



**Winnetka Neighborhood Council  
GENERAL BOARD MEETING AGENDA  
Tuesday, April 9, 2024 6:30 PM**



**Best Western Hotel – Winnetka Convention Center**  
20122 Vanowen St. Winnetka, CA 91306  
(Located in the Winnetka Bowl, ground floor of hotel)

**With Live Streaming Teleconference using Zoom**

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

[board@winnetkanc.com](mailto:board@winnetkanc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC

<b>President</b>	<b>Treasurer</b>	<b>Secretary</b>	<b>Parliamentarian</b>
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Mikhail Anthony Maniyan
<b>Vice-President</b>			
Erick Lace			
<b>Board Members</b>			
David Uebersax	<b>Vacant Seat</b>	Roy Hadavi	Ajantha Sriramya
Jonathan Vickburg	Robert Stewart	<b>Vacant Seat</b>	
Victor Lerma	Judith Giglio	Holden Tsao - Youth Representative	

**The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.**

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MiRkL1piUjRkYkZGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing [mihran@winnetkanc.com](mailto:mihran@winnetkanc.com), [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing \*9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**PUBLIC POSTING OF AGENDAS**

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

- 1) **GENERAL WELCOME** [5 min]
- 2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]
- 3) **BOARD MEMBER ROLL CALL** [2 min]

BOARD MEMBER	2/13/24	3/12/24	Apr 11	Jun 13	July 11	Aug 8	Sept 12	Oct 12	Nov 14	Dec 12
Ajantha Sriramya	LE	X	X	A	A	A	X	X	X	E
David Uebersax	X	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	A	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	A	X	X	X	X	L
Jonathan Vickburg	X	X	X	X	X	X	E	X	X	A
Victor Lerma	X	X	X	X	X	E	X	X	A	X
Mikhail Maniyan	X	X	X	X	X	E	X	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X
Judith Giglio	Online	X	V	X	X	/	X	X	A	X
Holden Tsao	X	X	LE	A	X	X	X	X	X	X
Mihran Kalaydjian	X	X	/	/	X	X	X	X	X	X
Roy Hadavi	X	X	/	/	X	X	E	L	X	A
Robert Stewart	X	A	/	/	X	X	X	E	X	X
Janet Burt	/		/	/	X	X	E	A	X	X
David Bassani	/						LE	A	A	/

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

- 4) **Secretary:** Discussion and possible action regarding the approval of Winnetka NC March12th Minutes (WNC-2024-0312-4A)
- 5) **Our Guest Speaker** – Executive Officer Petty Santos, Melvin Canas (Funding Program Manager) and Ed Moreno (Administrative Services Division Chief) from the City Clerk office are our guest speakers will discuss the latest funding and updates in the city clerk’s office. The length of the presentation can last up to 15 minutes and then we can have Q&A from our board members and stakeholders, community representatives.
- 6) **GOVERNMENT REPRESENTATIVES:**

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE),

Winnetka Board Meeting April 9

Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), other local, state, or federal agencies.

7) **Officer Reports (3 minutes)**

**President – Mihran Kalaydjian**  
**Vice President – Erick Lace**  
**Treasurer – Samantha Ludwig**  
**Parliamentarian – Mikhail Maniyan**  
**Secretary - Elizabeth Chapman**

8) **PUBLIC COMMENT**: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [2 min each]

9) Discussion and possible action to vote to fill Two vacant board seats. **(President)**

- One Seat terms ends 2025
- Second Vacant Seat terms ends 2027.

**Items for Discussion and Possible Action:**

10) **TREASURER’S Action Item’s (Ludwig)**

- Motion to approve **February 2024** Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk.
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- Motion to approve **March 2024** Monthly Expenditure Report and authorize the Treasurer to submit the report to the City Clerk.

11) Discussion & Possible MOTION to approve a funding contribution to “Neighborhood Council Budget Day,” a Department of Neighborhood Empowerment Special Account, for an amount up to \$500 to partially cover expenses associated with Budget Day, additional Budget workshops and essential administrative needs.

[Congress-Budget Advocacy Funding Contribution Form rev03182024 pdf form.pdf](#)

[Budget Day Save The Date June 15 2024](#)

**Public Safety Action Item:**

12) Discussion and possible action to approve up to \$2500 to the Los Angeles Police Foundation. The grant will be used to update and replace broken and outdated equipment in the LAPD Topanga Community Police Station’s Community Room so that the room can be used to host assorted community groups and meetings that serve the general public. **(Jonathan – Public Safety)**

### 13) **BEAUTIFICATION COMMITTEE (Ludwig)**

- Discussion and possible action to confirm first committee meeting date.
- TreePeople and Congressman Brad Sherman won a federal grant administered through the Department of Housing and Urban Development to give away 5,000 trees to West Valley residents, and plant 1,000 trees (see [map](#)). Discussion and possible action on supporting this project.

