



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, September 13, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Alexander Tsao	Shania Accius	Ajantha Sriramya
Keith Sader	Vacant	Marwa Mulk Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#)

(<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) **GENERAL WELCOME** [5 min]

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Erick led the pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8	Apr 12	May 10	May 18†	Jun 14	Jul 12	Aug 10	Sep 13
Ajantha Sriramya	X	E	E	L/LE	A	A	X	A	A	X	A	A	A	A	A
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	A	X	X	X	X	X	X	X	X	A	A	X	X	X	X
Judith Giglio	X	LE	A	LE	X	X	LE	X	X	X	X	L	X	X	LE
Samantha Ludwig	X	X	X	X	X	X	X	X	X	X	X	X	LE	X	X
Marwa Mulk	A	X	X	A	LE	LE	A	A	A	LE	LE	X	X	/	/
Alexander Tsao	X	X	X	X	L	X	X	L	X	X	A	X	A	X	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	A	X	X	X	X
Shania Accius	X	X	X	X	X	X	X	X	X	X	E	X	X	X	X
Victor Lerma	A	L	A	X	A	L	A	LE	L	L	L	X	L	A	X
Mikhail Maniyan	X	E	X	LE	A	X	X	X	X	E	X	X	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Melissa Pressman	X	X	X	X	E	X	X	X	X	X	X	X	X	X	X
Keith Sader	/	/	/	/	/	/	/	/	/	X	X	A	X	X	A
Jill Kline	X	X	X	X	X	X	A	L	E	X	A	/	/		/
Lisa Reeber	X	X	X	/	/	/	/	/	/	/	/	/	/		/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

Welcome by David and explanation of the rules of the meeting.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.
 A Motion to approve minutes for August 9, 2022 (**WNC-2022-0913-5A**)

Erick moves to approve, Judith seconded.
 Approved by consensus

6) **GOVERNMENT REPRESENTATIVES:**
 A Updates/reports from officials/representatives of the offices of Mayor Garcetti, City Council District 3 Councilmember Bob Blumenfield, State Senator Henry Stern, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Safi with Councilmember Blumenfield: Introduction of Aaron Carrera, our new rep.

Update on 41.18. Signs are not necessary for enforcement in regards to daycares and schools. Enforcement to begin this month. Sensitive areas do require signs.

Aaron Carrera: New rep effective immediately. Homeless counts were just received. LAHSA was able to conduct the homeless count. 1.7% increase since 2020. Council District 3 has had an increase of about 300 unhoused, but overall have been very successful at housing.

City has recently completed a settlement regarding the homelessness lawsuit. Settlement recently finalized with the County. Over the next 5 years, additional housing will be participating in the new settlement terms. Over the next 5 years, anticipate making headway towards meeting these new goals.

City will be discussing the Eviction moratorium tomorrow. LAHSA has provided recommendations.

There are still cooling centers available, even though the heat has gone down.

SLO Officer Zamora: Grand reopening of Walmart in Porter Ranch. Flyer for Basic Car Meeting. Police Memorial Ride.

Cleanup on Saturday with VCC volunteers.

41.18e regarding the schools. LAPD will be getting documentation on Sept 18 with new orders for enforcement. Training with attorneys will be getting done next Monday.

41.18 enforcement in Penfield Alley has been occurring. Citations and arrests are being done. Some people continue to go back to the alley repeatedly. Comprehensive cleanup is coming up Thursday. LAHSA is coming out and making contact.

Juan Lopez: Is it possible to do more patrolling as the kids are going to/from school?

SLO Officer Zamora: School police are taking lead on the 41.18e enforcement near the schools. Each arrest takes out 2 officers from the available patrols.

The school on the South side of Roscoe is covered by West Valley Division.

