



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, February 14, 2023, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:
[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Alexander Tsao	Shania Accius	Ajantha Sriramya
Keith Sader	Stephen Wheatly	Youth Representative - Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) **GENERAL WELCOME** [5 min]

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Mar 8	Apr 12	May 10	May 18†	Jun 14	Jul 12	Aug 10	Sep 13	Oct 11	Oct 13†	Nov 8	Dec 13	Jan 10	Feb 8†	Feb 14
Ajantha Sriramy	A	A	X	A	A	A	L	A	A	A	A	X	X	X	X
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	A	A	X	X	A	X	X	X	E	X	X	X	X
Judith Giglio	X	X	X	X	L	X	X	X	X	X	X	X	A	A	X
Samantha Ludwig	X	X	X	X	X	LE	X	X	X	X	X	X	X	X	X
Alexander Tsao	L	X	X	A	X	A	X	X	X	X	X	X	X	X	X
Jonathan Vickburg	X	X	X	A	X	X	X	X	X	X	X	X	X	X	X
Shania Accius	X	X	X	E	X	X	X	X	LE	X	X	X	X	A	X
Victor Lerma	LE	L	L	L	X	L	L	LE	L	L	X	A	L	A	X
Mikhail Maniyan	X	X	E	X	X	X	X	X	X	A	X	A	X	A	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	A	X	X	X	X	X
Melissa Pressman	X	X	X	X	X	X	X	X	X	E	X	X	X	X	X
Keith Sader	/	/	X	X	A	X	X	A	X	A	X	X	A	A	X
Stephen Wheatly	/	/	/	/	/	/	/	/	X	X	L	X	L	X	L
Holden Tsao	/	/	/	/	/	/	/	/	/	/	/	/	X	X	A
Marwa Mulk	A	A	LE	LE	X	X	X	/	/	/	/	/	/	/	/
Jill Kline	L	E	X	A	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Stephen arrived around 7pm.

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for October 13, 2022 (**WNC-2023-0214-5A**)

B Motion to approve minutes for January 11, 2023 (**WNC-2023-0214-5B**)

Erick moves to approve, Judith seconded

Approved by Consensus

C Motion to approve minutes for February 9, 2023 (**WNC-2023-0214-5C**)

Noted correction of Mikhail being present in January

Erick moves to approve, Judith seconded

Approved by Consensus

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC),

Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local, state, or federal agencies.

Aaron Carrera from Bob Blumenfield's office: Runnymede Park - Opening and closing hours are being changed to closing at 8:30pm. The change will go into effect 30 days from the day of the motion. Playground is completing the plans for the updated structure. The schedule will be set soon. The children's playground will be done first, and future updates will likely start in the fall.

Winnetka Park cameras - the contractor originally chosen for the cameras has had a problem. Next month the project will be revisited for a new bid and completion.

Mason and Vanowen signs - community members got necessary signatures. As of 2/13/23 - the new prohibited overnight parking signs are now posted. LAPD towing is still restricted if there are people living inside.

Sherman Way and Mason street vending - excess noise and waste problems from this operation. SLO Peopke suggested a stay away order for the vendor in question. A community member would need to be willing to participate in this action. They are making progress on this with the community members.

De Soto & Vanown - privately owned parcel with homeless individuals. Criminal consideration report has been finalized. Court date March 20th for homeowner for negligence.

Saturday Feb 25 - Disaster preparedness faire and Pierce college
Sunday Feb 26 - CicLAvia 5 mile stretch of Sherman Way closed to driving traffic.

Thanks to everyone for coming out to the Tree People giveaway.

Bianca Gallegos from the TreePeople. Very successful giveaway - thanks to everyone!

SLO Sandra Zamora: Renovation of the office has been completed. Thank you to all who contributed, including WNC.

One of the Amazon hub areas - a homeless individual cut a hole in the fence and started sleeping in the area. The homeless individual pushed her into the Wash. If someone is on private property that does not belong - do not confront them - call LAPD for assistance.

Blake Clayton (Supervisor Kuehl's office): Eviction moratorium extended. Supervisors put together a gun control motion. Requires signage to show the dangers of guns, safe storage, database of firearms.

