



Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, February 13, 2024 6:30 PM



Best Western Hotel – Winnetka Convention Center
20122 Vanowen St. Winnetka, CA 91306
(Located in the Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to **WNC Zoom** Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President			
Erick Lace			
Board Members			
David Uebersax	Vacant Seat	Roy Hadavi	Ajantha Sriramya
Jonathan Vickburg	Robert Stewart	Vacant Seat	
Victor Lerma	Judith Giglio	Holden Tsao - Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to **WNC Zoom**

(<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing mihran@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

- 1) **GENERAL WELCOME** [5 min]

- 2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]
[Student presentations](#)

- 3) **BOARD MEMBER ROLL CALL** [2 min]

BOARD MEMBER	2/13/24	Apr 11	May 9 V	May 16*	Jun 13	July 11	Aug 8	Sept 12	Oct 12	Nov 14	Dec 12
Ajantha Sriramy	LE	X		X	A	A	A	X	X	X	E
David Uebersax	X	X	X	A	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	A	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	A	X	X	X	X	L
Jonathan Vickburg	X	X	X	A	X	X	X	E	X	X	A
Victor Lerma	X	X	X	A	X	X	E	X	X	A	X
Mikhail Maniyan	X	X	X	X	X	X	E	X	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X
Judith Giglio	Online	V	V	A	X	X	/	X	X	A	X
Holden Tsao	X	LE	X	X	A	X	X	X	X	X	X
Mihran Kalaydjian	X	/	/	/	/	X	X	X	X	X	X
Janet Burt	/	/	/	/	/	X	X	E	A	X	X
Roy Hadavi	X	/	/	/	/	X	X	E	L	X	A
Robert Stewart	X	/	/	/	/	X	X	X	E	X	X
David Bassani	/							LE	A	A	/

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Quorum met: 12 present, 1 online, 2 vacancies
 AJ left at 8pm

- 4) **Secretary:** Discussion and possible action regarding the approval of Winnetka Nc Minutes
 - Motion to approve the October Minutes
 - Motion to approve the December Minutes
 - Motion to approve the January Special Meeting Minutes

[Motion to accept all minutes as is, seconded by Victor. Approved by Consensus](#)

- 5) **Our Guest Speaker** – Deputy Mayor Randall Winston. The Deputy Mayor will be addressing various topics for around 15 minutes, followed by a Q&A from the board and general public.

[Deputy Mayor Randall Winston of Infrastructure online: graffiti on building downtown. Working on securing the location.](#)

[Homeless encampments are priority](#)

[Accelerating sidewalk repairs / Additional tree trimmings and cleaning](#)

[Traffic fatalities have been too high](#)

Capital projects have not been planned as a city - they want to form a long term project
Working on re-platforming 311

Erick - question on City Hiring freeze.
Critical positions are exempt from the freeze within city services.

Jonathan - concerns on rain / potholes / tree repair and how it impacts the backlog of road repairs.
Report the damaged areas to the city. Use 311

Samantha - asking about the 311 app.
They are going to be setting new policies for all city requests. Challenges with illegal dumping, graffiti, bulky items
The new platform will have a more streamlined approach with updates of service requests.
Lots of copper wire theft - street lights go out. Average time to repair a light is 150 days.

David - request to come to the budget advocates

Miran - public works - lights being out for 16 months.
Assessment for street lights has not been updated since the 90s. Spending is being assessed right now. Street lighting is stating that there is not enough funds to address lights.
600% increase in theft since pandemic started.
2 motions have been brought before the City to try and cut off street light wire resale

6) **GOVERNMENT REPRESENTATIVES:**

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA),
other local, state, or federal agencies.

Aaron from Councilmember Bob Blumenfield's office: reach out to him with any needs or concerns in the area.

Winnetka Park - security cameras / lighting upgrades - bids are expected to be returned shortly. Lighting is focused on high traffic areas.

Protective fence of the day care area is moving forward, along with further foliage.

A padlock is being installed on the bins.

Main park gate is going to be closed during off hours.

Signs are being manufactured to advised of overnight parking / illegal dumping

Woodland Hills is hosting a West Valley resource fair

Darrin from Lindsey Horvath's office: LA County's preparedness effort.

If greater than 10K of office - please file with the City of Assessor's office
 County homelessness funding - new projects coming
 Homelessness count - if there is any feedback, touch base with their office
<https://lindseyhorvath.lacounty.gov/emergencypreparedness/>

Clarissa from Jesse Gabriel's office: Day of Service at Pierce 4/14/24 - lots of different projects for all ages. Google Form is being finalized for volunteering.
 March 2 - Tacos & Taxes. Free tacos and tax assistance - signups

7) Officer Reports (3 minutes)

President – Mihran Kalaydjian
Vice President – Erick Lace
Treasurer – Samantha Ludwig
Parliamentarian – Mikhail Maniyan
Secretary - Elizabeth Chapman

8) **PUBLIC COMMENT**: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. **[2 min each]**

Chris Ahuja, President from Tarzana NC - running for Congress. www.chrisahuja.com
 Andreas, Candidate for LAUSD District 3

Items for Discussion and Possible Action:

9) **TREASURER'S Action Item's (Ludwig)**

- Motion to approve **December 2023** Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk.

