



# WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

[winnetkanc.com](http://winnetkanc.com)



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Sarah Andrade	Victor Lerma	Maria Young	Madison Lamoreaux (Youth Rep.)

## REGULAR MEETING MINUTES

Tuesday, February 12, 2013

Public Meeting: 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Limerick Avenue Elementary School**, 8530 Limerick Ave., **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

### 1. Meet & Greet and Refreshments [10 min]

### 2. Convene Meeting and Board Member Roll Call and Introductions. [2 min]

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Eric Lewis	x	x										
Erick Lace	x	x										
Greg Sullivan	x	x										
JJ Popowich	xL	x										
Marilyn Robinson	x	x										
Tess Reyes-Dunn	AE	AE										
William "Lance" Hilliard	x	x										
Bettie Ross-Blumer	x	x										
David Uebersax	x	x										
Sarah Andrade	x	x										
MaryEllen Moreno	x	x										
Maria Young	x	x										
Trevor Owen	x	AE										
Victor Lerma	x	x										

Madison Lamoreaux, student	AE	x																	
Total	13	13																	
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members																			

3. Explanation of Meeting Rules. [2 min]
4. Approval of WNC Minutes for January, 2013. [3 min] Erick moves to approve. Bill noted that he had seconded with Joanne, Mary Ellen; approved unanimously **WNC-2013-021213-01**
5. Los Angeles City Attorney Carmen Trutanich will be a guest speaker. [20 min]

Carmen Trutanich (CT) spoke, often to the visiting students; told them to speak and be brief ... and noted that what the kids are doing now will be the foundation of what they will become. Daughter is attorney working sex crimes, One son was an attorney in Iraq, another is a teacher. Education is the rocketship of your life...stay in school. He is lawyer of the city of Los Angeles. Bill Carter is his chief of staff and who was present at meeting. Was in Environmental area of Environmental Law and worked in ethics. His job to defend the treasury for law suits and the LAPD; 70% of what LAPD goes through the PD 70,000 report and 50,000 cases. There is less crime as Attny Trutanich felt that many of the younger kids are staying in school; less drop outs. Burglary are going up in other areas, but crime is going down generally and CT attributes this drop to the LAPD and the prosecutors. Spoke mostly to the kids present. CT asked how to stay out of trouble. A child answered said "Making good decisions" to which the CT agreed. Always make good decisions. Answer question? Child asked how he does job. This CT gets out by 7:30 to 8 AM; works all day, then has the night shift. Home tonight will be at 11 pm and this is 6 -7 days a week. Has two more events tonight so will leave shortly. Bill Carter gets most of the emails which assists CT. One child asks how the Neighborhood Councils (NC) got started. So he explained how local people wanted their opinions heard. Each group of elected people has a "kingdom" or area that is entrenched with their behavior (and self interest).

Now the NCs are more powerful. CT started with 647 lawyers when he came in, costing 95 million dollars, which was allocated for his entire office. Payroll was 99 million; he now has 475 lawyers. CT's budget is now 81-82 million dollars; payroll now 93 million dollars. Winning lawsuits and collecting taxes have helped make up the difference. CT has not hired one person in three years. Attorneys a reserve deputy district attorney, who work for free, but get to try 8 -10 jury trials and ythis is excellent experience. A student asked if there was segregation when CT spoke of unfairness. In a way, CT deals with this. Dorner sewed the city of LA and trutanich defended the city and the law enforcement protected his office. Dorner sued for discrimination but the city prevailed. 149 law suits were successfully defended criminal attnys were moved to civil trials and having a 94% success rate.

Encouraged kids to graduate from high school, college and go into the law and if the kids go to find old CT, wherever his is, he offered to help the kids get a job when they are in law school.

Mentioned gun control and that he sent a letter to everyone who applies to buy a gun, (it was 200 per day) some guessed 100 to 1000. CT mentioned buy backs to which stakeholder Tom Sattler asked about why called "buy back". Tom doesn't want to be dis-armed. The letter sent goes to DROS form applicants as the gov has an interest in knowing who is buying guns. Mental illness, injunctions, criminal back ground info from gleaned from NICS check. A Rand study noted that if someone was notified that they can't buy a gun, if prohibited, that many will stop the buying process. The study noted that 50% will not follow through with the purchase. The only place in America that sends the letter is LA, who have found anomalies in the application; such as wrong License NRs, names first and last mixed, address' that don't match up. These correlations in the

DROS forms anomalies are given to the LA Gun Unit of the LAPD. He says you can have three triads: of gun control: the law, mental illness and law enforcement.

