



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

winnetkanc.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Sarah Andrade	Victor Lerma	Vacant	Madison Lamoreaux (Youth Rep.)

REGULAR MEETING MINUTES

Tuesday, May 14, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Limerick Avenue Elementary School**, 8530 Limerick Ave., **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments [10 min]
2. Convene Meeting, Board Member Roll Call and Introductions [3 min] 6:38PM

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Eric Lewis	x	x	xL	x	x							
Erick Lace	x	x	x	x	x							
Greg Sullivan	x	x	x	x	x							
JJ Popowich	xL	x	x	x	AE							
Marilyn Robinson	x	x	x	X	x							
Tess Reyes-Dunn	AE	AE	x	AE	x							
William "Lance" Hilliard	x	x	xLE 930back?	AE	x							
Bettie Ross-Blumer	x	x	x	x	x							
David Uebersax	x	x	x	x	x							
Sarah Andrade	x	x	AE	x	AE							
MaryEllen Moreno	x	x	x	x	x							
Maria Young	x	x	x	x	/	/	/	/	/	/	/	/
Trevor Owen	x	AE	x	x	x							
Victor Lerma	x	x	x	x	A							
Madison Lamoreaux, student	AE	x	x	x	x							
Total	13	13	14	13	11							

3. Explanation of Meeting Rules [1 min]
4. Approval of WNC Minutes for April, 2013 [2 min] **WNC-2013-051413-01**, Erick moves to approve Marilyn seconds, passes unanimously.
Edit Item number 5; Eric asks if it is legal to put up a real or fake camera. Item #27 \$250 to the safety flier and the other \$700 is for the bill we agreed to pay for the website.

5. Government Representative Updates: The latest information from representatives of the offices of Mayor Villaraigosa, Councilman Zine, Congressman Sherman, State Senator Pavley, Assemblyman Blumenfield, the LAPD, the LAFD, the Dept. of Neighborhood Empowerment, and/or any other local, state, or federal agencies that may be able to attend. [10 min each/30 min total]

John Alford, from Congressman Brad Sherman's office, can help with constituent services. Octaviano Rios spoke for CM Zine, and on Monday was at Parks and Rec. presentation for Winnetka Recreation Center will be removing and replacing the gym. Budgeted for over 11 million dollars, project starts in 2014; takes two years to construct. Development has multipurpose rooms. Project includes redoing the old pool and bath house; a 5000 Sq Ft playground for the kids. Easy access through the tennis courts. The gymnasium will be in Woodland Hills off of 5858 Shoup Ave. CM Zine presented awards for public safety. Invitation to buy tickets for \$40 a pop and is from 11:30 to 2pm; mayor may show up at the Marriot and will be one the 16th this Thursday. Come and 'hob nob' with the elected people and enjoy good food; fish and steak. Tom Sattler asks about the design of a project on Saticoy and Canoga; it is low income housing and instruction. Public Works and Transportation (PWT) committee Chair David, says Bettie brought up the old abandoned Pac Bell building on Winnetka just north of Vanowen. Bettie asks, "What are the plans for that parcel?" The back ground was that this is a nuisance problem; The city required the property owner to fence and maintain it. The Prop owner is not cooperative and might be a rough collaboration. On the other hand the Vallarta people are good to work with on projects. The contact information can be shared with David to investigate possible help with this project. Pac bell has been vacant for seven years or more. The median along Sherman Way are in the budget. "Who cuts the grass?", Bettie asks. OR says the city is currently in between contracts for landscape maintenance. Ten median with roses and weeds will come out of the same areas. Bettie also wants to know who controls the sprinkler clocks, DOT or Octaviano?

