



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, April 12, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Jill Kline	Alexander Tsao	Shania Accius
Ajantha Sriramya	Vacant	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#)

(<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkOGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

Convened at 6:33 – Welcome and introduction by David.

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Erick Lace led pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Apr 13	May 11	Jun 08	Jun 15	Jul 13 †	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8	Apr 12
Ajantha Sriramya	LE	LE	E	A	X	X	E	E	L/LE	A	A	X	A	A
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	A	X	X	X	A	X	X	X	X	X	X	X	X
Judith Giglio	LE	X	X	A	X	X	LE	A	LE	X	X	LE	X	X
Samantha Ludwig	E	X	A	X	A	X	X	X	X	X	X	X	X	X
Jill Kline	X	X	X	X	A	X	X	X	X	X	X	A	L	E
Marwa Mulk	X	A	X	X	A	A	X	X	A	LE	LE	A	A	A
Alexander Tsao	X	X	X	X	X	X	X	X	X	L	X	X	L	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shania Accius	X	X	X	X	A	X	X	X	X	X	X	X	X	X
Victor Lerma	/	/	X	A	X	A	L	A	X	A	L	A	LE	X
Mikhail Maniyan	/	/	X	X	X	X	E	X	LE	A	X	X	X	X
Elizabeth Chapman	/	/	X	X	X	X	X	X	X	X	X	X	X	X
Melissa Pressman	/	/	X	X	X	X	X	X	X	E	X	X	X	X
Lisa Reeber	X	X	X	X	X	X	X	X	/	/	/	/	/	/
Franklin Solis	X	L	/	/	/	/	/	/	/	/	/	/	/	/
Steven Fuhrman	X	X	/	/	/	/	/	/	/	/	/	/	/	/
Celia Vasquez	LE	X	/	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Victor arrived at 6:40, just after roll call.

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

David: Meeting and zoom rules explained.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for March 8, 2022 (**WNC-2022-0412-5A**)

Judith moved to approve, Jonathan seconded. Approved by Consensus.

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Garcetti, City Council District 3 Councilmember Bob Blumenfield, State Senator Henry Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Safi with Councilmember Blumenfield: Country is opening up. Lots of events are occurring. Earth Day Festivals are happening. Budget is due at the end of this month.

Winnetka Park improvements are moving along. Anticipated to be completed by the end of April.

Reseda is doing a mural fest at the end of the month and beginning of May. It is a celebration to try and bring attention to the arts.

Juan: Name of the organization for the murals, and is there a plan to expand?

Safi: Eleven Eleven AAC. <https://www.1111projects.art/resedarising>
Not as of now, but get in touch with his office if there is interest.

Erick: Public Safety has discussed the issue of murals being damaged by tagging. Would they sponsor repair or replacement?

Safi: They are planning the murals in areas to try and prevent this, but are open to suggestions for locations.

Christina Holland from LADWP: There is a major construction project. Roscoe Trunk Line - www.ladwp.com/envnotices Comments accepted through 4-22-22 at 5:00PM Questions or comments on other DWP items: Christina.holland@ladwp.com

Mason E to Louise. Comments are being accepted right now.

Earth Day open house at the Nature Preserve. 10a-2pm

Mario from DONE: Recusal reminder. April 7 Mayor announced that City Hall will be reopened May 11. Indoor masking is continuing, along with negative tests or vaccination records.

He will be reaching out soon regarding the 2023 election cycle requirements. Trainings and workshops are available for review on the training websites.

Cameras are not required by the City for board meetings. Cameras are encouraged, however. NCs may create a rule regarding cameras by adding it to their agenda.

May 20 is the final day for an event approval.
June 1st is the final day for check requests.
June 20 is the last day for credit card transactions.

Erick: Is there any update on our bylaws?

Mario: They bylaws are being reviewed in order of receipt, and Winnetka is about 3rd in line right

now.

Officer Zamora: Showed the crime map for 3/6 - 4/2. Discussed current crime stats.