- 6. Government Representative Updates:** The latest information from representatives of the offices of Mayor Villaraigosa, Councilman Zine, Congressman Sherman, Assemblyman Blumenfield, the LA Police Department, the Department of Neighborhood Empowerment, and/or any other local, state, or federal agencies that may be able to attend. [10 min each]

Erik Rodreguez for ASM BBlumenfird ; state assembly member covers Winnetka asks WNC for approval for assembly Bill 22 for sidewalk repair. In 1974 ordinance require adjoining home owners to perform repairs, except for tree growth. The CC is trying to repeal this provision, exempting tree damage. ASM BB wants the voters to approve or disprove. Encino NC approves this plan and Bill. Eric sends this to Public Works Committee. David asks about the history of this proposal and what goes into process. Don't do without a vote from the people before deciding. No other city has to pay for this tree damage. Bill will be moving into council in Sacramento in April. All people will have to vote on this Bill including apartment dwellers. A stakeholder asks how it might affect the economy if new homeowners comes into the valley and is affected by bad sidewalks and excessive repair costs. Liability for lack of repair is enormous. Nobody seems to think this is fair. For the parents here the committee meetings are open to public on this topic. The more comments the more this can be adequately considered.

The school funds might be diverted to repair sidewalks, a stake holder asks, is there a clause preventing this action? Erick says there is no new tax proposed, but if you have a sidewalk repair for a city tree, and your neighbor doesn't you get billed and the neighbor does not. Erick wants to work on this so it is logical. CM Zine had extra funds for some side walk repair and this may be one of the finding things that can be done.

- 7. Discussion and possible action on a presentation by Officer Mason regarding the True Project.** (Lace) [10 min] Tabled to police emergency
- 8. Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min each]

Limerick Student Council Visited. The Student Council President, a 5<sup>th</sup> grader, Miss Carolina Rodreguez thanked the WNC for hosting their visit where they could observe and learn. Limerick 5<sup>th</sup> grade teacher Mrs. Pittman brought the entire student council and friends to fill our humble hall. Honor to be here, they said, and are having a good time.

Cary Iaccino fought the same battles the WNC fought as the former chair of the Reseda NC. Last term was in Dec. and he is now running for City Council; been in valley his whole life. City has been shooting itself in the foot with chasing business away; why not move? Cary is running for CD3. As a businessman\, Cary had 6 employees when the economy was at its peak building custom cars. Wrote some articles for local magazines, went to local schools and CSUN. By the next meeting, we may have a runoff or a new CM. JJ asks what he will do to increase business? Business tax and the business license are too complex, plan will revisit every year or two if there are revenue increases or reductions caused by too high taxes, but carry's plan, like a flat tax concept up to million dollar tax etc. currently he had many categories that go to very complex lengths to figure tax; suggests making the charge a simple fee. The current way causes audits which get expensive with many regulations and inspections; what once was a fee of \$75 and now is a \$400 fee. Many are leaving the City. It is tough to get a job. Studio businesses are leaving here. Auto dealerships are leaving. When business tax code changes, then people come back. The city eliminated the basic tax on top of the car dealers and now 6 dealers have returned. Cary lives in his Grandfather's house in Reseda. Tom asked about how Reseda can be brought back. Now the CRA bought the buildings and put out the

tenants, but nothing is done. Sarah asked about her Real estate business and pet peeve, that some business owners incorporate in Nevada and so do not have to pay taxes here. Bettie notes this is California corporate law. Suggests there might be a door to door review to see if people are licensed and paying the right taxes. Wants to change the focus so that business is paying fairly and no scofflaws. David asked about Pratt and Whitney Industrial area and the homes bought when the factory was fully operational. David notes the industries grew around aerospace, when this was an ideal place. How do we bring this up now and improvise? Aerospace and Chevy are now not so much activity of these industries; not on the grand scale now that they used to be. Some machining the Rover Arms for JP(SP?). If these leave, then they don't come back. Hazardous materials, if have more than 5 gal, then they pay Haz Mat fees, so some may not bother with economic things and produce poor practice. If businesses are failing, then they aren't generating the revenue that the city needs.

