



WINNETKA NEIGHBORHOOD COUNCIL
 20830 Sherman Way, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Bettie Ross-Blumer	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Vacant	Vacant

REGULAR MEETING MINUTES

Tuesday, June 12th, 2012 – 6:30 PM
 Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-10	Feb-14	Mar-13	Apr-10	May-8	Jun-12	Jul-10	Aug-14	Sep-11	Oct-9	Nov-13	Dec-11
Eric Lewis	x	x	X	XL	cncl	X						
Erick Lace	x	x	X	X	cncl	X						
Greg Sullivan	x	x	X	X	cncl	X						
JJ Popowich	x	x	X	X	cncl	X						
Marilyn Robinson	x	x	X	A	cncl	X						
Mike Mikaelian	AE	xL	AE	A	cncl	A						
Natasha Somerville	x	x	AE	xL	cncl	X						
Tess Reyes-Dunn	XL	x	X	XL	cncl	X						
Tom Sattler	x	x	X	X	cncl	X	AE					
William Hilliard	x	x	XL	XL	cncl	A						
Doug Schmidt	x	x	X	A	cncl	X						
Bettie Ross-Blumer	x	x	X	X	cncl	A						
Total	10	12	9	9	No meeting	9						

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
 Quorum is 8 members

2. Explanation of Meeting Rules.

3. **Approval of Minutes for April 2012: WNC-2012-061212-01**
4. **Our WNC election will take place on Sat., Sept. 29, 2012.**
Time and place to be determined. (Possibly 1-7PM at the Canoga Park Bowl). Alisa Smith is our Independent Election Administrator at alisa@empowerla.org (Lewis)
5. **Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.**
6. **State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Englander's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.**

Officer Maldonado, Our Senior Lead Officer in the Winnetka area updated us on the Topanga crime. Rise in property crime especially when kids are out of school. Often occurs during day, when homeowners are at work. Gang called the rolling 30's posted video on how to break into homes. The look for small items; computers, guns cash, jewelry. Also have distraction bandits especially which especially affects elderly people. Be aware, call police when you see door to door salesman, if the people seem to be casing the neighborhood. Rise in grand theft auto, if the keys are worn and any key will work to open the lock; redo the lock or get a kill switch or a club. Violent crime is down. There is a gang injunction, which is thought to be responsible for this crime reduction. National night out is Sat August 11 maybe 12 to 3PM at Runnymede Park in Winnetka; currently in planning stages. Street vendors must have a permit and it's a misdemeanor to do so without a permit and is against the law. Call the police and they can stop and check if they are permitted. A stake holder asks: if a violent crime suspect leaves the metro can the Sherriff follow? OM says can follow, but the policy for the Sherriff is that they can't follow off the bus. OM says that if they are assigned to metro link then they are married to that and can't really leave. SEE OM's newsletter. Sutter Middle school culminating this Friday from 8:30 to later am. Invited OM to attend and asked about suspending tickets across the street. Octaviano Rios says a formal application must be made to DOT and that takes time.

Octaviano Rios (OR) from CM Zine's office. Zine going to many schools with meeting a lot of the constituents. Which is a pleasure to attend says OR. The budget was approved by city council. Cm wanted to fill gap to deficit; putting \$100,000 to different projects; especially public works projects. Folks in Winnetkla to take pix of slurry seal machine. Have copies of Zine line enclosed. Zine money should go to more slurry seal, which slows and protects streets from aging faster. It's a top priority to seal street. Tree trimming across district and vegetation overgrowth abatement. CCC hire youth every summer to get them jobs over the summer and get them to clean up the neighborhoods. OR can be contacted via info in the Zine line. JJ asks about the dumping next to the great pit of Winnetka at Corbin and Mason. The owner of the Corbin bowl also has an alleyway prone to dumping. OR says they can work together; the cleanup program won't begin until the 1st of July. Act now the get CLEAN AND GREEN active to clean up these alleys etc and OR will be a liaison with the community. Next item; \$700,000 has been allocated given for the camera project; there is a problem with the project; why is it so expensive and who is monitoring these cameras? Are question CM Zine asks and why he hold the money still. Surveillance cameras and rely on the LAPD to use the camera. Winnetka bridge repair; The federal dollars require that the people often can't park in front of their homes during peak traffic hours and there is work in progress to reverse that. The lack of bathroom is noted, but often the bathroom cause prostitution and drug dealing. Van Nuys said they have the same problem. OR offers to work with whoever wants to pursue issue. Eric wanted to know about the slow lane turning into the bike lane; the stake holders were not given any warning for signs going up and were towed and ticketed. DOT has never given any public notifications that this is in the pipeline, says OR.

