



**Winnetka Neighborhood Council
GENERAL BOARD MEETING AGENDA
Tuesday, April 8, 2025, 6:30 PM**



Best Western Hotel – Winnetka Convention Center
20122 Vanowen St. Winnetka, CA 91306
(Located in the Winnetka Bowl, ground floor of hotel)

With Live Streaming Teleconference using Zoom

The public is encouraged to join the meeting **in person**, or by:

[1] going to [WNC Zoom](#) Password: WNCBOARD

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Meeting ID: 815 4199 4845 Password: 70345092

board@winnetkanc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
Mihran Kalaydjian	Samantha Ludwig	Elizabeth Chapman	Roy Hadavi
Vice-President			
Erick Lace			
<u>Board Members</u>			
David Uebersax	Peggy White	Open Seat – Term 2025	
Jonathan Vickburg	Irma Ramirez	Anthony Zepeda	
Victor Lerma	Judith Giglio	Sue Jung – Youth Representative	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council may join **IN PERSON** or by going to [WNC Zoom](#) (<https://us02web.zoom.us/j/81541994845?pwd=Nmw5MiRkL1piUjRkKbGhOeWY1SVN6Zz09>, Meeting ID: 815 4199 4845, Password: WNCBOARD) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 815 4199 4845 and then press # to join the meeting, followed by the password 70345092 and then #. One tap mobile: +16699006833,81541994845#,,,,,0#,,70345092# US (San Jose)+13462487799,,81541994845#,,,,,0#,,70345092# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing mihran@winnetkanc.com, [2] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented¹ from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 UPDATES: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at the website: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

1) GENERAL WELCOME [5 min]

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

3) BOARD MEMBER ROLL CALL [2 min]

BOARD MEMBER	3/12/24	4/9/24	5/14/24	6/11/24	8/13/24	9/10/24	10/8/24	12/10/24	1/14/25	2/11/25	3/11/25
David Uebersax	X	E	X	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X	X	X	X
Jonathan Vickburg	X	X	E	X	X	X	X	X	X	X	X
Victor Lerma	X	A	X	X	X	X	X	X	X	A	L
Elizabeth Chapman	X	X	X	X	X	X	X	X	E	X	X
Judith Giglio	X	X	X	X	X	X	X	X	X	X	X
Mihran Kalaydjian	X	X	X	X	X	X	X	X	X	X	X
Roy Hadavi	X	E	X	X	A	X	X	L	X	X	X
Anthony Zepeda	/	X	X	X	X	X	X	L	X	X	X
Peggy White	/	X	X	X	X	X	X	X	X	X	online
Irma Ramirez									X	X	online
Y - Sue Jung										X	X

X/V = Present/Virtual, A = Absent, E = Excused, /=Not on the Board at this time, L = Late, LE = Left early, †=Special Meeting

4) Secretary:

4A - Discussion and possible action regarding the approval of Winnetka NC January 14, 2025, Minutes.
(WNC – 2025-0114-4A)

4 B - Discussion and possible action regarding the approval of Winnetka NC March 11, 2025, Minutes.
(WNC – 2025-0311-4B)

5) GOVERNMENT REPRESENTATIVES:

Updates/reports from officials/representatives of the offices of Mayor Bass, City Council District 3 Councilmember Bob Blumenfeld, State Senator Caroline Menjivar, State Assembly Jesse Gabriel, US Congressman Brad Sherman, LA County Supervisor Lindsey Horvath, LAUSD Board Members Scott Schmerelson and/or Nick Melvoin, LAPD and/or CPAB, LAFD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), Neighborhood Council Budget Advocates (NCBA), Congress Los Angeles Neighborhood Council, other local, state, or federal agencies.

6) Officer Reports (3 minutes)

**President – Mihran Kalaydjian
Vice President – Erick Lace
Treasurer – Samantha Ludwig
Parliamentarian – Roy Hadavi
Secretary - Elizabeth Chapman**

- 7) PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [2 min each]

Items for Discussion and Possible Action:

TREASURER’S Action Item’s (Ludwig)

- 8)** Discussion and possible action to approve February 2025 Monthly Expenditure Report (MER) and allow treasurer to submit.
- 9)** Discussion and possible action to approve March 2025 Monthly Expenditure Report (MER) and allow treasurer to submit.
- 10)** Discussion and possible action to Amend 2024-2025 Budget to include a line item for annual zoom license in an amount up to \$250.
- 11)** Discussion and possible action to approve the invoice for Annual Zoom License for the Winnetka Neighborhood Council in an amount up to \$200

Canva Pro License (Mihran)

- 12)** Discussion and Possible action to approve Canva Pro license will cost approximately \$130. As you may know, EmpowerLA has been supplying Neighborhood Councils with one (1) Canva Pro license under the EmpowerLA team account. This license allows Neighborhood Councils to access branded templates and designs to support Neighborhood Council outreach with flyers, social media and email graphics, and more.

