



WINNETKA NEIGHBORHOOD COUNCIL
 20830 Sherman Way, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Vacant	Tara Walker	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Wilson Linares	Asadbaig Baig	Youth Position - Vacant

REGULAR MEETING MINUTES
 Tuesday, February 08, 2011 – 6:30 PM
 Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-11	Feb-08	Mar-08	Apr-12	May-10	Jun-14	Jul-12	Aug-09	Sep-13	Oct-11	Nov-08	Dec-13
Eric Lewis	x	XL										
Erick Lace	x	X										
Greg Sullivan	x	X										
JJ Popowich	LE,E	X										
Marilyn Robinson	x	X										
Mike Mikaelian	x	XL										
Natasha Somerville	x	X										
Youth Position Vacant	/	/										
Tara Walker	AE	A										
Tess Reyes-Dunn	x	X										
Tom Sattler	x	X										
William Hillard	A	X										
Wilson Linares	A	A										
Asadbaig Baig	x	X										
Total	9	11										
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early												

2. Explanation of Meeting Rules

3. Approval of Minutes for both January: JJ moved Mike seconded approved unanimously (voted late in meeting).

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	X			
Greg Sullivan	X			
JJ Popowich	X			
Marilyn Robinson	X			
Mike Mikaelian	X			
Natasha Somerville	X			
Tara Walker				x
Tess Reyes-Dunn	X			
Tom Sattler	X			
William Hilliard	X			
Wilson Linares				x
Asadbaig Baig	X			
Total	11			

4. Public Comments: Comments from the Public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.

Annie asked about the median. JJ spoke up and said that Greg and he had spoken to Bob Jacobi who did not have the invoices anymore. If JJ has a little time, he will call Tarzana for the number of pallets of rocks needed. Art Sims spoke up re rock and the need for the invoice.

Annie also asked about Public Works committee re benches, etc for the Saticoy CRA project. Erick said it’s a CRA thing and that we are hoping that we can benefit before the state takes the funding. JJ invited all the Winnetka residents to get involved and help in small ways. Art says it is an enigma regarding the Public Work’s inactions and that the Public Work’s Chairman was not following up on things. Erick mentioned that the Chairman was having a medical issue, so please be patient. A stake holder asked about fundraising to help forward this issue. Annie also asked why the holiday banners were so long in getting picked up. JJ said they were waiting for payment and that the check was picked up on the January 13th. Mrs Helen Hatat introduced herself re the senior symposium. Joe Harris with Winnetka Park Recreational center was here re bulletin Boards.

Al Abrams, president of board of Neighborhood Commissioners was present to say hello and escort his wife, Linda, who presents the Neighborhood Challenge for the City Budget. The commission focused on three things; 1, to improve voting and keep elections more local and improve on ethics certification. State law commission made two policies, which passed last week, which consider changes to the bylaws to have NC members take 60 days to have ethics training and motion to pass letter to city council to remove someone who will not take ethics training.

Mr. Jeff Bornstein wanted to promote and question prop G and wants the 2 tier pension system. Felt Zines \$78,800 pension was wrong and urged a no vote. Also wanted to ask Jose Martinez a pot hole question.

Linda Abrams spoke about the Mayor’s Budget Challenge and survey. She is a member of the Tarzana Neighborhood Council, a budget representative and a South Valley Budget Advocate. They meet 2x a month and dig into the budget issues. She encouraged all to take the budget survey. Want to get as many people as possible to take the survey. Survey is now more detailed than last year in order to get into the thorny issues. Linda met with the top administration of the LAPD, got insight from SEIU, Parks and Rec. and Library for input. Met

with the City Attorney, as well, in order to develop facts, figures and a report for presentation to next regional budget day. PLEASE take the survey and use the links tell your friends. Seek a lofty goal of 100,000 responses in a month. Only need to give zip code and NC, if possible.

Survey does affect how the city determines the budget. At the very end is a click through for a mini survey for the 10 departments regarding which are most important to you. JJ thanked the budget representative, Linda Abrams, as the first to visit our NC and for actually doing something. JJ says the city is broke and the above will help greatly. They want to present the actual waste and misuse of funds.

Al encouraged youth in High School get involved and to take scout merit badges etc. Mr. William Hilliard reviewed the pension question and asked Linda re the pension and she said something has to be done...thinks it will need to involve political will to do deal with this pension issue. Al mentioned also that the \$45,000 of the NC will be looked at again for cuts. Erick said we have been working on the community grant, but DONE is always moving the goal posts. Erick mentioned the free use of the Valley Village. Al feels that it is very simple to use the Neighborhood Purposes Grant. albert.abrams@lacity.org is his email address for funding questions. JJ wrote an opinion of what can be done and how via the funding process.

