



Winnetka Neighborhood Council
GENERAL BOARD MEETING MINUTES
Tuesday, December 12, 2023 6:30 PM



Best Western Hotel – Winnetka Convention Center
 20122 Vanowen St. Winnetka, CA 91306
 (Located in the Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to **WNC Zoom** Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
Vice-President			
Erick Lace			
Board Members			
David Uebersax	Janet Burt	Roy Hadavi	Ajantha Sriramya
Jonathan Vickburg	Robert Stewart	Vacant Seat	
Victor Lerma	Judith Giglio	Holden Tsao - Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to **WNC Zoom**

(<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MjRkL1pjUjRkKgGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing mihran@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

- 1) **GENERAL WELCOME** [5 min]
- 2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]
- 3) **BOARD MEMBER ROLL CALL** [2 min]

BOARD MEMBER	Feb 8*	Feb 14	Mar 14	Apr 11	May 9	May 16*	Jun 13	July 11	Aug 8	Sept 12	Oct 12	Nov 14	Dec 12
Ajantha Sriramy	X	X	L	X	V	X	A	A	A	X	X	X	E
David Uebersax	X	X	X	X	X	A	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	A	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	A	X	X	X	X	L
Jonathan Vickburg	X	X	X	X	X	A	X	X	X	E	X	X	A
Victor Lerma	A	L	L	X	X	A	X	X	E	X	X	A	X
Mikhail Maniyan	A	X	X	X	X	X	X	X	E	X	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X	X	X
Judith Giglio	A	X	X	V	V	A	X	X	/	X	X	A	X
Holden Tsao	X	A	X	LE	X	X	A	X	X	X	X	X	X
Mihran Kalaydjian	/	/	/	/	/	/	/	X	X	X	X	X	X
Janet Burt	/	/	/	/	/	/	/	X	X	E	A	X	X
Roy Hadavi	/	/	/	/	/	/	/	X	X	E	L	X	A
Robert Stewart	/	/	/	/	/	/	/	X	X	X	E	X	X
David Bassani										LE	A	A	/

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

Samantha arrived at 7:05

- 4) **Secretary:** Approval of Minutes: We will review and approve the Minutes as available.
 A Motion to approve minutes for Board Meeting – November 14, 2023 (WNC-2023-1114-4A)
 Erick moves to approve, Robert seconded.
 Approved by Consensus
- 5) **Our Guest Speaker** – Interim General Manager Vanessa Serrano. The Interim General Manager will be addressing various topics for around 15 minutes, followed by a Q&A from the board and general public.
 Vanessa Serrano, Dept of Neighborhood Empowerment Rep presentation.
- 6) **Special Presentation by Roobina Gerani, Director of CAL Fresh Nutrition Program section from LA County Department of Public Social Services.**

Roobina Gerani presentation: All US citizens low income residents can qualify. <https://www.getcalfresh.org/>

7) GOVERNMENT REPRESENTATIVES:

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

Daniell, Supervisor Horvath Representative - Pathway home discussion. New homeless count in Jan 2024. Water / stormwater capture. Resilience workshop Jan 6, 12-3.

Aaron, Bob Blumenfield Rep - Runnymede part 2 design starting in June 2024. Signage needs to be updated with the new closing times.

Winnetka Park - Design for security camera / lighting to be completed this month.

Community Events

Homelessness count - January 24, 2024. Looking for volunteers - sign up at the website.

De Soto property - junk vehicles & now a boat. He is waiting to hear back from safety and the City attorney office. They are also having Sanitation come out as often as possible.

Christina, LADWP - DeSoto trunk line is being designed, coming in 2025. The line will run along Mason instead of DeSoto. Winter Solstice event.

www.ladwp.com/desototl

Budget Advocate discussion

8) Officer Reports (3 minutes)

President – Mihran Kalaydjian

Senior Valentines event being finalized. Engagement growing on social media.

Vice President – Erick Lace

Treasurer – Samantha Ludwig

Next Month there will be a budget revision inclusion.

Parliamentarian – Mikhail Maniyan

Reminder that attendance is mandatory. Request for a special meeting to discuss.

Secretary - Elizabeth Chapman

Robert - interested in the bylaw discussion.

Erick - bylaws need to have a committee meeting.

- 9) **PUBLIC COMMENT**: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [2 min each]

Homeless under the bridge near Winnetka / Gilmore

Representative from Mt Bible Church - vendors on Sherman Way statement. They are moving the fence

forward to try and keep their yard clear.

Items for Discussion and Possible Action:

10) **TREASURER'S Action Item's (Ludwig)**

Motion to approve November 2023 Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk.

Samantha presented November MER Report

Samantha motions to approve November MER, seconded by Erick.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace	X					
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao				X		
Mihran Kalaydjian	X					
Janet Burt	X					
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					

Motion Passed (10 yes, 1 ineligible, 3 absent)

Taking action on SB411 (Mihran)

11) Discussion and Possible Action to file a (Community Impact Statement (CIS) or board resolution) to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary because **the Neighborhood Council will be using teleconferencing, will increase accessibility, community engagement, health and safety of the participants.**

Mihran motions to submit a resolution with the following info, seconded by Judith
Erick is against this motion.

