



**WINNETKA NEIGHBORHOOD COUNCIL**  
 20830 Sherman Way, Winnetka, CA 91306  
[www.winnetkanc.com](http://www.winnetkanc.com)



<b>President</b>	<b>Vice – President</b>	<b>Secretary</b>	<b>Treasurer</b>	<b>Sergeant at Arms</b>
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
<b>Board Members</b>				
Tess Reyes-Dunn	Doug Schmidt	Vacant	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Asadbaig Baig	Eric Yoonjae Lim

**REGULAR MEETING MINUTES**

Tuesday, August 9, 2011 – 6:30 PM  
 Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

**1. Call to Order & Board Member Roll Call**

Board Member Name	Jan-11	Feb-08	Mar-08	Apr-12	May-10	Jun-14	Jul-12	Aug-09	Sep-13	Oct-11	Nov-08	Dec-13
Eric Lewis	x	XL	XL	XL	X	XL	X	X				
Erick Lace	x	X	X	X	X	X	X	X				
Greg Sullivan	x	X	X	X	X	X	X	X				
JJ Popowich	LE,E	X	X	X	A	X	X	X				
Marilyn Robinson	x	X	X	X	X	X	X	X				
Mike Mikaelian	x	XL	A		XL	A	X	X				
Natasha Somerville	x	X	XL	X	X	X	X	A				
Eric Yoonjae Lim	/	/	/	/	X	A	X	A				
Tara Walker	AE	A	A	A	A	/	/	/	/	/	/	/
Tess Reyes-Dunn	x	X	A	AE	X	X	X	X				
Tom Sattler	x	X	X	X	X	X	X	X				
William Hilliard	A	X	X	XLE	X	XL	X	A				
Wilson Linares	A	A	/	/	/	/	/	/	/	/	/	/
Asadbaig Baig	x	X	A	X	X	X	A	A				
Doug Schmidt	/	x	X	X	X	X	X	X				
<b>Total</b>	<b>9</b>	<b>11 +1</b>	<b>9</b>	<b>9</b>	<b>11</b>	<b>9</b>	<b>11</b>	<b>9</b>				

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early  
 Quorum is 8 members

Tess's absence in March was excused; Eric Lewis was late, but present in June; note change.  
Everyone introduced themselves at Erick's request.

**2. Explanation of Meeting Rules.**

**3. Approval of Minutes for July:**

JJ seconds, Eric Lewis moves to approve minutes, JJ Seconds; accepted unanimously.

**WNC-2011-080911-01**

**4. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.**

Two arrests were made by the LAPD for a hit and run on pedestrian, Alex Romero, in which he was killed, Eric Lace announced. The Board applauded the actions.

Octaviano Rios spoke for Councilman Zine and said the councilman was holding back \$700,000 of his discretionary funding for a fixed and not a mobile camera.

Councilman Zine is working with Assemblyman Sherman's office working developing the Edgar Rice Burroughs memorializing in August to celebrate the history for the writer of the fictional Tarzan, the namesake for Tarzana. One of the writer's children is still alive and gave community support. The post office in Tarzana will be named after the writer. Eric Lewis congratulated Councilman Zine.

Megan for Councilman Englander introduced us to Mr. Eric L. Richardson, who will be the new representative for Councilman Englander. CM Englander wants to increase increase transparency with the DWP. DWP meeting this summer on Thurs August 25<sup>th</sup>, 6pm, at the DWP headquarters. See a webcast on their web site. There is a preliminary agreement on football stadium. Englander is for it but wants no public money to go towards this stadium.

Amber Macdonald for Assembly Bob Blumenfield who said that we (in the Assembly) hadpassed a budget 'on time', however, it is not a budget that Bob or the Governor favored. The most important thing is that CA bills get paid. Some concessions were made. Regarding the mobile billboards; it is the position of our legal staff that all are illegal. Currently working with the city attorneys to clarify the language so that aren't any loop holes. Was a sign attached to the baby carriage and another to a scooter, working on a Dr. Seuss bill that "you cannot in a house with a mouse do this kind of thing."