JJ asks what about the anti-gridlock ordinance. If there is a problem, OR says the NC should have a letter of complaint that we can. Erick asks than we write a letter; put on agenda. Eric from the DOT who is in the public information office spoke to the WNC. Eric Lewis did actually call the head of the project; one of the requests was a

bike lane. Bridge was already in motion by the time the bike lane came up. Contact Beary.Sarkis@lacity.org re the bridge issue parking question and bike lane questions. Erick asked the board members which public benches they preferred and which color; an informal canvas was taken.

Mr. Blomer spoke for his wife Bettie, said at a meeting where there was a problem with public defecation along the bus line. Joe Bancheek is a stakeholder who lives along the bus line and says it's a big problem.

Around the city the bus benches will be replaced with nice metal dark green, black, blue, burgundy or gray benches, need a motion to officially select bench type and color and will put this on the agenda for July.

7. **Discussion and possible action on considering sponsoring the Valley Family Festival. Vicki Briskman will speak on their behalf. (Reyes-Dunn) tabled**
8. **Discussion and possible action to consider assistance for Saturday school at Sutter and for assisting Math Coach Dana Rosenstock(Caruso). Saturday school is for the kids that are not proficient on their CST. (Lace)**

This is the third visit from Sutter asking for help; suffering terrible cuts wants help. Longtime residents here 1400 students, 85% parents make less than \$30,000. So every one get free lunches and such. The principle came last month. Now losing educators, LAUSD is in dire straits. They wear a uniform to school; collared shirts. JJ recommends that she puts together a proposal and that she should apply for a NPG via the youth committee. Later the budget will be developed. The grant program is very specific. The youth committee is next week. There are ethical concerns that some NC can give money to another side of the city. Moved to Committee.
9. **Discussion and possible action on a Presentation by representatives from the LA DOT about their new "Watch the Road" program. (Lewis)** Eric Wright is a student worker with the department and made a presentation on the signs and where they might be placed. Watch the road and safe routes to school. Encourage kids to be active and walk/ride to school. Ask if want to put on someone else's property, don't just do it. Put on key corners.
10. **Discussion and possible action regarding the issue of Winnetka stakeholders' cars that were towed without adequate notification when Winnetka Ave. was placed with new rush-hour parking restrictions. The LA DOT should make sure that all fines are removed and refunded to those that were affected. (Lace)** reAgendize.
11. **Discussion and possible action regarding the PLUM Committee review of the parking restrictions that the LA DOT recently placed on Winnetka Ave. and the creation of rush-hour traffic lanes, instead of bike lanes, and the safety hazard they present to a street that is heavily trafficked by bicycles travelling to and from Pierce College. (Popowich)** agendized for next month.
12. **Discussion and possible action regarding the PLUM Committee review of the Community Care Facilities Ordinance. See website: [www.http://tiny.cc/CommunityCareOrd](http://tiny.cc/CommunityCareOrd) And a slide show [www.http://tiny.cc/LACNCommCare](http://tiny.cc/LACNCommCare) (Popowich)** Revise the medical professional Ordinance. NC PUC and NC are advisory. Carole does not really know how many groups homes are in LA. To not have a group house you must have access to all parts of the home. Carole feels it is unfair to the good group homes. There is an ability to have administrative enforcement (penalties for bad behavior) and an ability to shut down the homes. Tess mentioned that there are some halfway homes that are very unsafe. Natasha wants to know who is in the neighborhood. Nothing in the ordinance that require these homes to self report. Who is in these homes? JJ moves to approve the Granada Hill recommendations as written with our notes seconded Marilyn.

WNC-2012-061212-02 approved by consensus. JJ will write a letter.

13. Discussion and possible action regarding the P-Card quarterly limit extension request form for the \$2500 of promotional items that were approved last month to be purchased for WNC Outreach. (Lewis) tabled

14. Discussion regarding the recent review and approval by D.O.N.E. of the 2011 WNC Bylaw Amendments proposal and whether or not the council agrees with the changes made by D.O.N.E. Any changes not agreed to will be reviewed by the Board of Neighborhood Commissioners.(Lewis) Can take complaints to board of neighborhood commissioners. They said we had a grammatical error. They are accepted and are now in effect.

