



WINNETKA NEIGHBORHOOD COUNCIL
 20830 Sherman Way, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Vacant	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Asadbaig Baig	Eric Yoonjae Lim

REGULAR MEETING MINUTES
 Tuesday, October 11, 2011 – 6:30 PM
 Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-11	Feb-08	Mar-08	Apr-12	May-10	Jun-14	Jul-12	Aug-09	Sep-13	Oct-11	Nov-08	Dec-13
Eric Lewis	x	XL	XL	XL	X	XL	X	X	X	x		
Erick Lace	x	X	X	X	X	X	X	X	X	X		
Greg Sullivan	x	X	X	X	X	X	X	X	X	X		
JJ Popowich	LE,E	X	X	X	A	X	X	X	AE	X		
Marilyn Robinson	x	X	X	X	X	X	X	X	X	X		
Mike Mikaelian	x	XL	A	XL	A	X	X	xL	X	AE		
Natasha Somerville	x	X	XL	X	X	X	X	X	X	X		
Eric Yoonjae Lim	/	/	/	/	X	A	X	A	X	A		
Tess Reyes-Dunn	x	X	A	AE	X	X	X	X	X	X		
Tom Sattler	x	X	X	X	X	X	X	X	X	AE		
William Hilliard	A	X	X	XLE	X	XL	X	AE	X	XL		
Asadbaig Baig	x	X	A	X	X	X	AE	AE	XL	A		
Doug Schmidt	/	x	X	X	X	X	X	X	X	XL		
Total	9	11 +1	9	9	11	9	11	8	12	9		
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members												

2. Explanation of Meeting Rules.

**3. Approval of Minutes for September: Moved by Tess, Marilyn seconds; approved unanimously.
WNC-2011-101111-01**

4. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.

Mr. Faramarz Nabavi from the Transit Coalition spoke about a new North South Valley Transit project. Contact: Transitcoalition.org

Came to let folks know about the new series of public hearings for the transit line along the Van Nuys corridor. The two sections will be connected as one to have bus or rail and are meant to have interconnectivity and will have a regional benefit. Coalition seek wider benefit as a parallel line along the 405. Now is the time to tell Metro to study the whole thing on Oct 24th, 25th and 26th. See web site for more info and see the sign-up sheet. Tess asks whether the are plans have been made. Coalition wants to have both sections studied together. There will be a big bore under the mountain. Sylmar NC has passed a resolution of support. Metro is discussing the 405 carpool lane turning into a toll road. Put on website for the next meeting

Bill Hilliard arrives and we now have a quorum. Meeting called to order.

Vicki Briskman, of the Chatsworth Neighborhood Council came and spoke about a Chatsworth Appreciation Day with all the local churches and boards etc. Chatsworth has a major problem with clean up as all do. So Vicki spoke to Megen and Mitch Englander of cd12 regarding an appreciation day try to get the community involved. Seeks not just the same people involved, but wanted all NC's to band together. Asked if we would be interested? Tess was positive as is JJ and Erick. Tess found other groups clean up looked great. Sometimes some neighbors are not taking the gumption to take care of their streets into the midline of the street. Awareness may help some kids do get credit for this work. There was a wonderful turn out at these cleanups. Tess suggested getting a flier out to get the boards out. The more groups, the better and creates momentum. Event raised money and had jumpers and a Kiwanis barbeque. Also ties into Mitch's day of appreciation. JJ says that it is a great idea and JJ wants support within Winnetka's boundaries as well. Mitch is committed to the concept. Chatsworth picked 8 projects. Every district had picked own projects. Get it all done and celebrate as a whole group with Mitch Englander. If Vicki can get a meeting going we will attend.

Betty Blumer presented her resume; is a native Angelino been involved with many groups, daughter has genetic issues and got involved with related groups with husband. She helped to start the celebrity hospital golf tournament in '84 and '85. Was instrumental in the zoning appeal the T Mobile tower refusal. Is a temple musician at St Lukes full pro local 47 music Union. Believe important for citizens to get involved. A big gardener and has been in Winnetka for years since 1993. Believes she can help and wants to do a survey of what the Neighborhood wants. She wants more trees in public right of way along the streets.

5. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.