Education Committee: (Samantha & Sue)

- 13)** Discussion and possible action regarding supporting the amended Stanley Mosk Elementary NPG to cover the registration fee for "Rally in the Valley Robotics Competition" for two teams of 30 in a total amount of \$1,200. (NOTE: This NPG was previously voted on and approved, however since more than 45 days have elapsed as part of the paperwork submission process we are re-presenting this NPG to the board for review.)

- 14) Discussion and possible action regarding supporting the amended Foundation for the Preservation of the Santa Susana Mountains NPG to provide an LAUSD-approved 3rd Grade Interpretive Walk in the Santa Susana Pass State Historic Park for students of Limerck Avenue Elementary School in the amount of \$508.

Budget Advocate Day (Mihran)

- 15) Discussion and Possible Action to approve a contribution to the “Neighborhood Council Budget Day,” a fund managed by the Department of Neighborhood Empowerment to benefit the annual Budget Day event and related expenses of the NC Budget Advocates, for an amount of (up to) \$500.

Public Safety: (Jonathan)

- 16) Discussion and possible action to recommend that the Board approve up to \$5,000 for the Neighborhood Purposes Grant to the Devonshire is S.O.L.I.D. for the purchase of furniture in the renovated LAPD Devonshire Gang and Narcotics Unit trailer.

Outreach Committee: (Peggy)

- 17) Discussion and possible action regarding the request for NPG from ONE Generation for OUTREACH table at their 17 May 2025 Senior Symposium. The request is for \$1,000. (One Generation Fina Morga, MHA)
- 18) Discussion and Possible action to approve \$3000 to table at the Valley Cultural Foundation’s 2025 Summer Concerts at Warner Park. This amount will allow us to have a booth, tent, chairs, signage, and recognition at each of the (10) concerts + 5 Movies in the Park to promote the WHWCNC and engage with stakeholders. We will also be acknowledged as co-sponsors at one concert where we will be provided the opportunity to speak from the stage to promote Winnetka NC.

- 19) **Update Ad Hoc Election Committee:** Update on the efforts for the coming elections.

Committee Reports:

- **Education & Youth Committee Report (Samantha & Sue)**
- **Los Angeles Congress of Neighborhoods (Mihran)**
- **LA Neighborhood Council Coalition Report (LANCC) David Uebersax**
- **Planning & Land Use Management Committee (PLUM) (David Uebersax)**
- **Public Works & Transportation Committee (PWT) Report David Uebersax)**
- **NOTICE: Meetings as needed currently on the 3rd Wednesday of each month at 7:00**
- **Public Safety Committee Report (Jonathan Vickburg / Judith Giglio)**

- **Report Los Angeles Budget Advocates**
- **Outreach & Social Media Committee (OSM) Report (Peggy White)**
- **By-Laws Committee (REB) Report (Mihran & Lace)**
- **Budget & Finance Committee (B&F) Report (Ludwig)**
- **Updates to any budget report.**

20. LIAISONS REPORTS

- LA DWP Memorandum of Understanding Oversight Committee (David)
- LANNC (Los Angeles Neighborhood Council Coalition)
- Valley Alliance of Neighborhood Councils (VANC) (Mihran)
- Sustainability Alliance (Mihran, Sam)

21. GOOD OF THE ORDER [2 min]

22. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either: The Winnetka NC President via email at mkalavdijan@winnetkanc.com

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka President NC via email at mkalavdijan@winnetkanc.com

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE VICTOR LERMA AL (818) 314-0333 O POR CORREO ELECTRÓNICO Presidente mkalavdijan@winnetkanc.com PARA AVISAR AL CONCEJO VECINAL O SI NECESITA AYUDA CON ESTA AGENDA,

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.