15. Discussion and possible action to review, amend as needed, and approve the Budget Committee's proposed WNC 2012-2013 budget. Budgets are due by July 1, 2012. <<The [Mayor's proposed budget](#) was released: The Neighborhood Council funding is proposed at \$37,000 per Neighborhood Council for the 2012-2013 fiscal year, which is a reduction of 8.6%.>> Erick Lace says, "DONE is telling me that we should aim at an NC annual budget of \$35,000. They are still talking about up to \$37,000 and as low as \$32,000, however." JJ asks, "How can we budget when we don't know for how much we are budgeting?"(Lace)

JJ passed out the treasurer's report little over \$13,000 not spent. Second page presents the issues with the junior olympics and which payment did go through. The storage space is due and JJ did get a call from the storage group who will work with us. Sunnybrae's books; Rita will not allow us to use a p-card. Demand warrant will be used and an NPG must be used to pay for books. Note this for future action warns JJ!! The current report is submitted. The only really out stand is the NPG for Valley Village. An item that we can't pay this year is Hope Chapel, whose vendor won't work with us. We got a bill for a purchase made, but we can't reimburse the money to an expense that was prepaid. Next year a neighborhood grant must be used. Never got response from Michelle so no bulletin boards will not be bought for Winnetka Park. As far as JJ knows, that is what hasn't been paid,. (It is ten oclock PM!) JJ told the storage company, if we can't get this worked out by the 15th. JJ can only afford 9 months. Erick moves to approve the quarterly report and monthly seconded by Tess.

Approved by consensus. **WNC-2012-061212-14**

JJ thoughts about the approved budget. Rental is upped to \$1500. Postage from plum committee is \$200, Outreach, under advertising, is \$1500 elections, Events category; Halloween \$1500 junior blind needs to move ...see budget notes. Outreach \$10,000. Junior blind Olympics needs to go the the NPG program...category; Constant contact \$175. NPG for Valley Village Senior program will be a NPG Library books now NPG, school paper \$700; supplies for NC may become \$400 from \$600 Now \$36,225 is the budget leaves \$750 for 'surplus'...

Essentially there is a discretion of \$775 to spend without changes. Eric has a modification of his own. Food for meeting. Wants to lower debates to \$900 and then add \$100 to food for meeting. Or the extra money could be moved from discretionary. JJ took postage from Plum postage and moved to food.

Eric moves to approve proposed budget as presented by seconded by Tess

WNC-2012-061212-15 approved by acclamation

Next Month's agenda to include motions for individual budget categories.

16. Discussion and possible action on appointing Carole Ozanian, Dana Caruso, Sarah Andrade, Mary Ellen Moreno and possibly Joe Bancheek (This secretary could not recall, of the fellows, who requested inclusion (one has since removed his name from running) for existing available positions on the WNC board. I understand there are two or three positions available; one may be the student/youth position. (Sullivan)

David Uuebersax on NC came to the meeting.

He has come to many meetings, too, and feel at a loss why he wasn't listed as a candidate specifically. He felt he could come under public comment and become considered for election. Alisa suggested the appointment process should be clarified. It is likely the secretary did not include David name and is his error.

Carol Ozanian in 1976 moved to here, had music stores, sells space for home shows was a NC secretary. Position open for public safety. Marilyn had set up all kinds of training sessions. The Red Cross wants to help there and with NC. Wants to really get the two year position in order to do something with public Safety.

Now have seat #5 available, 2 years left. Have two year positions of 9 and 13.
Seat Number 5. Three seats open are all at large.

Dana Caruso. At Sutter for 6 years hopes to get to 780 API for school. The neighborhood needs to be represented at the council wants to bridge the gap between the neighborhood and the board. Her job is here and her heart is here and wants the commit and to thrive.

Sarah Andrade, with her husband, hve a State Farm Insurance business. Wants to work with local schools re:anti-bullying program. Try to get involved. Doesn't believe anything is impossible.

Mary Ellen Moreno been a resident of Winnetka for 20 years; teaches first grade and has worked on a lot of parent and advisory councils. Other commitments have ended and wants to get involved in a more positive manner.

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich		x		
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x
Doug Schmidt	x			
Bettie Ross-Blumer				x
Total	8	1		

WNC-2012-061212-13 Erick move to include David Uuebersax as a bonafide candidate for appointment to the board. Seconded Tess; approved.

Erick passes paper for board members to note the vote. Alisa Smith counted and presented the vote and encouraged those who didn't win to run soon as July 31st is the call for candidates.

David Uuebersax seat#5 (9votes) 1 2014

Dana Caruso

Carol Ozanian

Mary Ellen Moreno#13 (5 votes) 3

Sarah Androtti #9 (6 votes) 2

17. Discussion and possible action to approve the inclusion of vote-by-mail for the upcoming WNC Election. (Lace) Not considered as money was not allocated for this item in agenda item #18.