Allison Queen: Clean CA community days March 17-27. Encouraging all Californians to plant a tree or pickup litter. Highlight the importance of taking care of CA. Cal trans is offering trash bags, gloves and pickers to hosts who participate. Encouraging family friendly events.

Allison.queen@dot.ca.gov

<https://cleancalifornia.dot.ca.gov/community-days>

Samantha: are schools involved?

Allison: Yes, the issue with schools is liability for direct participation. They are in touch with schools for outreach.

Battalion Chief Andrew Worden: Single Family home on Sherman Way last week. Another fire today in Canoga Park.

Uptick in car accidents in the area - please be aware and careful.

Bad weather and wind is expected tonight. Be looking for downed power lines. Lots of fuel is out in the community from the recent rain.

Erick: Comment on the report for slower response times?

Battalion Chief: He can only comment on his own response today, which was a prompt response.

Alin Sahagian (LA City Attorney Office): Works with criminal nuisance properties and problem spots. Files for 41.18 violations. Before criminal enforcement they always do a lot of outreach. Works with Building and Safety. Properties that are being used for improper purposes - report to LAPD for the narcotics team to investigate.

Erick: Heard of a homeless individual who said that ADA requirements could not be applied to claustrophobia and they can't live indoors.

Alin: The rules are about structures and making sure that they are not blocking ADA sidewalk clearances. It's not illegal to be homeless, but the 41.18 zones can prevent them from certain areas.

David: Budget advocates - met with Mayor Bass. Good dialogue started about NCs.

- 7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]
- 8) **TREASURER'S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
 - A Discussion, review, and approval of Monthly Expense Reports (MER) for January 2023
 - **MOTION:** "The Winnetka NC Board has reviewed the January 2023 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) (**WNC-2023-0214-8A**)

Samantha: Presented January MER

Erick moves to approve as presented, Jonathan seconded.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig	X					
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					
Steven Wheatley				X		
Holden Tsao						X

Approved (12 Yes, 1 Ineligible, 1 abstain, 1 absent)

- B Follow-up discussion regarding detail of WNC branded items to be purchased per December approval of up to \$5000 to be used as supplies are being expended again for in-person events.

Samantha: Some of the items previously purchased have become discontinued. They may need to look for a new vendor. Contact Samantha with ideas or suggestions.

We have plenty of magnets.

May want more pens, whistle keyrings, stress balls, led flashlights or similar.

- C Discussion and possible action for the renewed of previously budgeted purchase of Safety Vests for events such as cleanups, at an expense of up to \$500.

David - motion to approve, seconded by Erick:

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax			X			
Erick Lace	X					
Judith Giglio	X					
Samantha Ludwig			X			
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius	X					
Victor Lerma	X					

Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader	X					
Steven Wheatley				X		
Holden Tsao						X

Approved (11 Yes, 1 Ineligible, 2 abstain, 1 absent)

9) **NON-CONSENT CALENDAR:**

A Presentation, Discussion and Action regarding 2023 Neighborhood Council Elections, which will be conducted through a hybrid election model, which provides At-Poll elections along with the option to Vote-By-Mail for every NC:

- Ad Hoc Committee Report.
- Paola Posada from the City Clerk’s office will cover overview, including follow-up with question about whether to include any upcoming Board Vacancies.
- Request from DONE and City Clerk’s office for coordination including suggestion of Community Based Organizations (CBO) to assist for candidate and election outreach, as well as scheduling presentation by City Clerk’s office.

Paola Posada - City Clerk: June 18 election. February 18 filing. Vote by mail applications start in April. Applications are available on the website or on a portal. They can be submitted in person downtown. Candidate filing timing has been changed from noon to 11:59pm. Must be postmarked on election day to be counted. County owned drop boxes will not be used, but they can be dropped off at the election centers. No COVID restrictions to vote. PPE, masks, and sanitizer will be available and strongly recommended at polling places. Unofficial results will be 5 days after elections, 13 days for official.

David: If someone is terminating their candidacy early - can that be addressed during the election?