David - the current setup is a live meeting with live streaming.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax		X				

Erick Lace		X				
Samantha Ludwig		X				
Jonathan Vickburg						X
Victor Lerma		X				
Mikhail Maniyan		X				
Elizabeth Chapman		X				
Holden Tsao		X				
Mihran Kalaydjian		X				
Janet Burt		X				
Roy Hadavi						X
Robert Stewart		X				
Judith Giglio		X				

Motion Passed (11 No, 3 absent)

Neighborhood Council Resolution

I, _____ (President Name) declare that I am the President of the _____ Neighborhood Council(NC) and that on _____ (date adopted), at a Brown Act noticed public meeting was held by this NC with a quorum of ___ (number) board members present and that by a vote of ___ (number) yes, ___ (number) no, and ___ (number) abstentions adopted the following resolution:

Whereas, this resolution is the official statement adopted by this Neighborhood Council. The _____ NC satisfies the 2/3 board requirement of SB 411 and approves meeting virtually for board and/or committee meetings because [include a justification for why the Neighborhood Council will be using teleconferencing, i.e increased accessibility, increased community engagement, health and safety of the participants, etc.]

Public Safety Motions: (Judith)

12) Discussion and possible action to draft a letter to Winnetka Rec Center and office of Council Councilmember Bob Blumenfield on behalf of the Winnetka Neighborhood Council to urgently address the pressing concerns regarding the safety and security of the Winnetka Rec Center preschool building and its surrounding area.

Judith presented the motion as listed above, seconded by Erick.

Anthony - on the 27th, a woman at the park was kicked while holding an infant. Police took over 40 minutes to arrive. Dumpsters are open to the public - right next to the preschool. Privacy gates are recommended by the playground. Cameras are going in, but the process is taking too long. Also a security fence / perimeter fence. Camping near the entrance, especially near the entrance. Drugs are being done near the school.

Parent online - was assaulted and threatened with a weapon. She had her three year old with her and a 7 month old in her car. She was hit and afraid. It was very scary. Wants to know what can be done next with the homeless.

Comment from chat read into record - additional concerns about safety of children and parents, drug use, nakedness, and obstruction.

Aaron from Bob Blumenfield's office - special enforcement, the Park itself is designated under special enforcement 4118. The sidewalk receives that enforcement. The Park is open from 5am to 10pm. Camping / overnight can be prevented. Winnetka is under the Devonshire division. SLO Taylor is trying to increase patrols. Anti-dumping is something they are also looking into with the commercial trash bins along with possibly adding fencing around the bins.

Erick motions for the letter below be sent to council member, seconded by Mikhail with bin amendment.

Motion Passes by Consensus.

During the recent Winnetka Neighborhood Council Public Safety Meeting, community stakeholders highlighted the need for routine patrols at the Winnetka Rec Center preschool building between 7 am and 9 am every Monday morning during the school year.

This request aims to address camping near the building and drug-related activities near the entryway. Additionally, stakeholders expressed concern over the response time to a safety incident at the Winnetka Preschool on November 27th, 2023, where it took almost an hour to get patrol units to respond. We kindly request the prioritization of responses to violent incidents occurring at preschool and elementary school.

Here is a recommended letter:

Subject: Request for Enhanced Safety Measures at Winnetka Rec Center Preschool Building

As representatives of the Winnetka Neighborhood Council, we write to urgently address pressing concerns regarding the safety and security of the Winnetka Rec Center preschool building and its surrounding area. Your support in implementing enhanced safety measures are crucial to creating a secure environment for our community members.

During the recent Winnetka Neighborhood Council Public Safety Meeting, community stakeholders highlighted the need for routine patrols at the Winnetka Rec Center preschool building between 7 am and 9 am every Monday morning during the school year. This request aims to address camping near the building and drug-related activities near the entryway.

Additionally, stakeholders expressed concern over the response time to a safety incident at the Winnetka Preschool on November 27th, 2023, where it took almost an hour to get patrol units to respond. We kindly request the prioritization of responses to violent incidents occurring at the preschool and elementary school.

In response to these concerns, community stakeholders proposed several suggested measures to enhance the safety of the area for children, city preschool program attendees, as well as the city employees at the fire station and the preschool.

We realize some of these measures are in process and kindly request updates on the status of ongoing projects, as well as responses to the additional suggestions:

- **Anti-Dumping Enforcement:** Strict enforcement of anti-dumping laws in the parking lot to maintain cleanliness and discourage unlawful disposal of waste. Additionally, we request the removal of dumpsters that encourage dumping and the provision of trash services at an alternative location not adjacent to the preschool or fire station, or a securing of the area away from the public.