Amber Macdonald from Assemblyman Blumenfield's office said there is a crime prevention briefing by law enforcement on Sat. October 29th from 9 to 1PM. Also there is a Senior crime prevention workshop at the Senior Enrichment Center. Governor Brown signed the Moble bill board ban. Ban was extended to all things attached to the trailer and can subject to fines. More than 5 units will also be required to recycle. John Kopac has been working on older citizen's property tax bill to get their property tax postponed so they can stay in their houses. Next meeting is Tues, Oct 18th at 6:30 pm on 19040 Vanowen at Council office. Encourages the NC to attend the E-waste and electronic devices on October 15th at the council office, from 9AM to 3 PM.

Family Resource Fair at Ralphs near Lanark park during the Summer Night Lites. Wed to Sat night 7 to midnight for kids. Then crime is down. Reseda is having a family resource fair on Sat Oct 15th on Etiwanda near Kittredge and

Victory from 11AM to 3PM. Zine’s NC presidents meeting usually at 6pm. Last thing, Jose misses us looks forward to more work with us. Best to work together. Let Jose know resource fair and the clean and green is a good project that they have call the office and they can get your youth up to 19 helping in clean and green.

Jose Martinez spoke from Dennis Zines office. Jose has been with Zine’s office for 5 years. He now represents the community and clergy, non profit special events etc. Jose left some fliers re the posse. People Organized for Safe Secure Environments. People know things and see things; know how to report things. Get training and keep an eye on the city and call in a report and call to fix. Use the broken window theory here to improve the city.

Erick says to put on agenda an item to consider positions on the board for Brett Greenfield and Bettie Blumer.

6. Discussion and possible action to approve the Finance Committee’s recommendation to modify the 2011-2012 Budget to move \$5,000 from Outreach-Events to a Community Improvement Project for completion of the Median project. (CM Zine offers us \$12,000, if we put up \$5,000 additional money for this project. WNC has already earmarked and voted \$5,000 for the matching funds and this would make \$10,000 total from WNC coffers. This project would fix electrical problems supporting the irrigation and plantings.) (Popowich)

JJ says \$5,000 was included in financial budget for proposed budget revision. JJ moves to approve the Finance Committee’s recommendation to modify the 2011-2012 Budget to move \$5,000 from Outreach-Events to a Community Improvement Project for completion of the Median project. Marilyn seconds. Bill reviews what he said at Budget meeting that he wanted to pull smaller amounts from all portions of the budget. Marilyn and Erick both felt that this money would be better spent and could use less for Youth Committee. This leaves \$12,000 left for outreach and events as I understood it. I am not clear on the items Bill is discussing regarding gloves and books.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler				x
William Hilliard		x		
Asadbaig Baig				x
Doug Schmidt	x			
Eric Yoonjae Lim				x
Total	8			

Passed WNC-2011-101111-03

JJ needs Erick to sign a budget resolution that we have approved a revised budget for submission to DONE. Eric has spoken to Zine that our re budgeting is going through and they were pleased. That the CRA was going well, too.

7. Discussion and possible action for volunteers needed at the Oktoberfest at Winnetka Park on October 28th, 29th and 30th. Seek people for the booth from 1PM to 10PM on Sat and Sun (8401 Winnetka Ave). (Reyes-Dunn)

Tess asked for volunteers, Tess wants some to volunteer to start in the AM . Tess wants to get some kids from the police cadets. Marilyn won't be working as is the Chair of the Chamber of Commerce. JJ won't be there.

8. Discussion and possible action on revising the payment schedule to quarterly payments for Moore Business Results; Wendy Moore who is our Webmaster, Constant Contact and helper with Outreach.

<<Discussion and possible motion to approve an expenditure not to exceed \$3,000 for the 2011-2012 fiscal year to Moore Business Results for Stakeholder Communications, including website content and calendar maintenance and monthly email newsletters to stakeholders. (Sullivan)

Wendy worked with the board and created a custom website; created constant contact newsletter and has worked with us to keep website. city watch 5 were called out works with JJ now Greg has person to go to. Who to promote look at minutes. Wendy and Secretary have a chat and she puts the info out onto the web site. Wendy has worked with other NC's with Porter Ranch, North Hollywood, North East ()and Greater Griffith Park NC's explains.

Greg motions for up to \$3,000. to renew with Moore Business Solutions for the next year. Tess seconded the motion.

WNC-2011-071211-02 all approved by consensus.>> **(Popowich)**

JJ moves to make quarterly, semi-annual, annual or via Demand Warrant payments for Moore Business Results Services for now more payments than the contract amount of \$3000.(payment of \$750 is quarterly) Bill seconds. Passed unanimously.

