



Winnetka Neighborhood Council GENERAL BOARD MEETING AGENDA

Tuesday, July 11, 2023, 6:30 PM

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC



Incoming Board Members – Congratulations! (Term through 2027)		
Mihran H. Kalaydjian	Janet Burt	Roy Hadavi
Outgoing Board Members – Thank you for your service!		
Judith Giglio	Alexander Tsao	Keith Sader
Returning (Terms through 2025) and Reelected (Terms through 2027) Board Members (All Board Offices subject to new Nominations and Election by New Board)		
David Uebersax – 2027 (Outgoing President)	Samantha Ludwig – 2025 (Treasurer)	Elizabeth Chapman – 2025 (Secretary)
Erick Lace – 2027 (Vice-President)	Jonathan Vickburg – 2025 (Assistant Treasurer)	Victor Lerma 2025 (Assistant Secretary)
Mikhail Anthony Maniyan – 2025 (Parliamentarian)	Ajantha Sriramya - 2025	Stephen Wheatly - 2025
Vacant – 2025		Holden Tsao - Youth Representative

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.\

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Aug 10	Sep 13	Oct 11	Oct 13 †	Nov 8	Dec 13	Jan 10	Feb 8 †	Feb 14	Mar 14	Apr 11	May 9	May 16 †	June 13	July 11
Ajantha Sriramya	L	A	A	A	A	X	X	X	X	L	X	V	X	A	A
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	A	X	X
Erick Lace	A	X	X	X	E	X	X	X	X	X	X	X	X	A	X
Samantha Ludwig	X	X	X	X	X	X	X	X	X	X	X	X	X	X	A
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	X	X	A	X	X
Victor Lerma	L	LE	L	L	X	A	L	A	L	L	X	X	A	X	X
Mikhail Maniyan	X	X	X	A	X	A	X	A	X	X	X	X	X	X	X
Elizabeth Chapman	X	X	X	A	X	X	X	X	X	X	X	X	X	X	X
Stephen Wheatly	/	/	X	X	L	X	L	X	L	X	V	A	A	L	A
Holden Tsao	/	/	/	/	/	/	X	X	A	X	LE	X	X	A	X
Mihran Kalaydjian	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Janet Burt	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Roy Hadavi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Robert Stewart	/	/	/	/	/	/	/	/	/	/	/	/	/	/	X
Judith Giglio	X	X	X	X	X	X	A	A	X	X	V	V	A	X	X
Alexander Tsao	X	X	X	X	X	X	X	X	X	X	LE	X	X	X	X
Keith Sader	X	A	X	A	X	X	A	A	X	A	X	X	X	A	A
Shania Accius	X	X	LE	X	X	X	X	A	X	X	X*	/	/	/	/
Melissa Pressman	X	X	X	E	X	X	X	X	X	X	/*	/	/	/	/
Marwa Mulk	X	/	/	/	/	/	/	/	/	/	/	/	/	/	/

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

6:40 called to Order

Mario - Oath of Board Members

4) MEETING RULES & ANNOUNCEMENTS: The Board may take action on any item on the agenda which may be taken out of order.

5) ELECTION OF NEW OFFICERS

A President - [Mihran](#)

[Erick](#) nominated [Mihran](#) for President, [Jonathan](#) seconded - [Mihran](#) accepted
 Appointed by Consensus

B Vice President [Erick](#)

Jonathan nominated Erick, seconded by Mikhail - Erick accepted
Appointed by Consensus

C Secretary

Jonathan nominated Elizabeth, seconded by Erick - Elizabeth accepted
Appointed by Consensus

D Assistant Secretary

E Treasurer

Erick nominated Samantha, seconded by Victor - tabled until Samantha can accept

F Assistant Treasurer

G Parliamentarian

Erick nominated Mikhail, seconded by Mihran - Mikhail accepted
Appointed by Consensus

H Assistant Parliamentarian (currently unfilled)

6) Administration of Oath for Incoming Board Members and Officers

7) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for October 13, 2022 (**WNC-2023-0711-5A**)

B Motion to approve minutes for June 13, 2023 (**WNC-2023-0711-5B**)

Erick moves to approve June Minutes, seconded by Jonathan

Approved by Consensus

Janet, Roy, Robert abstain

8) GOVERNMENT REPRESENTATIVES:

A Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local, state, or federal agencies.

