



Winnetka Neighborhood Council
GENERAL BOARD MEETING AGENDA
Tuesday, December 12, 2023 6:30 PM



Best Western Hotel – Winnetka Convention Center
20122 Vanowen St. Winnetka, CA 91306
(Located in the Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President			
Erick Lace			
Board Members			
David Uebersax	Janet Burt	Roy Hadavi	Ajantha Sriramya
Jonathan Vickburg	Robert Stewart	Vacant Seat	
Victor Lerma	Judith Giglio	Holden Tsao - Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MiRkL1piUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing mihran@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

- 1) **GENERAL WELCOME** [5 min]
- 2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]
- 3) **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Jan 10	Feb 8*	Feb 14	Mar 14	Apr 11	May 9	Ma 16*	Jun 13	July 11	Aug 08	Se 12	Oct 10	Nov 14
Ajantha Sriramya	X	X	X	L	X	V	X	A	A	A	X	X	X
David Uebersax	X	X	X	X	X	X	A	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	X	A	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X	A	X	X	X	X
Jonathan Vickburg	X	X	X	X	X	X	A	X	X	X	E	X	X
Victor Lerma	L	A	L	L	X	X	A	X	X	E	X	X	A
Mikhail Maniyan	X	A	X	X	X	X	X	X	X	E	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	X	X
Judith Giglio	A	A	X	X	V	V	A	X	X	/	X	X	A
Holden Tsao	X	X	A	X	LE	X	X	A	X	X	X	X	X
Mihran Kalaydjian	/	/	/	/	/	/	/	/	X	X	X	X	X
Janet Burt	/	/	/	/	/	/	/	/	X	X	E	A	X
Roy Hadavi	/	/	/	/	/	/	/	/	X	X	E	L	X
Robert Stewart	/	/	/	/	/	/	/	/	X	X	X	E	X
David Bassani											LE	A	A

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

- 4) **Secretary:** Approval of Minutes: We will review and approve the Minutes as available.
A Motion to approve minutes for Board Meeting – November 14, 2023 (WNC-2023-1114-4A)
Roll Call Vote –
- 5) **Our Guest Speaker** – Interim General Manager Vanessa Serrano. The Interim General Manager will be addressing various topics for around 15 minutes, followed by a Q&A from the board and general public.
- 6) **Special Presentation by Roobina Gerani, Director of CAL Fresh Nutrition Program section from LA County Department of Public Social Services.**

7) GOVERNMENT REPRESENTATIVES:

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US

Congressmember Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

8) **Officer Reports (3 minutes)**

President – Mihran Kalaydjian
Vice President – Erick Lace
Treasurer – Samantha Ludwig
Parliamentarian – Mikhail Maniyan
Secretary - Elizabeth Chapman

- 9) **PUBLIC COMMENT**: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [2 min each]

Items for Discussion and Possible Action:

10) **TREASURER’S Action Item’s (Ludwig)**

Motion to approve November 2023 Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk.

Taking action on SB411 (Mihran)

- 11) Discussion and Possible Action to file a (Community Impact Statement (CIS) or board resolution) to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary because **the Neighborhood Council will be using teleconferencing, will increase accessibility, community engagement, health and safety of the participants.**

Neighborhood Council Resolution

I, _____ (President Name) declare that I am the President of the _____ Neighborhood Council (NC) and that on _____ (date adopted), at a Brown Act noticed public meeting was held by this NC with a quorum of _____ (number) board members present and that by a vote of _____ (number) yes, _____ (number) no, and _____ (number) abstentions adopted the following resolution:

Whereas, this resolution is the official statement adopted by this Neighborhood Council. The _____ NC satisfies the $\frac{2}{3}$ board requirement of SB 411 and approves meeting virtually for board and/or committee meetings because [include a justification for why the Neighborhood Council will be using teleconferencing, i.e. increased accessibility, increased community engagement, health and safety of the participants, etc.]

Public Safety Motions: (Judith)

12) Discussion and possible action to draft a letter to Winnetka Rec Center and office of Council Councilmember Bob Blumenfield on behalf of the Winnetka Neighborhood Council to urgently address the address pressing concerns regarding the safety and security of the Winnetka Rec Center preschool building and its surrounding area.

During the recent Winnetka Neighborhood Council Public Safety Meeting, community stakeholders highlighted the need for routine patrols at the Winnetka Rec Center preschool building between 7 am and 9 am every Monday morning during the school year.

This request aims to address camping near the building and drug-related activities near the entryway. Additionally, stakeholders expressed concern over the response time to a safety incident at the Winnetka Preschool on November 27th, 2023, where it took almost an hour to get patrol units to respond. We kindly request the prioritization of responses to violent incidents occurring at preschool and elementary school.

Here is a recommended letter:

Subject: Request for Enhanced Safety Measures at Winnetka Rec Center Preschool Building

As representatives of the Winnetka Neighborhood Council, we write to urgently address pressing concerns regarding the safety and security of the Winnetka Rec Center preschool building and its surrounding area. Your support in implementing enhanced safety measures are crucial to creating a secure environment for our community members.

