



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, November 8, 2022, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:
[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Alexander Tsao	Shania Accius	Ajantha Sriramya
Keith Sader	Stephen Wheatly	Youth Representative - Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) **GENERAL WELCOME** [5 min]

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Judith led the pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Nov 09	Dec 14	Jan 11	Feb 8	Mar 8	Apr 12	May 10	May 18†	Jun 14	Jul 12	Aug 10	Sep 13	Oct 11	Oct 13	Nov 8
Ajantha Sriramya	L/LE	A	A	X	A	A	X	A	A	A	L	A	A	A	A
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	A	A	X	X	A	X	X	X	E
Judith Giglio	LE	X	X	LE	X	X	X	X	L	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X	X	LE	X	X	X	X	X
Alexander Tsao	X	L	X	X	L	X	X	A	X	A	X	X	X	X	L
Jonathan Vickburg	X	X	X	X	X	X	X	A	X	X	X	X	X	X	X
Shania Accius	X	X	X	X	X	X	X	E	X	X	X	X	LE	X	X
Victor Lerma	X	A	L	A	LE	L	L	L	X	L	L	LE	L	L	L
Mikhail Maniyan	LE	A	X	X	X	X	E	X	X	X	X	X	X	A	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	X	X	A	X
Melissa Pressman	X	A	X	X	X	X	X	X	X	X	X	X	X	E	X
Keith Sader	/	/	/	/	/	/	X	X	A	X	X	A	X	A	X
Stephen Wheatly	/	/	/	/	/	/	/	/	/	/	/	/	X	X	X
Marwa Mulk	A	LE	LE	A	A	A	LE	LE	X	X	X	/	/	/	/
Jill Kline	X	X	X	A	L	E	X	A	/	/	/	/	/	/	/
Lisa Reeber	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Victor arrived at 6:40 due to technical difficulties.

Alex arrived at 7:00pm

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for October 11, 2022 (**WNC-2022-1108-5A**)

Judith moves to approve with minor spelling errors corrected, Jonathan seconded.

Passed by consensus.

B Motion to approve minutes for October 13, 2022 (**WNC-2022-1108-5B**)

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Garcetti, City Council District 3 Councilmember Bob Blumenfield, State Senator, State Assembly Jesse Gabriel, US Congress member Brad Sherman, LA County Supervisor Sheila Keuhl, LAUSD Board Member Scott Schmerelson, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local, state, or federal agencies.

Aaron Carrera with Councilmember Blumenfield: Runnymede park is being considered for shorter hours. Only a 10% response rate. They are sending out another round of letters to give input.

Trimming of the trees has been done at Runnymede by parks and rec - these were identified by the neighborhood watch meeting.

Care+ cleaning in Penfield alley, Osborne & Independence, and Sherman Way & Winnetka, Thursday Nov 17

Mason between Kittridge and Haynes cleaning planned on Nov 21st

Grant program from LA conservancy. 10 grants in total to small businesses. 2 rounds of funding. Dec 7 is the deadline for the first round, March due date for the second.

Annual Veterans Day parade - Juan Lopez has been nominated and chosen to be the Council 3 representative.

For questions about the Veterans Day Parade, please reach out to my colleague Seth Samuels via Seth.samuels@lacity.org or call (818) 774-4330

CM Bob Blumenfield District Office: (818) 774-4330

Riley: Lives near the Mason area of concern. Thought that there was a previous planned cleanup that did not happen. Are the residents living there aware and ready for the cleanup? Is the cleanup going to be for all areas, including structures?

Aaron: Yes, they have been notified. He will also be attending to ensure the cleanup. Homeless individuals who place items in the public right of way vs Homeless in a vehicle. Cars cannot be removed if they are being lived in. Items in the public right of way can be removed.

Any: Lives next to the Mason area, and there is a dog that is in one of the RVs that is barking all night and going on her lawn. What can be done?

Aaron: Can put her in contact with Animal Services to reach out.

Jonathan: The Public Safety Committee Meeting will be moved this month due to the holiday. Encourages everyone to come.

Blake Clayton (Sheila Keuhl's office): Likely the last meeting for him to attend. Street vending - he's been working with the City and State. There were 2 bills passed affecting street vending. The City can create their own laws for sidewalk vendors, and they must comply with all layers of laws. The State can also amend the current laws.

