



# Winnetka Neighborhood Council

## GENERAL BOARD MEETING AGENDA

Tuesday, September 12 2023, 6:30 PM

Winnetka Convention Center,

20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

[board@winnetkanc.com](mailto:board@winnetkanc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC



President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President			
Erick Lace			
Board Members			
David Uebersax	Janet Burt	Roy Hadavi	Ajantha Sriramy
Jonathan Vickburg	Robert Stewart	David Bassani	
Victor Lerma		Holden Tsao - Youth Representative	

**The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.**

### VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

### PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing [mihran@winnetkanc.com](mailto:mihran@winnetkanc.com), [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing \*9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

### GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**PUBLIC POSTING OF AGENDAS**

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**1) GENERAL WELCOME [5 min]**

Miran call to Order

**2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]**

Tanya Nott - new principal at Winnetka Elementary School

**3) BOARD MEMBER ROLL CALL [2 min]**

Board Member	Oct 11	Oct 13†	Nov 8	Dec 13	Jan 10	Feb 8†	Feb 14	Mar 14	Apr 11	May 9	May 16†	Jun 13	July 11	Aug 08	Sep 12
Ajantha Sriramy	A	A	A	X	X	X	X	L	X	V	X	A	A	A	X
David Uebersax	X	X	X	X	X	X	X	X	X	X	A	X	X	X	X
Erick Lace	X	X	E	X	X	X	X	X	X	X	X	A	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X	X	X	X	X	A	X	X
Jonathan Vickburg	X	X	X	X	X	X	X	X	X	X	A	X	X	X	E
Victor Lerma	L	L	X	A	L	A	L	L	X	X	A	X	X	E	X
Mikhail Maniyan	X	A	X	A	X	A	X	X	X	X	X	X	X	E	X
Elizabeth Chapman	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X
Judith Giglio	X	X	X	X	A	A	X	X	V	V	A	X	X	/	X
Holden Tsao	/	/	/	/	X	X	A	X	LE	X	X	A	X	X	X
Mihran Kalaydjian	/	/	/	/	/	/	/	/	/	/	/	/	X	X	X
Janet Burt	/	/	/	/	/	/	/	/	/	/	/	/	X	X	E
Roy Hadavi	/	/	/	/	/	/	/	/	/	/	/	/	X	X	E
Robert Stewart	/	/	/	/	/	/	/	/	/	/	/	/	X	X	X
David Bassani															LE

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

11 members present at beginning of meeting, quorum met  
David Bassani left at 7:30pm

- 4) **Secretary:** Approval of Minutes: We will review and approve the Minutes as available.  
A Motion to approve minutes for Board Meeting – August 8, 2023 (WNC-2023-0808-4A)  
**Vote – Erick motion to approve, Judith seconded, Approved by consensus**

**5) GOVERNMENT REPRESENTATIVES:**

A Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Winnetka Chamber of Commerce, other local,

state, or federal agencies.

Jesse Gabriel representative: closing chambers this week. Gun safety measure, Bill to identify red dye as banned substance with bipartisan support, veteran bill to support housing. 8 more bills are still being decided upon. A new staff member will be our representative starting next month.

Daniell from the Office of Lindsey Horvath: Offices available in Calabasas and they can be reached at 818-880-9416

Water question - LA river is something that is an important priority to keeping the river clean and safe. Reporting graffiti, etc: [dpw.lacounty.gov/theworks](http://dpw.lacounty.gov/theworks)

Aaron from Bob Blumenfield's office: DeSoto/Vanowen parcel - final investigation just finished, still ongoing.

Runnymede Park update - final inspections being completed soon.

Winnetka Park - all of the trees for planting have been procured. They are working on a plan to arrange something in late October / November for a community event on the trees.

Community events coming up discussed

Mario from DONE: Conflict rules. Mural on private property along the alley has been declined. Ongoing onboarding training.

Sept 23 Congress of Neighborhood

Bylaw amendments are open - must be approved by the City.

Daria for the Chamber of Commerce: October 21, 3-6 in the parking lot.

Fire Chief: rubbish fires in a neighboring community. They have a composite of the suspect now. 13 rubbish fires started in 1 district.

This week a firefighter took his own life and they are having a memorial celebration. Look out for each other. Seek help from the community.

Certification classes - disaster response certification classes are available. 17 hours of classes. CPR, earthquake preparedness, disaster response.

Brush season - water helps, but grows vegetation. Do a good clearance. Some of the lots are regrowing. 311 can be used to report areas of concern.

- 6) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [2 min each]

Comment on the “Attached” references listed on the attached - no links with attached

Lori, David’s wife: Introduce a person running a program for disadvantaged students. Keep being a good example.

