

**WINNETKA NEIGHBORHOOD COUNCIL**  
**CITY OF LOS ANGELES**  
**CALIFORNIA**

**OFFICERS**

PRESIDENT Jacque H. Lamishaw	VICE-PRESIDENT Ken Molock
SECRETARY J.J. Popowich	TREASURER Robert Basch
SERGEANT-AT-ARMS Wayne B. Schulte	
PARLIAMENTARIAN Robert Basch	



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**From:** J.J. Popowich, Secretary

**Date:** September 16, 2004

**Subject:** Regular Meeting Minutes for 09/14/04

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**Pledge of Allegiance**

**1. The meeting was called to order at 6:30 PM, with Ken Molock acting as chair.**

**2. Roll Call:** The following Board members were in attendance.

Bob Basch	Dwight Burgess	Ken Molock	Richard Montaine
JJ Popowich	Marilyn Robinson	Wayne Schulte	James Valdez
Armineh Chelebian	Jacque Lamishaw – Excused	Cynthia Conover – Excused	Alan Wolfe: Excused
Chris Jurgenson – Excused			Roland Gilbert – Absent

**3. Approval of the Journal minutes for our August 10<sup>th</sup> and August 25<sup>th</sup> meetings.**

**4. State and local government representatives updates: Senator Alarcon’s representative, Assemblyman Levine’s representative, Mayor Hahn’s representative, Councilman Smith’s representative, Councilman Zine’s representative, and other local or state government representatives that may wish to attend.**

4.1. Ms. Marisol Espinoza, representing Councilman Zine, was in attendance. She spoke about the following topics.

She announced that Councilman Zine is meeting with the other five NC presidents that he represents tonight. She apologized for scheduling it on the same night that our regular meeting was scheduled, but it was the only available date. She promised that she would provide a full accounting of what occurred.

She announced that the City Council is in recess for the next two weeks.

Councilman Zine has introduced a motion before City Council on LAX Security. She referenced an incident where a few people managed to bypass the LAX gate security. This caused flight delays while those responsible were tracked down and caught. Councilman Zine is asking for a review of all penalties and harsher sentences for people who violate security laws at the airport.

She said the P.O.S.S.E. picnic was a huge success. She announced they had received 135 RSVP for the event held last weekend. She announced that WNC representative Ms. Robinson was out this weekend and removed illegal signs throughout her neighborhood and said how much this was appreciated.

Ms. Espinoza briefly addressed the West Nile Virus crisis that is ongoing. She announced the response to this crisis is being coordinated by the Los Angeles County Health Department. She asked that residents do everything they can to remove any standing water that they notice.

- 4.2. Mr. John Bwarie, the South Valley Area Director for Mayor Hahn, was in attendance tonight. He announced that the City crews have been working overtime for the last three weeks trying to reduce standing water throughout the city. He said that any residents who find a trouble area can call 311 to report the problem.

He announced that for the next month and a half or so free trees were still available through the Environmental Affairs Department. He reminded us that all that is needed is a permission slip from the property owner or resident who is going to agree to care for the tree. He offered his office's help if we needed help contacting individuals.

Mr. Popowich asked if the deadline had been extended. He said that the WNC had a representative, Ms. Elisa Palmer at our last meeting who advised us we had until the end of September to turn them in.

Mr. Bwarie said that is technically correct, but they do have some wiggle room if necessary.

A stakeholder asked if trees were also available for residential areas.

Mr. Bwarie said they are not available at this time, but there are other programs the city has which might help the stakeholder.

Mr. Bwarie announced that the NoHo are of North Hollywood recently installed the city's first ever public toilet on the sidewalk. The toilet allows the public to use its facilities for 20 minutes at a cost of \$0.25. These toilets are supposed to be self sufficient and self cleaning. He went on to say they were funded by the Street Furniture Fund. There is also funding for local homeless shelters to provide tokens to the homeless. The idea is to help the LAPD enforce public defecation laws by providing a place for the homeless to use. He said if we had a location where we felt this would benefit Winnetka then we could submit a request.

