



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, May 10, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Jill Kline	Alexander Tsao	Shania Accius
Ajantha Sriramya	Vacant	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkOGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

Convened at 6:32 – Welcome and introduction by David.

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Judith Giglio led pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	May 11	Jun 08	Jun 15	Jul 13 †	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8	Apr 12	May 10
Ajantha Sriramya	LE	E	A	X	X	E	E	L/LE	A	A	X	A	A	X
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	A	X	X	X	A	X	X	X	X	X	X	X	X	A
Judith Giglio	X	X	A	X	X	LE	A	LE	X	X	LE	X	X	X
Samantha Ludwig	X	A	X	A	X	X	X	X	X	X	X	X	X	X
Jill Kline	X	X	X	A	X	X	X	X	X	X	A	L	E	X
Marwa Mulk	A	X	X	A	A	X	X	A	LE	LE	A	A	A	X
Alexander Tsao	X	X	X	X	X	X	X	X	L	X	X	L	X	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shania Accius	X	X	X	A	X	X	X	X	X	X	X	X	X	X
Victor Lerma	/	X	A	X	A	L	A	X	A	L	A	LE	L	L
Mikhail Maniyan	/	X	X	X	X	E	X	LE	A	X	X	X	X	E
Elizabeth Chapman	/	X	X	X	X	X	X	X	X	X	X	X	X	X
Melissa Pressman	/	X	X	X	X	X	X	X	E	X	X	X	X	X
Lisa Reeber	X	X	X	X	X	X	X	/	/	/	/	/	/	/
Franklin Solis	L	/	/	/	/	/	/	/	/	/	/	/	/	/
Steven Fuhrman	X	/	/	/	/	/	/	/	/	/	/	/	/	/
Celia Vasquez	X	/	/	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Victor came in at 6:50.

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

David: Meeting and zoom rules explained.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for April 12, 2022 (**WNC-2022-0510-5A**)

Tabled until next month.

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Garcetti, City Council District 3 Councilmember Bob Blumenfield, State Senator Henry Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Safi with Councilmember Blumenfield: Lots of gatherings were successful this past month, but the City has not opened up their building yet. They are working on trying to get it open.

Budget is currently getting put together.

Street racing has been a problem once again. They are creating a street racing task force. They are issuing fines for speeding, racing, blowing through stop signs and other dangerous activities. Valley traffic department has lost a lot of the officers during the division.

Mario from DONE: Recusal reminder. City Hall opened on May 4, with vaccination or test results. Masking is also required. NC elections for 2023 - he will be scheduling meetings with the members who are in charge of these meetings between now and June. Access to Core Institute training materials - look at the website for recordings. One of our board members is still ineligible for voting and may be subject to removal.

Bylaw amendments have been reviewed and a few language updates have been identified. Digital communications policy has been approved. In April 2023 they will review the results of the new policy.

Cameras are not required to be turned on during the meeting, but are encouraged.

Sept 24 is the next Congress of Neighborhoods - celebrating our city. Submissions for the event are due in June.

May 20 is the final date for event approval for the current fiscal year event. June 1 is the final day to make a check request. June 20 is the last day for bank account card transactions.

David: When is the deadline for NPGs?

Mario: June 1st.

David: What happens if the City attorney does not return a board member's inquiry on a potential conflict?

Mario: They City Attorney is short handed, so if they have not received an answer, the board member should recuse themselves.

Shania: We won't be able to address the NPGs due to the missing amount?

David: One of the NPGs should be all set, but the other would not be eligible due to the missing amount. It could get referred to a committee or request a special meeting.

Mario: Recommends a special meeting if there is an NPG that should be on this fiscal year.

Blake with Supervisor Keuhl's office: Speak your truth survey is currently taking place. The Youth commission is asking youth 12-25 their thoughts.

Covid cases are starting to trend up again. Stay safe and be mindful.

Glenn Bailey with Budget Advocates: Mayor released budget on April 20. City Council began working on it April 26. Budget Advocates had a seat at the table and it was recorded at www.budgetadvocates.org. White paper is on the website as well. May 18 is the public hearing where they are accepting comments. Town Hall meeting recording is also on the website.

Saturday June 18 is the Budget Day event.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Keith from Zawadi: When would the special meeting be?

David: We will get to this agenda item as quickly as possible.

8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
A Discussion, review, and approval of Monthly Expense Report (MER) for April 2022
• MOTION: "The Winnetka NC Board has reviewed the April 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2022-0510-8A)**

David: Is there an ability to rollover \$10,000 again?

Mario: Yes, the rollover is \$10,000.

Samantha presented the MER *taken out of order

Samantha motioned to approve the MER, Shania seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace						X
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					

Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan						X
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

B Discussion and possible action with regard to 2022-2023 Budget

Samantha will send out a comparison prior to the next meeting for review.