WNC-2011-101111-04

Paypal refused our credit account. Wendy feels that if the dollar amount is reduced then they can accept payment. JJ doubts this, but will follow through. If this fails, then MBRS may need to go out and get a cc acceptability or go through a demand warrant. Cash only business can be limiting.

9. Discussion and possible action on continuing an approved motion from April 2011:

<<Discussion and possible action to allow council to properly budget for and automatically purchase any future necessary WNC business cards from the City of Los Angeles Publishing Services, as well as any other identification items from the appropriate vendor(s), when needed, without requiring a vote on the matter at every occurrence. (Lace)

William made a motion to automatically allow purchase of business cards as needed. Tom seconds. JJ felt we could make a motion to order cards whenever we bring someone on board. Approved unanimously

OWNC-2011-041211-14>>(Lewis)

Eric brought this up here to check and that we had voted last April. This was not included in the budget and that the treasurer could buy supplies up to a certain amount. JJ prefers a dollar amount, but won't hold anything up here.

JJ made a motion to automatically allow purchase of business cards as needed. Eric seconds. JJ felt we could make a motion to order cards whenever we bring someone on board.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler				x
William Hilliard	x			
Asadbaig Baig				x
Doug Schmidt	x			

Eric Yoonjae Lim				x
Total	9			

WNC-2011-101111-05 motion passes

10. Discussion and possible action to make recommendations (if any) for the City's sign ordinance (currently under discussion). (Popowich) City has created a new sign ordinance and limit the installation of new signs to sign districts. They want to make sure that any new signs fit into the neighborhood community. This would limit the brightness of digital signs and create a fund of some type to manage the sign districts. Not clear how these costs will be handled. Now, in order to get a sign permit, you have to go the planning board and also go through the NC. Provision for historical signs ok with documentation, then the recording of the sign. Speaks of off property sign and if you put a sign on another properties and can give credits to someone else for signs. Plan to reduce signage in some areas if there are too many signs. Can't reduce because of Grandfather clause to widen street and such. There is a fee structure for violations. Penalties for people who don't get sign permits. Prohibition of signs over door and window openings and the fire dept would have to sign off on signage. Eric said NC congress had an event. Showed a park setting, trash cans, wall and benches. There was a parks and recreation sign program limiting the size and location; a motion was introduced to study what to do with the parks. There was concern of signage in parks. "Must fit into neighborhood" There was a discussion of a revised version from last week where a mapping of all off site signs and put on "Zimas" which is a tremendous site to track city issues. Fees are based on size of the sign, less per day's fees, 750 square feet have tremendous fines

Erick asks if we need to act on this. JJ says if we want. Then the issue goes to the cities plum on 10/18. JJ sees nothing wrong with motion.

JJ moves to approve the recommendations. Eric seconds. JJ will send a letter out.

WNC-2011-101111-06

11. Discussion and possible action to approve the construction of a two car detached garage located at 20601 W. Archwood St., Winnetka, CA. (Case #: ENV-2011-208-CE and ZA-2011-209-ZAA). This requires the approval of a reduced front yard area. This has already been taken to the Planning Committee who has sent the developer back to the WNC for our opinion. (Popowich)

Mr. Darnell Hendricks, 2061 West Archwood shows existing property and proposed property improvements with a floor plan of new garage. Mr. Hendricks says his client is trying to reinvest in his property. Now is under water the new garage will improve the property value and look more decent. Had a meeting with Van Nuys Bldg and Safety and wants to install a fully enclosed garage in the driveway in front of the house and which is 13 feet from the sidewalk. Bill felt that this would encourage others in neighborhood to follow suite and would not improve the value. The neighbors were asked and all signed off on the project. There is the thought that the cars extend into the sidewalk. The drawing shows some minimal landscape. Mary Anne king is working with him in the city.

JJ moves to approve with the recommendation with the provision that the owner moves garage 3 feet back towards the house giving 16 feet for parking from the curb. Tess seconds.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			

JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler				x
William Hilliard		x		
Asadbaig Baig				x
Doug Schmidt			x	
Eric Yoonjae Lim				x
Total	7	1		

WNC-2011-101111-02

JJ will write a letter to Darnell with our recommendation.

12. Discussion and possible action to make recommendations/comments (if any) for the City's proposed amendments to the Residential Planned Development supplemental use district establishment provisions. The current ordinances allow only single family homes; this ordinance would allow mixed use projects. (Popowich)
Tabled to next week.

