plaque put up on unit. Those living there get job services, mental health help, food, shower facilities plus more. The locations are safe and secure and no drugs or alcohol or firearms are allowed. Hope of the Valley has been contracted to provide the direct services at the Chandler site.

Jonathan Vickburg asked what other agencies are providing services.

Erick stated that both City and County departments are providing services.

Jill asked if those struggling with addiction are accepted.

Erick stated that they are accepted and offered substance abuse counseling.

Jill asked if we need an NPG from Hope of the Valley asking for the sponsorship money before we vote on granting the money.

Samantha Ludwig stated that we do need the NPG first. She asked if there was going to be a community that is closer to our neighborhood.

Erick stated that he didn't think there was going to be a tiny house community here because shelters are being established here. He then said that he will look for something closer to sponsor.

Sharon Brewer, ??, stated that the Willows shelter is having an open house on Friday and that a tiny home community will be developed behind Bob Blumenfield's office and another one by the Orange Line in Reseda. She added that Tiny Homes is the brand name and that they are called pallet homes.

Marwa left meeting at 8:15 pm

Steven Fuhrman stated that he would like an NPG first and that any money granted should be for something in Winnetka.

Jill said there is no motion.

Erick moved to go forward with a vote

Franklin seconded the motion.

Shania Accius asked what the council has done with grants from outside of Winnetka.

David stated that we have done them as long as Winnetka is served as well.

Steven asked if we are voting on whether to vote.

Erick withdrew his motion and said he will do some research and present information at a future meeting.

Alex Tsao said that he would like stats on housing and how effective it is.

- D** Update on scheduling Special Meeting(s) of the Board and/or PLUM Committee session to present in greater detail new proposals previously discussed in part by WNC PLUM, Board, and considered through the City Planning process. Consistent with new City and State rules, some projects are now to be processed Ministerially with less Discretionary approval required.
- 20460 Sherman Way, Winnetka Promenade, now proposed under the Transit Oriented Communities (TOC) program.

David reported that this location will now have 59 units and 5 are designated for extremely low income.

- 20116 Sherman Way, now proposed as a Now Income/Supportive Housing for Unsheltered, now named Palm Vista Apartments
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjEyNjky0>
- Hollywood Community Housing Corporation informational videos:
 - ◇ 3-minute clip: https://www.youtube.com/watch?v=GumAod3vs0I&feature=emb_logo
 - ◇ 20-minutes: https://www.youtube.com/watch?v=jeDWNHclOzQ&feature=emb_logo

David reviewed who is on the PLUM committee and discussed the Planning training that is required.

9) TREASURER'S REPORT: (Ludwig/Uebersax) Discussion and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

A Discussion, review, and approve Monthly Expense Reports (MER) for January 2021

- “The Winnetka NC Board has reviewed the January 2021 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2021-020921-9A)**

Samantha reviewed the Monthly Expense Report (MER) for January 2021. What she reviewed did not match what shows on the City Clerk NC Funding Portal.

Glenn Bailey, ??, stated that the City Clerk's system has a glitch that they have been made aware of but must not have fixed yet.

Samantha reported a beginning balance of \$43509.16 with \$289.00 spent and \$794.92 outstanding, giving a balance of \$41425.24. (Handout)

Samantha moved to approve the MER as reported and authorize the Treasurer to submit report to City Clerk.

Erick seconded the motion. There was no further discussion and the vote was taken.

Board Member	Position	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	At-Large						X
Alexander Tsao	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian				X		
Jill Kline	Assistant Parliamentarian	X					
Jonathan Vickburg	At-Large	X					
Judith Giglio	At-Large						X
Lisa Reeber	Secretary	X					
Samantha Ludwig	Treasurer	X					
Shania Accius	At-Large	X					
Steven Furhman	At-Large	X					
Marwa Mulk	Youth Rep						X
Vacant	At-Large						

Motion passed 10-0-0

B Update on status of approvals for regular payments made via web (monthly or yearly) for which Invoices are not provided in accordance with NCFunding preferences, as well as status of payment authorized for Hootsuite.

