



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, August 9, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Alexander Tsao	Shania Accius	Ajantha Sriramya
Keith Sader	Vacant	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkOGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

Convened at 6:30 – Welcome and introduction by David.

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Erick Lace led pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Jul 13 †	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8	Apr 12	May 10	May 18 †	Jun 14	Jul 12	Aug 9
Ajantha Sriramya	X	X	E	E	L/LE	A	A	X	A	A	X	A	A	A	L
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	A	X	X	X	X	X	X	X	X	A	A	X	X	X
Judith Giglio	X	X	LE	A	LE	X	X	LE	X	X	X	X	L	X	X
Samantha Ludwig	A	X	X	X	X	X	X	X	X	X	X	X	X	LE	X
Marwa Mulk	A	A	X	X	A	LE	LE	A	A	A	LE	LE	X	X	A
Alexander Tsao	X	X	X	X	X	L	X	X	L	X	X	A	X	A	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	A	X	X	X
Shania Accius	A	X	X	X	X	X	X	X	X	X	X	E	X	X	A
Victor Lerma	X	A	L	A	X	A	L	A	LE	L	L	L	X	L	L
Mikhail Maniyan	X	X	E	X	LE	A	X	X	X	X	E	X	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Melissa Pressman	X	X	X	X	X	E	X	X	X	X	X	X	X	X	X
Keith Sader	/	/	/	/	/	/	/	/	/	/	X	X	A	X	X
Jill Kline	A	X	X	X	X	X	X	A	L	E	X	A	/	/	/
Lisa Reeber	X	X	X	X	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

AJ and Victor arrived at 6:50

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

David: Meeting and zoom rules explained.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for July 12, 2022 (**WNC-2022-0809-5A**)

Erick moves to approve, Judith seconded.

Approved by consensus

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Garcetti, City Council District 3 Councilmember Bob Blumenfield, State Senator Henry Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Safi with Councilmember Blumenfield: City ordinance 41.18 was passed today to restrict sitting or camping within 500 ft of schools and daycares. They are still unsure exactly what that will mean.

David: They were hoping that Pennfield was within that 500 ft?

Safi: If signs are required, it could take some time for all of the approvals and process to get done.

Andrew Wordin, LAFD: We're about to enter fire season.
Fire at DeSoto and Erwin - very significant and under investigation.
We've had one significant fire in the City in Lakeview Terrace.
Some small fires to our West.
Remain vigilant.
Some traffic accidents with fatalities.

Samantha: Is there anything we can do as residents to prevent fires in our area?

Andrew: General fire safety. Winnetka is landlocked. Check your home, especially construction zones. Fires inside of pipes during construction can get into the attic. Keep things away from around the house and kitchen clear.

Mario from DONE: Conflict rules. Townhall scheduled for social media and NC on Aug 31, 6:30-8. City will pay for 1 Zoom license.

David: Bylaws updates. 91306 is not entirely correct with regard to our border.

Blake Clayton with Sheila Keuhl's office: Still investigating the food stand on Sherman Way.

Juan Lopez: There's been no progress.

Blake: This needs to be handled by LAPD and the health dept. Has a meeting coming up with Bob Blumenfield's office, Sanitation and LAPD to discuss this issue. They're trying to put things together.

Alex: Fear of the community is that the government is not enforcing the laws. If you are gonna have laws, enforce them. The pathway to getting properly setup is there, but they need to be following the law.

What is the meeting going to be about?

Blake: Food trucks and vendors within the SFV. For those who are not in compliance with the relevant laws. Reaching out and education for those who are in violation.

Alex: Aren't there enforcement mechanisms built into the code? Fines?

Blake: Some years ago, health and safety would go out and check and confiscate. Since the

pandemic and budget cuts, there has been dramatic budget cutbacks on this type of process. What can be done with the resources they have available to the city now.

David: We may need to follow up with this on a future PWT meeting or future agenda with an item agendized.

Alberto Vargas from Jesse Gabriel: 4 weeks away from concluding this legislative session. Gun violence survivor bill is progressing. Social media bill to review forced term agreements and privacy. They will be doing some local events in the next month. Alberto.Vargas@asm.ca.gov - 818-346-4521

Mikkie Loi for Officer Zamora: New Basic Car map to board members. The Traffic Division is having their monthly meeting tomorrow on Zoom. SOLID's all you can eat pasta dinner is coming.

David for Budget Advocates: A lot of committee's are involved. Anyone on the board can get involved with the committees. 40 different city depts.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Glenn Bailey: Thursday's VANC will likely have Metro there for the revised project.

Alex: New YMCA executive director Gary Ocampo.

