



**Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, March 14, 2023, 6:30 PM
Virtual Meeting Teleconference using Zoom**



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Jonathan Vickburg	Victor Lerma	Melissa Pressman
Board Members			
Judith Giglio	Alexander Tsao	Shania Accius	Ajantha Sriramya
Keith Sader	Stephen Wheatly	Holden Tsao - Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

IN N CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE WINNETKA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1piUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) **GENERAL WELCOME** [5 min]

2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]

3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Apr 12	May 10	May 18†	Jun 14	Ju 12	Aug 10	Sep 13	Oct 11	Oct 13 †	Nov 8	Dec 13	Jan 10	Feb 8†	Feb 14	Mar 14
Ajantha Sriramy	A	X	A	A	A	L	A	A	A	A	X	X	X	X	L
David Uebersax	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	A	A	X	X	A	X	X	X	E	X	X	X	X	X
Judith Giglio	X	X	X	L	X	X	X	X	X	X	X	A	A	X	X
Samantha Ludwig	X	X	X	X	LE	X	X	X	X	X	X	X	X	X	X
Alexander Tsao	X	X	A	X	A	X	X	X	X	X	X	X	X	X	X
Jonathan Vickburg	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X
Shania Accius	X	X	E	X	X	X	X	LE	X	X	X	X	A	X	X
Victor Lerma	L	L	L	X	L	L	LE	L	L	X	A	L	A	L	L
Mikhail Maniyan	X	E	X	X	X	X	X	X	A	X	A	X	A	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	A	X	X	X	X	X	X
Melissa Pressman	X	X	X	X	X	X	X	X	E	X	X	X	X	X	X
Keith Sader	/	X	X	A	X	X	A	X	A	X	X	A	A	X	A
Stephen Wheatly	/	/	/	/	/	/	/	X	X	L	X	L	X	L	X
Holden Tsao	/	/	/	/	/	/	/	/	/	/	/	X	X	A	X
Marwa Mulk	A	LE	LE	X	X	X	/	/	/	/	/	/	/	/	/
Jill Kline	E	X	A	/	/	/	/	/	/	/	/	/	/	/	/

X = Present, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Victor arrived 6:45, AJ arrived

4) **MEETING RULES & ANNOUNCEMENTS:** The Board may take action on any item on the agenda, which may be taken out of order.

5) **APPROVAL OF MINUTES:** We will review and approve the Minutes as available.

A Motion to approve minutes for October 13, 2022 (**WNC-2023-0314-5A**)

B Motion to approve minutes for February 9, 2023 (**WNC-2023-0314-5B**)

C Motion to approve minutes for February 14, 2023 (**WNC-2023-0314-5C**)

Erick moves to approve February 9, seconded by Judith. Approved by Consensus.

6) **GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local, state, or federal agencies.

Erin Seinfeld from Mayor's office: state of emergency for homelessness, directive toward housing, directive for inside / safe, look at city sites for potential land to bring people indoors. Inside safe

update - West Valley had a site open with nearly 500 people. More sites are opening soon. Tax Prep services are available. LAUSD just released an update to have internet available to students. City of LA, LA public library, US Bank are working together to get people connected:
<https://getconnectedlosangeles.lacity.org/>

Aaron Carrera from Bob Blumenfield's office: I, Aaron Carrera, represent LA City Councilmember Bob Blumenfield as the Winnetka Field Deputy. Please contact me via email at aaron.carrera@lacity.org or by calling our District Office via (818) 774-4330. If you want to receive a digital flyer copy of any of the events I mentioned, feel free to contact me or my office.

Construction at Runnymede will begin in mid-April for the new playground. Design plans for the security camera for Winnetka Park are under review.

Street Vending - they are working with Officer Poepke for the site at Sherman Way and Mason street vending. A community member is working together to work with the City to get further action done.

DeSoto and Vanowen private land tract - this case is having the first arraignment on March 20th. The legal process will proceed from there.

SoCal gas - increasing price. Rates are regulated by the State. The SoCal gas has a financial assistance fund for up to a \$400 grant. 55 or over individuals may be eligible for more.

Alex - about SoCal gas, they have asked to increase their rate by 20% for operations, despite the increase in the price and the difficulty that constituents are experiencing.

March 25, West Valley Disaster preparedness fair.

LA Sanitation Dept - non perishable food drive between March 6 and April 28, they are accepting donations.

Curbside organics program - to expand what can be put in the green bins. To be turned into mulch. Offering a free kitchen pail - 1 pail per household. Can contact LA Sanitation customer service to request a pail, or pickup at a City event or offices.

David - Cars parked at the alley by Winnetka Park?

Aaron: They are working to install a red curb zone at the alley near the Bon Bon teahouse, which is being approved by the fire department. They are also working on getting 1 hr time limit zones. Parking enforcement is being coordinated with this effort.

Alex - question about health permits for the street vendors

Aaron: Food vendors need to have a food permit. The other vendors may not be required to have a permit. They do need to be ADA compliant, and being a certain distance from public utilities. Violations result in citations. County and City have their own regulations for street vending.