Burglaries are on the rise throughout the division as well as grand theft auto. Leaving the garage open or partially open is not recommended, because it can invite thieves into the garage / home. Have an inventory list of any items in your home / garage. This will assist in recovering items. Lock and secure your cars. Pickup trucks are being targeted for catalytic converters. There should be an event in June hosted by the police to engrave them.

Coffee with a Cop: April 26, 11am-1pm

Grand opening of Portos was today, which is anticipated to be attracting additional people.

All you can eat pancake breakfast: April 30 8-11am

Fish of West Valley Food Pantry: Saturdays 1-3:30pm at Congregational Church of Chatsworth

Free Veterinary Clinic: May 14

Devonshire Pal center: April 23, 2022 \$150 buy in.

Special Olympics: Tip a Cop event on May 17th at Northridge Center

May 21st 8am-12:00 LAFD and LAPD. Blood drive and bone marrow registration. St Baldrick's Foundation fundraiser.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Caroline Menjivar: candidate for State Senate District 20.

- 8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
- A Discussion, review, and approval of Monthly Expense Report (MER) for March 2022
- MOTION: "The Winnetka NC Board has reviewed the March 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) (**WNC-2022-0412-8A**)

Samantha: presented the MER for March 2022. (Taken out of order, discussed after the Park discussion below)

Erick: Sunny Brae did not respond to our request for documents, so they are not going to be

accepting their approved \$300 from a prior meeting.

Samantha: One of Wendy Moore's invoices was mis-coded to NPG instead of General operations, which she is going to get fixed with the city.

Samantha motions to approve the MER, Jonathan seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline						X
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman						X

Approved: (10 Yes, 4 Absent including ineligible)

Samantha: Received an NPG. She forwarded it to Jonathan and David. It needs to be reviewed for either board or committee.

Victor: Which program do you use for the financing items?

Samantha: The report is generated from the LA public portal.

Shania: Question regarding NPG - she has a non-profit and wonders if she can submit for an NPG?

David: Yes, you can submit it. However, it would likely require recusal from the member who has an interest. Mario and the City Attorney would need to check.

Mario: Recommends contacting the City Attorney prior to applying for an NPG. They can clarify what steps are needed and whether it would affect their eligibility.

9) **NON-CONSENT CALENDAR:**

- A Discussion and Action with regards to the filling of the Board seat currently vacant. Also reviewing DONE roster updates, Monthly Profile report, especially regarding lapsed or unrecorded training, and status of current Board Members not showing as fulfilling attendance or Committee Membership obligations.

Mario: To be more Brown Act compliant, it would need to state which seat was being filled and the remaining term of the seat. Written submissions should be sent out to the board. This item should be tabled until these are fixed.

Erick moves to consider the nomination of the candidate who expressed interest. Alex seconded. Withdrawn.

Jonathan: We could request the statement from the candidate, which would be appropriate given the candidates who are in the election also contribute a statement.

Erick: Should we postpone until the candidate is present?

Shania: She agrees that we should wait until the candidate is here, and that the statement should be requested.

Jonathan: It would be appropriate to wait until the candidate is here to vote.

Elizabeth: The candidate is unavailable tonight, but it would be appropriate to ask him for a statement.

- B Discussion and possible Action regarding current and future projects at Runnymede Park:
- Runnymede Park Playground replacement project update and requires of WNC assistance with some artistic and informational aspects of the design by WNC past President Eric Lewis and Landscape Structures Inc.

Eric: Brings playgrounds across the area, including lots of areas that would not normally have the ability to fund one. Presented the Runnymede Park Designs they are working on.

Panels on the playground could be customized to include text recommended by the WNC. He is looking for recommendations and ideas to include.

Erick: Could you put some of the farm animals from our history?

Eric: Yes, of course. We just need a small team to get through the final ideas and concepts.

David: Do we want this to stay at board level, or move it to an ad-hoc or committee?

Samantha: This is awesome. She would like to volunteer to help assist with this. Could 2 of the swings be changed out to the larger bucket safety swing?