Myrna Gutierrez with Sheila Keuhl's Office: Resource for small business owners. Free webinar is being offered, with free advice and legal consultation. Employment Law Webinar for Small Business. Mgutierrez@bos.lacounty.gov

Event Date: Thu, Oct 6, 2022, 5:00 PM to 6:30 PM

RSVP: <https://form.jotform.com/220814612023139>

David: Update on our question on sidewalk vendors, lighting, and other county health permits information?

Myrna: No, she does not have an update from Blake on that today. Blake said to email him directly.

Dara President of the Winnetka Chamber of Commerce: They want to help with the centennial. They are going to do a Trunk of Treat at the Bowling Alley at Winnetka and VanOwen. There are 6500 elementary aged children in Winnetka. They want to ask us to help pay for the candy. There will be a mix of booths and cars for the trunk or treat. Booths are \$50, Cars are \$25 to participate. They want to provide the candy to ensure it is safe. Sunday, October 23, 3-6pm.

They have tried to work with the Rec Center in the past, but they didn't coordinate on this. Next year they might be able to coordinate with the park.

David: We were looking into a larger event with a carnival, but it did not end up coming together. We are also looking into a monthly ice cream social. It would either be youth or outreach.

Erick: Should we setup a booth?

David: Yes, it seems like that would be a good idea. It should go to the committee to work out details.

Alex: CD12 did a parade that showcased a lot of the businesses in their area. Could we do something like that? Schools, businesses, vehicles, etc. High School bands play at it. That way we could see what all of the local businesses have available.

Myrna: The memorial day parade at Canoga Park has always been a collaboration. Covid did shut it down, but they are involved when it is going.

Doing our own project, it would need at least 10 people to commit to planning it and it could take about 9 months of planning.

Alberto Vargas from Jessee Gabriel's Office: 2 bills were signed AB587 Social Media transparency bill. AB1929 Gun Violence prevention bill. 11 other bills are under review. The Assemblymember is back in the District. FAFSA workshop, Toy Drive in December.

David as a Budget Advocate: He is going to be updating us on Budget items.

Alex: Traffic updates, they are allocating money from the general fund to the street task force in CD3 to address the Street Racing issues. They are looking to allocate money to modify streets with street bumps or other deterrents.

Jonathan: This could probably get brought to the Public Safety Committee.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct

matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Shania: We had 818 day. She did not find out about it until the day of the event. How do we participate in something like that? Westfield and Topanga Mall had an event, but we had no one representing us.

David: Aaron can you let us know more information the next time we have an event like this?

Aaron: Sure, please send me an email and we can communicate.

8) **TREASURER’S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.

A Discussion, review, and approval of Monthly Expense Reports (MER) for August 2022

- **MOTION:** “The Winnetka NC Board has reviewed the **09132022** Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) (**WNC-2022-0913-8A**)

David: We cannot create the MER due to a technical detail. There was a new payment protocol put into place.

B Discussion and possible action regarding approval of payment of email management vendor Constant Contact at a lower rate per Payment Plan of 6 months @ \$243 (10% savings*) or 12 months @ \$459 (15% savings*). (Compared to Monthly \$45= \$540).

Samantha: She may need to review it to make sure we are allowed to pay in advance.

Erick motions to approve the annual amount for Constant Contact, Judith seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig			X			
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius			X			
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X

Approved (9 Yes, 2 Abstain, 2 Absent)

10)NON-CONSENT CALENDAR:

- A Discussion and action with regards to the filling of the Board seat currently vacant. Also DONE roster updates, Monthly Profile report, especially regarding lapsed or unrecorded training; and/or those not showing as fulfilling attendance or Committee Membership obligations.

David: Update on trainings.

Steven Wheatley: Interested in running for the at-large vacant board seat. Introduction. He has been a part of our Outreach Committee.

Erick: We should follow normal protocol and put him on the agenda for a vote next month.

Regarding Youth reps, they are still waiting for committees and schools to ramp up.