**OLD BUSINESS**

- 9. Update, discussion, and possible action regarding the PLUM Committee's ongoing investigation into the need for a bathroom at the Pierce College Orange Line transit stop. (Lewis/Ross-Blumer) [4 min] Bettie says they have a plan, Constance Cox is an art teacher at Pierce, and Constance gave us a name to whom we can deliver the letter; hope to be done by next WNC meeting.
- 10. Update of the status of the installation of the new WNC "Winnetka Then & Now" street-light banners. (Lewis) [2 min] Many have seen these; Sarah noticed too. Eric made a map of locations where these long term banners can be hung next to locations, where holiday banners can be put up and taken down as needed. LA permit department said we have a life time permit for these banners.

**NEW BUSINESS**

- 11. Discussion and possible action on the PLUM Committee recommendation to deny the request of Mark Tavakoli of MDT Developers for support of a proposed development of a mixed commercial/residential use building located at 20460 Sherman Way, Winnetka. The developer is requesting a Zone Change from Q]C4-1VL & P-1VL TO RAS4 to construct a 4-story; 50' high; 42-unit senior independent mixed-use project w/4,066 sq ft of commercial space on the ground floor and 42 ground floor parking spaces. (Case #: APCSV-2012-2487-ZC and ENV-2012-2488-EAF). (Popowich) [15 min]

JJ says the plum heard above issue; the "Great Winnetka pit" was a gas station at corner of Sherman Way and Mason. Underground parking planned for the residents. Mostly two story Apts in area with few large buildings of this size with poor traffic consideration by developer. Lot may be good only for a smaller use at this time. Committee denied support at this time. Changes were suggested to have only 3 stories by the developer with CM Zine. Developer approached JJ about whether they could go three stories with residential; developer was not pleased with suggested setbacks for upper levels. Zine pushes this project as LA seems to like higher densities near mass transit, likewise with the mixed units. Developer had no decent plan about Papa John's Pizza access adjacent to the proposed senior housing, which could be dangerous with frequent cross traffic. William suggested that we notify Zine and Englander. Bettie added that because it is a corner lot; there is no setback from the sidewalk only with a few access points. 'Shoe-horning' this into a tight fit and will impinge on the neighbor's views and privacy. 42 units with 1/2 half parking space per unit as seniors don't always have cars.

Erick moves that the Plum comte recommends that we deny the request above. Eric seconds Bill notes that lot is currently empty. Greg notes the density and the transit combination is a plus. Maria's concern is the safety and the van pick up can be crowded. JJ notes the lack of fit; to be the highest building in the area with nothing close to it and with also to width to the height. Adds to Marias comment; there is no set back or even a turnout so there is a safe ingress and egress.

Board Member	Yes	No	Abstain	Absent
Sarah Andrade	x			

William Hilliard	x			
Erick Lace	x			
Madison Lamoreaux	x			
Victor Lerma	x			
Eric Lewis	x			
Mary Ellen Moreno	x			
Trevor Owen				x
JJ Popowich	x			
Tess Reyes-Dunn				x
Marilyn Robinson	x			
Bettie Ross-Blumer	x			
Greg Sullivan	x			
David Uebersax	x			
Maria Young	x			
Total	13			

Erick moves that the Plum comte recommends that we deny the request above. Erick seconds. Request denied. **WNC-2013-021213-02**

12. Update, discussion, and possible action regarding the potential proposal by the City Council to put a \$3 Billion Highway Bond measure on the May ballot. (Uebersax) [5 min]

Also Wendy Moore noted this: "I learned about Community Impact Statements at the last NC Congress. A Community Impact Statement (CIS) is a way for an NC to make a statement on a subject where the city council has a file open. The NC's CIS gets posted by the City Clerk on their Council File System for all Councilmembers to see. The DONE website says: In mid-2003, the City began a new system through which Neighborhood Councils can adopt Community Impact Statements that summarize its official position on City issues and have them printed directly on the meeting agendas. It's a unique and unprecedented way for each Neighborhood Council's voice to be known to the City Hall decision-makers and the world before a vote is taken.

How to find Community Impact Statements on the city's website? I see they just launched a new website. City Government Tab, Council Meetings, then on the menu on the right choose Council files which takes you here: <http://cityclerk.lacity.org/lacityclerkconnect/> where you can do a search. I searched on Street Repair Bond and got: council file: 13-1300-S1. <http://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=13-1300-S1> Here you can see all the action so far on this proposal. You could invite Mitch Englander, who made the original motion, to your meeting, hear his proposal and then decide on if you want to issue a CIS for, against, with suggestions, etc. You reference the council file number in your CIS and send it to the City Clerk. Your CIS is then on the record.