Samantha presented the MER
 Motion to approve December MER as presented, seconded by Roy

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

- Motion to approve **January 2024** Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk.

Samantha presented the MER

Motion to approve January MER as presented, seconded by Roy

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramy						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

- 10) Discussion and possible action regarding the request for NPG from ONE Generation for OUTREACH table at their 18 May 2024 Senior Symposium. The request is for \$1,000. (from One Generation Niambi Cooper)

ONE Generation - Niambi Cooper. May 18 Symposium. Rental of tables, chairs & canopies.

Erick recommends supporting and attending this event.

Motion to approve \$1,000 for NPG of ONE Generation by Miran, seconded by Jonathan.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramy						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

11) Outreach & Social Media Action Item's (Roy & Samantha)

A- Discussion & possible action to approve purchase of up to one thousand WNC branded Stress Balls from Quality Logo Products in an amount up to \$1K (see attached estimate).

Samantha motions to approve purchase of WNC merchandise up to \$1,000, seconded by Roy

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramy						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

B- Discussion & possible action to approve purchase of up to one thousand WNC branded Triple Soft-Tech Pearl Gel-Glide Pens from Quality Logo Products in an amount up to \$1.7K (see attached estimate).

Samantha motions to approve purchase of WNC merchandise pens up to \$1,700, seconded by Roy

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramy						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

C- Discussion & possible action to approve purchase of up to one thousand WNC branded Dual Flashlights/Whistle Keychains from Quality Logo Products in an amount up to \$1.9K (see attached estimate).

Samantha motions to approve purchase of WNC merchandise keychains up to \$1,900, seconded by Mihran

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramy						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

12) Public Safety Action Item:

- Motion and discussion regarding possible participation and contribution of \$500. to the Grateful Hearts 15th Annual Fundraiser for LAPD and LAFD, at Warner Park on Saturday, April 6, 2024, from 9am to 4pm” (Mihran / Jonathan)

www.woodlandhillscs.net/gratefulhearts.php

Jonathan motions to approve participation and contribution of \$500 to Grateful Hearts, seconded by Victor

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramy						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg	X					
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Judith Giglio						X
Holden Tsao				X		
Mihran Kalaydjian	X					
Robert Stewart	X					
Roy Hadavi	X					

Approved (10 yes, 1 ineligible, 2 absent)

Taking action City Governance Reform (Mihran)

13) Motion and possible discussion to send a letter to the Ad Hoc Committee on City Governance Reform (the “Committee”), and copy all Councilmembers and the Mayor’s office and, for NCs to file a Community Impact Statement on CF 23-1027 https://clkrep.lacity.org/onlinedocs/2023/23-1027_rpt_DONE_01-22-24.pdf on their concerns about these issues:

Miran motions to approve to send a letter to the Ad Hoc Committee on City Governance Reform for a CIS, seconded by Samantha
Approved by Consensus

- i. why all NCs and those involved in the NC system were not actively solicited to contribute input to such report BEFORE it was submitted to the Committee;
- ii. why DONE would not have immediately requested that the Committee approach NCs directly or, at a very minimum, reached out for their input;
- iii. furthermore that, while the report was requested by the Committee from DONE, why DONE and the report makes multiple reference to the collaborative approach of the NCs, would submit a report on Section IX of the City Charter without the basic courtesy of reaching out to the NCs and to BONC if only to advise them even if not obtaining their input;
- iv. why the City Council would ask the Department designated to serve the interests of the NCs and their stakeholders instead of request input from the NCs and stakeholders directly; and
- v. while Ms. Serrano made valid suggestions within the report, the broader input of those who have worked in the system for decades appears to have deliberately excluded including but not limited to the fact that other portions of the Charter require overhaul to better serve the needs of the NCs, specifically on interactions with the City Attorney, the City Clerk, General Services and others.

Draft Letter to the Ad Hoc Committee on City Governance Reform:

Re: Council File 23-1027

At the last Ad Hoc Committee meeting, Council President Krekorian announced that the Committee would address the issue of comprehensive ethics reform in January. We are pleased to see the City Council take up charter reform. Los Angeles has not had a comprehensive review and overhaul of its charter since the late 1990s.

We believe there is ample time to put Ethics Reform on the November 2024 ballot. In doing so, the City Council would demonstrate its commitment to restoring the public trust that has been lost through the corrupt actions by former City Council members.

