



WINNETKA NEIGHBORHOOD COUNCIL
 20830 Sherman Way, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Tara Walker	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Wilson Linares	Asadbaig Baig	Eric Yoonjae Lim

REGULAR MEETING MINUTES

Tuesday, May 10, 2011 – 6:30 PM
 Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-11	Feb-08	Mar-08	Apr-12	May-10	Jun-14	Jul-12	Aug-09	Sep-13	Oct-11	Nov-08	Dec-13
Eric Lewis	x	XL	XL	XL	X							
Erick Lace	x	X	X	X	X							
Greg Sullivan	x	X	X	X	X							
JJ Popowich	LE,E	X	X	X		A						
Marilyn Robinson	x	X	X	X	X							
Mike Mikaelian	x	XL	A	XL		A						
Natasha Somerville	x	X	XL	X	X							
Eric Yoonjae Lim	/	/	/	/	X							
Tara Walker	AE	A	A	A		A						
Tess Reyes-Dunn	x	X	A	A	X							
Tom Sattler	x	X	X	X	X							
William Hilliard	A	X	X	XLE	X							
Wilson Linares	A	A	/	/	/	/	/	/	/	/	/	/
Asadbaig Baig	x	X	A	X	X							
Doug Schmidt	/	x	X	X	X							
Total	9	11 +1	9	9	11							

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
Quorum is 8 members

2. Explanation of Meeting Rules: Erick went through and had board introduce themselves

3. Approval of Minutes for March:

Erick noted that Eric was present at last meeting referring to 'AL' attendance notation, as initially absent, but late and present later. Erick motioned to accept; Eric Lim seconded. Approved unanimously.

WNC-2011-051011-01

4. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.

5. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend. Amber Macdonald for Bob Blumenthal mentioned that he is working on the unhitched trailers and 'Bob Cats forum', as well as other events.

Officer Jose Maldonado our senior lead officer (SLO) brought good news; that crime rate is down. 34 CAT 1 crimes in Winnetka; 2-3 years ago was in the 80's. We are probably the worst area in Topanga precinct. Everytime there is a cluster of crimes like the McNulty burglaries; they get an extra patrol. Now have more bicycle patrols on the Saticoy and Oso route. Call the police if you see anything. Sign up for nixle for the community alerts. Natasha asked about the Chatsworth High student, German Alex Romero, who was hit by a car on DeSoto; no new developments. Doug Schmidt asked about how much the police can ask during the 'field interview card' (FIC). This FIC is a great way to catch criminals in a discussion format. Doug was on foot with bags (for food drive) and they wanted to "weigh the totality of circumstances in order to lead to any possible concern that should be investigated", said SLO. If officers drive by and see someone in crime area they will investigate. In Doug's case he had to go through this screening to satisfy the officer, in spite of all his work for the neighborhood. Doug did give a set of paper bags to officer for donations, too. ☺

Runnymede Park's 'March for Kids' will walk around the park for kid's safety on June 4th; for more information call Councilman Dennis Zine's office at 818 756 8848. Come!

Neighborhood Watch has a speaker re motorcycle officers, come at 7PM on Thursday, May 12th.

Glen Bailey, vice chair of the City of Los Angeles Bicycle Advisory Committee, (BAC); 818 453 3407, came and spoke to us. Bicycle committee came regarding the Chatsworth High student killed on DeSoto, north of Sherman Way recently. Spoke to Valley Traffic Division, who reported that they have a solid lead. City Council can post a reward, but not necessary now. BAC will want to work on south portion of Winnetka near Pierce College. Desoto was on the 1996 bicycle lane plan that now ends at Sherman Way. Mr. Bailey speculated that if bike lanes are installed, perhaps this student would be alive today. Despite the 1996 Bike lane plan, the city installed the peak traffic lane due to the traffic needs, which uses three lanes each in each direction during peak times. North of Nordhoff falls above WNC jurisdiction. Public Works and Transportation meeting will review. Mr. Bailey requests all to engage the friends of the young man to be careful and be cautious. Eric Lewis spoke to Mike re next agenda for the 24th regarding this issue and will speak to Octaviano Rios. Helmets, lights and luminous clothing can help. Mr. Hilliard felt the lane on DeSoto might be a death trap along the road. Feels education can help make people safer. Collector (side) streets are often designated as bicycle streets. So this is another option for this problem, suggests Greg

