



**Winnetka Neighborhood Council
GENERAL BOARD MEETING AGENDA
Tuesday, June 14, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:
[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Jill Kline	Alexander Tsao	Shania Accius
Ajantha Sriramya	Keith Sader	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

Convened at 6:35 – Welcome and introduction by David.

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Erick Lace led pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Jun 08	Jun 15	Jul 13 †	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8	Apr 12	May 10	May 18†	Jun 14
Ajantha Sriramya	E	A	X	X	E	E	L/LE	A	A	X	A	A	X	A	A
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	A	X	X	X	X	X	X	X	X	A	A	X
Judith Giglio	X	A	X	X	LE	A	LE	X	X	LE	X	X	X	X	L
Samantha Ludwig	A	X	A	X	X	X	X	X	X	X	X	X	X	X	X
Jill Kline	X	X	A	X	X	X	X	X	X	A	L	E	X	A	A
Marwa Mulk	X	X	A	A	X	X	A	LE	LE	A	A	A	LE	LE	L
Alexander Tsao	X	X	X	X	X	X	X	L	X	X	L	X	X	A	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	X	X	A	X
Shania Accius	X	X	A	X	X	X	X	X	X	X	X	X	X	E	X
Victor Lerma	X	A	X	A	L	A	X	A	L	A	LE	L	L	L	E
Mikhail Maniyan	X	X	X	X	E	X	LE	A	X	X	X	X	E	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Melissa Pressman	X	X	X	X	X	X	X	E	X	X	X	X	X	X	X
Keith Sader	/	/	/	/	/	/	/	/	/	/	/	/	X	X	A
Lisa Reeber	X	X	X	X	X	X	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

David: Jill Klein will be stepping down. Victor's absence is excused. Judith arrived at 7. Marwa arrived at 8:45.

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

David: Meeting and zoom rules explained.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for April 12, 2022 (**WNC-2022-0614-5A**)

Erick moves to approve, Jonathan seconded.

Approved by consensus

B Motion to approve minutes for May 10, 2022 (**WNC-2022-0614-5B**)

Erick moves to approve with the correction of Mikhail's excused absence, Jonathan seconded.

Approved by consensus

C Motion to approve minutes for May 18, 2022 (**WNC-2022-0614-5C**)

Erick moves to approve, Mikhail seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
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Ajantha Sriramya						X
David Uebersax			X			
Erick Lace	X					
Judith Giglio						X
Samantha Ludwig	X					
Jill Kline						X
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg			X			
Shania Accius			X			
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X

Approved: (6 Yes, 3 Abstain, 6 Absent)

6) GOVERNMENT REPRESENTATIVES:

- A Updates/reports from officials/representatives of the offices of Mayor Garcetti, City Council District 3 Councilmember Bob Blumenfield, State Senator Henry Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Safi with Councilmember Blumenfield: Concerts in the park are live as of next week until mid August. Valley Culture Center’s website. Ribbon cutting of the Winnetka Park improvements was completed.

June 20th is Juneteenth, which is a City holiday.

Erick: Chase St between De Soto and Mason, there have been speed bumps installed. He thought the neighborhood needed to agree before installation? What is the process?

Juan: All of the way to Corbin there has been installation.

Safi: Covid has changed the process. There are reports from DOT and petitions from the block. School zones can request from the Principal of the school. He is unsure if the neighborhood is asked for input prior to the installation. The process has a petition phase and the DOT engineering phase. Since April 2020, they have put a holds in place.

David: Found a post on June 1st social media for the Councilman, regarding a request for speed bumps to stop speed racing.

Safi: Removing the speed humps is the same process of petitions and then review.

Juan: Thank you for the ribbon cutting. Is there any help the park can get to add trees to the walkway or Chase St or the Park general?

Safi: Rec and Parks Dept. City Plants is a city contractor. He will find out more.

Samantha: Has recently gotten involved with Tree People, which is a non profit that's goal is to plant more trees. They work together with Cities. She will reach out to Tree People to see if they have resources for the Winnetka Park. They also focus on more than just the planting, but also the initial management of caring for the tree. New trees need additional water and maintenance.

David: The Tree People are a great resource and have a strong history.

Judith: Pennfield alley homeless have returned. She is having difficulty going through the alley, and has had very negative experiences with a new encampment in the alley.

Safi: The cleanup is scheduled on June 16th. Cleanups are making a dent. Outreach has been extended to them.

Juan: Would like to support expanding the area of 1000 ft of schools to prevent encampments as requested by LAUSD superintendent to the City Council. Let's do something now, rather than letting it get worse.

Safi: Has not heard of the 41.18 expansion request from LAUSD. Will look into this further.

David: Can you discuss the RVs and cleanup on Mason between Van Owen and Victory.