Here is an example of a CIS sent in by the PRNC: [http://clkrep.lacity.org/online/docs/2011/11-0983\\_cis\\_11-15-12.pdf](http://clkrep.lacity.org/online/docs/2011/11-0983_cis_11-15-12.pdf) "

Update by David (DU) noted the emails by Graycie from Dept of Empowerment. Steve Box helping to coordinate DNEMP emails to help with community impact statement. Issue was brought to City Council so fast that this seemed aa an attempt to frustrate the NC's input. DU wants a community Impact statement and how effects property owners, and needs more than 72 hour notice. More at PW+T Cmte. Eric reviewed the strengths of the Community impact statement. JJ notes that we should rule on it and monitor until killed, we file the commentary to the minutes and we don't get lost. Eric recommends work on in Davids PW+T Cmte.

Bill mentioned that we should invite M Englander to come and explain what he means by this 3Billion Dollar Bond issue.

13. Discussion and possible action regarding potential methods to control order at meetings such as timers and alarms, and other ideas to expedite shorter and simpler meetings. (Andrade) [5 min]

Sarah said that we need signs for next meeting time, 2 min, then out of order, Sarah likes the time noted on the meeting agenda. Bill suggest the whoever needs to speak, kindly send the secretary info to include into agenda. JJ suggests Roberts Rules of Order, which is complex but faster. Nothing goes on the agenda unless it is written in motion format. If nobody discussed item or moves then it doesn't go to discussion until moved and seconded. WNC process had two times down one side of council and up one side only for opinions with fixed rules for discussion. Bettie likes this idea. Sarah likes that Rules format and doesn't want people to be mad at her. Marilyn agrees with JJ and doesn't like people who go on and on. Erick likes the idea of the motions that have been included in this agenda. Some things may be vague and may then have to be sent to committee in order to be clarified into a motion. Be stingy with time. Erick felt the agendas may be too long, but this may be quick if meeting moves quicker. Madison liked the shorter meeting and can go home and do homework. Mary Ellen like the time limits, David noted at the LANNC meeting where there was a large LED sign showing numbers. Eric also mentioned the importance of the motion. Victor likes the orderliness, some have only 5 min to speak, then he is cut off after that.

Bill noted that downtown the agenda, if more than two hours ,then we had too much on docket. Send the wording on to the secretary to have and avoid long speeches.

Maria likes the orderliness of this. JJ added on items to for motion to discuss; if nobody seconds then anybody wants to discuss, if not seconded. Some presenters can go very long, so perhaps if we went to two meetings months then they are quicker. Too many agenda items Sarah felt.

Erick wants to control the length of items and presenters. David notes another NC had two meeting per month. Reseda does these Bill notes that he was involved with NW and you can go there to review NW issues. Maria asks about emails from all the council regarding measure A the meeting were sent to our calendar for the data base. Eric felt it was too late for us to weigh in on this issue.

Eric recaps, when he was at the congress he noted the big timer and asks Sarah whether she wants to investigate a purchase and price of this LED timer. Eric notes changes for the new agenda; Eric tried to be proactive in the meeting to control its length. Eric feels we can handle the issue.

**14. Discussion and possible action to approve the REB update of the WNC By-Laws and WNC Board Rules. (Lewis) [5 min]**

Noted the improvements made. Copies of these are on line. No material changes but more for efficiency, function and flow. Officer adding assistant positions for most officers, treasurer, secretary and parliamentarian.

Section d added functions and updated the names of the current standing committees. Adhoc committees change. Section G committee sizes increased from 7 to 9, except the Finance and REB Comte. Board rules, from a long time ago (from '04), made more confluent with the bylaws. The 'board Rules' don't have web procedures, etc. Website has some typos, include the stake holder definition as well. and update the website map of WNC for quality control.

Eric Moves to discuss the bylaws update and web presentations changes. Thiese bylaw changes have to be approved by DONE, Bettie seconds; JJ has a problem that only the VP can chair the Cmte. Bettie has a couple of word changes grammatical, not any double negatives and redundant commas. Sarah asked how Comte chairs get appointed? This was because some Cmtes would nominate some people not on the board. Erick wants to drop the advocacy term from the committee name Youth committee. Mary Ellen likes the advocacy term. David wants to let the board digest these changes until next month. Victor feels like David says and he wants to table this so he can read the changes and respond. Maria agrees with a postponement this so can read. JJ agrees the tabling of this to read. The president assign Cmte chair and vice chair in some of his boards. In past at WNC board selects chair and vice chair and those would select those that would be on the committee. This did not allow presidents to stack a cmte with personal agenda opinions. More transparency is impt. Sarah notes that Cmte members should select those who are most logical to do the work. The Cmte people would go find their own members to be effective. Eric understands.