Gary Ocampo: Wants to meet as many people in his service area as possible. New initiative to address food insecurity. Every Wed they offer food distribution. Offer a shower program for unhoused. Growing Youth in Government program.

Alex: When is the produce distribution?

Gary: The truck arrives around 9, but they try to start by 10. They go until they run out of food, which is usually around 11. GaryOcampo@ymcaLA.org Open to volunteers.

- 8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
- A Discussion, review, and approval of Monthly Expense Reports (MER) for June and July 2022
- MOTION: "The Winnetka NC Board has reviewed the June 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2022-0809-8Ai)**

Samantha: Presented June 2022 MER

Erick moves to approve the June MER, Judith seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader				X		

Motion passed (11 yes, 2 absent, 1 ineligible)

- MOTION: “The Winnetka NC Board has reviewed the July 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2022-0809-8Aii)**

Erick: Carryover from last year?

Samantha: When they finalize it, then it will take some time to get everything uploaded.

Erick moves to approve the July MER, Judith seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader				X		

Motion passed (11 yes, 2 absent, 1 ineligible)

B Discussion and possible action regarding approval of updates to the 2022-2023 Budget and

Administrative Packet.

Erick moves to approve the Budget and Administrative Packet, Samantha seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader				X		

Motion passed (11 yes, 2 absent, 1 ineligible)

10)NON-CONSENT CALENDAR:

- A Discussion and action with regards to the filling of the Board seat currently vacant. Also DONE roster updates, Monthly Profile report, especially regarding lapsed or unrecorded training; and/or those not showing as fulfilling attendance or Committee Membership obligations.
- B Discussion and Action with regards to planning for 2023 Neighborhood Council Elections, which the City Clerk has indicated will be conducted through a hybrid election model, which provides At-Poll elections along with the option to Vote-By-Mail for every NC:
 - ◇ Official Action regarding stipulations for the completion of the 2023 Election Information Worksheet, including preferred polling hours and location, Election or Outreach chair, and translation needs, <https://forms.gle/Pt2VrMW83ptw4fdr5>
 - ◇ Since several of the Members of the REB Committee have current terms ending in 2023, we would again appoint an Ad Hoc Committee.

David: Need to fill out the City form to establish our poll info.

Glenn Bailey: June 18 is our assigned vote day for our region, which is Sunday and Father’s Day. If there are enough candidates as openings, there will not be a held election. Only appointed.

Melissa is willing to be Election Committee chair. Judith can be secondary contact, and is not planning to run.

Erick moves to approve the submission, Judith seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					

David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					

Motion passed (12 yes, 2 absent)

C Discussion and possible Action with regards to completing and submitting a Community Impact Statement regarding updates to the Municipal Lobbying Ordinance:

- Proposed language from our neighbors from the Reseda Neighborhood Council has raised this concern. The Municipal Lobbying Ordinance has not been updated since 1994. There are a number of good updates including closing lobbying loopholes around neighborhood councils that have unfortunately been abused by some lobbyists. The changes would make lobbyists have to affirmatively identify themselves to neighborhood councils as lobbyists before speaking on something on which they are paid to lobby. It is hoped that showing a groundswell of support from NC's would prompt the City Council committee to schedule discussion (The last time this was up for consideration it died in committee without a hearing). The updates present a step forward in transparent governance this could forestall further inaction such every single time the Ethics Commission has advanced changes to the lobbying ordinance. The Board Of Neighborhood Commissioners has weighed in and supports the changes for NCs, as well as the call for lobbyists to identify during city council meetings. The Los Angeles Neighborhood Council Coalition and Neighborhood Council Budget Advocates have adopting and approved language similar to the template provided:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-0560>

Jamie York, secretary from Reseda NC: Wants to encourage support of this ordinance to require lobbyists to have to disclose themselves and to reduce the non profit exemption from 2 million to 200,000 or 500,000 in assets.

Erick motions to discuss CIS, Judith seconded.

Erick motion to accept this as is with the recommendation to move to vote, Judith seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					

Judith Giglio	X					
Samantha Ludwig	X					
Marwa Mulk						X
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					

Motion passed (12 yes, 2 absent)

- D Discussion and possible Action regarding PWT consideration of parking restricted and signage for certain streets and/or direct recommendation to CD3 and other appropriate agencies.
- Mason Street between Vanowen Street & Victory Boulevard: Overnight parking restriction.
 - Residential streets near two clinics on Sherman Way, including Enadia Way & Lurline Avenue (Neighbors are concerned with report that at least one clinic has told its patrons and employees to park in the neighborhood).

David: Described the parking needs. Could be discussed at next Wednesday’s PWT meeting at 7pm.

Mikhail: Moving it to the PWT Committee is appropriate. Will also contact neighbors to get their input.