- 4.3. Mr. Manny Durazo, our D.O.N.E. representative, was in attendance. He reminded everyone that the Mayor's Budget Survey was due by September 30<sup>th</sup>. He provided Mr. Popowich with the data entry instructions.
- 4.4. Ms. Diana Seyuleson, a Los Angeles Public Health Supervisor, was in attendance to speak about the West Nile Virus (WNV). She said the LA County Health Department is handling the areas response to the WNV. She provided everyone in attendance a booklet regarding mosquito control and the WNV.

Over 175 cases have been reported in Los Angeles County. She broke the cases down as follows:

- Contracted due to blood donations: 11
- WNV Fever (a less severe form of the WNV): 69
- Deaths attributed to WNV: 6
- Cases confirmed this week: 7
- More men then women have been infected.

The county has stopped collecting dead birds. It was confirmed that the City has also stopped collecting and testing birds.

She provided a bit of history on the virus. The virus was first discovered in the US in 1999 in NY. It has since spread throughout the country. The WNV is not something that can be eradicated. It is here to stay.

Less than 1% of those infected with WNV get the full blown virus. Most simply get flu like symptoms. Common symptoms include: stiff neck, high fever, headache, rashes, and vomiting. The most serious indication of the full blown virus is the stiff neck and high fever.

Immunity does occur once you contract the virus and get over it. However, it's not known how long that immunity lasts. It may fade over time.

She briefly covered prevention methods which include DEET (a bug spray), wearing long sleeves, avoiding being out at dawn or dusk when mosquitoes are most active.

Ms. Chelebian asked what happens if a dog or cat eats a dead bird.

Ms. Seyuleson, confirmed that they can contract the WNV from doing that. However, she reassured everyone that there have been no reported cases of a person being infected by a domestic animal. The primary carrier is the bird and the mosquito which feeds on it.

## **5. Presentation by the Canoga Park Library.**

5.1. No one was present.

## **6. Presentation, discussion, and possible action on a request by Winnetka Elementary School to fund a historical mural.**

6.1. Mr. Molock introduced Ms. Maria Villasenor, Principal of Winnetka Elementary.

- 6.2. Ms. Villasenor, Principal of the Winnetka Elementary School on Roscoe and Parthenia introduced herself. She provided a brief history on the school which has been in existence since 1925. The building that stands today was not the original (which was all brick) but was built in 1975.

Ms. Villasenor said that the school has a very big auditorium that has a wall facing Winnetka Ave and Roscoe. She is coming before the WNC to present an idea for a mural to be painted on the wall. The mural would depict the history of Winnetka

She said this is an idea that she has been working on for some time. When she originally started it was a partnership with CSUN. Two art students provided her with a quote on the time and cost of painting the 1700 sq ft. wall with high quality mural paint. Per the students the cost would be about \$14,200.00. She passed around a quote with cost breakdowns.

She said the LAUSD is already in the process of prepping the wall to repaint it as part of the maintenance program. The PTA for the school has been very active on this project through the years. They do fund raising for this project constantly.

She realizes that the City and the WNC have a limited amount of funds. She went on to say that while they would like assistance she is coming to the WNC more to make us aware of the project rather than asking for assistance. She wants everyone to know that Winnetka is a vibrant and active community.

- 6.3. A stakeholder asked why the artist hours can't be donated.

- 6.3.1. Ms. Villasenor said that originally it was going to be done as a college project. However, it took so long to get it approved and some funding that the artists who were originally contacted have graduated and are working

- 6.4. Mr. Molock thanked Villasenor, and asked the Board if there were any questions.

- 6.5. Mr. Valdez said he thinks it's a great idea to see the history of the community. He went on to say that he feels we are missing a lot of our heritage.

- 6.6. Mr. Montaine said that maybe we can find some money from what is left over from the funds that we received from Councilman Zine after we've addressed the sign issue.