6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min each/20 min total] Stakeholder, Constance Kocs, spoke Re 20600? Roscoe Blvd., at Lurline Ave., the church property. Constance wants to speak on behalf of some neighbors who don't like the project. Inadequate open space she feels, as this secretary understands. The units, which are a transition, between Lanark, don't line up same style of the neighborhood. Small sized lots felt the condo might not fit into the neighborhood, read the community plans to protect the lower density from high density uses. Wants new open space resources and to accommodate open space uses. The development proposal eliminates the existing 'open space', which is the church and school grounds. Constance feels it doesn't satisfy the community plan. CK will go the Van Nuys Meeting regarding this development. CK is wondering how to mitigate the impact on this sleepy part of Winnetka. We can't have a discussion on public comment. Eric refers to PLUM, which CK can go to in three weeks on the first Tuesday of the month.

Will Jarvis asks if there is a web site for the community where we can post things for the community. Another commenter, Ben Stormer just set up a web site called Next Door .com; nextdoor.com Some did not reply as we did not know who he was. Users can set the neighborhood boundaries. This is his private site and anyone can post to this site. Anyone can have neighborhood communities

with this web site. Eric asks whether the site boundaries can line up with WNC boundaries. Tess suggests that Neighborhood Watch at Topanga police station might be interested.

7. Presentation by Alexandra Nagy, quote: "an Organizer with Food & Water Watch, I am working to stop Governor Brown's proposed twin tunnels that will divert the Sacramento River under the Delta to go to a few corporate interests. We have a letter asking LA City Council to hold LADWP accountable, and not put LA ratepayers on the hook for a project." (Uebersax)[3-4min] Tabled not present. David says she didn't make her appearance to Public works meeting. Drop for next months agenda.

8. Presentation by Victoria Cross, or an expert brought by the LA DWP on issues regarding Smart Meters and Smart Grids. (Uebersax)[15Min] Time extensions are at the discretion of the WNC president. She is not available tonight. The rep from LA DWP this fellow has been to many NC's. David intros, David notes that there could be a discussion of the smart grids and meters and that we are part of the pilot program. Question smart meters tied into a grid as well. Mr. Marcelo DiPaolo will speak on the smart grids and is local and lives in Woodland Hills he wrote a 60 Million dollar grant in 2009. Grant allows an experiment in technology. Try advance research and see for example how electrical vehicles can affect the grid. Wants to help avoid new power plants, and investigate cyber security, and research customer behavior. Marcelo wants outreach and doesn't want to make same mistakes as Edison. The grant is a micro grid and will make three microgrids; USC, Chatsworth and by UCLA. The intelligence from 56,000 meters will be a volunteer program. Doing outreach and telling people, here is what we will be doing. All the automation experiment this computer access from phone number. If power failure, then if there is way the meter can notify the system, when they get to the homes they are experimenting with in Chatsworth. Chatsworth is fairly isolated and will help run and direct the power system as loads are growing and the DWP wants to know how to best deal with growth.

'Spinning reserve' which reserve power is coordinated within the system so the system is not too stressed. Some parts of LA even have higher loads on a cold day. Some of these systems will allow smart thermo stats. If you get letter then you may get two notices more before the new meter goes in. The owner can get the current use per day; this can be like a bio feedback so you can better manage your power. This power work is between JPL and USC; and these folks developed the cyber security for this system. The think tank is working and a demonstration project will come in 2015 when this grant is done. The study here is to show the break even on this project. Tonight Marcelo is trying to sell this experiment to this project. If this test works and is profitable, then the LA City Council may approve. Rate payer advocate may need to approve for rate increases etc. The cost increase makes the breakeven point harder to reach and so approval harder to obtain.

