



# WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

[WinnetkaNC.com](http://WinnetkaNC.com)



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Mary Ellen Moreno	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Victor Lerma	Kathleen Pelaez	John Poer	Tess Reyes-Dunn
Marilyn Robinson	Bettie Ross-Blumer	Tom Sattler	David Uebersax	Madison Lamoreaux (Youth Rep)

## REGULAR GENERAL MEETING AGENDA

Tuesday, December 9, 2014, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(located next to Winnetka Bowl)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.; and might also be posted at: **Winnetka Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Gil's Barber Shop**, 20433 Sherman Way.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Holiday Refreshments. [10 min] # of Guests \_\_\_\_\_
2. Convene Meeting, Pledge of Allegiance [1 min]
3. A moment of silence to pay respect for the passing of our friend and founding board member Marilyn Robinson, "The Princess of Winnetka". (1934 -2014) Please visit our website for biographical and memorial information. The Los Angeles City Council meeting was adjourned in memory of Marilyn on Friday, December 5, 2014.
4. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]
5. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
6. **Guest Speaker-** Robert McBroom, Director of the Pierce College Farm Center, will speak about the Farm Center and the need for continued support. [15 min]
7. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
8. **President's Report** (Lewis) [2 min]
  - Happy Holidays to the good people of Winnetka and the San Fernando Valley.

- With the sad loss of Mrs. Robinson, the WNC has a vacant board seat. Please contact me if interested in serving on the board or on a committee. Send an email to [elewis@winnetkanc.com](mailto:elewis@winnetkanc.com)

**9. Vice-President's Report** (Lace) [2 min]

**10. Secretary's Report** (Moreno/Pelaez) [4 min]

- Discussion and approval of the Winnetka NC Minutes for November 11, 2014 **WNC-2014-120914-01**

**11. Parliamentarian's Report** (Owen) [2 min]

**12. Treasurer's Report** (Popowich/Uebersax) [4 min]

- Update, discussion, and action regarding Winnetka NC finances as needed.
- Presentation of the Treasurer's Report including discussion and possible action to approve the November expenditure report. (Popowich) [6 min]
  - Motion: "The Winnetka NC Board has reviewed the November 2014 Monthly Expenditure Report including the US Bank Statement for the month ending in November, 2014. The Board approves the report and authorizes the Treasurer to submit the report to DONE." **WNC-2014-120914-02**

**REGULAR COMMITTEE REPORTS & AGENDA ITEMS**

Discussion and board action is possible on the following Winnetka NC Committee reports.

**13. Planning & Land Use Management Committee Report** (Popowich) [4 min]

- PLUM Cmte meetings: 3<sup>rd</sup> Tue of each month, 6:30PM, Winnetka Convention Center.
- PLUM Cmte Report
- Discussion and possible action on the following recommendation from the PLUM Committee regarding water budgeting and development:

WNC-PLUM-111814-01: The WNC PLUM Committee recommend to the Board that they convene a Water Summit bringing together representatives of the DWP, Planning Department, the Mayor's Office, City Councilmember Blumenfeld, and other NCs throughout the south valley for an educational discussion regarding current plans to support the water needs of Los Angeles, as well as a discussion regarding planning for future development growth. The goal being to create laws and regulations that ensure that future development takes into consideration water usage needs and provides for additional water resources in exchange for the right to develop. (Hassel-Poer)

**14. Public Safety Committee Report** (Lerma) [4 min]

- Public Safety Cmte meetings: 3<sup>rd</sup> Tues of each month, 6:30PM, Limerick Elementary School, 8530 Limerick Ave., Winnetka.
- PS Cmte Report

**15. Public Works & Transportation Committee Report** (Uebersax) [4 min]

- PWT Cmte meetings: 4<sup>th</sup> Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave., Winnetka.
- PWT Cmte Report

**16. Outreach & Social Media Committee Report** (Lewis) [4 min]

- OSM Cmte meetings: 4<sup>th</sup> Tue of each month, 7:00PM, Winnetka Convention Center.
- Community committee members needed. Contact the board president if interested.
- The outreach and social media committee met on Tuesday Nov. 25th at 7:00 pm at the Winnetka Convention Center. It was our first official meeting. The committee

discussed several ideas for outreach and social media including: Monthly educational lectures from members of the community as part of the committee meetings, advertising signs and flyers, social media use and website. WNC now has an official twitter account. Follow us @winnetkaNC.

**17. Youth Advocacy Committee Report** (Owen) [2 min]

- YA Cmte meetings: 4th Thur of each month, 6:30PM, Winnetka Child Care Center, 8361 Winnetka Ave., Winnetka
- YA Cmte Report

**ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS**

Discussion and board action is possible on the following reports.

**18. Budget & Finance Committee** (Uebersax) [2 min]

**19. Executive Committee** (Lewis) [2 min]

**20. Rules, Elections, & By-Laws Committee** (Lewis) [10 min]

**21. Business Relations Ad-Hoc Committee** (Lace) [2 min]

**22. DONE Funding Problems Ad-Hoc Committee** (Lace) [2 min]

**23. LA City Council District 3 Beautification Action Team Liaison** (Ross-Blumer) [2 min]

**24. LA DWP Committee/Memorandum of Understanding Cmte Representative** (Uebersax) [4 min]

- LADWP Cmte/MOU Cmte meetings: 1<sup>st</sup> Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

**25. LA Neighborhood Councils Coalition (LANCC) Representative** (Uebersax) [4 min]

- LANCC meetings: 1<sup>st</sup> Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood

**26. LA Public Works Liaison** (Uebersax/vacant-alt) [2 min]

**27. Neighborhood Watch Representative** (Owen) [2 min]

**28. Mayor's Budget Representatives** (Lerma & Uebersax) [2 min]

**29. Reserve Animal Control Officer (RACO) Liaison** (vacant) [2 min]

**30. Valley Alliance of Neighborhood Councils (VANC) Representatives** (Lewis/vacant-alt) [2 min]

- VANC meetings: 2<sup>nd</sup> Thur of each month, 6:30PM, Sherman Oaks Hospital, 1<sup>st</sup> fl. Conference rm.

**31. Good of the Order** [2 min]

**32. Future Agenda Items & other Calendar Events** [2 min]

**33. Adjournment Time:** \_\_\_\_\_



Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to [mmoreno@winnetkanc.com](mailto:mmoreno@winnetkanc.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

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### **PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.