- 6.6.1. Ms. Villasenor said that Councilman Zine has contributed about \$500.00 to a playground they are building. She said that it is a matching fund donation. In addition the school is going through a technology upgrade by the LAUSD so there are many projects going on at the time. She did say that they are trying to apply for some grant money.

- 6.7. Ms. Chelebian said she likes the idea. She said she was not sure whether the WNC was being asked to contribute funds or not.

- 6.7.1. Ms. Villasenor said that she had spoken to Ms. Lamishaw already and understands that funds are pretty much committed at this time. She really just wants us to be aware of the project.

- 6.8. Mr. Popowich asked if there is a design that she could show the Board.
- 6.8.1. Ms. Villasenor said that the students had presented a presentation of ideas but no design had been completed. They would not provide a design until they received money. She talked about spent a moment or two referring to the different groups that have occupied Winnetka over the years.
- 6.8.2. Mr. Popowich said that he thinks that she should be careful about providing money to anyone who will not provide at least a sketch. He went on to say that it's a great idea and that maybe we can find some funds to assist with the project.
- 6.9. Mr. Molock suggested that she contact the City to find out who does the murals downtown.
- 6.10. Mr. Basch asked how long it would take to complete once it's started. He also said he would like to know what it would cost per hour.
- 6.10.1. Ms. Villasenor said that it would be about \$15.00 per hour for two artists and \$10.00 per hour for their assistant.
- 6.10.2. Mr. Basch then asked who would employ them, the City or LAUSD. HE pointed out that the City has very strict rules on wages and this may increase the price.
- He went on to say that if we do find the money for the project, we have very strict rules about what we can do. We have a lot of unused money from our 3<sup>rd</sup> Quarter budget since we have not rented an office. He asked if we could put a "Welcome to Winnetka" heading on the mural. Finally he wrapped up by asking who would approve it.
- 6.10.2.1. Ms. Villasenor agreed that Welcome to Winnetka could be painted on it. She said that the PTA and the School Board have the final say as to the actual mural design.
- 6.10.2.1.1. Mr. Popowich said maybe if we fund part of it we can have the WNC listed on the mural as a contributor.
- 6.10.3. Mr. Basch said he liked the idea as long as it was approved.
- 6.11. Ms. Robinson said it was a great idea. She pointed out if artists could be found to volunteer their time the cost could be cut down to \$6700.00.
- 6.12. Mr. Durazo pointed out that we can't provide money. However we can donate items (like paint).
- 6.13. Mr. Burgess said he likes the idea and had no comments.
- 6.14. A stakeholder just wanted to stress she felt that the school should approach CSUN or the community colleges. She said there are lots of students in school who need credits.

6.15. Mr. Molock asked Ms. Villasenor to keep Mr. Popowich in the loop and once it is more developed perhaps she could come back to us again.

6.16. A stakeholder asked if the school could accept business donations.

6.17. Ms. Villasenor confirmed they can accept donations.

**7. Discussion and possible action on the following motion regarding the meeting minutes.**

***“Motion to keep the original, detailed WNC board minutes format unchanged. Continue taking, recording, producing, distributing, and posting the original detailed format of Board minutes instead of the "Journal version," that was introduced and presented by the Board Secretary in the last WNC Board meeting on 08/11/04.”***  
**(Chelebian)**

7.1. Mr. Molock introduced the next item and turned the meeting over to Mr. Popowich.

7.2. Mr. Popowich read the motion and explained the original reason for the minutes being detailed. He said that he feels that stakeholders should have access to detailed information on what goes on at meetings. He said that when it comes time for elections people should be able to go to the minutes and read what happened and how people voted. He went on to say that he didn't mind the effort that goes into it. He also said that all the City requires him to do is keep minutes that state what motions were introduced and what the results were.

7.3. Ms. Chelebian said that she introduced the motion because she wanted it explained why it was changed from the original format. She said this was never discussed before the full Board. She went on to say that the fully detailed minutes are good for full disclosure of what happens and allows people to have much more access to information about the WNC.