Merge the power world with the IT world. There was a debate recently when he showed up at a meeting a Sherman Oaks(?), of which he did not know about but ran with the challenge. Will asks about health affects of the radio frequency, RF. Mentioned the cell phone uses far more milli watts, 1,000 of times more than these electric meters. Marcello is trying to spend a lot of time to answer questions. The drop off of RF is extremely fast as you get away from the source. Has tons of information on the web site. Will still asks more about the RF questions. Another person notes they have a smart meter, and this stakeholder asks whether she can get on the test. This is an older meter so a walk by Meter reader can read automatically and may not be the type used in Marcelo's project. Stakeholder likes the safety of not having a meter reader visit. Ben Stormer asks about how he will educate the people? Marcello started in 2007, has several degrees in engineering and so has years of research and observations on this project. They are doing the outreach efforts to develop this project. There will be an opt out program and they will send someone out to read your meter for a cost. William (Lance) asks about the letter he received, Marcelo also has a biomedical degree as well. Lance asks about the dissipation problem. The meters do not communicate continuously only every 8 hours. Lance has read that the meter can be reset and that some people can adjust the use of energy used in illegal ways. Some meters in Texas go direct into billing.

These project meters go to a mainframe separate from Billing so these errors can't happen that way. This may be hard to hack says Marcello. David asks and says its refreshing to ask the question, "why not wired?". The answer is economics. The big use of infrastructure and repeaters don't make financial sense. Some construction on poles can pass the existing standards, but looks like an erector set and is also more unsafe for the workers. Marcello wished the underground system would work. Underground equipment with wireless next to wireless is problematic. David asks about shielding and safety for our stakeholders. How to get this information. 1-800-dial-dwp for info. Want to answer questions. LADWP has an EMF group who will measure the RF from humming equipment you can get a scheduled date to test' not immediately but LADWP will help you. DWP even have a chemlab which can test chemical treated soil. Have an ombudsman will try to help resolve. Bettie, asked about her research from 3 years ago. Cindy Sage, the expert who debated Marcelo, said Marcello is discounting these RF issues. Marcello did agree that there is a Electro-magnetic hypersensitivity syndrome, but Marcelo says the cell phone type sending equipment RF on telephone pole so is so much smaller. He is aware of the medical issue, but this is a demonstration to prove we are right and safe. Bettie asks further about numbers one could use to opt out. Emil Abdelshehid, an LADWP engineer also participated in presentation.

9. **Treasurer's Report** Update, discussion, and action regarding WNC finances. (Popowich) [5 min] JJ is not available this month. David asked whether there was anything re the outstanding demand warrants. Grants were done per school. JJ will submit the demand warrant all done tomorrow.

OLD BUSINESS

10. Update, discussion, and possible action regarding the PLUM Committee's ongoing investigation into the need for a bathroom at the Pierce College Orange Line transit stop at Winnetka and Victory. (Ross-Blumer) [4 min] At Sherman Oaks Neighborhood Council, the moderator avoided questions and then after the presentation there were questions for Metro, who were less receptive, but DOT was very receptive. Gate at alleyway are thought of highly by DOT and the bathroom was also considered. Erick wants to talk about item 16. Selwin Hollands and others will write the whole board to gate alleys. The bathroom is a hot potato that these public entities want to avoid. PLUM or PWT; Bettie suggest it should be one or the other. Mark Weiner came to PLUM. Eric notes that Plum will now be the sole 'Sheppard of the bathroom' taken from PWT.
11. Discussion and possible action on DWP's action to pay solar panel owners 4 times the rate for electricity paid for by regular citizens; some will get lots of money for their solar paid for by others. The LA Business Council is pushing the funding for solar panel uses. Does the WNC want to push back on this issue? (Uebersax)[4min] Withdrawn
12. Discussion and possible action on creating a sign in and sign out sheet to assist the secretary where you must sign out if you leave early. This method will be utilized by the Parliamentarian, Assistant Parliamentarian, Secretary or Assistant Secretary. **WNC REB-2013-03/18/13-01** (Lewis)[2min] Mostly Sarah's idea to make it easier to keep track of things, by signing in and out of meeting to keep track of attendance. Erick moves to approve. Bettie seconds. All board members will sign in and out of meetings. Bettie also discussed logistics at the end of the meetings and that someone would not sign out. **WNC-2013-051413-03 Erick withdraws the motion and issue is tabled until next month.**
13. Discussion and possible action regarding the Public Works & Transportation Committee's plans for utilizing its remaining allocated funds from current budget. (Uebersax) [4 Min] Nothing new to add