Jonathan: Would agree having the homeowners at the meeting would be helpful.

- E Discussion and possible Action regarding to City Council updating of Ordinance([Section 41.18 of the Los Angeles Municipal Code](#)) relating to use/maintenance of public right-of-way, particularly Part 2 determinations and signage ([CF 20-1376-S1](#))and various locations, including an update on Winnetka Park and Penfield Alley.

Juan: There’s the moving codes for the alley. 41.18 also applies in the alley - enforce it. Not looking for cleanups, looking to keep it clear.

Judith: Having emails with Zamora and Safi. She’s angry. It’s not humane to let them stay on the street.

Juan: We want to advocate for licensed boarding care housing, especially for those who need medication.

- F City Council Action with regards to return to enforcement of parking of inoperable or unsafe vehicles such as RV’s.

Safi: There’s an RV on Mason. They’re trying to get petition signatures for no overnight parking. 3 or 4 of the RVs do move. One did leave.

There is a PPD process for a preferred parking district if there is a business impacting residential streets.

We did have a series of cleanups. Our Council District does cleanups on Monday and Thursday. 41.18 does need to be addressed. LAPD and Sanitation work with the City to address right of way. LAPD has a homeless coordinator, and they asked about enforcement. At the moment they are relying on Sanitation. LAPD is not addressing 41.18 at the moment. Not sure if it is on the advice of City attorneys. Not sure how the 41.18 expansion will be dealt with. New enforcement that needs to be taken care of. Cleanups can only go so far, and they know individuals who will not take services. City does not have a mental health dept who can address those who need it. LAPD has not addressed 41.18 or right of way.

G Discussion and possible Action with regards to the purchase of WNC branded items in an amount up to \$5000, to be used as supplies are being expended again for in-person events, including continued Winnetka Centennial events.

H Approval of printing and mounting Winnetka Neighborhood Council area map (about 18" x 24") for display at outreach events (such as at National Night Out).

Map options and overlays were discussed for clarity.

I Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees in support of efforts such as cleanup events and/or issues relating to encampments and unhoused at the following locations:

- Winnetka and Quimby Parks.
- Alleys at Penfield Alley (North of Roscoe, east from Winnetka) and behind businesses on the Northwest corner of Mason and Roscoe.
- Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd.

11) REGULAR COMMITTEE REPORTS & MOTIONS:

A Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting TBD
- Report of final version of WNC Bylaws approved by DONE.
- Discussion and possible Action regarding translation of Bylaws into area predominant language(s) such as Spanish

B Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Update training being implemented for those who serve on NC PLUM committees.

David: Have 5 projects, so we will have a meeting next week.

C Public Works & Transportation Committee (PWT) Report Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Wednesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Committee Membership with regards to current vacancy.

D Outreach & Social Media Committee (OSM) Report

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM

- ◇ Update and/or Appointment of Outreach Committee Chair

Samantha appointed as chair by David, seconded by Jonathan.

Confirmed by consensus.

- ◇ General update on Committee plans and activity.
- ◇ Planning for alternatives for celebrating the Centennial of Winnetka in 2022.
- ◇ Discussion & possible action to approve concept for a monthly “Friday Night Out” event where community members could gather at a local park to get to know the WNC. Light refreshments or ice cream could be provided.

Samantha: Discussed the idea of monthly socials at the Winnetka Rec Center.

Samantha motions for the Outreach committee can proceed with establishing a final design, Jonathan seconded.

Confirmed by consensus.

- ◇ Discussion & possible action to approve revised Muralism artwork package for submittal to DOT/City.
- ◇ Discussion and possible Action regarding of design and posting of banners celebrating Winnetka Centennial on streetlight standards (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments.

E Public Safety Committee (PSC) Report (Vickburg)

- NOTICE: Meetings as needed on the 4th Wednesday of the month
- ◇ General update on Committee plans and activity

Jonathan: flyers have not yet gone out, but they're finalizing.

F Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
- ◇ General update on Committee plans and activity.

G Budget & Finance Committee (B&F) Report (Ludwig)

- NOTICE: Meeting TBD

12)REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison

K Grievance Panel

13)GOOD OF THE ORDER [2 min]

Erick: Sunday Oct 23 2-6, Trunk or treat at the bowling alley. Bring a decorated car for the 100 year anniversary. Looking for sponsorships. Would like to set up a booth.

This is the last meeting for our Youth Meeting for Marwa as our Youth Rep. Looking for someone to present in Sept.

Samantha: Newsletter includes all of the board members - should her spot show vacant. Thank her for completing her term.

Elizabeth: got a job.

14)MEETING ADJOURNED

Adjourned 10:20.

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's

failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.