7.3.1. Mr. Popowich explained that the minutes were changed because the Executive Board approached him and said that the minutes were too long. The concern was for the cost in terms of time and printing to create them. He went on to say that he agreed to do the shorter minutes but still said he would post the notes and make them available. He also said that cost isn't a big problem because all we have to do is make them available upon request. We don't have to print them every meeting and pointed out that he did not print them for everyone tonight. They are available on the internet and can be available upon request.

7.3.2. Mr. Schulte asked what we were referring to. He has no problem with the way the agenda is done.

7.3.2.1. It was pointed out that we were not referring to the agenda but to the minutes.

7.3.2.2. Mr. Schulte said that he reads them and likes the condensed format for the minutes.

7.4. Mr. Valdez said he thinks the shorter version is fine. He thinks there should be a summarized version and pointed out if they want more information they can go to the detailed version.

7.5. Mr. Montaine clarified that Mr. Popowich would continue to post the notes if we voted for the shorter format. He said the notes have been very helpful.

7.5.1. Mr. Popowich said he would continue to post the notes because he felt that it was important information. The public should know what we do here.

7.6. Ms. Chelebian said the notes are still available now.

7.7. Mr. Basch said it wasn't necessary for this item to be on the agenda. He pointed out that the Secretary is only required to do a summation of what occurs at the meeting. He said it is up to the Secretary to decide how to do that. He said the shorter Journal version meets those requirements and Mr. Popowich is already doing the notes version anyway. He said the Executive Board just decided to cut it back.

7.8. Ms. Robinson said she had no comment.

7.9. Mr. Burgess said that he is for whatever is easier for Mr. Popowich.

7.10. Mr. Durazo, our D.O.N.E. representative, says he liked the detailed version. He said we should think about those who don't have computers and how would they know what is happening. He also said that some people do like to see detailed minutes.

7.11. A stakeholder commented that Mr. Popowich should do what he feels is appropriate. The stakeholder said that it does help people get involved through the detail and they like it.

7.12. Mr. Molock asked if we wanted to table the item and move forward.

7.13. Ms. Chelebian said no the motion stands as is if I receive a second.

7.14. Mr. Montaine seconded the motion.

7.15. The Secretary called roll and the motion passed 6 – 3.

7.16. A stakeholder asked if we can get the minutes in Spanish as well.

7.16.1. Mr. Durazo said that he would be happy to translate them on his own. D.O.N.E. does not have the funds to do it but if the Secretary forwards them to him he will do it.

7.16.2. Mr. Schulte suggested that we look into a program to translate.

7.16.3. Mr. Popowich said he would do both.

**8. Update, discussion and possible action on the Mayor's Budget Process. This will include and update on the status of the distribution, collection, and tabulation of the survey, as well as the selection of representatives to the Mayor's Budget process meetings. The WNC will need to select two representatives to attend this conference.**

8.1. Mr. Molock introduced the next item and turned the meeting over to Mr. Popowich.

- 8.2. Mr. Popowich said that the WNC has gathered about 100 – 130 surveys. He said he thinks this is a tremendous response. He singled out Ms. Robinson, Mr. Burgess, Mr. Schulte and Ms. Tess Dunn-Reyes for their efforts.
- 8.3. Mr. Basch pointed out that we still need to select someone to attend the Mayor's Budget Conference.
- 8.4. Ms. Chelebian suggested that we nominate Ms. Reyes-Dunn and Ms. Robinson to go.
- 8.5. Ms. Reyes-Dunn suggested that the Board nominate Mr. Popowich.
- 8.6. What followed was a brief discussion on who could and could not attend. Mr. Basch pointed out that any attendees would need to be Board members. Some members expressed that they were busy or were planning on attending other functions that day.
- 8.7. Mr. Popowich said he would be glad to do it.
- 8.8. Mr. Basch said he would also go as long as the meeting didn't conflict with other meetings at the Congress.
- 8.9. Mr. Popowich asked if there were any objections to having the WNC represented by Mr. Basch and himself. No objections were raised.