Juan: question about the car mechanic taking up parking spaces at the lot across the street.

Aaron: LA DOT will do a study for parking to get preferential parking. Please contact him for specific details about getting preferred permits established.

Erick: Asked about the hearing for the private lot

Aaron: Will ask and send the hearing location out to the NC board.

Alberto Vargas (AD46): Alberto.Vargas@asm.ca.gov

Phone - 818-346-4521

Please feel free to email or give me call if you have any questions regarding any of the bills we have presented or going through the legislature.

26 bills presented this session. AB418 - first to ban processed food with dangerous chemicals. EU has already banned a lot of these chemicals. AB591 - require all EV chargers to be universal connectors.

April 30 event, West Valley day of service. 16 vendors will be attending.

Juan: asked about communication with the senator about the gun bills

Alberto: Contact him to set something up with him.

<https://a46.asmdc.org/press-releases/20230217-building-upon-federal-action-assemblymember-jesse-gabriel-introduces>

<https://a46.asmdc.org/press-releases/20230222-assemblymember-jesse-gabriel-introduces-first-nation-legislation-ban-sale>

Mario from DONE: 30 days extension for virtual meetings. After March 29, board meetings will need to be in person or hybrid.

David: quorum rules question

Mario: Quorum would need to be established either in person or virtually.

Saturday March 18 Neighborhood Council Candidate Info Session.

<http://tiny.cc/CandidateInfoSessions>

Bianca Gallegos from the TreePeople: Hybrid meetings have been done with some departments, may have some suggestions. BGallegos@treepeople.org Dr. Luis Guzman with the Los Angeles County Department of Mental Health is a great resource for ADA accessible hybrid meetings. His phone number is (213) 943-9826. His Email: lgguzman@dmh.lacounty.gov.

- 7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each]
- 8) **TREASURER’S REPORT:** (Ludwig/Uebersax) Discussion and possible Action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed.
- A Discussion, review, and approval of Monthly Expense Reports (MER) for February 2023
- MOTION: “The Winnetka NC Board has reviewed the February 2023 Monthly Expenditure Report. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2023-0314-8A)**
- B Follow-up discussion regarding detail of WNC branded items to be purchased per December approval of up to \$5000 to be used as supplies are being expended again for in-person events.

Samantha: Motion to approve the February MER as presented, Erick seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Judith Giglio			X			
Samantha Ludwig	X					
Alexander Tsao	X					
Jonathan Vickburg	X					
Shania Accius			X			
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Melissa Pressman	X					
Keith Sader						X
Steven Wheatley				X		
Holden Tsao				X		

Approved (10 Yes, 2 Ineligible, 2 abstain, 1 absent)

9) **NON-CONSENT CALENDAR:**

- A Discussion and Action regarding 2023 Neighborhood Council Elections, which will be conducted through a hybrid election model, which provides At-Poll elections along with the option to Vote-By-Mail for every NC:
- Ad Hoc Committee Report.
 - DONE and City Clerk’s office coordination.

Melissa: can not continue as the Ad Hoc committee. Today is her last meeting.

- B WNC Board: Possible Return to In-Person and/or Hybrid meetings, upcoming vacancies, DONE roster updates; Monthly Profile report, regarding lapsed or unrecorded training; status

of those not showing as fulfilling attendance or Committee Membership obligations.

- C Discussion- and possible action with regards to issues relating to Winnetka as part of cooperation and outreach with CM Blumenfield and staff.
- City Council actions relating to Ordinance [Section 41.18 of the Los Angeles Municipal Code](#) relating to use/maintenance of public right-of-way and Part 2 determinations and signage ([CF 20-1376-S1](#)) at locations such as Winnetka Park and alleys at Penfield (North of Roscoe, east from Winnetka) and behind businesses at N/W corner of Mason and Roscoe.
 - Other updates including Runnymede Park hours, Mason Street RV Parking, etc.
- D Planning and logistics for participation in the upcoming events:
- Disaster Preparedness Fair, postponed to March 25 (from 10am to 2pm) with neighborhood councils and Chambers of Commerce within Council District 3 at Pierce College.
 - Los Angeles River cleanups by LA River Walkers and Watchers ([larww.org](#)) and on the last Saturday of each month.
 - Earth Day activities for April 22, 2023:
 - ◇ WNC Annual Spring Clean Event planned for by Public Works and Transportation Committee to be based at Winnetka Park/Recreation Center (with possible coordination with Public Safety Committee for a 'Congress' of Neighborhood Watch groups) with satellite location at Runnymede Park if possible.
 - ◇ Volunteers Cleaning Communities (<https://volunteerscleaningcommunities.com>) has proposed (in addition to their Adopt A Street programs) a Valley wide Cleanup of Sherman Way from Fallbrook to Vineland.

David: Please come on out to participate in these events

- Cal Trans District 7 Clean California Community Day, with cleanup activities over 10 days around March 25th: <https://cleancalifornia.dot.ca.gov/community-days>

E Updated on proposed design, construction/installation schedule, and opening of upgraded playground at Runnymede Park.