Officer Poepke: Crime stats shared

Upcoming Coffee with a cop events

Fire Chief Tom Gikas: Cooling centers - call 211 to find closest

Brush season

Be cautious with exercise in the heat

Alberto Vargas for Jesse Gabriel: Discussion of bills moving through the senate
Recognition of members exiting

Office Taylor new SLO of Devonshire: uptick in thefts, particularly in shopping centers - secure your valuables
Contact info - 41422@lapd.online

Aaron Carerra for Bob Blumenfield: Runnymede park children's structure is on schedule
Winnetka park - improvement of trees discussion. Cameras / lighting is still progressing.
Summer Concerts & Movies in the Park - Woodland Hills
Certificate from Bob Blumenfield's Office for our NC

Mario from DONE: Conflict of interest rules. Suggestion of a board retreat.
Mayor's crisis response team is recruiting team members at LAPD academy starting in Sept.
Erick - asked about bylaw amendments
Mario - they open next month through next Spring

Scott Schmerelson from LAUSD - wants to keep all schools safe and is available to be contacted with questions on schools. Represents all schools in Winnetka.

9) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

Thank you to those who send the emails.

10) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
A Discussion, review, and approval of Monthly Expense Reports (MER) for April 2023
• MOTION: "The Winnetka NC Board has reviewed the April 2023 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) (**WNC-2023-0711-10A**)

David: Presented April MER

Jonathan motions to approve the April MER, Erick seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig						X
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan				X		
Elizabeth Chapman	X					

Steven Wheatley						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt				X		
Roy Hadavi			X			
Robert Stewart				X		

(6 yes, 1 abstain, 4 ineligible, 2 absent)

B Discussion, review, and approval of Monthly Expense Reports (MER) for June 2023

- MOTION: “The Winnetka NC Board has reviewed the June 2023 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2023-0711-10B)**

David: Presented June MER

Jonathan motions to approve the June MER, Erick seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig						X
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan				X		
Elizabeth Chapman	X					
Steven Wheatley						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt				X		
Roy Hadavi			X			
Robert Stewart				X		

(6 yes, 1 abstain, 4 ineligible, 2 absent)

C Follow-up discussion and possible action regarding detail of WNC branded items to be purchased per December approval of up to \$5000 to be used as supplies are being expended.

Jonathan motion to move this item to Outreach, Seconded by Erick

Approved by Consensus

D Discussion as to preparation of 2023-2024 Fiscal Year Budget.

Jonathan motion to table this til next meeting, seconded by Elizabeth

Approved by Consensus

11) **NON-CONSENT CALENDAR:**

- A **WNC Board:** Commendations and Comments for outgoing Members and Officers; Update following the return to In-Person/Hybrid meetings; filling of remaining vacancy with term ending

2025; DONE roster updates; Monthly Profile report, regarding lapsed or unrecorded training; status of those not showing as fulfilling attendance or Committee Membership obligations.

Discussion of Zoom license

Erick suggestion to appoint David Zoom license holder, seconded by Jonathan - needs to be added to future agenda

David - suggested formation of a technology ad hoc committee

Erick - need to discuss filling the vacant seat

B Presentations and Preliminary discussion regarding the following community-based organizations and potential future Budget considerations.

- Presentation by Noah M. Choudhury, part of the Community Engagement Team for the City of LA COVID-19 Pandemic Reflections Initiative. The See Change Institute, an LA-based research firm, is collaborating with the City of LA to solicit feedback from Angelenos about the possibility of creating a COVID-19 Memorial in our city.

Cameron - Discussion of possible memorial

1. what form might this memorial take
2. primary audience of memorial
3. what aspects of pandemic would it memorialize

Roy - definitely something that we should remember, the lessons that were learned, the opportunities lost, the people that were impacted, future generations. Something live - not just virtual.

Robert - works in healthcare - impact on healthcare was destruction - physical, emotional. wrecking havoc. Watching people die is very impactful. We should be more prepared. Something to go to - unity, community, togetherness.

Elizabeth - Would like to see if be multiplatform, emphasis of what is really important, because taking a break from the constant rush was a lesson

Jonathan - is there a place where we can give input later - yes, there is a survey

David - Use facilities that are as open to the public as possible.

Public comments - street art, something that can be contributed to by everyone in a prominent location

Latino community was very affected. Signs with hands - the whole world was affected.

Mario - navigation of the covid - maybe a labyrinth.

Further information: culturela.org/pandemic-reflections/

- Update: LAPD SLO Zamora proposal for an NPG for funding for a muralist to paint the wall in the Penfiled alley. Overall cost is \$12500.00 for the entire wall, using graffiti proof paint. The request is for \$6000, with a match from CD3. May be reconsidered as a Community Improvement Project.

Erick - recommended this item be moved to Safety Committee

CD3 is not promising a match, but would present a proposal to CD3 for a match.

- Presentation by Randy Kistler, from the West Valley Food Pantry in Woodland Hills, one of the few such facilities which remained open during COVID. The number of people which they support has doubled, with many coming from Winnetka, and they would like to report on what they are doing for the community and request our support.