**9. Motion to add two items to the agenda as Emergency Items. The two items added were:**

**Discussion and possible action on nominating two representatives from the WNC to attend the Public Works Budget Day, October 2, 2004, from 9:30 am to 12 pm.**

**Discussion and possible action on nominating one representative and one alternate to represent the WNC at the October 9, 2004, Neighborhood Participation Project meeting.**

- 9.1. Mr. Popowich introduced this emergency item and asked if there were any objections to placing these items on the agenda. No objections were raised so the items were discussed and action taken as follows:
- 9.2. Mr. Popowich read the first item from an email he received. He pointed out that the email stated they would like to have the Public Works Chair and the President attend. A brief discussion followed regarding who might be interested in this meeting. Ms. Chelebian and Ms. Robinson both expressed interest.
- 9.3. Mr. Popowich asked if there were any objections to Ms. Chelebian and Ms. Robinson as representatives. No objections were raised.
- 9.4. Mr. Basch explained the second item regarding the Neighborhood Participation Project (NPP). Here is a brief recap of the event as described by the email from D.O.N.E.

On October 9, from 8:30 to 10:15 a.m., I have asked a group led by Professor Terry L. Cooper from the Neighborhood Participation Project (NPP) in the School of Policy,

Planning, and Development at the University of Southern California to initiate this discussion.

They will meet with representatives appointed by each of the neighborhood councils with elected boards in a forum where ideas regarding the future of the Congress can be discussed.

They have asked that your neighborhood council appoint one individual to represent your neighborhood council in this forum, and the following meetings, and one individual to serve as an alternate in case your nominee is unavailable.

9.5. Mr. Basch said that he would like to attend this meeting and represent the WNC. Mr. Molock said that he would be the alternate.

9.6. Mr. Popowich asked if there were any objections to having Mr. Basch and Mr. Molock represent the WNC. No objections were raised.

**10. Treasurer's Report: Board Treasurer Bob Basch will provide us with an update on our financial status and other matters pertaining to the Treasurer's duties and responsibilities.**

10.1. Mr. Molock introduced the next item and turned the meeting over to Mr. Basch.

10.2. Mr. Basch advised the Board that we had a budget of \$12,500.00 for this quarter and we have \$12,336.03 left. He went on to say that we will have a lot of money left over this quarter because we have not located a place for an office. The extra funds will be rolled over to the next quarter. He then went on to talk about how the Treasurer access funds and the difficulty he's had using the ATM card. He spoke a bit about purchasing software for use by Mr. Jurgenson as the C & O Chair to produce photos for the web site.

10.3. Ms. Chelebian asked if the Council was reimbursing Mr. Popowich for the cost of printing the agendas.

10.3.1. Mr. Basch said he has not submitted anything for reimbursement.

10.4. Ms. Chelebian asked if the software was owned by the WNC or by Mr. Jurgenson.

10.4.1. Mr. Basch responded that all purchases outside of the food served as refreshments were property of the WNC.

10.4.2. Mr. Popowich said that he will keep a list of all assets as well as ask for the original disks until we get the office. He will also be sending out a note that any software purchased by anyone on behalf of the WNC be registered in the WNC name. He pointed out that software companies at times conduct audits of licenses and if they do so for Los Angeles it is possible the NCs may be included.

10.4.3. Ms. Chelebian stated there should be an inventory for anything purchased to make sure we track what is used.

10.4.4. Mr. Popowich agreed and said this is something he should and would be doing.

10.4.5. Mr. Basch said that something any business would do.

**11. Discussion and possible action on providing funds for landscaping the areas around the two “Welcome to Winnetka” signs including a discussion and possible action to place lights on the signs. (Popowich)**

11.1. Mr. Molock introduced the motion and turned it over to Mr. Popowich.

11.2. Mr. Popowich explained that at the last meeting the issue of beautifying the area around the signs was addressed. He promised the stakeholders in attendance that the issue would be placed on the agenda and this was that promise.