10)REGULAR COMMITTEE REPORTS & MOTIONS (Including return to Live or Hybrid Meetings):

A Outreach & Social Media Committee (OSM) Report (Ludwig)

- NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
- General update on Committee plans and activity.
- Discussion and possible action regarding participation in the following events:
 - ◇ Sutter Middle School Family Art Night event on March 23.

Samantha: Sutter Art Night - just for Sutter families. Would be nice for the WNC to have some participation. Would like to have volunteers come help at the booth.

- ◇ Winnetka Recreation Center Spring Egg Hunt Event on April 8th.

Samantha: This is a great outreach opportunity. 10am-2pm. Open to the public. Family friendly - games, music, prizes, crafts, etc.

Juan: Food truck event on June 2. They are still planning the event.

- Discussion and possible Action regarding design and posting of street banners (WNC previously worked with Triple A Flag and Banner, CD3, and/or other City Departments).

B Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
- General update on Committee plans and activity, including possible return to in person meeting or hybrid (or once again with Virtual Only) for Tuesday, March 21, including:
 - (a) Update from Hollywood Community Housing regarding Palm Vista Apartments at 20116 Sherman Way, now accepting applications for Low-Income Housing with tenancy starting August 1, 2023:
<https://hollywoodhousing.org/palm-vista-apartments-available-to-lease/>

Victoria Senna: Building affordable housing since 1989. 20116 Sherman Way, near the corner of the Public Storage. 91 units. 2 will be for on-site management. These buildings are run by the HCH for at least 55 years.

Christopher French: Starting Friday, applications are being accepted. 3 ways to submit an application. Applications are open until April 30. Random lottery for the remaining units.

- (b) 20112 Chase Street: Vesting Zone Change and Vesting Tentative Tract for Small Subdivision <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjYyODIz0>
- Update training being implemented for those who serve on NC PLUM committees.

Discussion of training needed.

C Public Safety Committee (PSC) Report (Vickburg)

- Discussion: Meetings as needed currently on the 4th Wednesday of the month, but proposed change to swap with PWT to 3rd Wednesdays.
- General update on Committee plans and activity.

Jonathan: Speakers have been very successful. The next meeting will be March 29.

D Public Works & Transportation Committee (PWT) Report Uebersax)

- Discussion: Meetings as needed currently on the 3rd Wednesday of each month at 7:00 PM, but request from PSC to swap with it to 4th Wednesdays.
- General update on Committee plans and activity.

E Rules Elections & By-Laws Committee (REB) Report (Lace)

- NOTICE: Meeting TBD
- Update and discussion regarding costs for translation of Bylaws into Spanish.

Mario: City does have a translation fund. There is a reimbursement process.

F Youth Advocacy Committee (YAC) Report (Lace)

- NOTICE: The YAC Committee Meeting as needed.
- General update on Committee plans and activity.

Erick: Getting requests for Neighborhood purpose grants from schools - to be on next month's

agenda.

- G Budget & Finance Committee (B&F) Report (Ludwig)
 - NOTICE: Meeting TBD

Glenn: Budget & Rollover will likely be 10,000. There are some NCs who are urging for an increase in the budget and the rollover.

11) REPORTS, APPOINTMENT AND CONFIRMATION OF LIAISONS:

- A LA DWP Memorandum of Understanding Oversight Committee Report
- B LA Neighborhood Council Coalition (LANCC)

David: Attempted to have elections. Only 1 person was submitted through the system. Very involved in the issues of supporting NCs.

- C Los Angeles Budget Advocate
- D Community Impact Statement Signatories
- E Valley Alliance of Neighborhood Councils (VANC)

Melissa: 20 years anniversary. People there want to work together to use the NCs for their best potential. How to make it easier to do things in the neighborhood. Finding a quicker way to spend the funds to better the neighborhood. Want to take the power back.

Meetings are once a month.

Glenn Bailey: Next month - chair of the committee ethics committee is the guest speaker, and a City attorney.

- F West Valley Neighborhood Alliance on Homelessness

Erick: Some discussion on how to deal with the challenges with the census. This affects local, state and national financing. Numbers may be wrong. Updates on what has happened since 41.18.

Lionel Mares: Today Controller Meija posted a link to the housing costs for the inside safe program and the costs for short term vs long term.

- G LA City Council District 3 Beautification Action Team Liaison
- H Sustainability Alliance

Miran: Special election forum that was very successful.

- I Emergency Preparedness
- J Data Liaison
- K Grievance Panel

12) GOOD OF THE ORDER [2 min]

Lionel: Thanks to WNC for coming to CicLAvia and volunteering.

Miran: Emergency Preparedness Fair is 9am to 3pm.

13) MEETING ADJOURNED

Adjourned at 9:20

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at ECHAPMAN@WINNETKANC.COM or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO SECRETARIA ELIZABETH CHAPMAN ECHAPMAN@WINNETKANC.COM PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.