818 904 3840 for contact info. Tess asked about all the cars for sale along Sherman Way in front of Sutter. Octaviano Rios (OR) asked for more information. JJ asks whether something can be done there by a school as well as, OR asks whether there is something. Tom Sattler asks about Councilman Englander's position about long gun and ammunition registration bills.

Stakeholder Kimberly, a student at Pierce, introduced herself; she is working in computer science and is helping at the family festival. Has been living in Winnetka for the last 20 years, is interested in the community and wants to help and volunteer. She started at "Circle K", an international organization (Kiwani's), doing service and helping kids. Interested in getting to know how the NC council works. All committees have spots open on committees, Erick noted.

**5. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.**

SLO Jose Maldonado is on vacation during this meeting. SLO was helpful to Mr. Sullivan's report of a dog napping, which the SLO felt was more a hawk/owl attack on the very small dogs.

Fire Chief Ernst thanked us for the gifts.

Mrs. Sara Faden, a stakeholder, visited and who is also from the LAPD Public Relations.

WNC received a nice thank you note from the Jr blind Olympics from Dana Laski, President of the Optimist Blind Youth Association.

Remind JJ to sent Winnetka Park the WNC logo. (Done)

6. **Discussion and possible action to donate funds towards the 2011 NC Congress. (Other NC's have been donating an average of \$250 towards the event.) (Lewis)** Eric mentioned that it is a free event to help pay for the NC Congress. 7 events in each session and is on September 24<sup>th</sup>. The vast majority of NC's will participate. Eric asks JJ whether there is money for such a donation. Eric motions to give 250. Eric Lewis seconds.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan		x		
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian	x			
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x
Asadbaig Baig				x
Doug Schmidt	x			
Eric Yoonjae Lim				x
<b>Total</b>	<b>9</b>	<b>3</b>		<b>3</b>

WNC-2011-080911-02

7. **Discussion and possible action regarding any issues of profiling during DUI checks. (Sullivan)**

JJ moves we table this for now, all concur, and Greg removes from the agenda.

8. **Discussion and possible action on a presentation by Kevin McNamee regarding the West Valley LAPD surveillance camera program. This is an update on the status of a program most West Valley NC's voted to fund several years ago in partnership with Councilmember Zine. (Popowich)** Kevin not here and so JJ wants to table this as he was not present. There is some semblance of a video surveillance and they are searching for volunteers to staff

9. **Discussion and possible action on reviewing a letter written by JJ about the shuttering problem of fire engines and possible harm that could result. To be send to all Councilman and Fire Chief's and ask for response times as they are calculated to see if something is happening. JJ will send the proposed letter to the board members. (Lace)** Fire Department Chief Tim Ernst, assigned with FD 17, is filling a vacancy for the position and came by to

say hello. This coincided with topic above. Felt there was a sense, by the community, that the firemen were not really a part of the neighborhood, but the Chief noted that they spend a third of their lives at the station and so are a part of the community. Doug says that the talk on the street was that the inner city had no equipment taken away from them. Some battalions in the city had no displacements; that no people were pulled out of some stations with no relation to actual need. Doug wanted to get the real story. Some stations that used to have a need for heavy apparatus don't nowadays. Some heavily populated need more. No real change in response time, except during heavy use. Erick asked the Chief about his generic opinion on JJ's letter passed up to him. Asking about a possible increased response time. Monthly information about response times may be available and is really our responsibility to follow through.

JJ handed out letter for review, noting that we are not happy with the Mayor's decision to make such cuts. JJ said that we plan to actively monitor the situation. All that we have the bully pulpit and we need to let the elected officials know. Greg asked whether response time could be posted on the website so that all could be aware of the changes as time goes by and would not require us to chase down officials for a number.

It is Tess' understanding that we could call. The chief said that you will not see a 15 min response time. All the firefighters are EMT's, even if the paramedics were delayed, anyone who arrives can also take care of emergency medical needs. A big rain could slow responses if distances are involved it was noted.