11.3. Mr. Schulte suggested that the matter be referred to a committee to look into the costs.

11.4. Ms. Chelebian asked if there were any sprinklers near the sign.

11.4.1. Mr. Popowich responded that there are sprinklers in the median but he was unsure if they were near the signs.

11.4.2. Mr. Molock asked if the Mr. Popowich wanted to refer it to a committee.

11.4.3. Mr. Popowich said he would refer it to the Public Works Committee.

11.5. A stakeholder interrupted and said that this issue has already been discussed at previous meetings and that the Board had no problems with it then. He said he can't understand why the Board was having a problem with it now. He said this must be what Ms. Lamishaw was referring to when she commented, “There goes the landscaping”.

11.5.1. Mr. Popowich explained why it was suggested that it be referred to a committee. The committee would study the expense and what was needed. At this time we don't really know how much it would cost. This will be tasked to get quotes and make a recommendation to the Board on what can be done. Mr. Popowich also commented on the remark and said that was not her intention. He said sometimes people make sarcastic remarks out of frustration that aren't meant to be heard.

11.6. A stakeholder asked how the process works with the funding.

11.7. Mr. Basch explained the process of getting quotes and how it was matched to what was in the budget and submitted to the city for approval.

**12. Discussion and possible action on the following motion:**

***“The WNC will direct the President to contact the Councilman about the placement of a sign near the southern border of Winnetka on Winnetka Avenue. A sum of \$5,000.00 will be encumbered for a period of one calendar year or until such time as this project is deemed unfit by the full Board. (Jurgenson)”***

12.1. Mr. Molock introduced the next motion and asked Mr. Popowich to read the motion.

12.2. Ms. Chelebian asked for further explanation on the motion.

12.3. Mr. Popowich advised the Board that Mr. Jurgenson had requested the motion be placed on the agenda. He said that Mr. Jurgenson would like to place a sign near the Orange Line on the south side of Winnetka, possibly on Winnetka Ave.

12.4. A discussion ensued about whether the Board should vote on the motion as there was no support for it, or whether we should let the motion die without a second. Mr. Basch pointed out that either way it could not be brought up again unless a motion to reconsider was made. It was decided by general consensus to let the motion die without a second.

**13. Discussion and possible action on the following motion:**

***“In respect to the limited funds that are available and the desire to have Winnetka represented in the highest regards, the WNC will redirect its efforts away from creating a quarterly television/cable show. Instead the WNC will create an annual video/DVD highlight of events in Winnetka which may be submitted to public television for broadcasting. Furthermore the WNC will only fund the cost of materials. All other costs associated with this project must be provided by non-paid interns or volunteer staff.” (Popowich-Lamishaw)***

13.1. Mr. Molock introduced the next item and turned it over to Mr. Popowich to explain.

13.2. Mr. Popowich explained that he felt it was unwise to spend funds on this project. He went on to say that he felt the idea was a good idea and a high goal to aim for; however he felt that this would be a show that would be better suited for a Valley wide organization. He also expressed his belief that the focus should be on a newsletter/magazine and that the Council would be hard pressed to find enough events to fill a quarterly show.

13.3. Ms. Chelebian asked Mr. Popowich to expand on the DVD/Video portion of the motion. She went on to explain that she believes it’s a better idea to approach D.O.N.E. about the use of Channel 35 and have it free for all NCs.

13.4. He explained that a DVD would be a good idea and likened the idea to an industrial video. The DVD could be used to promote Winnetka and even provided to the Chamber of Commerce for use. He also commented that he felt there may be a bit too much promotion of Board member’s businesses in the idea for the quarterly show.

13.5. A stakeholder commented that Mr. Popowich was correct. We do have Channel 35 and it works for Canoga Park. She referenced the Canoga Park Memorial Day Parade which was shown on Channel 35.

13.6. Mr. Schulte thinks that it was Mr. Jurgenson’s idea to promote Winnetka as much as possible. He does agree an annual video would be better.

13.7. Mr. Popowich commented that the idea proposed to the C & O Committee was more than just promoting Winnetka. It included in studio interviews with government representatives and much more.