- 5. State and Local Government Representative Updates:** Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.

Megan, for Councilman Greig Smith, spoke regarding the Budget Offsite Committee meeting presented by Miguel Santana. Felt budget survey is a fantastic tool. Councilman Smith has been delving into the budget for his last 6 months of office. Megan mentioned LAPD's fund raiser on Tuesday, Feb 22 at Islands Restaurant in Porter Ranch. Mobile Billboards have been removed frequently. A stakeholder told that some business will bring out their mobile billboards only at night. A stakeholder felt parking enforcement was slow to understand and help. Contact the correct Councilman's office to get expedited action. Mr. Hilliard suggested giving the tag number/license plate number to record complaints. Tell your neighbors and friends to call as the squeaky wheel gets the grease. Megan also said that they are partnering with The Museum of the San Fernando Valley on the history of the SFV and 'getting the old timer's information recorded'. Can nominate someone to participate; go online to do so. Tess interjected to mention The Historical Society of Canoga Park and that it was a good resource. Tess asked if anyone had something to donate, etc. Tess gave some gold pans, etc. Tess briefed on the fire station. Councilman Smith sent something about the fire station closures. Megan will forward.

- 6. Discussion and possible action regarding helping the blind youth Committee: Mrs. Dara Laski will present ways we can help and assist. (Robinson)** President of Optimist group, Mrs. Laski says 250 blind children will compete in running, high jump, archery(!), rock climbing, etc. Mrs. Laski spoke on the proposal on how children are housed near the Winnetka Bowling Alley at the Best Western Hotel. Asking WNC to financially contribute to the cost of the Hotel by Winnetka and Vanowen on Thursday, April 7th to 11th. 3 blind athletes have signed up from Winnetka area, said JJ. Erick felt the billing could be on the cc. Al Abrams also felt it could be handled with the p-card, as well. Always good to clear beforehand.

Tess asked how much? \$2,500., says Mrs. Laski; each room is \$100 for weekend with 3 kids and a chaperone in a room. All of DONE's literature says expenditures have to be linked to this community. Erick feels having this in Winnetka is good.

Motion made by Tess to support the Blind Youth Committee for \$2,500., in the Junior Blind Olympics for accommodations for athletes and chaperones. The WNC realizes that there will be a significant positive impact for Winnetka for about \$19,000 to \$20,000. Seconded by Marilyn.

Board Member	Yes	No	Abstain	Absent
Eric Lewis				x
Erick Lace	x			
Greg Sullivan	x			

JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker				x
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Wilson Linares				x
Asadbaig Baig	x			
Total	10			

WNC-2011-020811-01 passed unanimously

7. Discussion and possible action on the closures of Firestations by the city for budgetary reasons. (Popowich)

Note from union: <<Dear Community Leader, Thank you for your service to your community and your support for the LAFD.

As you know, the budget crisis in Los Angeles has resulted in across-the-board reductions of nearly all of the services that the city provides. While all of the cuts are painful and unfortunate, the most dangerous cuts have been those to our service; paramedic and fire protection.

For the past year and a half the LAFD has endured the daily closure of 15 fire companies, 9 ambulances and 3 paramedic supervisors. Together, these closed resources have amounted to a 10% reduction of our emergency response capability. The closures occur on a rotating basis, meaning that they happen in one part of the city one day and then another part the next day. That is done, more than anything else, to hide the ugliness of this service reduction from the public.

The result of all of these resource closures has been, of course, delayed responses. And unfortunately, delayed responses have, in some instances, resulted in citizen's deaths – preventable deaths.

Now, the LAFD is being cut even deeper. On January 2nd the Fire Chief ordered the closure of an additional 7 fire companies, 10 Paramedic Supervisors and yet another Hazardous Materials Squad. This means that since the beginning of the budget crisis we've gone from a marginally staffed fire department with about 1,100 firefighters and paramedics on duty each day, to an understaffed fire department with only about 950 protecting you each day. While we continue to respond to the same 1,100 daily emergencies, on average, we've lost 15% of our fire companies, 20% of our basic life support ambulances, 66% of our Hazardous Material Squads, and 66% of our Paramedic Supervisors. We are at the breaking point.

If nothing is done, more deaths will occur, and they will likely include one or more of the LAFD firefighters who, out of necessity and dedication, are taking on additional risk due to these reductions on each and every emergency.