- B Discussion and Action per 2023 Elections Ad Hoc Committee. City Clerk has indicated 2023 Neighborhood Council Elections will be conducted through a hybrid election model, which provides At-Poll elections along with the option to Vote-By-Mail for every NC:

Melissa is the main contact and Judith is the secondary contact.

David: Main role of the committee is to get the word out for candidates. Election date is June 18th.

- C Discussion and possible Action regarding to City Council updating of Ordinance([Section 41.18 of the Los Angeles Municipal Code](#)) relating to use/maintenance of public right-of-way, particularly Part 2 determinations and signage ([CF 20-1376-S1](#))and various locations, including an update on Winnetka Park and Penfield Alley.

David: We have seen propane patio heaters at the encampments.

Aaron: Update on the recent amendment to 41.18. They are still awaiting the green light from the attorneys office to begin enforcement. Signs are not necessary for the new amendment. They are still discussing what is necessary for enforcement.

Update on Penfield Alley - last week on the 8th was a scheduled Sanitation. It did not properly happen. Despite the perpetual cleaning, there are some mishaps. The personnel assigned on the 8th were new sanitation workers. Part of the alley was cleaned, but the section near Winnetka Blvd was not cleaned. Once the city was informed that the alley was not properly cleaned, they worked to get it remedied asap. Emergency cleaning is scheduled for this coming Thursday. Aaron is planning to be present at the Alley at the cleanup scheduled this week. Cleanup should take place around 8:30am. They would like LAPD to be on site as well.

Winnetka Park regarding upgrades. The vendor designing and implementing the cameras has finished the design. The lighting design is nearing completion. In about a month the contract would be put out to bid for completion.

- D City Council Action with regards to enforcement of parking of inoperable or unsafe vehicles such as RV's.

Aaron: The DOT and LAPD are not allowed to remove vehicles if anyone is living in the vehicle.

There are safe parking areas that can be offered to people who are living in their vehicles. The City is still looking for more safe parking locations.

- E Discussion and possible Action with regards to the purchase of WNC branded items in an amount up to \$5000, to be used as supplies are being expended again for in-person events, including continued Winnetka Centennial events.

Tabled

- F Discussion and possible Action with regards to the purchase of printing and mounting Winnetka Neighborhood Council area map for display at outreach events (such as at National Night Out). Vendor Pro Printers has presented options in 2 sizes: 18" x 24" (like most NCs have) @ \$42), and 24" x 36" @ \$72.

Erick motions to print 1 of the 18"x24" at \$42, Samantha seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio						X
Samantha Ludwig	X					
Marwa Mulk						
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X

Approved (10 Yes, 3 Absent)

- G Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees in support of efforts such as cleanup events and/or issues relating to encampments and unhoused at the following locations:
 - Winnetka and Quimby Parks.
 - Alleys at Penfield Alley (North of Roscoe, east from Winnetka) and behind businesses on the Northwest corner of Mason and Roscoe.
 - Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) on the last Saturday of each month; Friends of the LA River (FOLAR); and others tbd.

David: Currently LA Rivers Walkers and Watchers have currently suspended operations.

11) REGULAR COMMITTEE REPORTS & MOTIONS:

- A Rules Elections & By-Laws Committee (REB) Report (Lace)
 - NOTICE: Meeting TBD
 - Report of final version of WNC Bylaws approved by DONE.
 - Discussion and possible Action regarding translation of Bylaws into area predominant language(s) such as Spanish

- B Planning & Land Use Management Committee (PLUM) Report (Uebersax)
 - NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
 - ◇ General update on Committee plans and activity.
 - ◇ Update training being implemented for those who serve on NC PLUM committees.

- C Public Works & Transportation Committee (PWT) Report Uebersax)
 - NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
 - General update on Committee plans and activity.
 - Discussion and possible Action regarding PWT recommendations of parking restrictions and/or signage for certain streets and requests of CD3 and other appropriate agencies.
 - ◆ Mason Street between Vanowen Street & Victory Boulevard: Overnight parking restriction. 2am to 6am, which seems to be a city standard, would be good, but if earlier is doable, that could be considered as well.

