



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

winnetkanc.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Vacant	Victor Lerma	Tom Sattler	Madison Lamoreaux (Youth Rep)

REGULAR MEETING AGENDA

Tuesday, November 12th, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Gil's Barber Shop**, 20433 Sherman Way, Winnetka, CA 91306, **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments. [10 min] # of Guests _____
2. Convene Meeting, Board Member Roll-Call & Introductions [3 min]
3. Explanation of Meeting Rules [1 min]
4. **Councilman Bob Blumenfield**, Council District 3, will come by and address the council and its community attendees. Bring your questions.[15 min]
5. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman (CM) Bob Blumenfield, Congressman (CMN) Brad Sherman, State Senator Fran Pavley, State Assemblyman TBD, the LAPD, the LAFD, LAUSD, the Dept. of Neighborhood Empowerment (DONE /EmpowerLA), and/or any other local, state, or federal agencies that may be able to attend. [10 min/30 min total]
6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min/20 min total]

OFFICER'S REPORTS

7. **President's Report** (Lewis)
 - Oct 12 Safety Fair;
 - Vacant WNC Board seat & available Committee seats
 - "Catch a Contractor"
 - CA State Assembly Special Election, Nov. 19
8. **Vice-President's Report** (Lace).
9. **Secretary's Report** (Sullivan/Ross-Blumer)
 - Discussion and approval of WNC Minutes for October, 2013 **WNC-2013-111213-01**
[3 min]

- Discussion and possible action purchasing additional secretary ink, invoice shows \$515.96 (spend up to \$525) for new printer ink supply.

10. Treasurer's Report (Popowich/Uebersax)

- JJ still waiting for the Key receipt for the key purchase reimbursement.
- Voting on new business card purchases with invoice presented, prior to vote. We will need to vote in November for December money. Tabled until next month with a receipt
- Update, discussion, and action regarding WNC finances. (Popowich) [6 min]
- Discussion and possible action regarding requesting funding for the WNC's budgeted item to help fund the 2013 NC Congress. (Lewis) 2 min. Tabled \$250. David asks the congress for a receipt.
- Discussion and possible action regarding requesting funding for finger foods/ refreshments up to \$50 for the WNC's December 2013 Board meeting. (Lewis) 2 min.

11. Parliamentarian's Report (Robinson/Owen)

REGULAR COMMITTEE REPORTS & AGENDA ITEMS

Discussion and board action is possible on the following Committees' reports. [2 min or as noted]

12. Discussion and possible action to fill the vacant WNC Board At-Large Seat. Additional interested stakeholders may nominate themselves at WinnetkaNC.com (there is a link to email the board president) or by leaving a message with the board president at 818-497-6464. Board members and stakeholders may add additional names to the candidate list that night, up until the board discussion and vote. Also, possible nomination and voting on any vacant committee seats. All candidates will be allowed to speak, in random order, prior to any voting. (Lewis) [10 min]

13. Outreach & Public Relations Committee Report (Robinson)

- PR Cmte meetings: 3rd Thur of each month, 7:30PM, Valley Village.
- Voting on spending money to pay for the Shadow Box for the LAFD axe, receipt required from Erick Lace.
- Discussion and possible action to allocate up to \$3800 for placement of the WNC Holiday Banners by Nationwide Displays. (Lewis) [3 min]

14. Planning & Land Use Management Committee Report (Popowich)

- PLUM Cmte meetings: 1st Tue of the month as needed, 6:30PM, Valley Village. Update, discussion, and possible action regarding the PLUM Committee's newly forming joint-NC task force regarding the need for a bathroom at the Pierce College Orange Line transit stop, located at Winnetka Ave. and Victory Blvd. Update regarding an ongoing in-depth investigation by LA Daily News reporter Kelly Goff. <http://www.dailynews.com/general-news/20131031/winnetka-residents-say-lack-of-toilets-on-orange-line-a-problem>

(Ross-Blumer) [5 min]

- Discussion and possible action on the following recommendation from the WNC PLUM Committee to address the blighted property located at 7803 Winnetka Ave., Winnetka. Neighbors have reported the property is a constant attraction for graffiti. The WNC will explore what avenues if any it can take to address the situation.
WNC-PLUM-110513-02: The WNC PLUM Committee recommends the WNC write a letter to the Neighborhood Prosecutor requesting the prosecutor review the property to see if there is a way to pursue the owner for the cost of the graffiti cleanup. Approved 6-0
- **WNC-PLUM-110513-03:** The WNC Plum Committee recommends the WNC write a letter to the County Health Department to request their assistance and evaluation of the situation.