Randy - prior to covid, feeding 3,000 people a month. Covid closed down many pantry. They devised a drive through method - grew to 14,000 people a month. They're getting less from food banks and markets. Grants and contributions are dwindling. Still serving approximately 7,000 people per month. Would like to request a \$4,000 grant.

People who attend the pantry are both homeless, people who have lost their jobs, and recently a large senior population.

- C Discussion and possible action with regards to issues relating to Winnetka as part of cooperation and outreach with CM Blumenfield and staff.

Aaron - Mason ave is still ongoing. There is a new motorhome in an adjacent area. The lot near Pierce at Winnetka / Victory is staying relatively clear. LA County leases it from Pierce. Penfield Alley is still an issue - he is working with SLO Taylor.

- D Updated on proposed design, construction/installation schedule, and opening of upgraded playground at Runnymede Park.

10) APPOINTMENT AND CONFIRMATION OF COMMITTEE CHAIRS AND/OR MEMBERS; REPORTS & MOTIONS (Including return to Live or Hybrid Meetings):

A Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
- Discussion and Action for Board Motion to appoint Chair.
 - ◇ PLUM Committee recommendation to adopt support for presentation at the April 18th meeting regarding the Vesting Zone Change and Vesting Tentative Tract for 20112 Chase Street: Request for the construction use and maintenance of a 5 Lot Small Lot Subdivision for 5 single family homes:
 - (i) VTT-83673-SL-HCA - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjYyODIz0>
 - (ii) ENV-2022-8498-EAF - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjYyODIy0>
 - ◇ Motion to support the project presented with confirmation of City recommendations.
- General update on Committee plans and activity.

Jonathan moves for David as interim chair PLUM, Erick seconded. David accepts

Mihran appoints David as Interim Chair of PLUM

Approved by Consensus

B Public Works & Transportation Committee (PWT) Report Uebersax)

- Discussion: Meetings as needed currently on the 3rd Wednesday of each month at 7:00

- Discussion and Action for Board Motion to appoint Chair.
- General update on Committee plans and activity.
- Report on update of the DWP/Neighborhood Council Memo Of Understanding renewal.
- Planning and logistics for participation in the events, including the ongoing Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and on the last Saturday of each month.
-

Mihran appoints David for Public Works & Transportation Chair, David accepts
Approved by Consensus

C Public Safety Committee (PSC) Report (Vickburg)

- Discussion: Meetings as needed currently on the 4th Wednesday of the month
- Discussion and Action for Board Motion to appoint Chair.
- General update on Committee plans and activity.

Mihran appoints Jonathan for Public Safety Chair, Jonathan accepts
Approved by Consensus

D Outreach & Social Media Committee (OSM) Report (Ludwig)

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
- Discussion and Action for Board Motion to appoint Chair.
- General update on Committee plans and activity, including status of pending Newsletter.
- Discussion and possible Action on revising locations for proposed Utility Box murals.
 - ◇ The option remains to try to move forward on this project previously funded in the amount of \$5000.
 - ◇ Another possible action and **Motion**, to process a refund of up to \$3000, and instead fund a portion of the proposed NPG for the Penfield Alley project.
- Discussion and possible Action regarding design and posting of street banners (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments.

Mihran appoints Roy for Outreach Committee Chair, Roy accepts
Approved by Consensus

E Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting TBD
- Discussion and Action for Board Motion to appoint Chair.
- Update and discussion regarding costs for translation of Bylaws into Spanish.

VP is the automatic chair of this committee

F Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
- Discussion and Action for Board Motion to appoint Chair.
- General update on Committee plans and activity.

Mihran appoints Erick for Youth Advocacy Committee Chair, Erick accepts
Erick - wants to change the name to Youth and Education Committee
Approved by Consensus
Holden is an automatic member

- G Budget & Finance Committee (B&F) Report (Ludwig)
 - NOTICE: Meeting TBD
 - Discussion and Action for Board Motion to appoint Chair.

Treasurer is the automatic chair of this committee

11) APPOINTMENT AND CONFIRMATION OF LIAISONS; REPORTS

- A LA DWP Memorandum of Understanding Oversight Committee

David

- B LA Neighborhood Council Coalition (LANCC)

Mihran and David

- C Los Angeles Budget Advocate

Mihran and David

- D Community Impact Statement Signatories

Mihran, David, Elizabeth and Janet

- E Valley Alliance of Neighborhood Councils (VANC)

Mihran

- F West Valley Neighborhood Alliance on Homelessness

Mihran, Erick, Robert

- G LA City Council District 3 Beautification Action Team Liaison

Mihran, Robert, Roy, Samantha

- H Sustainability Alliance

Mihran, Janet, Samantha

- I Emergency Preparedness

Jonathan

- J Data Liaison

- K Grievance Panel

12) GOOD OF THE ORDER [2 min]

13) MEETING ADJOURNED

9:20

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.