18. Discussion and possible action to approve reallocating the \$500 that was budgeted for the Youth March, which has been postponed, towards paying D.O.N.E. for the \$500 vote-by-mail set-up fee. (Lace)

Motion proposed by Erick, seconded by Tess

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			

Erick Lace	x			
Greg Sullivan		x		
JJ Popowich		x		
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville		x		
Tess Reyes-Dunn		x		
Tom Sattler		x		
William Hilliard				x
Doug Schmidt	x			
Bettie Ross-Blumer				x
Total	4	5		

WNC-2012-061212-08 Funding for voting by mail was not authorized.

19. Discussion and possible action to complete and approve the Election Procedures Stipulation Worksheet that was distributed to all NC's by EmpowerLA. (Lace) Each item was voted upon for approval with a final motion voted upon at the end of discussion.

WNC-2012-061212-03 6 hour voting period approved by consensus.

WNC-2012-061212-04 2 to 8PM approved by consensus

WNC-2012-061212-05 Canoga Park Bowl accepted as we can use meeting room.

In Winnetka Convention center, approved by consensus.

WNC-2012-061212-06 No write in; must have stake holder verification. Several years ago asked to be appointed to the board. By-laws say self affirmation. Approved by consensus.

WNC-2012-061212-07 vote by mail issue. No structure to verify the voting mail. Glen mentioned that they did the filing period for the request the vote by mail which is the same as the candidate filing period. The mailing for woodland hills shifted the elections. There were some mailed in votes that were not counted. We will be passing out the vote by mail form and fill out the application for ballots. Two mailings and would need the second mailings. Can request a ballot online can you request a ballot by phone? Vote my mail
No vote as no money was allocated.

WNC-2012-061212-09 Erick moves to authorize the election committee this Thursday to fill out the form and consider outreach. Greg second the motion. All approved

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich	x			
Marilyn Robinson	x			
Mike Mikaelian				x
Natasha Somerville	x			
Tess Reyes-Dunn	x			
Tom Sattler	x			
William Hilliard				x

Doug Schmidt	x			
Bettie Ross-Blumer				x
Total	9			

Channel 35 JJ mentioned we might be able to get on that channel. Council meeting announcements the president and vice president have gotten a stipulation sheet. We should have had a REB meeting. DONE handed out the stipulation sheet and recommended a vote.

Our current outreach budget is 6800. 20 candidate goals. Motion to approve election procedure work sheet as decided

JJ moves to approve; Erick seconds; approved by acclamation. **WNC-2012-061212-10**

20. Discussion and possible action to rename the Public Safety Committee to the Public Safety & Welfare Committee. This change is intended to include animal welfare within the scope of this committee as well as safety for humans. (Lewis)

21. Discussion and possible action regarding changing Marilyn Robinson's WNC board appointment from the current term ending in 2012 to the open at-large seat that has a term that ends in 2014, and vacating her seat that ends in 2012. (Lewis)

Mike Mikaelean resigned from the WNC as he is getting married and moving over the hill. Congratulations! Mike was elected. and Tara's positions were elected. Can appoint someone's to Mike's 4 year position. We can appoint Marilyn to Mikes position seat #1.

WNC-2012-061212-11 Eric moves to appoint Marilyn to Mikes Position. Seconded by Tess. All approved by consensus.

22. Discussion and possible action to modify the requirement on the WNC website that stakeholders' must submit their phone number in order to be allowed to sign up for the WNC's e-newsletter. (Lewis) If technically possible we direct Wendy to remove the telephone requirement. Erick moved to delete the telephone requirement, Tess seconds; approved by consensus. **WNC-2012-061212-12**

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

- 1. Finance Committee Report (Including Treasurer's Report)**
Discussion and possible action to approve the 3rd Q report. (Popowich)
- 2. By-Law Review Committee: (Lace)**
- 3. City Mayor's Budget Advocate Report: (Hilliard)**
- 4. LADWP Memorandum of Understanding (MOU) Committee and LADWP Committee (Ross-Blumer)**
LADWP oversight committee newly approved 5 years extension MOU with the NCs. All supposed to go to their website and speak to someone to get the DWPO sent info on us. Meeting to the 95 ncs board of NC
- 5. Public Safety Committee: (Vacant)**
- 6. Outreach and Youth Committee Report: (Robinson)**
- 7. Planning & Land Use Management Committee: (Popowich)**
- 8. Public Works & Transportation Committee: (Mikaelian)**
- 9. Rules, Elections & By-Laws (REB) Committee: (Lace)** REB committee meeting third Thursday of the month 21st of June 6:30 at Valley Village
- 10. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)**
- 11. Good of the Order**
- 12. Future Agenda Items & other Calendar Events:**
 - **Public Safety Committee.**
 - **Outreach & Youth Committee.**
 - **Public Works & Transportation Committee. 4th Tuesday**
 - **PLUM**

13. Adjournment

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a “**Speaker Card**” will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivan@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels’ collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.