There are many solutions to this crisis and we have suggested them all to elected officials. For starters, we've offered \$35 million in contract concessions so that the money saved might go to immediate staffing restorations. We've also suggested appropriate cuts on the management side within our department, cuts that would have no negative impact on public safety, but rather would only require that fire department brass begin to "share some of the sacrifice" with those whom they supervise. We've also asked for a seat at the table as staffing decisions are made, so that we might be there to fight for the resources that the community needs the most.

So far none of these efforts has gotten us anywhere. I am now asking you to please call your Councilmember and the office of the Mayor to express your concern about the reduction of fire and paramedic services in Los Angeles. Your community is in danger and you have a right to be heard on this. I also hope to have this issue discussed by the City Council in the near future, and if so, I will contact you again to encourage your attendance at this meeting.

Please feel free to contact me if I can answer any questions or be of any help to you in return. You have my email address and my cell # is (213) 280-443.

Thank You Again, **Pat McOsker – President United Firefighters Local 112**

1571 Beverly Blvd Los Angeles, CA 90026 800.252.8352

[<<pmcosker@uflac.org>>](mailto:pmcosker@uflac.org)

JJ asked for a motion for the board to authorize him to write a letter to have the LAFD to send someone to come from downtown or from the two local Fire Departments and present what they know about the station closures and their financial needs. Seconded by Asad. William wants to put it on the web site. Tess volunteers and wants to know what else we need. Helen offers help as a cert. member. Erick asks whether a committee needs to be formed. Art is worried about the waste in the fire department as well, so wants any money spent wisely. JJ said we should look at it not from a union perspective. Asad felt that we should contact the two Winnetka local fire stations, rather than the downtown ones. Helen felt that she could contact Capt. Gerlich. In 2001, a fundraiser went to a Winnetka station, #104. S stakeholder raised money for a thermal imaging camera in an adopt a fire station #104 program; had to be very specific for which specific station chosen. Marilyn said the Chamber had adopted FS #104.

Board Member	Yes	No	Abstain	Absent
Eric Lewis				X
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker				x
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Wilson Linares				x
Asadbaig Baig	x			
Total	10			

WNC-2011-020811-02; unanimous.

8. Discussion and possible action on a request for participation in and support of via funding and community outreach for a Senior Symposium from Sheri Adams, Councilmember Zine's Office and Philip Merlin, Reseda NC. This will include an allocation of funds. (Popowich) Possible speaker could be Mrs. Helen Hatat.

Additional notes are:<<This is the second year they are planning to do a Senior Symposium. Last year's event included several seminars with topics like "Fall prevention and drugs (probably interaction/safety, etc.). They are trying to get all Zine's NC's to participate. The cost they figure will be between \$750 and \$850 and will cover publicity, a continental breakfast, and a catered lunch. They would like to hold it at the One Generation senior center (which is good). They also partnered with the Dept of Aging last year which provided reservation support. The Reseda contact, Philip Merlin's number is 818-344-2772.>>

Mr. Phil Merlin spoke about a senior symposium at One Generation Senior Center on Victory. The building's use is free. Last year, Reseda and Tarzana got together to do this. This is warm spot for Councilman's Zine. Woodland Hills and West Hills are hoping to get at least 4 NC's to be involved. Last year the Reseda NC thought they had rollover money, which was very sticky. So this year they can't swing with only 2 NC and are looking for 4 NC's for about \$750 each. The event may need another \$100 in addition, if successful. Hope to pay with cards and split the caterer's bill and also spread bills around between NCs. 100% free to seniors, but the major cost is for lunch. Larry Lisbond (sp?) says regarding the seniors, if you feed them, they will come. ☺
 Event is slated for, May 14th at 8:30 AM to 3 pm. Expect 200 plus people; opened to all seniors. Program is still undergoing organization and they are looking for presentations between 20 to 40 minutes. One generation location

can seat 300. Also need volunteers, this year may have greater participation due to economy and so costs could increase. Erick asked in which city? Reseda is the location, but affects the entire region was response. They will look to us to publicize. Fall prevention was near and dear to Mr. Merlin's heart and so they lead with fall prevention program, along with fraud prevention by the Police Dept and brain health guidance. Last year had Costco to help and ask for other donations and for anyone to be on committee. Last year they gave door prizes from sponsor and vendors. Seniors are very happy with this.

Tom motioned for the WNC to provide up to up to \$1,000 for the senior symposium funding for food and basic funding, seconded by Mike.

