



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, January 10, 2023, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:
[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Alexander Tsao	Shania Accius	Ajantha Sriramya
Keith Sader	Steven Wheatly	Youth Representative - Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) **GENERAL WELCOME** [5 min]

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

Erick led the pledge.

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Jan 11	Feb 8	Mar 8	Apr 12	May 10	May 18†	Jun 14	Jul 12	Aug 10	Sep 13	Oct 11	Oct 13	Nov 8	Dec 13	Jan 10
Ajantha Sriramya	A	X	A	A	X	A	A	A	L	A	A	A	A	X	X
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	A	A	X	X	A	X	X	X	E	X	X
Judith Giglio	X	LE	X	X	X	X	L	X	X	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	LE	X	X	X	X	X	X	X
Alexander Tsao	X	X	L	X	X	A	X	A	X	X	X	X	X	X	X
Jonathan Vickburg	X	X	X	X	X	A	X	X	X	X	X	X	X	X	X
Shania Accius	X	X	X	X	X	E	X	X	X	X	LE	X	X	X	X
Victor Lerma	L	A	LE	L	L	L	X	L	L	LE	L	L	X	A	L
Mikhail Maniyan	X	X	X	X	E	X	X	X	X	X	X	A	X	A	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	A	X	X	X
Melissa Pressman	X	X	X	X	X	X	X	X	X	X	X	E	X	X	X
Keith Sader	/	/	/	/	X	X	A	X	X	A	X	A	X	X	X
Steven Wheatly	/	/	/	/	/	/	/	/	/	/	X	X	L	X	L
Marwa Mulk	LE	A	A	A	LE	LE	X	X	X	/	/	/	/	/	/
Jill Kline	X	A	L	E	X	A	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Victor arrived 6:45, Steven arrived 7:45

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for October 13, 2022 (**WNC-2023-0110-5A**)

B Motion to approve minutes for December 13, 2022 (**WNC-2023-0110-5B**)

Erick moves to approve, Judith seconded.

Passed by consensus.

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local, state, or federal agencies.

Aaron Carrera, Bob Blumenfield's office: Notification of Runnymede construction of lighting and equipment upgrades, would include demolition and installation of a new playground and

other improvements and shade, improvements to lighting and other amenities. Anticipated start of construction will be March of 2023. Will notify us of remaining improvements.

Winnetka and other improvements this year: Security camera contracts have been put on hold. Design plans have been updated and revised. More info by March 2023.

Mason Ave restrictive parking between Kittridge and Haynes - all paperwork completed. Confirmation of the signage has been received and turned into a work order to get made.

Private Land at VanOwen and De Soto - Building and Safety did final inspection. This will be sent to the City DA for criminal referrals. Private property owner has been negligent at keeping the property safe. Arraignment of the property owner may follow.

Ciclavía on Sunday Feb 26, City of LA. 5 mile long street closure of Canoga Park - to walk and explore Canoga Park on fit.

West SFV Disaster Preparedness Fair - held at Pierce College in Feb.

Performing Arts Division of LA Cultural Affairs will celebrate the Lunar New Year - Sunday Jan 29 they will be collaborating with a local Vietnamese Cultural Center in Winnetka.

City Council is reviewing a proposal to amend the Brown Act to allow more flexibility to allow for hybrid or allow NCs to continue remote meetings.

Tallen Keuroghlian, Rep Sherman's Office: Actions regarding addressing homelessness. Upcoming townhalls will be by phone. Log in early and submit questions. They offer help with passports and other federal agencies. Now 32nd congressional district.

Alberto Vargas, Asm Gabriel's office: Just reconvened last week. 3 gun bills introduced on the first day of the session. Gun violence prevention, by taxing gun sales and ammunition. Do not Sell lists for people to put themselves on a list to prevent gun sales in the future - aimed at preventing suicides. Will not allow people with protective orders or within 3 years of a protective order. Some housing bills coming out, and mental health. People who need help with the gas rebates can reach out to his office.

Blake Clayton, Supervisor Lindsey Horvath's office: Homelessness state of emergency declaration was passed.

Street Vending - met with the Mayor's office, County office, and LAPD about this. They are gathering data on this, in regards to vending. Public health and safety has been there many times without change.

Last day with the office is 2/25/23 - he's accepted a position with a new office. Hoping to get the next

person started strong.

Karine Philips: Attorney in City attorney's office, here to discuss Runnymede issue.

Jonathan: Karine will be joining the next Public Safety meeting to speak on 41.18.

SLO Poepke: Meetings on 2nd Thursday of the month. This Thursday there's a fentanyl presentation - just for adults.

Mario from DONE: Conflict rules. Department monthly updates should have been received. 2023 NC elections are underway. Feb 18 candidate filing opens. Election June 18.

David: In person meetings?

Mario: Still up in the air - watch for the updates.

SLO Zamora: Next Basic Car meeting - last Wed of every month at 6pm. Retailers zoom meeting monthly - next Feb 28. After the next one it will be quarterly.