During the recent Winnetka Neighborhood Council Public Safety Meeting, community stakeholders highlighted the need for routine patrols at the Winnetka Rec Center preschool building between 7 am and 9 am every Monday morning during the school year. This request aims to address camping near the building and drug-related activities near the entryway.

Additionally, stakeholders expressed concern over the response time to a safety incident at the Winnetka Preschool on November 27th, 2023, where it took almost an hour to get patrol units to respond. We kindly request the prioritization of responses to violent incidents occurring at the preschool and elementary school.

In response to these concerns, community stakeholders proposed several suggested measures to enhance the safety of the area for children, city preschool program attendees, as well as the city employees at the fire station and the preschool.

We realize some of these measures are in process and kindly request updates on the status of ongoing projects, as well as responses to the additional suggestions:

- **Anti-Dumping Enforcement:** Strict enforcement of anti-dumping laws in the parking lot to maintain cleanliness and discourage unlawful disposal of waste. Additionally, we request the removal of dumpsters that encourage dumping and the provision of trash services at an alternative location not adjacent to the preschool or fire station.
- **Special Enforcement Zone Signs:** Placement of signs designating the area around the city preschool building as a Special Enforcement Zone (SEZ) per LAMC 41.18, or the establishment of such a designation if not already in place.
- **Buffer Fence:** Construction of a fence around the school premises to prevent individuals from approaching the playground fence and engaging in undesirable activities, such as smoking, camping, or threatening behavior, in close proximity to the children.

- **Privacy Barriers:** Installation of privacy barriers on the existing school fence to address the concerns raised by preschool staff.

The Winnetka Neighborhood Council is committed to fostering a safe and secure community for all residents. We kindly request the City Council's support and collaboration in addressing these matters promptly. Our community's safety is of utmost importance, and we appreciate your attention to these pressing concerns.

Thank you for your commitment to serving our community, and we look forward to your positive response.

Sincerely,

Winnetka Neighborhood Council

Outreach & Social Media:

- 13) Discussion and possible action to purchase WNC branded give-away items, including, but not limited to, pens, pencils, flashlight, magnetic flashlights, stress balls, chip clips, post-it pad folders, notepads, jar openers and sunglasses, in an amount not to exceed \$2,000 from Quality Logo Products and/or 4imprint. Items will be used for future outreach events. (Roy & Samantha)

14) Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- **NOTICE:** Meetings are held as needed on the 3rd Tuesday of the month.
- Presentation, Discussion, and possible action regarding 6844 OAKDALE AVE - proposing to add 13,864 sq ft of new floor area.
 - ◇ ENV-2023-3503-EAF - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY3NDc40>
 - ◇ ZA-1993-891-CUZ-PA3 - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY3NDc30>
 - ◇ At the WNC PLUM Committee meeting on November 21, representatives for the AGBU (Armenian General Benevolent Organization) Manoogian-Demirdjian School presented information for the proposed expansion. Proposal is for two new two-story buildings to replace existing buildings with the same footprint. (Note, the sq ft listed includes a 2nd story breezeway). No expansion of enrollment is in scope, nor hours of operation. The PLUM Committee passed by consensus a Motion to support as presented.

Upcoming projects to be scheduled for 2024:

- ◇ 8217 N WINNETKA AVE - DEMOLITION OF ALL EXISTING BUILDINGS; NEW CONSTRUCTION OF AN AFFORDABLE RESIDENTIAL PROJECT. New construction of a 7-story, 360 unit 100% affordable residential housing project with 269 parking stalls and 236,181 sf (FAR/RFAR). Project provides 80% Low Income and 20% Moderate Income, and therefore qualifies for ED 1 processing.
 - (a) ENV-2023-5358-EAF <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5Mzk50>
 - (b) CPC-2023-4274-DB-PHP-VHCA-1A
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5ODQ40>
 - (c) ADM-2023-4274-DB-VHCA-ED1
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4Mjgz0>

- ◇ 20839 W ROSCOE BLVD - Plan Approval for sales of a full line of alcohol beverages for off-site consumption with an existing pharmacy/store.
- (a) ENV-2023-4046-CE - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQ30>
- (b) ZA-2008-1626-CUB-PA2 - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQy0>

Committee Reports:

- **Youth Committee Report (Holden)**
- **LA Neighborhood Council Coalition Report (LANCC) David Uebersax**
- **Planning & Land Use Management Committee (PLUM) (David Uebersax)**
- **Public Works & Transportation Committee (PWT) Report David Uebersax)**
- **NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00**
- **Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)**
- **Report Los Angeles Budget Advocates**
- **Outreach & Social Media Committee (OSM) Report (Roy Hadavi or Samantha Ludwig)**
- **Rules & By-Laws Committee (REB) Report (Lace)**
- **Budget & Finance Committee (B&F) Report (Ludwig)**
- **Updates on any budget report.**

15. LIAISONS REPORTS

- LA DWP Memorandum of Understanding Oversight Committee (David)
- LANNC (Los Angeles Neighborhood Council Coalition)
- Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- Sustainability Alliance (Mihran, Sam & Janet)

16. GOOD OF THE ORDER [2 min]

17. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at mkalavdiian@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com

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or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalavdijan@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalavdijan@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.