Regarding the formation of the Charter Commission, we strongly believe that members should NOT be made up solely of political appointees. A portion of the commission should be selected via open application. The Commission must have the independence necessary to deliver real change at City Hall. Having appointed Commissions would do little to restore the public’s faith in the outcome.

For these reasons, we hope that the charter commission process does not stall current City and public efforts to place meaningful and much-needed reforms on the 2024 general election ballot. The responsibility to clean up our city’s politics ultimately sits with you.

In addition to city council expansion, we are particularly supportive of another item before you. We hope that this Committee and the City Council will work to place Ethics Commission charter reforms on this year’s ballot, which will go a long way in addressing trust and accountability at City Hall by increasing the independence of the Ethics Commission, securing adequate funding for the Commission’s mandates, guaranteeing that Commission recommendations receive timely consideration, and by granting the Ethics Commission the authority to place campaign finance and ethics-related ordinances on the ballot if the City Council fails to legislate on such matters.

We look forward to engaging with the City Council on these matters.

14) **Planning & Land Use Management Committee (PLUM) Report (Uebersax)**

- **NOTICE:** Meetings are held as needed on the 3rd Tuesday of the month.
David advised that the following reports will be at the next PLUM meeting for discussion:

B Planning & Land Use Management Committee (PLUM) Report (Uebersax)

- NOTICE: Meetings are held as needed on the 3rd Tuesday of the month.
- Upcoming projects to be scheduled for 2024:
 - ◇ 20839 W ROSCOE BLVD - Plan Approval for sales of a full line of alcohol beverages for off-site consumption with an existing pharmacy/store.
 - (a) ENV-2023-4046-CE -
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQ30>
 - (b) ZA-2008-1626-CUB-PA2 -
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQy0>
 - ◇ 8217 N WINNETKA AVE - DEMOLITION OF ALL EXISTING BUILDINGS; NEW CONSTRUCTION OF AN AFFORDABLE RESIDENTIAL PROJECT. New construction of a 7-story, 360 unit 100% affordable residential housing project with 269 parking stalls and 236,181 sf (FAR/RFAR). Project provides 80% Low Income and 20% Moderate Income, and therefore qualifies for ED 1 processing.
 - (a) ENV-2023-5358-EAF <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5Mzk50>
 - (b) CPC-2023-4274-DB-PHP-VHCA-1A
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5ODQ40>
 - (c) ADM-2023-4274-DB-VHCA-ED1
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4Mjgz0>

C **Public Works & Transportation Committee (PWT) Report Uebersax)**

David - hoping to have quorum next week - discussion of Spring Clean will take place

- NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00
- Planning and logistics for participation in various cleanup events:
 - ◇ 2024 Spring Clean being planned for April 6.
 - ◇ Ongoing Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and on the last Saturday of each month
 - ◇ Assemblymember Jesse Gabriel Service Day on April 14.
 - (a) Update regarding the property at 8020 Deering in Canoga Park (Former Litton facility) where contamination may have impacted groundwater in or adjacent to Winnetka information about which had been brought in the previously presented to PWT and the WNC Board.
 1. <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:ef37cd16-a137-4d6d-8870-830b1651ebd4>

Committee Reports:

- ❑ **Youth Committee Report (Holden)**
- ❑ **LA Neighborhood Council Coalition Report (LANCC) David Uebersax**
- ❑ **Planning & Land Use Management Committee (PLUM) (David Uebersax)**
- ❑ **Public Works & Transportation Committee (PWT) Report David Uebersax)**
- ❑ **NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00**
- ❑ **Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)**

Jonathan - Stop the Bleed event Monday the 26th
Next meeting will be the 4th Monday of March

- ❑ **Report Los Angeles Budget Advocates**

David - lots of great meetings, but the budget is always challenging. Lots of needs
June 15 - Budget Advocate Day

- ❑ **Outreach & Social Media Committee (OSM) Report (Roy Hadavi or Samantha Ludwig)**

Miran - thanks to Samantha & Muralism for the beautiful new boxes

- ❑ **Rules & By-Laws Committee (REB) Report (Mihran & Lace)**
- ❑ **Budget & Finance Committee (B&F) Report (Ludwig)**
- ❑ **Updates on any budget report.**
- ❑ **Homelessness Committee**

Robert - getting it setup. Likely starting the 3rd Monday in March.

15. LIAISONS REPORTS

- ❑ LA DWP Memorandum of Understanding Oversight Committee (David)
- ❑ LANNC (Los Angeles Neighborhood Council Coalition)
- ❑ Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- ❑ Sustainability Alliance (Mihran, Sam)

16. GOOD OF THE ORDER [2 min]

17. MEETING ADJOURNED 9:22

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at mkalaydjian@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalaydjian@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR
CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalaydjian@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.