Madison notes that new board member don't always know. Mary Ellen is ok with tabling. David likes to table. Victor likes tabling. Eric feels he did a poor job in presenting this and is for tabling as well. Eric thought he was doing what he should in setting up committees. JJ notes that anything you make available in the agenda must be available to the public and posted.

15. Discussion and possible action to spend up to \$180 to frame three certificates of appreciation that were recently presented to the WNC. (Lace) [3 min]
- Motion: The Winnetka Neighborhood Council shall spend up to \$180 for the framing of three certificates of appreciation, at a local, as-of-yet-undetermined vendor.
- Eric doesn't know whether DONE will pay the elections. Eric suggests we get a bid for the work and table this until then. Marilyn says we have 4 certificates upstairs needing framing.
16. Discussion and possible action to allocate up to \$250 to purchase polo shirts and authorized attire for board members. (Lace) [4 min]
- Motion: The Winnetka Neighborhood Council shall purchase authorized board member clothing, at a local, as-of-yet-undetermined vendor.
- Eric asks for better figures and an actual quote TABLED until next month.
17. Discussion and possible action to spend up to \$10 to purchase a power surge protector for use with WNC computers and equipment at meetings. (Lace) [2 min]
- Motion: The Winnetka Neighborhood Council shall spend up to \$10 for purchase of a surge protector, at a local as-of-yet-undetermined vendor.
- Sarah moves, JJ seconds; approved unanimously. **WNC-2013-021213-03**
18. Discussion and possible action on a payment to our webmaster increased use due to our active and enlarged board. Wendy Moore notes, "I project at the current pace that we will have used up \$ on our agreement by the end of April. So we should agendaize increasing the budget and covering the remainder of the fiscal year prior to that. Extrapolating out, I would estimate we would need \$650-700 to finish this fiscal year and about \$4,000 for the next fiscal year."
- Motion to approve up to \$750 for Wendy Moore to finish out this fiscal year. (Sullivan)
- Greg Moves, Eric seconds. JJ says we pay her \$750 a quarter. JJ wants justification for what we pay her. We can table this until next month so Greg can produce her list of work. Erick likes the idea of increasing the money, Pending JJ's question, and us finding money to pay. David notes it occurs that this is an outreach thing from a budget standpoint. Are we doing too many things? Victor likes idea of seeing itemizing. Maria wants to know cost. Eric wants to table this until next month when we can document.
19. Discussion and possible action to instruct the Board's webmaster to add a section to the website listing all WNC Past-Presidents. (Lewis) [2 min]
- Motion: Whereas the WNC would like to show gratitude for service, it shall henceforth maintain and display at its website a record of all WNC Board Past-Presidents.
  - Bettie moved, JJ seconds all approved
  - **WNC-2013-021213-04**

## COMMITTEE AND REPRESENTATIVE REPORTS

Discussion and possible Board action on the following reports: [2-5 min each unless noted]

20. Treasurer's Finance Report (Popowich)

- **WNC-2013-021213-05**
- Erick moves to approve, Sarah seconds; approved unanimously
- Motion: The WNC Board hereby approves the Finance report as presented.

- JJ contacted DONE re election expenses; not yet completed yet. Academy has been paid. Is a correction to report Constant Contact payment was not paid yet, we went 6 months to month to month. See website for copies of report. Hope chapel NPG was rejected by DONE as there was incomplete licensing of a charitable nonprofit. DONE actually called Pastor Jeff to get copies of the forms which would help the church comply; a rare and helpful event. Pastor Jeff could only produce state documentation. He doesn't have federal charity status from the IRS. In the future we could run NPG if the correct documentation. JJ needs a demand warrant signed by Eric for Rayco. Dec reconciliation needs domain name for MOORE business results. JJ restates that we are not frozen, we can spend the money that we budgeted, and if we agree to spend new things then you may not have enough. NPG grant for the JR Olympics, so only only for NPG is available for that purpose and only to fund a portion of the event. NPG forms should be on our web site. The report will be on the web site the website. JJ asked whether David was ever a treasurer, which he was, and David was going to get another training. JJ asks whether we move the Treasurer's report to the front of the meeting so money can be reviewed.