David reports that Hootsuite still has not charged WNC.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

A Outreach & Social Media Committee (OSM) Report (Reeber/Kline) [20 min]

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.

Jill stated that the committee will continue to look into the Utility Boxes. She said that the current newsletter should be mailed this weekend. The other activities the committee is looking into is a community survey and the next newsletter.

Steven asked if we will only be doing city owned utility boxes.

Jill said that right now its just the Department of Transportation boxes and added that Muralism is talking to AT&T about the boxes it owns.

Steven asked if the boxes picked will be high profile like bicycle lanes and pedestrian lanes.

Jill said that the boxes picked will be in high profile locations.

- ◇ Video Presentation with introduction by Celia Vasquez with introduction by Celia with regards to use of the City's MyLA311 system (website and/or phone app) **Not done**
- ◇ [MyLA311 | City of Los Angeles \(lacity.org\)](http://MyLA311 | City of Los Angeles (lacity.org))

B Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]

- NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Presentation of the Department of Public Works, Bureaus of Street Services Sidewalk

and Transit Amenities Program [STAP] [STAP street furniture program](#).

- ◇ Update regarding the scheduling of a Town Hall, along with adjoining NC's, to explore issues regarding properties with former uses where contamination may have impacted groundwater in or adjacent to Winnetka information about which had been brought in the previously presented to PWT and the WNC Board.

(a) 8020 Deering in Canoga Park (Former Litton facility):

- (i) <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:ef37cd16-a137-4d6d-8870-830b1651ebd4>
- (ii) https://geotracker.waterboards.ca.gov/profile_report.asp?global_id=SL2044T1600

(b) 6633 Canoga Avenue in Canoga Park (Rocketdyne engine manufacturing site)

No new information to report

C Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month
 - ◇ General update on Committee plans and activity.
 - ◇ Update as to membership, and the new mandatory training now being implemented for those who serve on Neighborhood Council PLUM committees.

No new information to report

D Youth Advocacy Committee (YAC) Report (Lace) [5 min]

- NOTICE: The YAC Committee Meeting as needed
 - ◇ General update on Committee plans and activity
 - ◇ Discussion and possible action regarding the preparation and approval of a Neighborhood Purposes Grant (NPG) for \$5000 to Cleveland High School, pursuant to the inclusion in the 2020-2021 WNC Budget of additional funds to purchase music.

Erick reports that Cleveland band is still practicing and is looking to submit another NPG. He said that the schools will be holding some type of culmination exercise and will be submitting NPG as they have in the past.

E Public Safety Committee (PSC) Report (Ludwig) [5 min] No report

- NOTICE: Meetings TBD

F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min] No report

- NOTICE: Meeting TBD

G Rules Elections & By-Laws Committee (REB) Report (Uebersax) [2 min] No report

- NOTICE: Meeting TBD

11) OFFICER & LIAISON REPORTS: Only report given was for E.

A President's Report (Uebersax) [5 min]

B Secretary's Report (Reeber/Lerma) [4 min]

C LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]

D LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [10 min]

E Valley Alliance of Neighborhood Councils (VANC) Report: (Reeber) [5 Min]

Lisa reported that per the Director of Bureau of Street Services, the tree inventory for Winnetka has been completed and can be found at www.streetsla.lacity.org. She added that the Director stated that from now on all tree trimming and stump removal will be done at the same time versus sending two separate crews.

F West Valley Neighborhood Alliance on Homelessness Report: (Lace) [5 Min]

G LA City Council District 3 Beautification Action Team Liaison Report: (Solis) [2 min]

12)GOOD OF THE ORDER [2 min] There were no comments.

13)MEETING ADJOURNED Meeting was adjourned at 9:55 pm.

Meeting minutes taken by Lisa Reeber, WNC Board Secretary

Meeting Minutes approved on _____

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.