Battalion 17, Chief Joe Foley and Fireman Ortiz came and spoke to the WNC to thank us for our placing some financial assistance for their use and to explain the Fire Department's financial cutbacks; at station 84, at Burbank and DeSoto and FD72 and FD104 Open house may 14th. Chief Foley also presented information on basic emergency preparedness and presented information on the 'Redeployment Plan' to look for 10% savings in their budgets. All stations will remain open, but this 10% reduction will have some fire trucks will be removed permanently. The pumping apparatus will be closed down, if I understood. The ladder will remain? This task force will reduce single engine companies and keep a paramedic for these engine companies, if I understood. Doug mentioned the delays potential. There is now no redundancy. This goes through in July. Council voted May 17th, to save 80 million dollars. Eric says we got a \$5,000 for donation which might help those remaining. Eric Lewis is working with station commanders. Chief passed out info redeployment services as they see them. Chief reviewed the notes with the WNC. Very difficult to follow the organization verbally, but assistant chief and staff will be eliminated and they are losing two complete battalions. Battalion 3 and 7 are being closed down, which are not in the West Valley. Increasing the ready reserve and staffed on an as needed basis. Tom asked about whether all Firemen can operate each piece of equipment. Some are more specially trained. Tess asked about the CERT training. (Someone mentioned that in the Daily news paper, lists 20300 as our address it is wrong.)

- 6. Discussion and possible action on retention or removal of a board member, Mrs. Tara Walker, due to three unexcused absences, as per the by-laws. (Lewis)** Eric read the rules. Tara sent a note to JJ with mentioning calls/emails to Erick had no response; mention was made by Tara about a about family passing and work on a movie. JJ posted excerpt of email from Tara. Nobody knows of a call from her. Not on a committee and Erick says she told her she did not want to be on any committee. Erick wanted to go around and ask the board their thoughts. Natasha asked whether Erick had heard from Tara, Natasha wanted to follow the by-laws. Marilyn felt she wanted to work on her movie than the WNC. Eric wanted to end the apathy for the council and not have poor attendance. JJ noted that some cannot be here. Bill felt she had missed 5 meetings in a row. Eric really cares and wants people to be involved. Tess does her best for the meeting. Tess mentioned that Tess was not so interested in the youth committee. It's a no brainer for Doug and Tom. Mr. Lim felt she is not presenting herself correctly, I think. Erick read the agenda item re Tara again; Erick didn't want to declare her position vacant without consideration. Tom motions removal from the board; Tess sends. Vote was unanimous.

WNC-2011-051011-02

Eric mentioned the time durations; 2 and 4 years on the seats. Greg suggested that we table that until later. Erick mentioned the Mr Lim is automatically on the youth committee. Mr. Lim wishes to leave early to do an AP test; all wished him the best on his test. Eric reviewed the dictionaries

- 7. Discussion and possible action to approve the purchase of various promotional giveaway items from various vendors, at a cost of no greater than \$2,500, and a request for exemption of the P-card's quarterly limits. (Lace)** Eric felt we had \$3,200 left over and available for above. Eric mentioned, regarding this weekend's senior symposium, that it was too late to produce anything for this weekend. We are sponsoring the food, someone noted. We could put the WNC sign by the food. We could also volunteer to help. Tess suggested that we could walk around and sign people up. Marilyn offered a seat at Dennis Zine's table to pass out the NC's information. We can take the table, but next year we can set up a table with items for promotion. The feeling is to produce a table for next year. Bill says there is a conflict in the advertised times of 8:30 to 4PM, this may have been resolved in context. Tess suggested that Erick go in a WNC shirt to represent the council. No official presence currently at a for table. Erick asks whether there are good promotional items on our list. Tess suggests that the police has the Pal's program and that we help them take the kids to the ocean, for an example.