**21. Budget & Finance Committee (Chn Uebersax)**

**22. Executive Committee (Chn Lewis)**

**23. Outreach & Public Relations Committee (Chn Robinson)**

- PR Cmte meetings: TBD (possibly 3<sup>rd</sup> Thu. of each month, 7:30PM, Valley Village.)
- Maria called and made appt to attend ethics training on the 21<sup>st</sup> Erick will call tomorrow and will email all about ethics training.

**24. Planning & Land Use Management Committee (Chn Popowich)**

- PLUM Cmte meetings: 1<sup>st</sup> Tue. of the month as needed, 6:30PM, Valley Village.
- Bettie has another developer for April meeting. No Meeting in February. Will have March meeting

**25. Public Safety Committee (Chn Lerma)**

- PS Cmte meetings: TBD (possibly 3<sup>rd</sup> Tue. of each month, 6:30PM, Limerick Ave Elementary)
- Discussed no crossing guards, Officer Maldonado helping get the guards. Intersection of Sherman way and Winnetka is a dangerous intersection. Wants to introduce option to get lights and safety guards. Some gangs in city north and south and selling a lot of drugs. Trying to get another Safety meeting at Sunny brae or at LAPD station, but Victor found that cmte could meet at LAPD's Topanga Station and it is ok says Erick who spoke to Graycie Liu. The mattresses with bedbugs on street; if you see one, then call these in for pick up. Inform the public representative on who to call about the bug issue. Call 311 to find the source to contact. Victor working closely with OM.

**26. Public Works & Transportation Committee (Chn Uebersax)**

- PWT Cmte meetings: TBD (possibly 3<sup>rd</sup> Wed. of each month, 6:30PM, Limerick Ave. Elem.)
- Added new items to our meeting exploring with first Monday (first Tuesday for PLUM makes back to back meeting) Shoot for first Monday in March for meeting gives everyone a chance to stump for votes.

**27. Rules, Elections, & By-Laws Committee (Chn Lewis)**

**28. Youth Advocacy Committee (Chn Lace)**

- Youth Cmte meetings: TBD (possibly 3<sup>rd</sup> Thu of each month, 6:30PM, Valley Village.)

**29. Training Ad-Hoc Committee (Chn Lace)**

- NC Ethics information and online test found here: <http://ethics.lacity.org/education/ethics2007/?audience=done>
- The City Attorney NC Advice Division will be delivering a live Ethics & Open Government state-required training on Thurs., Feb. 21 from 6:30 - 9:00PM at CBS Studios, 4024 Radford Ave. MPR III, Studio City, CA 91604. Advanced sign-up preferred. Welcome to join erick
- Update regarding new board email addresses, business cards, name badges, etc.

- Worked with Wendy to develop our own emails which link to our own emails. Now have a public email address which links back to you. Committees also do the same. Business cards are yours and can either or both emails. Erick will check with each on Cards. And working on the name tags.
30. Mayor's Budget Representatives (Hilliard & Young) Bill noted that the Mayor is doing the budget survey and has a white paper coming out.
  31. LA DWP Memorandum of Understanding (MOU) Committee and LA DWP Committee (Uebersax) A couple of items were covered about smart meter rollout in May. The DWP rep spoke of various items and rate payer advocate, Dr. Pickell, trying to stay ahead. Certain lobbyist is trying to get cheaper KWH as some solarized customers are getting 20cents for solar power KWH, yet coal get 5cents per KWH...
  32. Los Angeles Neighborhood Councils Coalition (LANCC) Representative (Uebersax) trying to get everyone to take the budget survey; didn't have strong response, last year. Reps on board of LANCC. One fellow spoke on Board of street service was a bit standoff ish on the May parcel tax as he as a scientific way to figure which streets to resurface. Seeking a transparent way to define how streets are selected for repair.
  33. Neighborhood Watch Representative (vacant) Maria is interested in this position.
  34. Reserve Animal Control Officer (RACO) Representative (vacant)
  35. Valley Alliance of Neighborhood Councils (VANC) Representative (Lewis/Hilliard-alt)
    - VANC Tenth Anniversary Mixer, Thurs., Mar. 14 at CBS Studios, Studio City. All are invited. Asks JJ if Eric can get the form for payment to city. Updated rosters will be sent out.
  36. Good of the Order
  37. Future Agenda Items & other Calendar Events:
    -
  38. Adjournment

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to [sullivang@hotmail.com](mailto:sullivang@hotmail.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

### **PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of

the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