Paola: recommends waiting and filling the terminated openings after the election. Reach out to her for more specifics.

Melissa: Needs to have a meeting with Mario for the Canva account.

B WNC Board: DONE roster updates; Monthly Profile report, especially regarding lapsed or unrecorded training; status of those not showing as fulfilling attendance or Committee Membership obligations

Samantha: Discussion of missing information.

David: Discussion of absences. More than 2 unexcused are set for removal. Also please be active on a committee.

C Discussion- and possible action with regards to issues relating to Winnetka as part of cooperation and outreach with CM Blumenfield and staff.

- City Council actions relating to Ordinance [Section 41.18 of the Los Angeles Municipal Code](#) relating to use/maintenance of public right-of-way and Part 2 determinations and signage ([CF 20-1376-S1](#)) at locations such as Winnetka Park and alleys at Penfield (North of Roscoe, east from Winnetka) and behind businesses at N/W corner of Mason and Roscoe.
 - Other updates including Runnymede Park hours, Mason Street RV Parking, etc.
- D Planning and logistics for participation in the upcoming events:
- Disaster Preparedness Fair being planned for February 25 (from 10am to 2pm) with neighborhood councils and Chambers of Commerce within Council District 3, to be held at either at Pierce College (or possible moved inside in case of rain).

Discussion of schedule and volunteers

- CicLAvia event, to be conducted on Sunday, February 26, along Sherman Way between Shoup and Lindley, which will be closed to cars from 7am to 5pm: <https://www.ciclavia.org/>
 - Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and on the last Saturday of each month.
 - Earth Day activities for April 22, 2023:
 - ◇ WNC Annual Spring Clean Event planned for by Public Works and Transportation Committee to be based at Winnetka Park/Recreation Center (with possible coordination with Public Safety Committee for a 'Congress' of Neighborhood Watch groups) with satellite location at Runnymede Park if possible
 - ◇ Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) has proposed (in addition to their Adopt A Street programs) a Valley wide Cleanup of Sherman Way from Fallbrook to Vineland.
- E Updated on proposed design, construction/installation schedule, and opening of upgraded playground at Runnymede Park

10)REGULAR COMMITTEE REPORTS & MOTIONS:

- A Outreach & Social Media Committee (OSM) Report (Ludwig)
- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - General update on Committee plans and activity.
 - Planning for Calendar for 2023 events and activities.
 - Update on finalization of next newsletter and mailing.
 - Discussion and possible Action regarding of design and posting of banners celebrating Winnetka Centennial on streetlight standards (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments.

Discussion of newsletter & inclusion of election dates.

- B Public Works & Transportation Committee (PWT) Report Uebersax)
- NOTICE: Meetings are held at the WCC on the 3rd Wednesday of each month at 7:00 PM
 - General update on Committee plans and activity.

Meeting tomorrow.

Will discuss 1st location as Winnetka Park, and whether to include a second somewhere else.
Has some openings for committee members or they can reduce the number of members.

- C Public Safety Committee (PSC) Report (Vickburg)

- NOTICE: Meetings as needed on the 4th Wednesday of the month
- General update on Committee plans and activity.
- Plan for February 22nd Meeting to include guest speaker from the Los Angeles Fire Department.

Jonathan: They had a presenter for 41.18 at the last meeting, which went well.

D Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting TBD
- Update and discussion regarding costs for translation of Bylaws into Spanish.

E Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
- General update on Committee plans and activity.
- Update training being implemented for those who serve on NC PLUM committees.

F Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
- General update on Committee plans and activity.

Erick: All schools are notified of the cleanup day. Working with the Treepeople for tree planting has caught a snag with ground people getting involved.

G Budget & Finance Committee (B&F) Report (Ludwig)

- NOTICE: Meeting TBD

11) REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)
- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)
- F West Valley Neighborhood Alliance on Homelessness
- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance
- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

12) GOOD OF THE ORDER [2 min]

Shania: Zawadi Community event coming up.

<https://councildistrict4.lacity.gov/cd4-blackbusinessmixer-022323>

13) MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.