Safi: There has been a series of cleanups on Mason. They have been approached by outreach multiple times. Some of them are intending to leave soon. However, soon was not defined. Elkwood has been approached many times. He comes and goes. His location is on the cleanup list as well.

David: We got some information about the pit, to have a 5 story building installed at the corner of Mason and Sherman Way. Do you know more?

Safi: Does not have knowledge of the planning committee or where they are in the process.

Myrna with Supervisor Keuhl's office: Stormwater project in Canoga Park. More details are coming. Covid cases are rising again, so they are advising people to be safe.

David: June LA River Cleanup on June 25th. Can we get access to the River as a Neighborhood Council to assist and fill in the gaps with cleanup?

Myrna: She will connect with Blake and get back with more information.

Mikkie Loi: Officer Zamora is on vacation. Concerns can be emailed to DevonshireSLO@LAPD.online

Devonshire Division has created a class starting July 11 to learn more on how to protect ourselves. Waiting list is still open.

Vanessa Serrano from DONE: Mario was double booked.

David: Did AJ's code of conduct come through? And, we need to do some updates to our roster information

Vanessa: Will look into it. Also, roster updates have been a bit backlogged.

David: Will meetings be staying online?

Vanessa: They are evaluating all of the required equipment and options for hybrid meetings. The Board of Neighborhood Commissioner meeting was scheduled for June 20, but now that it is a holiday they will need to reschedule. Until there are instructions for how to do a hybrid model, they are planning to continue using the remote meetings.

Monthly email updates include all of the training and workshops that are ongoing.

Erick: We are on with Mario on Wednesday at 1pm?

David: 1-2:30 on Thursday.

Glenn Bailey with Budget Advocates: Bi-annual elections are happening at the end of the month. June 25 / 26 will assign their own date and time for the elections. Budget advocates are the only eligible candidates for the position. NC treasurer or President are able to vote in their stead. Budget Day is June 18th, with registration sent out by email or from the Budget Advocates website.

David: Budget Advocate is open to our NC members if they express interest. Can we still contribute to the Budget Advocates?

Glenn: We are working through a public process to try and ensure that this is possible.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Glenn: New LAUSD Superintendent was to speak at VANC this month, but this was delayed until the next meeting July 14th.

- 8) **TREASURER’S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
- A Discussion, review, and approval of Monthly Expense Report (MER) for May 2022
- **MOTION:** “The Winnetka NC Board has reviewed the May 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) (**WNC-2022-0614-8A**)

Samantha presented the MER

Erick: Has the Winnetka NPG been cashed?

David: Looked at the website and verified that it was previously cleared.

Erick: Sunny Brae?

David: The process was started, but they missed submission for the deadline prior to June 1.

Samantha motioned to approve the May MER with the note that SOLID form was not populated in the report, Judith seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline						X
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius			X			
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X

Approved: (9 Yes, 1 Abstain, 5 Absent)

- B Discussion and possible action with regard to 2022-2023 Budget

David: Samantha can you please discuss our status and the situation with the newsletter?

Samantha: The deadline for using the card is June 20th. Presented the Budget and actual expenses that have occurred so far.

Erick: Do we know of any rollover?

David: \$10,000 seems to be the rollover allowed.

Jonathan: The Public Safety Print material is ready to go, so that expense could be completed in time.

David: Will try to get the vest orders that were already approved submitted as well. Does anyone have information on the latest newsletter?

Samantha: Showed the newsletter on the screen. Discussion of the minor changes needed to publish the newsletter.

John Hales: There is an event July 9 in Reseda, Getty 25 Celebrates Reseda Saturday July 9, 2022 11:00 am to 6 pm at Reseda Park 18411 Victory Blvd. This could be used in the “Save the Date” section.

9) NON-CONSENT CALENDAR:

- A Discussion and Action with regards to formal Board approval for 2 Zoom licenses @ \$200, per Department Of Neighborhood Empowerment negotiations with virtual meeting vendor Zoom.
- MOTION: “The Winnetka NC Board has approved the request for 2 Licenses for Zoom at a cost of a total cost of \$400. (WNC-2022-0614-9A)

Erick motions to approve, seconded by Jonathan.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Jill Kline						X
Marwa Mulk				X		
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma						X
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X

Approved: (10 Yes, 1 Ineligible, 5 Absent)

- B DONE roster updates, Monthly Profile report, especially regarding lapsed or unrecorded training, and status of current Board Members of those suspended by DONE action due to missing documentation of fulfillment of mandatory training and Code of Conduct renewal, and/or not showing as fulfilling attendance or Committee Membership obligations. Also, feedback regarding the draft update for the WNC ByLaws.

David: Will reach out to those who need information updated.