Erick moves to vote on this letter. Greg seconds, all approved unanimously. Natasha asks the chief whether anything should be added to this letter and the chief suggests a couple month's response time to our letter. Chief likes the web idea on the website would be slow to do, tough, with budget cuts.

#### **10. Discussion and possible action to modify the median project landscaping to include more drought resistant plants to compensate for the City's lack of maintenance ability on the irrigation system. (Popowich)**

JJ mentioned it last month and noted that the city is slow on its repair of the water. Suggests low water use plants such as cactus and such that would be low water use plantings. Hates to see that Tarzana Nursery has owed the WNC money and nothing has happened. Tarzana said that things were fixed. Art was told everything was fixed and that Art needed a confirmation and a quality check that things were fixed. Perhaps that the sprinklers are fixed and if they are ready, then the roses could be planted. Tess asked what is the balance that Tarzana Nursery owes us so that we can know and act when the irrigation is ready. Mike Mikaelian volunteered to contact the city about the issue with the water.

#### **11. Discussion and Possible action on the DWP rate payer advocate and the WNC responsibility. (Lewis)**

Jim Alger sent the below information and suggestion:

<<Hello everyone,

I have received many questions regarding Neighborhood Council requirements under the NC/DWP MOU, including concern from the DWP that NC's may not be following the MOU while simultaneously demanding the DWP be transparent. Let me start with a [link to the actual agreement here](#) so you have it. In short, Neighborhood Councils should make their best efforts to notify DWP of an agenda item involving DWP subject matter 14 days prior to the meeting where such items will be discussed.

To accomplish this and be certain Neighborhood Councils can't be accused of not living up to their end of the agreement, I suggest forwarding a copy of the date, time and location of the meeting your council plans on taking up the DWP rate issue to the DWP MOU Oversight Committee chair Tony Wilkinson at [lawilkinson@acm.org](mailto:lawilkinson@acm.org) AS SOON AS POSSIBLE. Tony has graciously agreed to forward the agenda items to DWP and keep record that the MOU was adhered to. You can also notify DWP directly by [filling out this form](#).

We have also received several requests for what should be included in any NC motion. Each NC can decide for themselves what works best for their community but here are a few recommended paragraphs (We strongly suggest the first sentence):

On \_\_\_\_\_, 2011 the \_\_\_\_\_ Neighborhood Council, upon finding notification to the LADWP pursuant to the NC/DWP MOU had been made, voted at a duly noticed regular meeting as follows:

The \_\_\_\_\_ Neighborhood Council SUPPORTS the Los Angeles Neighborhood Council Coalition and other Neighborhood Councils in strongly urging that the Board of Water and Power Commissioners and the City Council not consider or act upon the proposed water and power rate increases until the Ratepayers Advocate is established and has thoroughly reviewed and analyzed the proposed rate increases and presented such review and analysis to the Ratepayers and the public for their careful consideration.

The \_\_\_\_\_ Neighborhood Council **SUPPORTS** the motion, as introduced by Councilman Englander (Council file# 11-0452-S4) calling for the OPA to review the current DWP rate increase proposal.

The \_\_\_\_\_ Neighborhood Council **OPPOSES** any rate increases until the Ratepayers Advocate has reviewed and analyzed these rate increases and discussed the review and analysis with the Ratepayers and the public.

The \_\_\_\_\_ Neighborhood Council **AUTHORIZES** the filing of a **COMMUNITY IMPACT STATEMENT** to Council File# 11-0452-S4 declaring the above.

Obviously the above is a guideline. I hope it helps. For your additional reference, the [motion referred to is here](#). Hope this all helps Jim Alger>>

JJ says the City is trying to get a rate payer advocate to watch the DWP to prevent rate increases in order to not to simply give bonuses to employees. This letter wants to halt the rate increase until a rate payer advocate is installed. JJ hasn't read Englander's motion, yet, so he is not sure what to do. Leave Mitch Englander's motion off. Rate increase to be voted on August 2<sup>nd</sup>.