Furthermore the Committee recommends the WNC send the residents in this area a letter asking them to consider a installing a gate to close off the alley. This letter would explain the expense would be at the property owner's expense and that we are willing to assist them with the process. Furthermore the WNC will send a formal request to the Sheriff Department and the LAPD to increase the patrol of the areas and include patrol of the alley way as part of the patrol route. Approved 6-0

- Discussion and possible action on the WNC PLUM Committee recommendation below regarding a proposed development of 73 detached single family homes located at 8544-8654 Winnetka, Ave., Winnetka. The developer is requesting a change of zoning to RD3-1. (LA City Planning Case #s: CPC-2013-2078-GPA-ZC-BL-F-SPR TT No. 72271 and ENV-2013-2079-EAF).

WNC-PLUM-110513-01: The WNC PLUM Committee recommends the WNC approve the request of Williams Homes for the zone change and general plan changes for the property located at located at 8544-8654 Winnetka, Ave, Winnetka, CA with the following conditions:

1. Two ingress/egress locations along Winnetka Ave.
2. An addition of an irrevocable deed restriction requiring the ingress/egress along Penfield Ave be reserved for only emergency access
3. A restriction of a right hand only turn onto Winnetka Ave upon exiting the property.
4. A request to add left hand turn signals at Winnetka Ave and Parthenia Ave
5. A cut out along east side of Winnetka Ave to allow traffic entering the property to exit the traffic flow along Winnetka to turn into the property
6. An irrevocable agreement with the City of Los Angeles Planning Commission and Animal Services that the adjoining RA lots be allowed to maintain the RA status and maintain their right to house all animals/livestock allowed under this zoning regardless of any set back requirements.
7. If there is a center access to the property it should be designed so that the headlights of the exiting cars are angled and not facing the properties on the other side of Winnetka.
8. All houses along Winnetka and Penfield face the street.
9. Furthermore the WNC Plum Committee agrees with and supports the developer's plans: to mitigate headlights shining into the Penfield residences by the addition of a solid lower half of the fences between the homes facing Penfield, add a dance structure at Winnetka Recreation Center and to plant trees along the Chase side of Winnetka Park. Approved 6-0

15. Public Safety Committee Report (Lerma)

- Safety Cmte meetings: 3rd Tue of each month, 6:30PM, At Valley Village.
- After action report regarding the 2013 CD3 Public Safety Fair. (Lerma) [5 min.]

16. Public Works & Transportation Committee Report (Uebersax)

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka.
- Discussion as to prioritization of street and sidewalk improvements. (Uebersax) [2 min]
- Update, discussion, and possible action regarding the committee's ongoing efforts to revitalize the Sherman Way median in Winnetka. (Ross-Blumer) [4 min]
- Report and discussion relating to proposal for the State to pursue a \$20-\$50 Billion water project that would included the construction of tunnels to that would divert the Sacramento River under the Delta, which could have an impact on costs for water in Southern California, and therefore DWP rates. (Uebersax) [2 min]

17. Youth Advocacy Committee Report (Lace)

- Youth Cmte meetings: 3rd Thur of each month, 6:30PM, Valley Village

ADDITIONAL NEW & RETURNING AGENDA ITEMS

18. Discussion and board action on these BONC issues; The Board of Neighborhood Commissioners (Commission) and the Department of Neighborhood Empowerment invite you to provide input on 8 motions that are currently being considered by the Commission. These motions address policies that govern the NC system. You may remember the last batch of 9 motions. We had about 400 responses to the survey and most NCs responded, but some didn't. Please help ensure that your NC's views are well represented, because these policy decisions will affect you.
The topics include:

- Elections
- Training and leadership development
- Early Notification System
- Initiation of Council files
- Review of delivery of City services
- Community Impact Statements
- NCs presenting at public meetings
- Funding and grants

If you would like to weigh in collectively as a board (and/or as a board committee), please agendaize this item for your NOVEMBER meeting if feasible and submit any resolutions you pass to NCPlan@empowerla.org. If possible, the Commission would like to consider action on these items at their December meetings. The motions have been attached (in word and pdf) for your reference. To weigh in individually, please do so through a SURVEY at <https://www.surveymonkey.com/s/8motions>. If you would like to view the worksheets and related documents that the NC Plan Review committees used as they deliberated on these issues, visit www.empowerla.org/ncplan. (Sullivan) [4min]