NEW BUSINESS

14. Discussion and possible action on a proposed letter to support a proposed ban on Styrofoam (EPS) From February Public Comments, Izzie Levinson and Jack Ross spoke on the proposed EPS Ban (styrofoam), both are a senior and junior at North Hollywood High who want the WNC to approve a letter of support for the ban on EPS. (Lewis) Send to public safety committee. GREG WILL EMAIL THEM TO ATTEND PUBLIC SAFETY IF THEY WANT TO PURSUE.

15. Discussion and Possible action to approve LANCC Charter/By-Laws DRAFT D (Motion to approve)(Lewis) David noted that this has been a subject of much discussion, there were grammatical errors. David says he has seen draft D and likes it. We either give the draft an up or down vote. David moves to Support and Erick seconds. David notes it spells out how NC can handle their own issues, in articulation with LANC. We went around for a round of comments. Fresh set of bylaws to give LANC more legitimacy. **WNC-2013-051413-04 David notes draft D is final. Bettie attended a lot of LANC meetings. Passes 10 to 1**

Board Member	Yes	No	Abstain	Absent
Eric Lewis	x			
Erick Lace	x			
Greg Sullivan	x			
JJ Popowich				x
Marilyn Robinson	x			
Tess Reyes-Dunn			x	
William Hilliard		x		
Bettie Ross-Blumer	x			
David Uebersax	x			
Sarah Andrade				x
Mary Ellen Moreno	x			
Trevor Owen	x			
Victor Lerma				x
Madison Lamoreaux	x			
Total	10	1		

16. Discussion and possible action on **WNC-PLUM-050713-01**: The PLUM Committee recommends that the WNC partner with the Tarzana Neighborhood Council to form a taskforce to reach out to all the NC's along the Orange Line and enlist their aid in a coordinated effort to pressure the MTA, the County, and the City to install the self-cleaning bathrooms at each Orange Line stop. (Popowich) Mark Weiner met and proposed a task force with Tarzana to align with every NC that is along th Orange line. Ask for one bathroom at each stop may get some action.

Erick moves to join a task force and partner with Tarzana, Trevor seconds. Marilyn notes bath room "Andy Gump" at Quimby Park. Tom offers to drive letter to deliver to Zev Yaroslavsky. Bettie would prefer the self cleaning bathroom and not maybe the 'porta potty'. And Bettie would like the letter revised. **WNC-2013-051413-02 all approved unanimously**

17. Discussion and possible action on **WNC-PLUM-050713-02**: The PLUM Committee recommends the WNC submit a statement of support for the changes in this ordinance with a recommendation that the City consider adding a grandfather clause to protect those businesses that at the time the ordinance is passed have 4 or more medical professionals to be allowed to continue to operate without impact. The WNC further recommends that the City conduct an outreach effort to the current Medical Professional Offices to make them aware of the new ordinance. (Popowich) Tabled until for JJ returns.