### 14) **Planning & Land Use Management Committee (PLUM) Report (Uebersax)**

► **Discussion, and possible Action** regarding 20839 W ROSCOE BLVD - Plan Approval for sales of a full line of alcohol beverages for off-site consumption with an existing pharmacy/store. ENV-2023-4046-CE – <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDO30>

ZA-2008-1626-CUB-PA2 - <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4MDQy0>

► **Review of recent correspondence** to WNC from Applicants for Planning or related issues:

8217 N WINNETKA AVE - DEMOLITION OF ALL EXISTING BUILDINGS; NEW CONSTRUCTION OF AN AFFORDABLE RESIDENTIAL PROJECT

► ADM-2023-4274-DB-VHCA-ED1 <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY4Mjgz0>

► ENV-2023-5358-EAF

<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5Mzk50>

► CPC-2023-4274-DB-PHP-VHCA-1A

<https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY5ODQ0>

► 20454 W NORDHOFF ST - ADMINISTRATIVE CLEARANCE UNDER THE RESTAURANT BEVERAGE PROGRAM (RBP) TO ALLOW THE SALE AND DISPENSING OF ALCOHOLIC BEVERAGES FOR ON-SITE CONSUMPTION IN CONJUNCTION WITH A RESTAURANT.

► ADM-2024-1156-RBPA

<https://planning.lacity.gov/pdiscaseinfo/search/encoded/MjczODgy0>

20135 W KESWICK ST - Conditional Use Permit Application for new Wireless Telecommunications Facility by DISH on rooftop.

► ENV-2024-786-CE - CE-CATEGORICAL EXEMPTION

<https://planning.lacity.gov/pdiscaseinfo/search/encoded/MjczNDk30>

► ZA-2024-785-CUW - CUW-CONDITIONAL USE WIRELESS

<https://planning.lacity.gov/pdiscaseinfo/search/encoded/MjczNDk20>

- A** Public Works & Transportation Committee (PWT) Report Uebersax
    - NOTICE: Meetings as needed on the 3<sup>rd</sup> Wednesday of each month at 7:00
  - B** Discussion, planning and logistics, and possible action for various cleanup events:
    - O 2024 Spring Clean proposed to change the date from April 6 to April 14 to become a project for the overall Assemblymember Jesse Gabriel Service Day
  - C** <https://a46.asmdc.org/event/20240414-3rd-annual-valley-day-service>
- ▶ Ongoing Los Angeles River cleanups by LA River Walkers and Watchers (larww.org) and on the last Saturday of each month.

### **Committee Reports:**

- Youth Committee Report (Holden)
- LA Neighborhood Council Coalition Report (LANCC) David Uebersax
- Planning & Land Use Management Committee (PLUM) (David Uebersax)
- Public Works & Transportation Committee (PWT) Report David Uebersax
- NOTICE: Meetings as needed currently on the 3<sup>rd</sup> Wednesday of each month at 7:00
- Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)
- Report Los Angeles Budget Advocates
- Outreach & Social Media Committee (OSM) Report (Roy Hadavi or Samantha Ludwig)
- By-Laws Committee (REB) Report (Mihran & Lace)
- Budget & Finance Committee (B&F) Report (Ludwig)
- Updates on any budget report.

### **15. LIAISONS REPORTS**

- LA DWP Memorandum of Understanding Oversight Committee (David)
- LANNC (Los Angeles Neighborhood Council Coalition)
- Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- Sustainability Alliance (Mihran, Sam)

### **16. GOOD OF THE ORDER [2 min]**

### **17. MEETING ADJOURNED**

## **THE AMERICAN WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at [mkalavdijan@winnetkanc.com](mailto:mkalavdijan@winnetkanc.com)

### **PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at [mkalavdijan@winnetkanc.com](mailto:mkalavdijan@winnetkanc.com)

### **RECONSIDERATION AND GRIEVANCE PROCESS**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

### **SERVICIOS DE TRADUCCION**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente [mkalavdijan@winnetkanc.com](mailto:mkalavdijan@winnetkanc.com) PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

### **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).