19. Discussion and possible action regarding a request of a WNC letter of support for the Los Angeles Radio Project. (Lewis) [4 min]

"My name is Michelle, and I'm a community activist and resident of the San Fernando Valley that is working as a consultant for the [Los Angeles Radio Project](#). We are a group of individuals advocating for a non-profit, community-based radio station in the valley, and are hoping to have a transmitter hosted at Pierce College. To help get our license, we are reaching out to community leaders like yourself who are willing to sign a letter of support in favor of the radio station. ... The license application is due November 14th, so we would need a signed letter from you ASAP. Thank you. Sincerely, Michelle Elmer". (Lewis)

ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS

20. Discussion and board action is possible on the following reports. [2-4 min or as noted]

21. Budget & Finance Committee Report (Uebersax)

- Discussion and possible action regarding preliminary planning for utilization of the additional WNC funding from Councilman Zine. (Lewis) [4 min]

22. Executive Committee Report (Lewis)

23. Rules, Elections, & By-Laws Committee Report (Lewis)

- Discussion and possible action regarding the REB Committee's recommendations to revise the WNC Bylaws and Rules, including an update to the committees. (Lewis) [6 min]
- Approval of the election stipulation worksheet. (Requested by Thomas Soong)

24. 2014 N.C. Elections Ad-Hoc Committee (Moreno)

25. Discussion and possible action on a proposal to reduce the number of members to four, to be compliant with city rules regarding the size of an ad-hoc committee of a 15-member board of directors. (Lewis) 2 min

26. LA DWP Committee Report (Uebersax)

- LADWP Cmte meetings: 1st Sat of each odd month, 8:30AM, 6501 Fountain Ave., Hollywood

27. LA DWP Memorandum of Understanding Committee Report (Uebersax)

- LADWP MOU Cmte meetings: 1st Sat of each even month, 8:30AM, 6501 Fountain Ave.
- 28. LA Neighborhood Councils Coalition (LANCC) Report** (Uebersax)
- LANCC meetings: 1st Sat of each month, 10AM, 6501 Fountain Ave.
- 29. Neighborhood Watch Representative Report** (Hilliard)
- 30. Mayor's Budget Representatives' Report** (Hilliard & Lerma)
- 31. Reserve Animal Control Officer (RACO) Report** (vacant)
- 32. Valley Alliance of Neighborhood Councils (VANC) Report** (Lewis/Hilliard-alt)
- VANC meetings: 2nd Thur of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.
- 33. Good of the Order** [2 min]
- 34. Future Agenda Items & other Calendar Events:** [1 min]
- 35. Adjournment Time:** _____ 10:37 _____ PM
- 36. Attendance**

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	July 23 Spl Mtg	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Marilyn Robinson	x	x	x	X	x	x	x	X	A	A	A		
Erick Lace	x	x	x	x	x	x	x	X	X	x	X		
Eric Lewis	x	x	xL	x	x	x	x	X	X	x	X		
JJ Popowich	xL	x	x	x	AE	x	x	x	X	x	X		
Tess Reyes-Dunn	AE	AE	x	AE	x	AE	x	XL	X	x	X		
William "Lance" Hilliard	x	x	xLE 930back?	AE	x	xLE	Ae	A	AE	x	A		
David Uebersax	x	x	x	x	x	x	X	A	x	X	X		
MaryEllen Moreno	x	x	x	x	x	x	x	x	XL10:	x	X		
Bettie Ross-Blumer	x	x	x	x	x	x	x	A	X	x	X		
Trevor Owen	x	AE	x	x	x	AE	x	A	X9:30LE	x	A		
Greg Sullivan	x	x	x	x	x	x	x	X	X	x	X		
Sarah Andrade	x	x	AE	x	AE	x	x	A	A	A resigned	/	/	/
Victor Lerma	x	x	x	x	AE	x	x	x	x	X	X		
Tom Sattler	/	/	/	/	/	x	xE Lft9:15	x	X	x	X		
Madison Lamoreaux, student	AE	x	x	x	x	x	AE	x	X	x	X		
Total	13	13	14	13	11	14	13	10	12	13	11		
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members													

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to gsullivan@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.



WVNC
Celebrating Diversity with Unity
and Dedication to the Community