Tess notes that Pals is a children program; Suggestions are to give half to the cadet the program and 1/2 to the pal's program. Anything that we do can help. Erick suggests that we buy some youth oriented items as a

giveaway for the youth. Bill asked about youth sized t shirts, which are about \$10 a shirt. Tess asks why we can't give. Tom suggests we just approve this allotment; Erick simply buys something to be determined.

Tom motions for buying up to \$2,500 for various promotional items which will be given to youth at the upcoming events. Tess seconded. Eric will get the receipt and furthermore to include an authorization for the treasurer to request increases in the quarterly/annual credit card cap limit as needed. Approved unanimously.

WNC-2011-051011-03

- 8. Discussion and possible action to consider Outreach Plan including walking around, newsletter, emails and making connections with stakeholders etc.; also consider JJ's re-edit of a previous WNC newsletter(s). (Lace)**
Tabled until next month.
- 9. Discussion and possible action to select a new Safety Committee Chair. (Lace)** Need to drop Wilson from the top roster; Greg will do so. Tabled until next month. The safety committee will be discussed then. Reflectors for bicycles. Natsha noted that it is 2014 or 2012 regarding the chair's seat left vacant.
- 10. Discussion and possible action by the board on approving the year round banner design developed by Mr. Lewis. (Lewis)** Eric did not get a response to get his ad hoc committee. The committee will meet and pursue. Ad hoc committee is Eric, Mike, Asad and William.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

11. Finance Committee Report (Including Treasurer's Report) (Popowich):

A. Discussion and possible action on approving the Monthly Finance Report as presented by the Treasurer. In addition: by Natsha filling in for JJ. Eric read out what is earmarked and what funds are remaining; about \$3,200.; \$2,500 which was used above for giveaways, above.; \$714 balance, approximate.

WNC-2011-051011-04

Natasha recommends approval with above. Eric seconds. All approved unanimously.

Discussion on setting budget for 2012; Erick said, "I would like to let everyone know we need to start that process."

Eric wants to set a budget committee; all committees need to prepare and submit their budget. The DONE is supposed to present our new annual budget amount of \$40,500. Get your committees together on this so the budget committee and come to meeting with a budget

- 12. By-Law Review Committee: (Lace)** Waiting for response from DONE.
- 13. Public Safety Committee: (Vacant)** Moot.
- 14. Outreach and Youth Committee Report: (Robinson)** Lots done; Dictionary donations on on Dr Seus's birthday.
- 15. Planning & Land Use Management Committee: (Popowich)** No action.
- 16. Public Works & Transportation Committee: (Mikaelian)** Eric says Mike will put the bike path on DeSoto on agenda. CRA was not responsive yet.
- 17. Rules, Elections & By-Laws (REB) Committee: (Lace)**
- 18. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)** Eric attended and said the FD needed support and suggested to other NC's donate. Eric's comment was well recvd. Future elections on whether the city will have our elections or we skip and go to appointments. Water usage, there was a suggestion to cover's over

the reservoir or to use the smaller float balls or lighter cover in order to lessen water evaporation. Old retired government man in attendance felt the big concrete cover was too much. Erick got an email from DONE that it is taking 30 days to cut a check. Took forever for Dept of transportation to get a number for a Department of street repair issue; for an inter-departmental transfer.

19. Good of the Order. Eric didn't get responses to so many of his emails, so wants some love back. Let him any any who produce some effort know that they are heard. Give thanks and reply. ☺

Change from May 19th to May 26th for Outreach and Youth Committee Meeting; Public Works the 24th. June 7th for PLUM meeting.

Bill had the DWP meeting and did a tour of the Las Virgenes Water District Facilities. Nice handout for plantings were given out says, Bill.

German Alex Romero, who was killed on De Soto, The WNC had a moment of silence prompted by Erick Lace.

20. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

21. Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivanv@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet

with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