- **Special Enforcement Zone Signs:** Placement of signs designating the area around the city preschool building as a Special Enforcement Zone (SEZ) per LAMC 41.18, or the establishment of such a designation if not already in place.
- **Buffer Fence:** Construction of a fence around the school premises to prevent individuals from approaching the playground fence and engaging in undesirable activities, such as smoking, camping, or threatening behavior, in close proximity to the children.
- **Privacy Barriers:** Installation of privacy barriers on the existing school fence to address the concerns raised by preschool staff.

The Winnetka Neighborhood Council is committed to fostering a safe and secure community for all residents. We kindly request the City Council's support and collaboration in addressing these matters promptly. Our community's safety is of utmost importance, and we appreciate your attention to these pressing concerns.

Thank you for your commitment to serving our community, and we look forward to your positive response.

Sincerely,

Winnetka Neighborhood Council

Outreach & Social Media:

- 13) Discussion and possible action to purchase WNC branded give-away items, including, but not limited to, pens, pencils, flashlight, magnetic flashlights, stress balls, chip clips, post-it pad folders, notepads, jar openers and sunglasses, in an amount not to exceed \$2,000 from Quality Logo Products and/or 4imprint. Items will be used for future outreach events. (Roy & Samantha)

Samantha motion to table this item, seconded by David.

Board Member	Yes	No	Abstain	Ineligible	Recused	Absent
Ajantha Sriramya						X
David Uebersax	X					
Erick Lace		X				
Samantha Ludwig	X					
Jonathan Vickburg						X
Victor Lerma	X					
Mikhail Maniyan	X					
Elizabeth Chapman	X					
Holden Tsao		X		X		
Mihran Kalaydjian						
Janet Burt	X					
Roy Hadavi						X
Robert Stewart	X					
Judith Giglio	X					

Motion Passed (8 yes, 2, No, 1 ineligible, 3 absent)

- 14) **Planning & Land Use Management Committee (PLUM) Report (Uebersax)**

- **NOTICE:** Meetings are held as needed on the 3rd Tuesday of the month.

- Presentation, Discussion, and possible action regarding 6844 OAKDALE AVE - proposing to add 13,864 sq ft of new floor area.
 - ◇ ENV-2023-3503-EAF - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY3NDc40>
 - ◇ ZA-1993-891-CUZ-PA3 - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY3NDc30>
 - ◇ At the WNC PLUM Committee meeting on November 21, representatives for the AGBU (Armenian General Benevolent Organization) Manoogian-Demirdjian School presented information for the proposed expansion. Proposal is for two new two-story buildings to replace existing buildings with the same footprint. (Note, the sq ft listed includes a 2nd story breezeway).
No expansion of enrollment is in scope, nor hours of operation. The PLUM Committee passed by consensus a Motion to support as presented.

David introduced presenters.

School representatives presented the proposed building project plans.

David motions to support this project, seconded by Judith

Support motion passed by Consensus.

● **Upcoming projects to be scheduled for 2024:**

- ◇ 8217 N WINNETKA AVE - DEMOLITION OF ALL EXISTING BUILDINGS; NEW CONSTRUCTION OF AN AFFORDABLE RESIDENTIAL PROJECT. New construction of a 7-story, 360 unit 100% affordable residential housing project with 269 parking stalls and 236,181 sf (FAR/R FAR). Project provides 80% Low Income and 20% Moderate Income, and therefore qualifies for ED 1 processing.
 - (a) ENV-2023-5358-EAF <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5Mzk50>
 - (b) CPC-2023-4274-DB-PHP-VHCA-1A
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5ODQ40>
 - (c) ADM-2023-4274-DB-VHCA-ED1
<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4Mjgz0>
- ◇ 20839 W ROSCOE BLVD - Plan Approval for sales of a full line of alcohol beverages for off-site consumption with an existing pharmacy/store.
 - (a) ENV-2023-4046-CE - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQ30>
 - (b) ZA-2008-1626-CUB-PA2 - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQy0>

Committee Reports:

- Youth Committee Report (Holden)
- LA Neighborhood Council Coalition Report (LANCC) David Uebersax
- Planning & Land Use Management Committee (PLUM) (David Uebersax)
- Public Works & Transportation Committee (PWT) Report David Uebersax)
- NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00
- Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)
- Report Los Angeles Budget Advocates

- Outreach & Social Media Committee (OSM) Report (Roy Hadavi or Samantha Ludwig)**
- Rules & By-Laws Committee (REB) Report (Lace)**
- Budget & Finance Committee (B&F) Report (Ludwig)**
- Updates on any budget report.**

15. LIAISONS REPORTS

- LA DWP Memorandum of Understanding Oversight Committee (David)
- LANNC (Los Angeles Neighborhood Council Coalition)
- Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- Sustainability Alliance (Mihran, Sam & Janet)

16. GOOD OF THE ORDER [2 min]

17. MEETING ADJOURNED

Adjourned 9:41

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at mkalaydijan@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalaydijan@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalaydjian@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.