Israel Martinez: non-profit for social emotional learning. Learning about the local government.

- 7) Discussion and possible action to fill One vacant board seat. (President)

Three members have submitted requests:

David Bassani: Landscape contractor. Likes to volunteer. Organic gardener. Interested in education. Likes to foster people and help them develop their own businesses. Wants to help people have a healthy environment.

Peggy White: OMG W.O.W. Founder - a nonprofit designed to support black women. Financial literacy, entrepreneurship. OMG Women consultant group. Concerned about the community. She wants to help it to be safe and be a part of beautification.

Joshua Rabinovitz: Moved here in 2021. He would like to volunteer some time. Has 3 kids and a business. He thinks Winnetka is a great place and wants to help improve it. Happy to help with any of the areas - Safety.

Board member new member Vote #1.

Ajantha Sriramya	Abstain
David Uebersax	Peggy
Erick Lace	David
Samantha Ludwig	Peggy
Jonathan Vickburg	A
Victor Lerma	David
Mikhail Maniyan	David
Elizabeth Chapman	Peggy
Judith Giglio	David
Holden Tsao	Peggy
Mihran Kalaydjian	David
Janet Burt	A
Roy Hadavi	A
Robert Stewart	David

Board Member Vote #2

Ajantha Sriramya	Abstain
David Uebersax	Peggy
Erick Lace	David
Samantha Ludwig	Peggy
Jonathan Vickburg	A
Victor Lerma	David
Mikhail Maniyan	David
Elizabeth Chapman	Peggy
Judith Giglio	David
Holden Tsao	Peggy
Mihran Kalaydjian	David
Janet Burt	A
Roy Hadavi	A
Robert Stewart	David

David Bassani elected

Aaron Carerra from Bob Blumenfield’s office swore David Bassani in.

**8) TREASURER’S Action Item’s (Ludwig)**

**A** – Motion to approve August 2023 Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk. **(WNC- 2023-0912-A8)**

Samantha presented August MER

Samantha motions to approve the August MER as presented, Erick seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt						X
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					
David Bassani						X

Motion Passed (10 yes, 1 ineligible, 4 absent)

9) Officer Reports (3 minutes)

**President – Mihran Kalaydjian**

Thank you to all the people who participated in community outreach. Rivers Watchers & Walkers reminder - great activity. Reminder about attendance.

**Vice President – Erick Lace**

Committee involvement encouragement.

**Treasurer – Samantha Ludwig**

**Parliamentarian – Mikhail Maniyan**

Reminder of participation and absence requirements.

**Secretary - Elizabeth Chapman**

- 10) Discussion & Possible to approve ordering 500 business cards for each board member. A quote from ABC Printing & Graphics for the business cards is available. (Mihran Kalaydjian)

Mihran presented the possibility of ordering business cards. Tabled.

- 11) Discussion & Possible action to approve renting a post office box from Winnetka Post office at the cost of \$79 every six month (Mihran Kalaydjian)

Mihran motions for the renting of a post office box from Winnetka Post at \$79 every six months, seconded by Erick.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt						X
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					
David Bassani						X

Motion Passed (10 yes, 1 ineligible, 4 absent)

12) Discussion and possible action to order Polo Shirt & baseball caps to our board members. The items to be purchased from Avo's Custom Tees and total of \$750.00. (Mihran Kalaydjian).

Mihran motions for purchasing of polo shirt & baseball caps up to \$750, Erick seconded

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt						X
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					
David Bassani						X

Motion Passed (10 yes, 1 ineligible, 4 absent)

Color choices: Black, Royal Blue, Turquoise - Vote on color choices.

Ajantha Sriramya	Baby Blue
David Uebersax	Baby Blue
Erick Lace	abstain
Samantha Ludwig	Royal Blue
Jonathan Vickburg	
Victor Lerma	Royal Blue
Mikhail Maniyan	Royal Blue
Elizabeth Chapman	Royal Blue
Holden Tsao	Royal Blue
Mihran Kalaydjian	Royal Blue
Janet Burt	
Roy Hadavi	
Robert Stewart	Royal Blue
Judith Giglio	Royal Blue
David Bassani	

13) Discussion & Possible Action to Host an LAUSD District 3 School board candidate forum in person. A moderator will be invited to this town hall. There are 6 candidates running for LAUSD district board 3 election. Cost not to exceed \$200 for water. (Mihran Kalaydjian)

Mihran motions to sponsor an LAUSD Board Forum and provide water for up to \$200, seconded by Erick.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt						X
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					
David Bassani						X

Motion Passed (10 yes, 1 ineligible, 4 absent)