Covid is still out there, and there is an increase right now. Be safe.

Mario Hernandez from DONE: Conflict rules. Read the monthly update sent out today. Neighborhood elections are starting soon. The City Clerk's website has all of the information.

Mikkie for Officer Zamora: SLO trailer will be back online on Monday. Officer Zamora will be in training next week. Devonshire PALS toy drive ending December 16. The giveaway is December 17. Devonshire has a new patrol captain.

David for Budget Advocates: Input can be given to the various departments. Budget info will be factored into the information for the new mayor.

7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Riley: Has been having trouble getting a response from the LAPD line or from SLO.

Mikkie: It would be good to have a CPAB from Topanga attend the meetings - to try and communicate with the community. Suggested Basic Car meetings.

Alex: Basic Car meetings have just re-started. Every time you call - leave a message. This will trigger a report.

Aaron: Contact info for Senior Lead Officer Jennifer Poepke: 35367@lapd.online. The Winnetka Neighborhood watch meeting is at LAPD Topanga Station at 7PM in the community room

Mark: Oso between Strathern and Roscoe has been cleaned up - thanks. Fireworks, parties...calling does not result in anyone showing up. Calling after a certain time they are closed. It's frustrating when there are loud noise issues, and no one can be reached.

Juan: Come to the Public Safety Meeting too.

Jonathan: Next Public Safety Meeting November 30, at 7pm.

8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.

A Discussion, review, and approval of Monthly Expense Reports (MER) for September 2022

- MOTION: "The Winnetka NC Board has reviewed the September 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2022-1108-8B)**

B Discussion, review, and approval of Monthly Expense Reports (MER) for October 2022

- MOTION: "The Winnetka NC Board has reviewed the October 2022 Monthly Expenditure

Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) (**WNC-2022-1108-8B**)

Samantha motions to approve, Jonathan seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace						X
Judith Giglio	X					
Samantha Ludwig	X					
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					
Steven Wheatley				X		

Approved (11 Yes, 1 Ineligible, 2 Absent)

10)NON-CONSENT CALENDAR:

- A WNC Board: DONE roster updates; Monthly Profile report, especially regarding lapsed or unrecorded training; status of those not showing as fulfilling attendance or Committee Membership obligations. Report regarding filling of the Youth Representative Board seat.
- B Presentation, Discussion, and possible Action regarding proposal at 20329 and 20329 Stagg Street (discussed at October 18 PLUM Committee meeting) for a Small Lot Subdivision of one 43,048 sq. ft. lot into 6 lots and the proposition of 6 single family homes:
 - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjU5MzY30>

Athena: Presented Stagg project plans on the screen. Large lot split into 6 homes.

Riley: Asked about parking.

Athena: There would be a 2 car garage and 2 driveway spaces on each lot.

John: No mature protected trees removed?

Athena: Correct, according to the arborist report.

David: We can post signs on the property, but they are being updated to allow for the virtual meetings.

Athena: Signs are posted, and letters have been sent out. A PDF of the notice can be sent to the Board for the website.

Multiple board members expressed concerns that we have heard from the neighbors prior to motions.

Judith motions to approve this plan, Keith seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax			X			
Erick Lace						X
Judith Giglio	X					
Samantha Ludwig		X				
Alexander Tsao			X			
Jonathan Vickburg		X				
Shania Accius		X				
Victor Lerma	X					
Mikhail Maniyan		X				
Elizabeth Chapman	X					
Melissa Pressman		X				
Keith Sader	X					
Steven Wheatley			X			

Motion does not pass (4 Yes, 2 No, 3 Abstain, 2 Absent)

Judith motions to reconsider approval of this plan, Keith seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax			X			
Erick Lace						X
Judith Giglio	X					
Samantha Ludwig		X				
Alexander Tsao		X				
Jonathan Vickburg		X				
Shania Accius		X				
Victor Lerma						X
Mikhail Maniyan		X				
Elizabeth Chapman	X					
Melissa Pressman		X				
Keith Sader	X					
Steven Wheatley		X				

Motion does not pass (3 Yes, 7 No, 1 Abstain, 3 Absent)