- C Report, discussion, and possible Action regarding plans to participate in upcoming events including the Juneteenth Community Celebration conducted by the Zawadi Cultural Collective on Saturday, June 18th with support from a WNC Neighborhood Purposes Grant; the LAPD Devonshire Division's National Night Out 2022 on Tuesday, August 2 at Northridge Recreation Center; and other events as appropriate.

Shania: What capacity does the NC want to participate with - having a table, or just attending with t-shirts?

Event is from 1-6pm at Woodley Park. NC merchandise could be put at the main table.

Melissa: Will be attending with her family.

Marwa: Would be able to come help setup.

- D Discussion and possible Action with regards to finalization of Community Impact Statement following a recent presentation at the recent Valley Alliance of Neighborhood Councils (VANC) regarding the Whiteman airport Per Council File 20-1538:
- <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1538>
 - <https://www.reenvisionwhitemanairport.com/>

Melissa: Presented the proposed CIS.

Melissa motioned to approve the CIS draft for submission, Erick seconded.

Approved by consensus

- (Draft pdf will be included in Agenda packet on WNC website)
- Discussion and possible Action regarding to City Council updating of Ordinance([Section 41.18 of the Los Angeles Municipal Code](#)) relating to use/maintenance of public right-of-way, particularly Part 2 determinations and signage ([CF 20-1376-S1](#))and various locations, including an update on Winnetka Park and Penfield Alley.

Discussed earlier in the meeting. No new comments.

- E Discussion and possible Action with regards to the purchase of WNC branded items in an amount up to \$5000, to be used as supplies are being expended again for in-person events, including continued Winnetka Centennial events.

Samantha: This was mostly to ensure that we did not lose money to the end of the year deadline.

The newsletter and public safety flier should prevent this from being a problem.

David: Tabled.

- F Report and discussion regarding the recent Ribbon Cutting Ceremony for the recent improvements now completed at Winnetka Park/Recreation Center.

David: New amenities are available at the park. Come check it out.

- G Discussion and possible Action regarding to City Council Action with regards to return to enforcement of parking of inoperable or unsafe vehicles such as RV's.
- H Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees in support of efforts such as cleanup events and/or issues relating to encampments and unhoused at the following locations:
 - Winnetka and Quimby Parks.
 - Alleys at Penfield Alley (North of Roscoe, east from Winnetka) and behind businesses on the Northwest corner of Mason and Roscoe.
 - Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd.

David: I want to encourage more participation.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A Rules Elections & By-Laws Committee (REB) Report (Lace)
 - NOTICE: Meeting TBD
 - Discussion and possible Action with regards to any follow up to updates submitted.

Erick: There may need to be a special meeting before the end of the month to accept the changes that DONE submitted.

- B Planning & Land Use Management Committee (PLUM) Report (Uebersax)
 - NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
 - ◇ General update on Committee plans and activity.
 - ◇ Update training being implemented for those who serve on NC PLUM committees.
- C Public Works & Transportation Committee (PWT) Report Uebersax)
 - NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Committee Membership with regards to new vacancy.

John Hales: There is no effort to test the groundwater from the Aliso Canyon contamination.

- D Youth Advocacy Committee (YAC) Report (Lace)
 - NOTICE: The YAC Committee Meeting as needed.
 - ◇ General update on Committee plans and activity.

- ◇ Discussion and possible Action to review and approve budgeted Neighborhood Purposes Grants for culmination exercises expected by the schools to be conducted in person in for Sunny Brae Elementary School. **(WNC-2022-0614-10D)**

Erick: Is putting together a meeting to discuss finding another youth rep and adding more NPGs.

- E Public Safety Committee (PSC) Report (Vickburg)
 - NOTICE: Meetings as needed on the 4th Wednesday of the month
 - ◇ General update on Committee plans and activity

Jonathan: Regular meeting next week on the 22nd.

- F Outreach & Social Media Committee (OSM) Report (Kline)
 - NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Planning for alternatives for celebrating the Centennial of Winnetka in 2022.
 - ◇ Discussion and possible action on draft of the 2022 Spring Newsletter

David: Is there anyone on the committee or would like to be who would like to serve as committee chair?

Samantha: She is interested in possibly being the chair. She would like to see if there is a tree planting tie-in with the outreach committee.

Shania: Would be happy to step up more in the committee.

Melissa: CityPlants.org will also plant trees for free in the neighborhood.

- G Budget & Finance Committee (B&F) Report (Ludwig)
 - NOTICE: Meeting TBD

11) **REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:**

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)

Glenn Bailey: Fire Department spoke at the meeting. The meeting is published on their website.

- F West Valley Neighborhood Alliance on Homelessness

Erick: They are trying to find more places where the homeless can be moved, so that they can have showers and amenities needed.

Juan: Cubicles at the Trebek center can be sponsored for \$3000.

- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

12)GOOD OF THE ORDER [2 min]

13)MEETING ADJOURNED

Adjourned 9:49

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA

AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.