



Winnetka Neighborhood Council
GENERAL BOARD MEETING AGENDA
Tuesday, December 10, 2024, 6:30 PM



Best Western Hotel – Winnetka Convention Center
 20122 Vanowen St. Winnetka, CA 91306
 (Located in the Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Roy Hadavi
Vice-President			
Erick Lace			
Board Members			
David Uebersax	Peggy White	Roy Hadavi	Ajantha Sriramy
Jonathan Vickburg	Vacant Seat – Term Ends 2027	Anthony Zepeda	
Victor Lerma	Judith Giglio	Holden Tsao - Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MiRkL1piUjRkYkZGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing mihran@winnetkanc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

- 1) **GENERAL WELCOME** [5 min]
- 2) **CONVENE MEETING and PLEDGE OF ALLEGIANCE** [1 min]
- 3) **BOARD MEMBER ROLL CALL** [2 min]

BOARD MEMBER	10/10/23	11/14/23	12/12/23	2/13/24	3/12/24	4/9/24	5/14/24	6/11/24	8/13/24	9/10/24	10/8/24
Ajantha Sriramya	X	X	E	LE	X	A	X	A	E	X	A
David Uebersax	X	X	X	X	X	E	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	X	X	X	X	X
Samantha Ludwig	X	X	L	X	X	X	X	X	X	X	X
Jonathan Vickburg	X	X	A	X	X	X	E	X	X	X	X
Victor Lerma	X	A	X	X	X	A	X	X	X	X	X
Elizabeth Chapman	X	X	X	X	X	X	X	X	X	X	X
Judith Giglio	X	A	X	Online	X	X	X	X	X	X	X
Mihran Kalaydjian	X	X	X	X	X	X	X	X	X	X	X
Roy Hadavi	L	X	A	X	X	E	X	X	A	X	X
Anthony Zepeda	/	/	/	/	/	X	X	X	X	X	X
Peggy White	/	/	/	/	/	X	X	X	X	X	X
Mikhail Maniyan	X	X	X	X	X	X	X	E	E	/	/
Holden Tsao	X	X	X	X	X	X	X	X	X	/	/
Robert Stewart	E	X	X	X	A	X	A	/	/	/	/

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

- 4) **Secretary:** Discussion and possible action regarding the approval of Winnetka NC October 8, 2024 Minutes. (WNC-2024-1008-4A)
- 5) **Our Guest Speaker** – Lindsay Horvath our County Supervisor and Chair for the Los Angeles of County Board. The length of the presentation can last up to 15 minutes and then we can have Q&A from our board members and stakeholders, community representatives.
- 6) **GOVERNMENT REPRESENTATIVES:**

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfield, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Congress Los Angeles Neighborhood Council, other local, state, or federal agencies.

7) **Officer Reports (3 minutes)**

President – Mihran Kalaydjian
Vice President – Erick Lace
Treasurer – Samantha Ludwig
Parliamentarian – Roy Hadavi
Secretary - Elizabeth Chapman

- 8) **PUBLIC COMMENT**: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [2 min each]

Items for Discussion and Possible Action:

9) **TREASURER'S Action Item's (Ludwig)**

- A) Discussion and possible action to approve **September 2024** Monthly Expenditure Report (MER) and allow treasurer to submit.
- B) Discussion and possible action to approve **October 2024** Monthly Expenditure Report (MER) and allow treasurer to submit.
- C) Discussion and possible action to approve **November 2024** Monthly Expenditure Report (MER) and allow treasurer to submit.
- D) Discussion & possible action to approve use of "Neighborhood Council Bank Card Missing Receipt Affidavit" for lost Smart & Final receipt of CERT meeting snacks in the amount of \$18.98.

Budget Representatives:

- 10) Affirmation the Winnetka Neighborhood council two Budget Representatives.

Outreach Committee: (Peggy)

- 11) Discussion and Possible Action to Co-Sponsor a Shredder event with Council member office at Elks Lodge. The Date of the event will be determined.

Education Committee (Samantha)

- 12) Discussion & Possible Action to co-sponsor a Chess Tournament with LAUSD for our Winnetka Schools. The dates for consideration are March, April or May with a budget request up to \$500 for soft drinks & cookies.
- 13) Discussion & Possible Action to Co-Host with LAUSD an Award Appreciation Night to our School in Winnetka. The date of the event will be taking place either in April, June or July and a budget request up to \$600 to cover soft drinks and Hors d'oeuvre.

Public Safety: (Jonathan)

- 14) The Winnetka Neighborhood Council (WNNC) strongly supports the successful LAFD Community Emergency Response Team (CERT) program. The CERT program trains community volunteers in best practices and how to respond in the event of earthquakes and other disasters.

Letter To Fire Commission and other offices/departments as appropriate Draft Motion:

The Winnetka Neighborhood Council (WNNC) strongly supports the successful LAFD Community Emergency Response Team (CERT) program. The CERT program trains community volunteers in best practices and how to respond in the event of earthquakes and other disasters.

CERT trained volunteers are prepared to help themselves, their neighbors and their communities when an emergency happens, thus allowing the LAFD to concentrate their efforts in highest-need areas. CERT volunteers also routinely support the LAFD's responses to their routine duties. Winnetka Neighborhood Council requests that CERT training courses scheduled for Jan-Mar 2025 be fully supported.

Ad Hoc Election:

- 15) Update: The Ad Hoc Election committee is scheduled virtual meeting on Wednesday, December 11, 2024 with Director of Awareness &Engagement

Committee Reports:

- **Education & Youth Committee Report (Samantha)**
- **Los Angeles Congress of Neighborhoods**
- **LA Neighborhood Council Coalition Report (LANCC) David Uebersax**
- **Planning & Land Use Management Committee (PLUM) (David Uebersax)**
- **Public Works & Transportation Committee (PWT) Report David Uebersax)**
- **NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00**
- **Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)**
- **Report Los Angeles Budget Advocates**
- **Outreach & Social Media Committee (OSM) Report (Roy Hadavi or Samantha Ludwig)**
- **By-Laws Committee (REB) Report (Mihran & Lace)**
- **Budget & Finance Committee (B&F) Report (Ludwig)**

- **Updates on any budget report.**

16. LIAISONS REPORTS

- LA DWP Memorandum of Understanding Oversight Committee (David)
- LANN (Los Angeles Neighborhood Council Coalition)
- Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- Sustainability Alliance (Mihran, Sam)

17. GOOD OF THE ORDER [2 min]

18. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at mkalavdijan@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalavdijan@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalaydjian@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.