- 18. Discussion and possible action on considering the factual basis for Neighborhood Councils: BONC;** Resolved, the Board of Neighborhood Commissioners recommends that sections of the city's Administrative Code which touch upon neighborhood council stakeholders be amended as follows: (1) remove the requirement that neighborhood councils provide governing board positions for factual basis stakeholders; (2) allow each neighborhood council to determine the number, if any, of governing board seats that be allocated to factual basis stakeholders; (3) remove the current definition of factual basis stakeholder; and (4) allow each neighborhood council to adopt its own definition of factual basis stakeholder. (Sullivan)
- Important for stakeholders. Factual basis stakeholder is the 'starbuck voter'; some like this and some don't. BONC makes this resolution makes this for approve and allow. Erick moves Lance seconds. This a problem with more contentious NC's stake holders and the sober living houses. David objects to the idea of star bucks holder and likes the idea of having people who have input for some who use the area on a regular basis. The occasional user's David supports this motion; there were good reasons for this felt we could be more charitable. Mary Ellen agrees to remove requirement. Trevor asks about Reseda where he work 5 days a week. Work live worship or work in area. Lance feels that. Doug a stakeholder asks whether an office would be sufficient. David notes that West Hollywood had a business seat so a business owner could run for the business seat. WNC-2013-051413-05 motion passes unanimously.**
- 19. Discussion and possible action on a vote to fill a WNC seat vacated by Maria Young. All candidates will be considered. Tom Sattler's name has been put forward by Marilyn for a vote. (Lewis)** Two names were considered were Lisa Chlor and Tom Sattler. Hand vote for Lisa 0, 11 votes for Tom Tom is elected and sworn in.
- 20. Discussion and possible action to approve a Budget and Finance resolution to authorize for the Treasurer to buy Quicken along with the already approved ink, paper and Scotch tape, as well as, other approved office supplies. WNC B+F 042913-01. Quicken will allow the Treasurer to more efficiently track expenses and provide individual committee and project expense reports. (Popowich) WNC-2013-051413-06 Bettie Moves, Lance seconded; approved unanimously.**
- 21. Discussion and possible action on reviewing the budget allotments with input from committees informed by the budget committee's discussions. Budget decisions finalized in June Meeting (Uebersax) WNC-2013-051413-08**
- 22. Discussion and possible action to request our web developer, Moore Business Results, draft a contingency plan to turn over administration of the website and all accumulated content to the WNC. DONE is discussing taking over all contract negotiations for ongoing services (including web administration) and we may be forced to terminate our relationship. (Popowich)**
- WNC-2013-051413-09 ask Wendy if she isn't our provider that we can get our information** Eric moves to ask for little write up for possible transition, Trevor seconded; approved unanioumsly
- 23. Discussion and possible action on the imminent deadline for any newsletter, including the important content. "If we fund it, JJ will help write it." (Popowich/Ross-Blumer)** **WNC-2013-051413-10** Eric moved to use the P-card to pay for the newsletter and to request an authorization from DONE for up to \$4800., Seconded by Trevor. Approved unanimously. Erick notes that next year we should be \$37,000 next year. Plan was to put in an article on Quimby Park, Calendar listing needs to be done this week, by Sunday night. The Junior Blind Olympics, may have a photo for the youth submittal.
- 24. Discussion and possible action to reallocate \$400 from the \$1000 allocated to purchase polo shirts, frames, and business cards for use to purchase additional paper and ink for the board and committees. This is due to the fact that the city printing website is not working and the delay will necessitate that the board purchase more paper now and use that money that would have been spent next year on paper to buy the cards then. (Lewis)**

WNC-2013-051413-07 Erick moves to reallocate \$100 for framing, \$700 for business supplies and ink and \$200 for polo shirts from the \$1000 allocated for polo shirts for the secretarial items; Ink Paper, etc. The WNC cards will wait until July, The \$700 will be combined with the previously approved \$1,600 for ink; seconded by Mary Ellen. Approved unanimously.

COMMITTEE AND REPRESENTATIVE REPORTS

Discussion and possible Board action on the following reports: [2-5 min each/30 min total]