David motions to work with the City and local residents to try and establish parking permits, Erick seconded.

Samantha: This is a problem that seems like we should have a safe parking space inside of Winnetka before we try to kick them out of the streets overnight.

Jonathan: Appreciates Samantha’s view of ensuring safe places to refer people.

Aaron: Would need to speak with Safi to learn where he was at in the process of working with the residents in this area.

David motion to propose a 2-6am parking restriction, Erick seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio						X
Samantha Ludwig	X					
Marwa Mulk						
Alexander Tsao		X				
Jonathan Vickburg			X			
Shania Accius			X			
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman		X				

Melissa Pressman		X				
Keith Sader						X

Motion Approved (5 Yes, 3 No, 2 Abstain)

- ◆ Residential streets near two clinics on Sherman Way, including Enadia Way & Lurline Avenue (Neighbors are concerned with reports that at least one clinic has told its patrons and employees to park in the neighborhood). First suggestion is to post signage regarding 2-hour parking only between 8am-8pm. Alternative would be a Preferred Parking District, which would need much more in the way of petitions. PWT is supportive of either alternative but prefers having more info and/or feedback.

Mikhail: There are residents who are interested in a permit.

Juan: The DOT permits process requires signatures for a petition. Provisional on smaller blocks. There is a cost for getting permits.

Link for the DOT Permit:

<https://www.ladotparking.org/permits/establish-preferential-parking-district-ppd/>

- D Youth Advocacy Committee (YAC) Report (Lace)
 - NOTICE: The YAC Committee Meeting as needed.
 - ◇ General update on Committee plans and activity.
- E Public Safety Committee (PSC) Report (Vickburg)
 - NOTICE: Meetings as needed on the 4th Wednesday of the month
 - ◇ General update on Committee plans and activity

Jonathan: Has anyone received the postcard yet?
No...

- F Outreach & Social Media Committee (OSM) Report (Ludwig)
 - NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Planning for alternatives for celebrating the Centennial of Winnetka in 2022.
 - ◇ Discussion & possible action to approve Neighborhood Council Event Approval Request Form for reoccurring Friday Night Ice event at the Winnetka Recreation Center. (Cost up to \$50/month for up to 8 months = \$400).

Samantha: A recurring meet / greet. An event at the Winnetka Rec Center. 6-7pm. Up to \$50 per event. Popsicles and/or ice cream.

Jonathan: Very excited to see this.

Samantha motions to approve the request form at a cost of up to \$400, Jonathan seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Judith Giglio						X
Samantha Ludwig	X					
Marwa Mulk						
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X

Approved (10 Yes, 3 Absent)

- ◇ Discussion & possible action to approve supporting Operation gratitude candy collection at the Winnetka Recreation Center following Halloween (no cost).

Melissa: Collection of halloween candy and they go into deliveries to service members. Collection is only about 4 days.

Samantha motions to support doing this event, Jonathan seconded.

- ◇ Discussion and possible Action regarding of design and posting of banners celebrating Winnetka Centennial on streetlight standards (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments).

Erick: Permits, and cost for 3 months is \$5,000. Outreach may want to discuss this further.

Samantha: Centennial events have been scaled back drastically. One thing being researched is the possibility of planting 100 trees. That could be started within the year.

David: Business cards will be looked into.

- G Budget & Finance Committee (B&F) Report (Ludwig)
 - NOTICE: Meeting TBD

12)REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)

- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

13)GOOD OF THE ORDER [2 min]

John & Michelle: Spoke with a vendor who will do Banners for \$3,500.

14)MEETING ADJOURNED

Melissa: Reminder that libraries are cooling centers as well

Alex: Congress of Neighborhoods is coming up Sept 24, and encourages everyone to attend.

Alex: Question about email.

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of

Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.