9) **NON-CONSENT CALENDAR:**

A Discussion and Action with regards to the filling of the Board seat currently vacant: Outreach for the filling of the At-Large Director Seat vacated for a term ending 2023 has been noticed for several months, with at least one candidate appearing to express an interest present information regarding their background. At this time, Board hopes to vote to complete the appointment for a qualified candidate.

David: Introduced Keith Sader to request candidacy for the vacant seat.

Keith Sader: Has a statement prepared and read it aloud.

Jonathan: Asked about Committees.

Keith: PLUM, Public Safety and Public Works.

Jill: Can you please tell us about yourself?

Keith: Told about his background and family.

Victor: Where do you work and commute?

Keith: No commute, because he works primarily from home.

Elizabeth motions to approve Keith as board candidate, Jonathan seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace						X
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X

Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan						X
Elizabeth Chapman	X					
Melissa Pressman	X					

Approved: (11 Yes, 3 Absent)

- B DONE roster updates, Monthly Profile report, especially regarding lapsed or unrecorded training, and status of current Board Members not showing as fulfilling attendance or Committee Membership obligations. Also, feedback regarding the draft update for the WNC ByLaws.

David: Roster needs to be updated with the preferred email address. Please send updates to David.

- C Report, discussion, and possible Action regarding the current Runnymede Park Playground replacement project update, following a working session by the ad hoc committee artistic and informational aspects of the design Eric Lewis and Landscape Structures Inc.

Samantha: They were able to add the molded swings as a part of the design. They also added a second zip-line. The ad-hoc committee discussed wanting to trade out flat signage panels to interactive panels. They were also able to add some signage to the playground, which could include an explanation of the history of the park. Some of the panels in the playground can still be included with bilingual signs. Ideas can be sent to Samantha for the ad-hoc committee.

- D Discussion and possible Action with regards to finalization of Community Impact Statement following a recent presentation at the recent Valley Alliance of Neighborhood Councils (VANC) regarding the Whiteman airport Per Council File 20-1538:
 - <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1538>
 - <https://www.reenvisionwhitemanairport.com/>
 - (Draft pdf will be included in Agenda packet on WNC website)
 - Discussion and possible Action regarding to City Council updating of Ordinance([Section 41.18 of the Los Angeles Municipal Code](#)) relating to use/maintenance of public right-of-way, particularly Part 2 determinations and signage ([CF 20-1376-S1](#))and various locations, including an update on Winnetka Park and Penfield Alley.
- E Discussion and possible Action with regards to a Neighborhood Purposes Grant submitted by the Devonshire is S.O.L.I.D., supporting the replacement of furniture, and or costs relating to remodeling of the trailer (Flooring, and Staircase) used by the LAPD Devonshire SLO and CRO Officers, in the amount of \$5000.

Dale Penn: An NPG request for Supporters of Law Enforcement Officers in Devonshire. There is an office that is used by SLO-CRO. They meet with community members in this space. Presented graphics of the proposed new space and furniture.

Keith: Why is this being asked of the neighborhood council when the city gives 3 Billion to LAPD?

Melissa: Echos that same question.

Dale: The space was provided by the neighborhood, so the city does not provide updates to it.

Juan Lopez: This is an interweaving of the City and the community.

Judith: Trailer was donated to the city, and it was improved by the LAPD to be used. It is up to us as the community to help.

Brian Allen: City budget is 3 Billion, but the City will not support items that were not purchased by the LAPD. He advocates for supporting this request.

Jill: What other organizations have supported this request and been approved by the City? Mario brought up the problem with the other NPG being denied approval of NPG with operational costs.

Dale: 5 other NCs have approved the NPG.

David: NPGs were created to support neighborhood projects and events.

Glenn Bailey: From City Clerk's Dashboard regarding NCs: Chatsworth \$1,500, Porter Ranch \$3,000, Northridge South \$5,000, Northridge East \$5,000. And Northridge West NC just voted to approve \$5,000.

Jonathan: SLO Zamora discussed this at the Public Safety meeting.

SLO Zamora: They share the trailer with the CROs. The staff is currently crowded and it is in need of expanding.

Samantha: Is there not a space for these offices in the station?

SLO Zamora: The city is growing, and there are more officers being hired. The police station is too small. Any trailer that is used is not covered by the City. SOLID supports the items that need to be fixed that the City does not support.

Samantha: Is it City policy that they will not support trailers? It seems like a very inefficient way to handle this situation.

SLO Zamora: The only thing in the trailer that the City will support is the computers. It's always been the way the City has allocated the resources.

Samantha: It seems like this is a much bigger issue than just the current request, since the city is not providing adequate stations for the needed officers. This doesn't make sense for the city.

Jonathan: The situation does not seem to be appropriate. Is there a way to draft a letter or a way to protest the current situation?

David: The budget advocate process could use this as a way to change the process.

Jonathan motions to approve the NPG for \$5000 for SOLID, Victor seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace						X
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius			X			
Victor Lerma	X					
Mikhail Maniyan						X
Elizabeth Chapman		X				
Melissa Pressman		X				

Approved: (7 Yes, 2 No, 2 Abstain, 3 Absent)

- F Discussion and possible Action with regards to a Neighborhood Purposes Grant submitted by Zawadi Cultural Collective to purchase some production supplies that are needed for their upcoming Juneteenth Community Celebration, their weekly food distribution, and other events.