25. Budget & Finance Committee (Uebersax) Budget is due July 1st. Cmte chairs to submit figures. David asks comte chairs for their info. Confer with JJ, may have another meeting.
26. Executive Committee (Lewis) no meeting.
27. Outreach & Public Relations Committee (Robinson) no meeting. Trevor wants to be off Outreach comte. Trevor wants to remain on youth.
 - PR Cmte meetings: 3rd Thu. of each month, 7:30PM, Valley Village.
28. Planning & Land Use Management Committee (Popowich) spoken about above
 - PLUM Cmte meetings: 1st Tue. of the month as needed, 6:30PM, Valley Village. All good.
29. Public Safety Committee (Lerma) victor submitted his report, which Eric read into minutes to be include herein:
 - PS Cmte meetings: 3rd Tue. of each month, 6:30PM, Sunny Brae Elementary
 - Discussion and possible action regarding a request by the Tarzana NC to have all CD3 NC Public Safety Committees partner on a fall safety fair. The WNC PS Cmte is currently planning the 4th Annual WNC Safety Fair for 10/12/2013. Eric moves, Tess seconds to ask Victor to extend our hand.
WNC-2013-051413-10 approved unanimously
Was added discussion and possible action to have CD3 partner on a safety fair. Ask others to join with us and create an even bigger event. Marilyn may be able to use Winnetka Elementary, Eric doesn't want us to lose out identity.
30. Public Works & Transportation Committee (Uebersax)
 - PWT Cmte meetings: 4th Mon. of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka. Memorial day occurs on this date, so a schedule change will be made; stand by for update. Alternative date? Or offline change name to regular or special meeting once date is selected.
 - Bettie brought cake for Davids Birthday. Olaf, JoJo, Constance were there. Cmte website and contact contact to get word out. Vanowen Bridge renovation keeping eye on it and river project. Nothing new on bike issue. Vanowen at Mason northern lanes are open.
 - Update, discussion, and possible action regarding the potential proposal by the City Council to put a \$3 Billion Highway Bond measure on the May ballot. CM Englander around and speaking to this topic and is showing sensitivity about this issue, but not sure about how to pry the money from people and who can afford this the least. Winnetka Ave homes about the alley gates to be looked at. As well as the median work. Spoke to bill 666. Spoke of the Box Canyon Santa Susana test site per-chlorate issue.
31. Rules, Elections, & By-Laws Committee (Lewis) work changes later
32. Youth Advocacy Committee (Lace)
 - Youth Cmte meetings: 3rd Thu of each month, 6:30PM, Valley Village
 - Met and \$5,700 left over in budget says Erick. Bought boxes of paper for the newsletter paper sponsored by the WNC at the bottom of each paper. Demand warrants are in and all of their money. Youth is not meeting as Erick cancelled the meeting as we are waiting for the budget before they can plan.
33. Training Ad-Hoc Committee (Lace)
 - NC Ethics information and online test found here:
<http://ethics.lacity.org/education/ethics2007/?audience=done>

34. Mayor's Budget Representatives (Hilliard & Young) Lance said they were trying to beat us down to less money. Mayor said \$37,000. Lance is concerned about money getting cut further.
35. LA DWP Memorandum of Understanding (MOU) Committee and LA DWP Committee (Uebersax) Existing rate case for power some budgets are higher and some are lower. Sacramento River Delta project; the delta is already fragile, what would an earthquake do to the water source? And how might this affect the rates. Stability and safety is a big issue.
36. Neighborhood Watch Representative (Hilliard) Neighborhood Watch elected Willam as the NW representative.
37. Los Angeles Neighborhood Councils Coalition (LANCC) Representative (Uebersax) CM Englander noted that the May vote was a trial balloon. Lance had other issues. Trutanich was supportive of our seat at the table. DONE considering having a Wells Fargo type of checking account for NC's. Have online banking and this may still require a monthly and not a quarterly reports.
Prop 30 could be given to law enforcement or job training
38. Reserve Animal Control Officer (RACO) Representative (vacant)
39. Valley Alliance of Neighborhood Councils (VANC) Representative (Lewis/Hilliard-alt)
40. Good of the Order [2 min] Polo shirts on way. Eric, himself, got an Emmy nomination for a Warner Bros "Young Justice" for the cartoon network final episode on Sat. evening in Mid June. Madison notes that at Canoga Park Elks lodge has lobster fest tickets on sale for July, can get tickets call the Elks lodge. The money goes to charity for kids. Tix are 25 dollars or so.
41. Future Agenda Items & other Calendar Events: [2 min]
42. Adjournment Time: _____ 9:35 _____ PM
43. Attendance

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving

procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