- C Discussion and Action per 2023 Elections Ad Hoc Committee. City Clerk has indicated 2023 Neighborhood Council Elections will be conducted through a hybrid election model, which provides At-Poll elections along with the option to Vote-By-Mail for every NC:
- D Discussion and possible action with regards to issues relating to Winnetka as part of cooperation and outreach with CM Blumenfield and staff.
 - City Council actions relating to Ordinance [Section 41.18 of the Los Angeles Municipal Code](#) relating to use/maintenance of public right-of-way and Part 2 determinations and signage ([CF 20-1376-S1](#)) at locations such as Winnetka Park and alleys at Penfield (North of Roscoe, east from Winnetka) and behind businesses at N/W corner of Mason and Roscoe.
 - Update on follow up/neighborhood action regarding RV parking and debris on Mason Street and proposed overnight parking prohibition.

Riley: Living near this area: They run the generators for the vehicles all evening, and it's very loud overnight. There is a smell of urine in the air near the area. Cooking in a tent. New people are arriving and staying along the street and it's been hard to get any consistent relationships with them. People are loitering. His trash and green bins were filled by the people on the street. He suspects drug use and possible sales.

Aaron: They are working on establishing which vehicles are abandoned, which would allow for removal.

David: Where are we in the process of restricting overnight parking?

Aaron: Petitions are being circulated for overnight restrictions.

- E Discussion and possible Action with regards to the purchase of WNC branded items in an amount up to \$5000, to be used as supplies are being expended again for in-person events.
- F Discussion and possible Action with regards to participation in a Disaster Preparedness Fair being planned for February 25 with neighborhood councils and Chambers of Commerce within Council District 3. No cost or contributions required at this time for event being planned at either at Pierce College or a nearby mall parking lot (or possible moved inside in case of rain.
- G Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees to support efforts such as cleanup events including local parks, Los Angeles River cleanups by LA River Walkers and Watchers ([larww.org](#)) and on the last Saturday of each month; Friends of the LA River (FOLAR); Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) Adopt A Street programs and others tbd.

11) REGULAR COMMITTEE REPORTS & MOTIONS:

- A Outreach & Social Media Committee (OSM) Report (Ludwig)
 - NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity.
 - ◇ Discussion & possible Action on “100 trees for 100 years” (exact name TBD) event in partnership with TreePeople to be hosted at the Winnetka Recreation Center on December 10, 2022, in an amount up to \$5,000. Event will honor Winnetka’s centennial and provide an opportunity for community outreach. Board to review/approve event form

for city submission.

Samantha: looking at Dec 10 in conjunction with Tree People. Will be reaching out to the Chamber of Council. May do a blanket giveaway, and possible cupcakes. Would like to discuss it at a Special Meeting.

- ◇ Discussion and possible Action regarding of design and posting of banners celebrating Winnetka Centennial on streetlight standards (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments.

B Public Safety Committee (PSC) Report (Vickburg)

- NOTICE: Meetings as needed on the 4th Wednesday of the month
 - ◇ General update on Committee plans and activity.

Jonathan: The Public Safety Committee Meeting will be moved this month to the 30th instead of the day before Thanksgiving. They had 25 people come to the last PSC meeting.

C Public Works & Transportation Committee (PWT) Report Uebersax)

- NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
 - General update on Committee plans and activity.
 - Discussion and possible action with regards to planning for on the next WNC Spring Clean Event proposed for April 22, 2023.
 - Transportation Watch Items: LA Department of Transportation and/or Metro (<https://www.metro.net/>) projects currently proposed:
 - ◆ North SFV Transit Corridor: <https://www.metro.net/projects/north-sfv-brt/>
 - ◆ G Line (Orange) Improvements Project: <https://www.metro.net/projects/orangeline>

D Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting TBD
- Discussion and possible Action regarding translation of Bylaws into area predominant language(s) such as Spanish

E Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
 - ◇ General update on Committee plans and activity.
 - ◇ Update training being implemented for those who serve on NC PLUM committees.

F Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
 - ◇ General update on Committee plans and activity.

G Budget & Finance Committee (B&F) Report (Ludwig)

- NOTICE: Meeting TBD

12) REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

13) GOOD OF THE ORDER [2 min]

14) MEETING ADJOURNED

Adjourned 9:55

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com

or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's

failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.