Winnetka alley - there was supposed to be a cleanup last week, but rain prevented it. 2 individuals have been arrested. Winnetka Park has signs, and they are seeking stay away orders for those arrested on Sunday.

Steven: Hybrid meetings have legal issues, but there's a need for some disabled individuals to be able to meet remotely in order for the meetings to be accessible. Would like to work towards it continuing.

- 7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]

- 8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
 - A Discussion, review, and approval of Monthly Expense Reports (MER) for September 2022
 - MOTION: "The Winnetka NC Board has reviewed the September 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2023-0110-8A)**
 - B Discussion, review, and approval of Monthly Expense Reports (MER) for December 2022
 - MOTION: "The Winnetka NC Board has reviewed the December 2022 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2023-0110-8B)**
 - C Update on 2022-2023 Budget following approval of Rollover funds in the amount of \$6,782.77.

Samantha: Presented September 2022 MER

Samantha motions to approve as presented, seconded by Erick

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					
Steven Wheatley				X		

Approved (12 Yes, 1 Ineligible, 1 abstain)

Samantha presented December MER:

Erick motion to approve as presented, seconded by Samantha

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					
Steven Wheatley				X		

Approved (12 Yes, 1 Ineligible, 1 abstain)

Erick motion to update Budget to increase Storage to \$4000, balance of remaining to Outreach, seconded Samantha:

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					
Steven Wheatley				X		

Approved (12 Yes, 1 Ineligible, 1 abstain)

9) **NON-CONSENT CALENDAR:**

- A Discussion- and possible action with regards to issues relating to Winnetka as part of cooperation and outreach with CM Blumenfield and staff.
 - Update regarding discussion in December for proposed change of Runnymede Park hours to "close one hour after sunset, open one hour before sunrise". LAPD Senior Lead Officer Poepke and City Attorney Office representative Karine Philips to provide further insight and clarification on the issues.

Runnymede closing time adjustment to be discussed.

Aaron: Many disturbances have occurred at Runnymede, and changing the opening and closing times of the park is being proposed. One hour after sunset, and one hour before sunset is the proposed change.

Samantha: Stabbing and graffiti - does the park need to be closed to address those?

SLO Poepke: They're trying to stop having people in the park at all.

Samantha: Cameras?

SLO: They don't have anyone to monitor.

Juan Lopez: They can have the Winnetka Park Rec Center. Why not just have the police have a presence there during that time.

Elizabeth: Do not think the time change is the correct change. Those using it inappropriately should be addressed without adding restrictions to community members.

Juan: Want to add in lights, add programs, use the park positively. Don't just resign the park to the bad actors.

Alex: We didn't get more people in the neighborhood to attend and give us input. What tools would this give officers in the park?

SLO Poepke: They've lost a lot of things they can cite for. If they give a citation for a misdemeanor they can get a stay away order.

Karine Philips: Examples such as Shadow Ranch - lead with services and warnings. They will get an explanation of the hours of the park, activities allowed. If there is still a lack of compliance, they would get a citation phase with a Release from Custody. They review for criminal filings.

Alex: Probable cause?

SLO Poepke: Yes, it would allow probable cause. No 41.18 currently at the park, as there is already an anti-camping post.

Judith: Wouldn't want to be in the park after dark anyway.

SLO Poepke: It would be up to the discretion of the officers, and if the law is put in place then officers could cite for being in violation.

Juan: Cadette program could use the park, and National Night out or other programs can use the park.

SLO Poepke: The Cadette program could potentially use the park, but she's not in charge of it. National Night out needs to be put on by the community.

Aaron: Yes, events at the park would need to have a special event permit with Rec & Parks.

SLO Zamora: Community needs to bring in the events to the park - empower the community to take it back. That will prevent these issues from continuing. LAPD can only do so much for enforcement.

Jonathan: Not having a building would be an obstacle to overcome.

Alex: Need to try and find a way to get input from the direct neighbors. Do we have enough info?

Steven: Could volunteers be deputized to be in the park?

SLO Poepke: They do have a volunteer force, but they have to be back to the Topanga station by 7pm. They don't help during evening hours.

Judith proposes to support the community with the proposed change. Erick seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig		X				
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius			X			
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman		X				
Melissa Pressman		X				
Keith Sader		X				
Steven Wheatley			X			

Approved (7 Yes, 4 No, 3 abstain)

- City Council actions relating to Ordinance [Section 41.18 of the Los Angeles Municipal Code](#) relating to use/maintenance of public right-of-way and Part 2 determinations and signage ([CF 20-1376-S1](#)) at locations such as Winnetka Park and alleys at Penfield (North of Roscoe, east from Winnetka) and behind businesses at N/W corner of Mason and Roscoe.
- B Presentation and Planning for participation in the upcoming CicLAvia event, to be conducted along 5 miles of Sherman Way (between Shoup and Lindley, which will be closed to cars from 7am to 5pm): (<https://www.ciclavia.org/>)

Aerienne Russell: CicLAvia - Sunday, Feb 26. 5 miles closed to cars. Sherman Way closed from Shoup to Lindley from 7am to 7pm. Outreach will be going on this week to businesses along the closure and the parking restrictions. Volunteer opportunities.