Eric: Yes, that is likely a good change that would be easy to be made?

Samantha: Are the customizable panels opaque?

Eric: Yes, they are solid metal panels.

Samantha: Since the floor is all rubberized material, is there any chance for a small sandbox?

Eric: The City of LA is not a fan of sand. They don't like sand because it will damage the rubberized material. Sand is not ADA compliant, as it is not able to be used for some disabled individuals.

Melissa: Animal facts or bug facts would be cute to include in the "did you know" text to go along with the meadow theme. Did you work with Shane's Inspiration?

Eric: Yes, Shane's Inspiration are largely all the same type of structure. However, this space does not have enough space to fully incorporate ramps.

Jonathan: I love it, and I love the theme. He would also be happy to help in a subcommittee.

Juan: Timeline for this project and the input for the updates?

Eric: Generally, it could take about a year.

Juan: What is the process for LA City to select parks to redo?

Eric: He isn't sure, because he isn't a part of the City of LA process. They appear to have a pattern with replacements. Although, parks employees may also be communicating the status of problems or parks that are getting older or in need of replacement.

Victor: No bench seats for adults? What is the ratio of adults to children?

Eric: There are seat walls already, as well as cement picnic benches nearby. It is possible that they may add additional benches outside of the play area.

David: Should we add this as an item to an Ad hoc committee or standing committee?

Elizabeth: Would like to see this be done in an Ad hoc committee.

Elizabeth, Samantha, and Jonathan are all willing to be a part of the Ad hoc committee.

Erick: Can you please appoint Samantha as chair?

Samantha: I would be honored.

David: Samantha is appointed as chair for the Ad hoc committee including Elizabeth and Jonathan.

- Future ideas for improvements such as picnic shelter or small amphitheater, with possible funding concepts.

David: Would like to discuss ideas to add this type of equipment into parks.

Erick: This type of item might be appropriate to add into the Public Works committee first?

Juan: This along with the murals as well?

David: Yes, and pedestrian crosswalks as well. It sounds like the committee could start with the Runnymede project, but it could expand in the future.

Samantha: We should certainly consider expanding the ad hoc committee into a general beautification committee.

- C Discussion and possible Action regarding Department Of Neighborhood Empowerment negotiations with virtual meeting vendor Zoom. Currently, they have covered the cost of a single license, but moving forward this may transfer to funding by individual NC's, raising the possibility of having multiple license/holders. Currently, single items may run at \$200 annually.

David: Would like to discuss the possibility of purchasing additional licensing and having more than a single license for our NC.

Samantha: Why is there not the ability to share the credentials within the NC?

Mario: The license from Zoom is for a single user.

Erick: We should certainly consider and ask for a second license for our council.

David: There will be neighborhood council elections next year. Also, he will be termed out as President next year.

Juan: There should be three.

Elizabeth: I think we should have at least two.

Jonathan: He thinks that two should be good enough.

Samantha: Is the idea that there would be a monthly charge or an annual charge?

David: The \$200 cost would be annual.

Samantha: We should be able to negotiate a business structure with zoom.

David: For now, it appears that we would like to request at least two.

Shania: Do we have the feature for choosing someone else as a co-host? Can the co-host start the meeting?

David: To start a meeting, a co-host would need to have a license. Right now, in an emergency, it would probably need to be a City employee who would need to start a meeting. Cloud storage of the meeting recordings are longer than the normal personal account.

Samantha: How do we access Cloud Storage of recordings?

David: The meeting links include the link to the meeting recordings.

D PWT Spring Clean funding details. Planning and outreach for the 2022 Spring Clean: *Winntennial* Edition slotted for Saturday, April 23rd.