Board Member	Yes	No	Abstain	Absent
Eric Lewis				x
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker				x
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Wilson Linares				x
Asadbaig Baig	x			
Total	10			

WNC-2011-020811-03 voted; unanimous approval

JJ says mom is in her 70's and had very kind words about the organization. JJ asks whether they put together a list of services of which seniors can benefit. It was suggested that JJ call the department of aging downtown, through the 311 system. Mr. Merlin mentioned Jewish Family Services who made a book to pass out with listing of services. JJ asked whether this info could be available at the event. There will be a table for this concept, Mr Merlin says. JJ suggests that we could put on the agenda to vote for further funding to produce helpful literature to give out. Tess thanked the group for all the help given seniors

Erick wants to put on the agenda for next month regarding the event's promotion and the WNC newsletter. Marilyn will put up fliers at Hope Chapel, we can pass info to assisted living groups and to put out to local businesses. Mr. Merlin said he got a good response by passing fliers about.

9. Discussion and possible action on voting and appointment of Mr. Doug Schmidt to the WNC Board.

Board Member	Yes	No	Abstain	Absent
Eric Lewis				x
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Mike Mikaelian				

Natasha Somerville				
Tara Walker				x
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Wilson Linares				x
Asadbaig Baig				
Total				

WNC-2011-020811-04 Tom motioned, Mike seconded all unanimous

Put Helen Hatat be on agenda to be on the agenda for the next meeting as possible member.

- 10. Discussion and possible action to select a new Safety Committee Chair if it is confirmed that the current Chair, Wilson Linares has resigned. (Popowich)** Wilson had to resign from the WNC and the school board due to new rules concerning to his police department work. Put on the agenda for next month to look for a new safety committee chair.
- 11. Discussion and possible action on a request to have all Board members present sign a letter of thanks for Valley Village. Previous requests to have a letter sent by the President have not been successful. (Popowich)** JJ has written a letter to V.V. and all in WNC signed to Mr. Ron Smith. The WNC has never yet sent a thank you so it should be done, pronto. JJ read the letter for approval; will be on web site. JJ felt the \$5,000 voted for VV should be on another agenda item. Unanimous approval for letter. JJ motioned; Greg seconds; unanimous approval.

WNC-2011-020811-05

- 12. Discussion and possible action on scheduling Officer Elections for our March Board meeting with the new officers to take office April. Our last Officer elections occurred in April of 2010 and are up each year. (Popowich)** Erick wants to vote to extend our officers into the next year then we will have a two year election in April of 2012 after the general election so that the new officers can get a running start in new election cycle.
- 13. Discussion and possible action on allowing the Government officials to update the WNC, item 5, before the Public Comments, item 4, which is out of the agenda order and was of some concern to a stakeholder. Also to consider the time allotment for each public comment. (Lace)** Default actions were to keep the agenda as is to allow public comment before Government officials comment.

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

14. Finance Committee Report (Including Treasurer’s Report) (Popowich):

A, Discussion and possible action to approve the Monthly Finance Report as presented by the Treasurer. **(Popowich)**

JJ treasurer’s report handed out and \$88,511., available to us on WNC website. JJ Moved Tess seconded; Unanimously passed.

Marilyn asked JJ what we can do for Valley Village. JJ looked at how we pay for the 5,000 item, but we can't use Credit Card as they are a non-profit. So we must do a Neighborhood Purpose Grant. JJ wants the NPG. Must be specific and benefit the community; go to DONE manual, which mentions things specific to helping Winnetka area people. Education is a good target for a gift. V.V. provides education and counseling services. V.V. let us use the location as Winnetka has few public places. The gift V.V make to WNC as a luncheon could violate the funding manual in the ethics area. This event is in June and it may take until June to get the funding for VV and to be sure there are no conflicts of interest. JJ needs someone to help fill out the form Marilyn offers to help. Erick motions for up to \$5,000 as a NPG to support an audio visual program for V.V.'s June event called "Showtime". This event will greatly benefit the community and be substantial outreach. Seconded by Marilyn

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tara Walker				x
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard	x			
Asadbaig Baig	x			
Doug Schmidt	x			
Total	12			

WNC-2011-020811-06 passed unanimously

15. Public Safety Committee: (Linares)

Tom said Tess received a commendation by the Police Department. Mayor, Councilmen Smith and Zine were present.