14) Discussion and possible action to co- sponsor with Winnetka Chamber of Commerce the 2nd Annual Winnetka Trunk or Treat event (hosted on October 21 in the Winnetka Bowl Parking Lot by the Winnetka Chamber of Commerce) in an amount up to \$2,500.” (Outreach – Samantha Ludwig)

Samantha motions for the WNC to participate as a sponsorship in the Trunk or Treat \$2,500, seconded by Erick.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya	X					
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao				X		
Mihran Kalaydjian	X					



Janet Burt						X
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					
David Bassani						X

Motion Passed (10 yes, 1 ineligible, 4 absent)

15) Discussion & Possible Action by Winnetka NC to request from Metro to extend comment period on deliberations for up to 60 days. This will allow WNC PLUM and (PWT) Public Works & Transportation Committee to perform the appropriate outreach & discussion, so the WNC board can have a more comprehensive and fair discussion on this issue.

**Presentation by Barbara Broide.**

David motions for requesting extension of comment period, seconded by Mihran.

Passed by consensus

16) Discussion and possible action to draft a letter of support to LA Sanitation & Environment (LASAN) for proposed LA River Green Infrastructure Project for funding consideration by the Safe Clean Water Program's Regional Infrastructure Program. (Mihran Kalaydjian) –

**Presentation by Lorena Matos, PLA | ASLA**

David motions for letter of support to LA Sanitation & Environment for proposed LA River Green Infrastructure Project to be updated for current project, seconded by Mihran.

Passed by consensus

17) Discussion and possible action to support the Declaration of Neighborhood Council Rights. Prepare a letter to the Mayor and the city council members. (Mihran Kalaydjian + David Uebersax)

Mihran motions to support a Declaration of Neighborhood Council Rights, seconded by Erick.

Passed by consensus

18) The Winnetka Neighborhood Council supports this Motion and draft CIS and its request to broaden the Work Plan for development of the Sepulveda Basin Vision Plan, request some short-term reports about potential funding sources and the need to align the Vision Plan with criteria of funding sources, and ask for recommendations from the Department of Recreation and Parks for establishment of a Park Advisory Board for the Sepulveda Basin. We strongly support the idea of a Park Advisory Board for the Sepulveda Basin.

**(Presentation by Melanie Winter about Sepulveda Basin)**

Timeline to begin this type of project could be immediate. Trying to get started to ensure the priorities of climate and restoration are met prior to the Olympics.

Mihran motions to draft a CIS for support development of the Sepulveda Basin, seconded by Samantha.

Passed by consensus

- 19) Discussion and possible action to accept the amendments to the Winnetka Bylaw's as proposed by the Bylaw's Committee. (Co-Chair – Erick Lace)

Erick motions to accept the amendments to the bylaws by the committee, seconded by Judith.  
Tabled to another meeting

## **20) Committee Reports:**

### **Youth Committee Report (Erick Lace)**

- a) An update about the “spelling bee” among elementary schools in our area with prizes with the sponsor of Councilman Bob Blumenfield and School Board members Scott Schmerelson and Nick Melvoin.

### **LA Neighborhood Council Coalition Report (LANCC) David Uebersax**

### **Planning & Land Use Management Committee (PLUM) (David Uebersax)**

### **Public Works & Transportation Committee (PWT) Report David Uebersax)**

- NOTICE: Meetings as needed currently on the 3<sup>rd</sup> Wednesday of each month at 7:00

### **Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)**

### **Report Los Angeles Budget Advocates**

### **Outreach & Social Media Committee (OSM) Report (Roy Hadavi or Samantha Ludwig)**

### **Rules & By-Laws Committee (REB) Report (Lace)**

### **Budget & Finance Committee (B&F) Report (Ludwig)**

- Updates on any budget report.

## **21) LIAISONS; REPORTS**

- A LA DWP Memorandum of Understanding Oversight Committee (David)  
B Valley Alliance of Neighborhood Councils (VANC) (Mihran)  
C Sustainability Alliance (Mihran, Sam & Janet)

## 22)GOOD OF THE ORDER [2 min]

Congratulations to Mikhail getting married on Saturday!

## 23)MEETING ADJOURNED

9:30

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### THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551 and/or either:

- The Winnetka NC President via email at [mkalaydjian@winnetkanc.com](mailto:mkalaydjian@winnetkanc.com)

### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at [mkalaydjian@winnetkanc.com](mailto:mkalaydjian@winnetkanc.com)

### RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

### SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente [mkalaydjian@winnetkanc.com](mailto:mkalaydjian@winnetkanc.com) PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

### Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

Winnetka Board Meeting September 12

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