NPG was submitted to request \$3,300, but was not included on the agenda. The grant discussion is for information only, but we cannot vote on the NPG today.

Shania needed to recuse herself as a board member of the Zawadi collective.

Keith from Zawadi: Zawadi is a non-profit formed in 2017 to serve the underserved community members in the SFV. They put on a number of community events. The NPG request is for supplies for Juneteenth Celebration, Food Distribution and other events.

5 10x10 pop up tents, 28 folding chairs, and 7 6ft folding tables, for a total of \$3,300. These would be used at the Juneteenth celebration and then made available to the other community activities throughout the year.

Juan: Is there a chance you could consider moving the event to Winnetka Park?

Keith: Yes, they are very open to moving it to a closer park, as it would be more convenient for them as well.

Melissa: Wanted to express her support, as more tables are needed at the food distribution and the canopies would be a huge help especially with covering the food.

Jonathan: Wanted to also express that it would be great to move it to Winnetka Park, and wanted to also support these events and activities.

Jill: Has helped out at the food drive and also is very supportive.

Daphne from Zawadi: Has been a member for 5 years. Discussed the opportunities of her kids to give back to the community and learn through the activities of Zawadi. Having these activities close by in the valley has been a huge help, rather than having to travel downtown.

Ashley from Zawadi: Also has been working for 5 year or so. She loves that her children can see the direct impact of giving back to the community. It's also helpful to have the opportunity to have these events here in the SFV.

Daysha from Zawadi: Has been able to volunteer as well as benefited from the food drive program. The program has been very helpful to reduce the stigma of food insecurity.

Juan Lopez: Would you consider partnering with other groups?

Keith from Zawadi: Yes, our focus is in the SFV so they want to keep their activities local. However, they are very open to partnering or working with other non profits or groups.

David: Discussion to set up a special meeting. Second signature is missing on the NPG, in addition to other 501c3 documents. Possible special meeting dates were discussed.

Mario: Also noted that the City clerk may take issue with the tables and canopies as operational in nature.

Samantha: Will work with Keith to get the items needed for the NPG.

- G Discussion and possible Action with regards to the purchase of WNC branded items in an amount up to \$5000, to be used as supplies are being expended again for in-person events, including continued Winnetka Centennial events.

Samantha: We have the opportunity to purchase replacement items that have the WNC branding on it for promotion. We still have roll up blankets, frisbees, and other items from the previous purchase.

- H Discussion and possible Action regarding to City Council Action with regards to return to enforcement of parking of inoperable or unsafe vehicles such as RV's.
- I Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees in support of efforts such as cleanup events and/or issues relating to encampments and unhoused at the following locations:
 - Winnetka and Quimby Parks.

- Alleys at Penfield Alley (North of Roscoe, east from Winnetka) and behind businesses on the Northwest corner of Mason and Roscoe.
- Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A Rules Elections & By-Laws Committee (REB) Report (Lace)
- NOTICE: Meeting TBD
 - Discussion and possible Action with regards to any follow up to updates submitted.
- B Planning & Land Use Management Committee (PLUM) Report (Uebersax)
- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
 - ◇ General update on Committee plans and activity.
 - ◇ Update training being implemented for those who serve on NC PLUM committees.
 - ◇ Report on proposed upgrade of amenities at Winnetka Park.
- C Public Works & Transportation Committee (PWT) Report Uebersax)
- NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Committee Membership with regards to new vacancy.
- D Youth Advocacy Committee (YAC) Report (Lace)
- NOTICE: The YAC Committee Meeting as needed.
 - ◇ General update on Committee plans and activity.
- E Public Safety Committee (PSC) Report (Vickburg)
- NOTICE: Meetings as needed on the 4th Wednesday of the month
 - ◇ General update on Committee plans and activity
- F Outreach & Social Media Committee (OSM) Report (Kline)
- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Planning for alternatives for celebrating the Centennial of Winnetka in 2022.
 - ◇ Discussion and possible action on draft of the 2022 Spring Newsletter

Samantha: We should be able to get it done now that Jill is back.

Jill: Can get the copy to Samantha this week.

- G Budget & Finance Committee (B&F) Report (Ludwig)
- NOTICE: Meeting TBD

11)REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

12)GOOD OF THE ORDER [2 min]

John: Neighborhood signs were kicked back from the City, and they had to get approval by the LAPD. Before purchasing signs, it would be appropriate to check on requirements.

Elizabeth: Passed the Bar.

David: Getting a new title and moving ahead.

Melissa: Stay safe, dealing with Covid right now.

Shania: See her and her family on Netflix “Get Organized with Home Edits”

Jill: New baby Ramona!

13)MEETING ADJOURNED

Adjourned 10:00

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that

meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.