16. Outreach and Youth Committee Report: Report of Ad-hoc Merchandise committee's plans to obtain a WNC banner and flyers for promotion for the WNC. Choosing the final look for the two new 8' by 1' banners that were already approved and then direct their manufacture. These banners are needed no later than April 16th for Junior Blind Olympic event. (Lewis and Popowich) Eric presented the slim long banners for booths for approval. Erick asks each to initial their favorite sample. JJ suggests our website should go on banner. Perhaps phone number should also go on banner, as well. Gina Ray Carter, Mrs. Winnetka, asked whether she could get a flier which she saw promoting Winnetka, which Mr. Linares has not reprinted, yet. Mike will bring next time to approve production at next meeting. Don't put member's names on banners as these change a lot, suggest JJ. Eric suggests a sign board could be put on the front of the Valley Village building when we are meeting etc.

Eric, also brought business cards and shirts for all in attendance. Mike showed a flash light and a pixie pen. Regarding the banner, the red and blue might be tough for those that are color blind, the letters might want to be white, someone noted.

JJ asked about the pens \$2,000 for flashlights and \$200 (Corrected to \$1,500 on 3/2/11 by Eric Lewis) or so, etc so and JJ wanted to be sure that it had been voted and approved. There are changes for the flash light in cost. Erick asks whether we go for a price break and order a few more and this will be discussed at next meeting.

17. Planning & Land Use Management Committee: (Popowich) no meeting

18. Public Works & Transportation Committee: (Mikaelian) There was a meeting with the CRA people no further info.

19. Rules, Elections & By-Laws (REB) Committee:

By law Review Committee: Please be prepared to review changes made and we will entertain a vote. The Committee will summarize how it came up with each section, DONE is currently considering the proposed changes which have been sent to all board members on 2/3/11. (Lace)

Eric passes out the proposed bylaws to all. There were two committee meetings regarding the bylaws and went through the template. Eric said his father, an attorney, looked it over, in an unofficial capacity, and thought they looked thoughtful. JJ asks whether the majority would be a simple majority or larger majority of 8 with abstentions. Section 7 is the definition of absences we are trying to eliminate subjective decisions for 5 absences across a 12 month period. 45 min late or beyond 60 consecutive minutes remain absent must remain at least 60 minutes. The secretary felt this was too hard to police for 15 people.

JJ felt that the medical absence should remain, along with bereavement, was good and that the 3 absences were more than enough. Most of the members present agreed. A rolling 12 month period was considered. Another unrelated meeting wouldn't count, but we can still take it back to the board for a final decision; at the board's discretion.

Email agenda to DONE from now on. Invite Wendy to put Constant Comment or similar on agenda so we can agenda to stake holders and DONE can be performed easily. As well as review and renew Wendy Moore's contract when due.

JJ suggests that the secretary track whether all have taken ethics training. Receive certificates from all that ethics were completed. DONE could confirm I suspect.

Noted that no new bylaw articles can be made, but DONE says amendments can be made. Where do we set up our website and email management bylaw sections? Bill notes that we can put the communications to section 11 community outlook. Address were not included as they would change and then it will be a big deal to change the bylaws.

Put on agenda for final vote for the bylaws in march meeting. The final changes should be highlighted.

JJ suggests we vote now. Seconded by Greg On below:

1. 50% plus one goes to 8 person quorum
2. Abstentions were not allowed. Yes or no vote or simple majority vote rule. All members required to vote yes or no.
3. Section 7 page seven and absences, 3 absence bereavement/medical in a rolling calendar year with final council discretion.
4. Absence is 45 min late and must stay 60 min. Parliamentarian will keep track.
5. Resignations verbal in presence of counsel or written.
6. Community outreach will now contain the website and communication article 15
7. Want president, vice pres, Sergeant of Arms to be the order of who runs meetings in succession.
8. Officer run is to be 2 years as well as any officer can be removed with 2/3 rd petition be a board vote to remove beginning 2012. Was the vote
9. Officer terms limits voted for term limits for 2 consecutive terms.
10. Quorum in small committee 3 member committee minimum
11. Council shall set the agenda

12. Transparency
13. Grievance panel should be Sgt of Arms or other person chosen by the board, and 2 stake holders
14. Article C and D are offered in generic form without address
15. Will be retyped and reviewed at next meeting.

WNC-2011-020811-07 passed unanimously

20. Good of the Order.

Parking pass need three people Bill, Erick, JJ who will be registered by Asad at Van Nuys City Hall for a parking pass.
RESEND EMAIL TO ASAD.

21. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

22. Adjournment

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board

pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