13. Discussion and approval of the Q1 Payment Card report to be submitted to DONE. (Popowich)
In report, JJ says you will find funding program CRD \$941.50 on payment card. Bill motions, JJ seconds.

WNC-2011-101111-07

14. Discussion and possible action on which two board members from the WNC wish to attend the Mayors Budget day:

<<This year, the Budget Process begins with the Mayor's Community Budget Day event on Saturday, October 29, 2011, 8:00am-12:30 pm in City Hall. The attached invitation complements the invitation sent to you recently by the FY2011-2012 Budget Advocates. What is most important at this point in time is that **each Neighborhood Council have appointed it's TWO BUDGET REPRESENTATIVES!** Please note that this is different from a Budget Advocate. While several Board Members can become involved in this process through advocacy, there can be only 2 Official Reps from each Neighborhood Council Board.>> (Sullivan)

The meeting is twice a month. Begins with mayors budget day, Saturday and must go twice month. Bill volunteers. JJ moves that we approve William, seconded by Tess. A caviat is mentioned that we put a permanent item on agenda for William to report. **WNC-2011-101111-08** all approved by consensus

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

15. Finance Committee Report (Including Treasurer's Report) (Popowich) JJ notes \$39,307.97 left and explains the Wendy Moore payment issue. Bought FS 72 items. Winn NC offered to help Winnetka Rec. center pay the annual safe Halloween event, but now the the kids get nothing as no response from Michelle. "A miracle occurred", Rick Enterprises got paid. JJ reminds, that if you want to spend money, then it is best by Credit card. JJ will send a note to DONE for some larger payments for the Halloween event. DWP rate payer advocate has no Valley meetings says Bill.
16. By-Law Review Committee: (Lace) Nothing Heard
17. Public Safety Committee: (Vacant)

- 18. Outreach and Youth Committee Report: (Robinson)** Have the books and they are already organizing literacy fairs and Erick will notify the WNC of presentation events.
- 19. Planning & Land Use Management Committee: (Popowich)**
- 20. Public Works & Transportation Committee: (Mikaelian)** Continued talks with CRA, says Eric.
- 21. Rules, Elections & By-Laws (REB) Committee: (Lace)** Elections this year are all over the place. And they may not have elections this year?
- 22. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)** Didn't attend last month, but this month will talk about the congress report. Green practice workshop at the breakfast guest speaker mentioned sustainable works and Energy efficiency. Agenda on Thursday and update on the sign ordinance. Revisions on petty cash. Talk about NC elections and how Valley districts are changing. Betty asks why are they doing that. Eric suggests that each house district had to have equal number of people to represent by population. They change the zones every ten years. This time may have some radical shifts, but may have more rational lines.
- 23. Good of the Order** Doug felt that Asadbaig had resigned. Asad spoke to Mike regarding considering his resignation?

9AM is a meeting public Thursday Oct 27th for the planning committee in support of the Westfield Village. 6262 Van Nuys Blvd. Tess will attend. JJ also has Nationwide displays info, but it was an odd email that they don't seem to have the permit. They emailed JJ and wondered who to contact to get the permit. Also JJ asked Eric Lewis whether they can complete the signs and banners. Eric wants to get to the historical society to complete. Tess suggests that Eric see Nora to get help. Marilyn said at one time Nora, is there only once a week.

Eric has station 104 send a thank you to us and wanted to thank us and to recreate a picture from 50 years ago, Dec 11th on a Sunday specific time to be determined, possibly 3PM? Make this a thank you dinner and photo op. at Fire Station 104. Suggest we that day. Mark Gonzales will get back to us. Bill suggests we wear the WNC shirt.

Marilyn says the safe bicycle event is back on and the budget is still in force and JJ will pay for this.

Bill asks if there is extra money then we can re allocate to this event?

24. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

25. Adjournment

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

A large, stylized logo for WNC. The letters 'W', 'N', and 'C' are rendered in a bold, pink, sans-serif font with a white outline and a slight drop shadow. They are set against a light blue background that has a subtle, repeating pattern of the letters 'W', 'N', and 'C' in a lighter shade.A blue ribbon banner with a white border, containing the text 'Celebrating Diversity with Unity and Dedication to the Community' in a white, bold, sans-serif font. The banner is positioned below the WNC logo and has a slight 3D effect with a shadow.