



**Winnetka Neighborhood Council
GENERAL BOARD MEETING AGENDA
Tuesday, March 8, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:
[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Jill Kline	Alexander Tsao	Shania Accius
Ajantha Sriramya	Vacant	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#)

(<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkOGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

Convened at 6:30 – Welcome and introduction by David.

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Erick Lace led pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Mar 09	Apr 13	May 11	Jun 08	Jun 15	Jul 13 †	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8
Ajantha Sriramya	LE	LE	LE	E	A	X	X	E	E	L/LE	A	A	X	A
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	A	X	X	X	A	X	X	X	X	X	X	X
Judith Giglio	X	LE	X	X	A	X	X	LE	A	LE	X	X	LE	X
Samantha Ludwig	X	E	X	A	X	A	X	X	X	X	X	X	X	X
Jill Kline	X	X	X	X	X	A	X	X	X	X	X	X	A	X
Marwa Mulk	A	X	A	X	X	A	A	X	X	A	LE	LE	A	A
Alexander Tsao	X	X	X	X	X	X	X	X	X	X	L	X	X	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shania Accius	X	X	X	X	X	A	X	X	X	X	X	X	X	LE
Victor Lerma	/	/	/	X	A	X	A	L	A	X	A	L	A	L
Mikhail Maniyan	/	/	/	X	X	X	X	E	X	LE	A	X	X	X
Elizabeth Chapman	/	/	/	X	X	X	X	X	X	X	X	X	X	X
Melissa Pressman	/	/	/	X	X	X	X	X	X	X	E	X	X	X
Lisa Reeber	X	X	X	X	X	X	X	X	X	/	/	/	/	/
Franklin Solis	E	X	L	/	/	/	/	/	/	/	/	/	/	/
Steven Fuhrman	X	X	X	/	/	/	/	/	/	/	/	/	/	/
Celia Vasquez	LE	LE	X	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Victor arrived at 9:15, Shania had to leave early excused.

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

David: Meetings are now on zoom. There is some discussion about returning to in person meetings. Hybrid meetings would need to have additional steps to allow.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for February 8, 2022 (**WNC-2022-0308-5A**)

Erick moved to approve with an update to Victor’s status as Late, Jonathan seconded. Approved by Consensus.

6) **GOVERNMENT REPRESENTATIVES:**

- A Updates/reports from officials/representatives of the offices of Mayor Garcetti, Council District 3 Councilmember Bob Blumenfield, Congressman Brad Sherman, State Senator Henry Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Blake from Sheila Keuhl's office: Updates to the recent Health office order on March 4. State and the County are aligning for masking. Indoor masking is no longer required, but strongly recommended. Childcare and K-12 masking will be removed March 11. Schools can choose more stringent requirements. Businesses can also choose to require masks.

Discretionary funds end April 1st.

Judith: Winnetka park may already be reaching out for cameras.

Erick: Would it be appropriate to ask for funding Park Boards?

Blake: He would need to look into it.

Glenn Bailey from Budget advocates: Filling in for the vacant Region 3 seat. Run to become an advocate in June! Mayor releases the budget on April 20th.

Town Hall for City Controller - Sunday April 10, 3pm.

Town Hall for City Budget on Saturday April 30,

Annual Budget Day Saturday June 18 virtually.

Safi with Councilmember Blumenfield: Dept of Sanitation has opened up their yards for Bulky Item pickups. 41.18 signs have been posted at Winnetka Park. Construction at Winnetka Park is going smoothly.

Judith: Thank you for answering the Air BNB question.

David: We were emailed about an RV on Elkwood, and complaints have been made about noise and disturbances. Officer Peopke is aware of it, but he wants to make sure Blumenfield's office is aware. If someone is in the vehicle, then it is not able to be removed.

Safi: Cleanup at that Elkwood site is scheduled.

Cameras update - they have begun the process of installing cameras. They need to learn about hardwiring and WiFi situations. LAPD and the Park are involved in assessing and addressing

installing cameras. Biggest hurdle is the budget.

Congressman Brad Sherman: Represents South and West side of the San Fernando Valley.