They are inviting the NC to have a booth at the event.

Samantha: Outreach community hasn't met this month yet. Thinks this would be an excellent opportunity. They have sunglasses and pencils, and picnic blankets for giveaway.

Samantha motions to have a booth at the event, Erick seconded.

Motion approved by consensus.

David: We'll follow up with the form and the Outreach committee will follow up.

- C WNC Board: DONE roster updates; Monthly Profile report, especially regarding lapsed or unrecorded training; status of those not showing as fulfilling attendance or Committee Membership obligations. Report regarding filling of the Youth Representative Board seat, including consideration of candidate Holden Tsao.

Erick: Introduction of Holden for Youth Committee application.

Holden: Sophomore at Notre Dame High. Important for the Youth to have a voice in local government.

Erick moves to approve Holden to the board, Jonathan seconded.

Approved by Consensus.

D Discussion and Action per 2023 Neighborhood Council Elections

- Ad Hoc Committee. City Clerk has indicated 2023 Neighborhood Council Elections will be conducted through a hybrid election model, which provides At-Poll elections along with the option to Vote-By-Mail for every NC:

Melissa is attending the next meeting.

Glenn Bailey: Encourages us to coordinate some advertising with some of our local neighbors.

- Request from DONE and City Clerk's office for coordination including suggestion of Community Based Organizations (CBO) to assist for candidate and election outreach, as well as scheduling presentation by City Clerk's office.

E Updated on proposed design, construction/installation schedule, and opening of upgraded playground at Runnymede Park.

F Planning and logistics for participation in the Disaster Preparedness Fair being planned for February 25 (from 10am to 2pm) with neighborhood councils and Chambers of Commerce within Council District 3, to be held at either at Pierce College or a nearby mall parking lot (or possible moved inside in case of rain).

G Discussion, update, and possible Action with regards to working with community groups and coordination of WNC Committees to support efforts such as cleanup events including local parks, Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and on the last Saturday of each month; Friends of the LA River (FOLAR); Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) Adopt A Street programs.

H Update on follow up/neighborhood action regarding RV parking and debris on Mason Street and proposed overnight parking prohibition.

10) **REGULAR COMMITTEE REPORTS & MOTIONS:**

A Outreach & Social Media Committee (OSM) Report (Ludwig)

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
- General update on Committee plans and activity.
- Planning for Calendar for 2023 events and activities.
- Update on finalization of next newsletter and mailing.
- Discussion and possible Action regarding of design and posting of banners celebrating Winnetka Centennial on streetlight standards (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments.

Samantha: Suggests a special meeting to plan out the year in advance - to know which events we want to participate in as a board.

Jonathan: Would like to see this as a separate special meeting for the board.

David: River cleanup is a monthly thing, but not necessarily with a booth. Next big thing Spring clean in April 22.

Newsletter - Working on getting this updated for 2023.

B Public Works & Transportation Committee (PWT) Report Uebersax)

- NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
- General update on Committee plans and activity.\
- Discussion and possible action with regards to planning for on the next WNC Spring Clean Event proposed for April 22, 2023.

C Public Safety Committee (PSC) Report (Vickburg)

- NOTICE: Meetings as needed on the 4th Wednesday of the month
- General update on Committee plans and activity.
- Plan for January 25th Meeting to include guest speaker Karine Phillips, Deputy City Attorney for Neighborhood Prosecutor Division for the San Fernando Valley, covering topics including City Ordinance Section 41.18 of the Los Angeles Municipal Code.

Jonathan: At the public safety meetings, they are going to start having guest speakers coming and presenting at the meetings. 41.18 will be at the next meeting Jan 25 at 7pm.

D Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting TBD
- Update and discussion regarding costs for translation of Bylaws into Spanish.

Erick: Estimates are all over the place, but he wants to get quotes from the DONE approved translators.

E Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
- General update on Committee plans and activity.
- Update training being implemented for those who serve on NC PLUM committees.

F Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
- General update on Committee plans and activity.

G Budget & Finance Committee (B&F) Report (Ludwig)

- NOTICE: Meeting TBD

11) REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

A LA DWP Memorandum of Understanding Oversight Committee Report

David - City is trying to balance equity for energy costs and coverage. Balancing green energy cost conversion, but not burdening those who are at a disadvantage.

B LA Neighborhood Council Coalition (LANCC)

C Los Angeles Budget Advocate

Glenn Bailey - Town hall on February 18.

D Community Impact Statement Signatories

E Valley Alliance of Neighborhood Councils (VANC)

Melissa - meeting is this Thursday

F West Valley Neighborhood Alliance on Homelessness

G LA City Council District 3 Beautification Action Team Liaison

H Sustainability Alliance

I Emergency Preparedness

J Data Liaison

K Grievance Panel

12)GOOD OF THE ORDER [2 min]

Erick: Homeless Count January 24 between 8-11pm. Meet at the Lutheran Church near the park.

John: Banners up in Northridge honoring Veterans.

13)MEETING ADJOURNED

Adjourned 9:57

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who

have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.