<JJ makes motion opposing any increase a rate increase until a rate payer advocate has been installed and a rate payer advocate shall not be an employee or on a board of the DWP, etc. And this would be independent of the Mayors office, council or DWP. Leaving Mitch Englander's motion off.>

Erick would like to do this. Eric Lewis notes that this is a guideline.

OPA stands for the Office of Public Accountability, notes Mike.

## **DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS**

**12. Finance Committee Report (Including Treasurer's Report) (Popowich):** Note *new and improved* financial report which is easier to read. JJ purchased the remaining items for the Fire Department. JJ hasn't read Moore business results contract to date. JJ doesn't want to overdo the CC limit. So Wendy Moore wanted to be paid through not with Paypal as Paypal won't accept our credit card. Wendy emailed the Paypal regarding this problem and will report their response. Mike suggests google payment methods. JJ mentioned that Home Depot items are on the way to Fire Department. Erick asked about the three ring binder containing information about Women's Odyssey and JJ hopes to go find that info soon (in a box). Rick Enterprises is coming along. The city controller gave DONE a new payment system and DONE is down to a payment rate of one check per day (per NC?). DONE is giving no time frame for payment. JJ called DONE to see whether they got our budget, which they said they did' or so JJ was told. We may not get a confirmation, but the CC does continue to work. JJ strongly suggests that vendors should accept CC's or they may never get paid, so be **aware** when you find a vendor that this may be the best payment option. Eric motions to accept, Marilyn seconds; approved unanimously.

**WNC-2011-080911-03**

**13. By-Law Review Committee: (Lace)** 'We are in the stack' for eventual review, we are told by Eric Lewis.

**14. Public Safety Committee: (Vacant)**

**15. Outreach and Youth Committee Report: (Robinson)** Robinson didn't meet. Will meet Thursday the 18<sup>th</sup>.

**16. Planning & Land Use Management Committee: (Popowich)** Meet next month, September. if he can get in contact with a stakeholder.

**17. Public Works & Transportation Committee: (Mikaelian)** Mike said no meeting last week. Friends at the CRA say the funds are being held, pending a lawsuit.

## 18. Rules, Elections & By-Laws (REB) Committee: (Lace)

19. **Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)** Eric reported about the NC Congress and that the informational email was forwarded to board. No news on the elections.

20. **Good of the Order.** JJ says the Youth Committee should ask for a list for the Halloween items so that we can keep the vendor and purchase these items directly. Marilyn will ask Michelle. JJ wrote a letter. Eric asks that we drop Tara and Wilson from the roll atop. Erick mentioned that 40 holes were cut in the sidewalk for trees around Limercik elementary School. <JJ suggests a letter on the agenda for this topic that we write a letter to Mitch Englander t request consultation and resolution of the tree issues. Greg suggests that a paving solution be found to make the walk safe to walkers and runners. Who would maintain trees was asked. Tess was interviewed by the Village folks and was favorable to the development.

Eric spoke a good 45 minutes to the developers. At the Village meeting, both Eric and Bill sat at the event everywhere you looked there were kids at a very friendly event.

Eric mentioned the summer family festival and more people in the end attended than were expected. Eric felt it was a good event for WNC and good outreach was performed by Bill and Eric. Brad Sherman will be at our November meeting. PUT on web site now. Note to Wendy. At the National Night out, Tess was asked to interpret; an apartment complex was concerned about issues and tenants were getting involved to stop crime. Tess was contacted with her WNC card and the tenants were wondering about the National Night out . Tess was escorted by a squad car from her home as a courtesy to event. There was a diverse group at this event. All were invited, too. Eric mentioned if any are running short on business cards, to check with him. Mike says the 25<sup>th</sup> of August is a Public Works meeting, Natasha is going to follow up with Art regarding repairs to median. Meeting adjourned.

## 21. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4<sup>th</sup> Tuesday**
- **PLUM**

## 22. Adjournment

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to [sullivang@hotmail.com](mailto:sullivang@hotmail.com)

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.**

## PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

Winnika Neighborhood Council

# WNNC

**Celebrating Diversity with Unity  
and Dedication to the Community**