- Public Safety Committee hopes to use this in as an opportunity to invite and do outreach with Winnetka Neighborhood Watch groups, with an eye towards a future ‘congress’.
- Winnetka Park primary location will start with set up at 9am, cleanup event from 10am to 1pm, and gathering with pizza from 1pm to 2pm.
- Runnymede secondary hub will run from 10am to noon.
- Motions to specify Funding requests updates to previously approved 2021-2022 Budget, by PWT Committee are included below (based on 2019 actuals):
 - ◇ Spring Clean Fliers - \$100 (was \$53.53*)
 - ◇ Spring Clean Supplies - \$50 (was \$26.25*)
 - ◇ Spring Clean Drinks and Snacks - \$150 (was \$167.24*)
 - ◇ Spring Clean Pizza - \$250 (was \$212.42*)

David: Would like as much help as he can get.

Samantha: All of the canopies are in storage, and the spinning wheel.

Juan: There is going to be a Spring Carnival on the 15th, 16th and 17th to pack the park and celebrate together. They want to promote the sports programs at this event. Thank you for getting it on the website and into the email blast.

David: We should send out some representation to have a table at the Spring Carnival for the Winntennial event the following weekend.

Alex: What is actually happening at the Spring Cleaning event?

David: Picking up wrappers, going out in little teams to clean together.

Erick would like to motion to approve the expenses for Spring Clean for \$550, Jonathan seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio						X
Samantha Ludwig	X					

Jill Kline						X
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman						X

Approved: (9 Yes, 5 Absent including ineligible)

E Discussion and possible Action with regards to finalization of Community Impact Statement following a recent presentation at the recent Valley Alliance of Neighborhood Councils (VANC) regarding the Whiteman airport Per Council File 20-1538:

- <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1538>
- <https://www.reenvisionwhitemanairport.com/>
- (Draft pdf will be included in Agenda packet on WNC website)
- Discussion and possible Action regarding to City Council updating of Ordinance([Section 41.18 of the Los Angeles Municipal Code](#)) relating to use/maintenance of public right-of-way, particularly Part 2 determinations and signage ([CF 20-1376-S1](#))and various locations, including an update on Winnetka Park and Penfield Alley.

David: Tabled for further distribution and discussion.

F Discussion and possible Action regarding to City Council Action with regards to return to enforcement of parking of inoperable or unsafe vehicles such as RV's. This may be applicable to our outstanding issue at an Elkwood cul du sac, Mason Street, and elsewhere.

G Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees in support of efforts such as cleanup events and/or issues relating to encampments and unhoused at the following locations:

- Winnetka and Quimby Parks.
- Alleys at Penfield Alley (North of Roscoe, east from Winnetka) and behind businesses on the Northwest corner of Mason and Roscoe.
- Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd.

David: Is the encampment behind the fire station still staying?

Juan: Yes, that appears to be the last encampment left at the park area. That and one right behind where they store the city vehicles. They have burned a vehicle in this area. Compared to what was before it is much better. Homeless who want help are coming to get services.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A Rules Elections & By-Laws Committee (REB) Report (Lace)
 - NOTICE: Meeting TBD
 - Discussion and possible Action with regards to any follow up to updates submitted.

- B Planning & Land Use Management Committee (PLUM) Report (Uebersax)
 - NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
 - ◇ General update on Committee plans and activity.
 - ◇ Update training being implemented for those who serve on NC PLUM committees.
 - ◇ Report on proposed upgrade of amenities at Winnetka Park.

- C Public Works & Transportation Committee (PWT) Report Uebersax)
 - NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Committee Membership with regards to new vacancy.

- D Youth Advocacy Committee (YAC) Report (Lace)
 - NOTICE: The YAC Committee Meeting as needed.
 - ◇ General update on Committee plans and activity.

- E Public Safety Committee (PSC) Report (Vickburg)
 - NOTICE: Meetings as needed on the 4th Wednesday of the month
 - ◇ General update on Committee plans and activity

- F Budget & Finance Committee (B&F) Report (Ludwig)
 - NOTICE: Meeting TBD

11)REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

12)GOOD OF THE ORDER [2 min]

13) MEETING ADJOURNED

Adjourned 9:59

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.