Foreign Affairs Committee - Yemen, Syria and Ethiopia are also experiencing war conditions. Ukraine is the largest threat in years. Ukraine's defense has been very tough. Sanctions are being put into place to support Ukraine, which will impact the US economy. No Fly zone has been discussed, but that involves risk of American deaths trying to enforce it. Transfer of old Soviet jets to Ukraine has been discussed from Poland. We could then send Poland new jets to replace them. Putin has entered into Ukraine with total domination in mind. Occupation of Crimea by Russia since 2014 would prevent the entry of Ukraine into NATO.

Funding is pending - Earmarks for more dental offices and more women's exam rooms. Also Homeless programs. March 15th is the next telephone Town Hall. <https://sherman.house.gov/>
Dial-In: 855-920-0548

Special Presentation of Flags - American flag flown over the Capital will be given to the Winnetka NC.

Mario Hernandez with DONE: Bylaws are due April 1.

Glenn: Had heard of an extension regarding in person meetings?

Mario: Does not have any info on that.

Sharon: Do the Bylaws have to use the new template?

Mario: Some Bylaws are required. If NCs are amending their bylaws they need to use the new template.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Glenn Bailey: Thursday afternoon the Chief of LAPD will be at VANC 6:30.

Irma R: Food truck has been in the park since July 2021, from 10am-5pm. The truck is at Saticoy and Lurline Ave at the South side of the road. There are no restroom facilities in the area, which means that they should only be parked for an hour, but they are not moving. The traffic is becoming hazardous. Parking petitions have failed. Dumping has also been a problem in the area.

David: There have been issues with the sidewalk vending issues. Hearings have been had to determine the balance of what regulations are enforceable by the City and County in regards to

sidewalk enforcement. Send an email to the board to add to the Public Safety committee.

Blake: Will follow up with Sheila Keuhl's staff to see what actions can be done.

8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.

A Discussion, review, and approval of Monthly Expense Report (MER) for February 2022

- MOTION: "The Winnetka NC Board has reviewed the February 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) (**WNC-2022-0308-8A**)

Samantha: presented the MER for February 2022.

Samantha motions to approve the MER, Judith seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

Discussion regarding financial process and budgets.

9) **NON-CONSENT CALENDAR:**

- A Discussion and action with regards to the filling of the Board seat currently vacant. Also reviewing DONE roster updates, Monthly Profile report, especially regarding lapsed or unrecorded training, and status of current Board Members not showing as fulfilling attendance or Committee Membership obligations.

Keith Sader: Introduced himself as a possible candidate for the open seat.

Discussion about committees and time commitments.

Erick motions that Keith’s candidacy be placed onto the April agenda, seconded by Judith. Approved by consensus.

B Discussion and possible action regarding Funding items submitted by Committee Chairs for consideration of utilizing unspent funds from 2022 Budget for other purposes.

- Proposal for Public Safety mailer to delivery for all 15,000 addresses with the 91306 zip code, at a cost of up to \$3000 for printing (\$.20 per card) and \$3000 for postage

Jill: Mentioned that printing separately may help to save some money. Postcards are appropriate for a direct call to action, so this would be a good opportunity.

Samantha: also mentioned a contact with LA Flyer, and they can possibly be a resource.

Shania: Is the purpose to get more eyes on the postcard rather than having a blurb in the Newsletter.

Alex: Purpose of a small postcard is that there’s no pages, so the information is readily available for attention grabbing.

Jonathan motions for the authorization of up to \$6000 total funding towards postcards, Erick seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

- Proposal for printing of posters with regards to Public Safety meetings etc. to be posted at businesses in Winnetka, at a cost of up to \$300.

Jonathan motions for the authorization of up to \$300 total funding towards Posters, Erick seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
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Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

- Proposal of reauthorizing unrealized budget expense from previous years for purchase of vests to be worn for cleanups and events such as those for Public Safety or Public Works and Transportation Committee, at a cost of up to \$300.

David motions for the authorization of up to \$300 funding towards vests, Erick seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

- Discussion and possible Action with regards to a possible Community Impact Statement following a recent presentation at the recent Valley Alliance of Neighborhood Councils (VANC) regarding the Whiteman airport.

Melissa: VANC is requesting that NCs put together CIS statements to oppose closing the airport.

There was a plane crash in December, so they are putting together a safety study. They are accepting public comments at cityclerk.lacity.org. Council File 20-1538

Lydia Grant: This is a FEMA airport, fire safety, and would be available for earthquake safety for the West Valley. There appears to be a conflict of interest for the people who are advocating the closure of the airport. If Whiteman is closed, Burbank and Van Nuys planes would be allowed to fly much lower and increase noise and pollution. There is a lot of value to the West Valley to keep it open.

Glenn Bailey: Will try to get a copy of the VANC motion. The County has had some “re-envisioning” of the airport.

- C Discussion and possible Action regarding to City Council updating of Ordinance([Section 41.18 of the Los Angeles Municipal Code](#)) relating to use/maintenance of public right-of-way, particularly Part 2 determinations and signage ([CF 20-1376-S1](#))and various locations
- Update on Winnetka Park and Penfield Alley.
 - Other areas identified by Stakeholders including Elkwood cul du sac.

Judith: There have been complaints, but they are being looked into.

- D Discussion, update, and possible action with regards to working with community groups and coordination of WNC Committees in support of efforts such as cleanup events and/or issues relating to encampments and unhoused at the following locations:
- Winnetka and Quimby Parks.
 - Alleys at Penfield Alley (North of Roscoe, east from Winnetka) and behind businesses on the Northwest corner of Mason and Roscoe.
 - Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd.

David: recommends participating in the LA River Walkers and Watcher’s program.

Joe Macias: Look forward to seeing Winnetka NC members coming out. They did receive the grant. They are going to beautify one of the sections with the funding from the grant. They are trying to coordinate the process with Earth Day in April or possibly in May.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A Rules Elections & By-Laws Committee (REB) Report (Lace)
- NOTICE: Meeting TBD
 - Discussion and possible action with regards to finalization and adoption of the update of the WNC Bylaws following discussion and Action at the February 8 Board Meeting, following Special REB Meetings held on January 19th and January 25th, 2022. (Per the distribution and posting of a marked up/redline draft, if there are any individual items which Board Members may want to address individually, they should be brought to the attention ahead

of time, to be addressed similarly to that of items pulled out of a Consent Agenda motion).

Erick motions to adopt the Blyaws as presented, Jill seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

Glenn: Described process to submit the updated Bylaws. There's a short form process without structural changes.

B Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
 - ◇ General update on Committee plans and activity.
 - ◇ Discussion and possible Action regarding presentation at the PLUM Meeting on February 15th of a plan to modify Condition Nos. A.8, B.1, and B.2 from Case No. CPC-2005-6811-CU for the continued use and maintenance of an existing charter school in the RA-1 and RS-1 Zones: 7500-7510 N. De Soto Avenue. Determination letter for CEQA ENV-2022-461-CE. (City has approved the plan, but applicants/operators of the ongoing Multicultural Learning Center seeks to present the plan to the community, largely updating hours of operation and occasional events).
 - (a) <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjUwMjM50>
 - (b) <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjU0NTA30>

Gayle: They are looking to adjust their hours to meet the needs of their school community and engage with parents and families more often. No buildings are being modified.

Erick moves to support the center and provide any approvals we can. Judith seconded. Approved by Consensus.

- ◇ Update training being implemented for those who serve on NC PLUM committees.
- ◇ Planning for scheduling of meetings to discuss upcoming projects
- ◇ Report on proposed upgrade of amenities at Winnetka Park.

Public Works & Transportation Committee (PWT) Report Uebersax)

- NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Committee Membership with regards to new vacancy.
 - ◇ Planning and outreach for the 2022 Spring Clean (Centennial Edition?) slotted for Saturday, April 23rd, anchored once again at Winnetka Park.

C Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
 - ◇ General update on Committee plans and activity.

D Public Safety Committee (PSC) Report (Vickburg)

- NOTICE: Meetings as needed on the 4th Wednesday of the month
 - ◇ General update on Committee plans and activity

E Budget & Finance Committee (B&F) Report (Ludwig)

- NOTICE: Meeting TBD

Outreach Committee

[Jill showed the Newsletter.](#)

11) REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

12) GOOD OF THE ORDER [2 min]

[Jill: She needs someone to step in to host the next Outreach meeting.](#)

Samantha: Can host the Outreach.

Elizabeth: Hosting a Cookie Booth at Grocery Outlet Saturday 2-4.

David: Concert with Swing Music at 7pm at American Legion on Saturday. Angels City Big Band.

13) MEETING ADJOURNED

Adjourned 10:06

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.