13.8. Ms. Chelebian asked if we could table the DVD portion of the motion.

13.9. Mr. Popowich said he would rather hold a vote on the entire motion as is because he thinks it's important to set what the focus will be on.

13.10. The Secretary called roll and the motion passed 9 – 0.

#### **14. PLUM Committee report: Discussion and possible action to approve the PLUM Committee recommendations from their August 4, 2004 meeting. (Popowich)**

14.1. Mr. Popowich explained that he had sent the PLUM Committee report to everyone in advance and asked everyone to review it. He briefly described the items that were discussed and asked the Board to approve the recommendations as a whole. He also passed around a copy of the artist's rendition for Mr. Ted Valdez's public storage building and pointed out the improved features. He also pointed out the clever idea to include ivy along one wall that would be prone to graffiti.

14.2. The Secretary called roll and the PLUM Committee recommendations were approved 8 – 0, with Mr. Valdez recusing himself due to his relationship with Mr. Ted Valdez.

#### **15. Communications & Outreach Committee Report: An update on the actions taken by the C & O Committee and the status of the WNC Magazine. (Jurgenson)**

15.1. Mr. Popowich again reminded everyone that he had sent out the C & O Committee's minutes for review prior to the meeting. He covered the following highlights:

- Progress on the newsletter/magazine remains the same as last month. The C & O Committee is still waiting for quotes to be gathered by the Chair.
- The Committee is working on promotional items for the Oktoberfest. The recommendation is pens to be handed out. The Chair is looking into the costs.
- The Committee is working on a flyer handout to be distributed to promote the WNC. He said that Mr. Jurgenson has completed the layout and he is working on the wording.

15.2. Ms. Chelebian commented that all of these actions should be brought before the full Board before they are done.

15.2.1. Mr. Popowich agreed but pointed out that we the C & O Committee can not do anything until they have costs.

15.3. No action was taken because no recommendations were made.

#### **16. Facilities Committee Report**

16.1. Mr. Molock advised the Board that there have been no new developments in regards to the office space. D.O.N.E. and the property owners are still negotiating.

16.2. A stakeholder asked if the office needs to be in Winnetka.

16.3. Mr. Basch explained that it does need to be in Winnetka because it needs to be accessible by everyone in the community. The city would likely not approve something outside the Council's borders.

16.4. Ms. Chelebian asked why it was still in play at all.

16.4.1. Mr. Basch responded that there are several sticky issues between D.O.N.E. and RMG. He ticked off a few of the issues.

16.4.2. Ms. Chelebian commented that assuming it doesn't go through can we go to Sutter or another facility for meetings. She said a lot of NCs hold meetings elsewhere. We can still have a small office space to hold things. Plus she pointed out it will save money.

16.4.3. A stakeholder agrees that maybe it won't be used as much.

16.4.4. A rather free form discussion was held on why it's good to have our own location and the benefits of finding a smaller location. Stakeholders agreed that they would be willing to go to a more public place for meetings. No action was taken.

17. WNC Liaison Reports: Reports on the activities of the WNC Liaison's to the LADWP, Controller Chick's office, VICA, and others. No action is expected. Some liaisons may not have anything to report at this time.

17.1. Mr. Popowich announced that there were no updates from the LADWP or VICA liaison's as they are out of town. He reminded everyone that he does send out the VICA weekly updates that he is provided via email.

17.2. Mr. Popowich did say that he received an email from Ms. Chick's office asking for the NC's input on what she should be focusing her auditing powers on in the coming year. He asked anyone with any ideas to contact him. The only one mentioned at the meeting was the DWP.

18. Public Comments

18.1. A stakeholder asked what is going to happen to the Board members who are not showing up at the meeting. He said he believes there is one member he has not seen since he was appointed. He thinks that something should be done.

18.1.1. Mr. Popowich explained the Board rules and that only one has not been here for three meetings without being excused.

18.1.2. Mr. Basch agreed with Mr. Popowich and said the rules are very specific that the President must remove the Board member in question. He also cautioned that the Board should address this in a closed meeting as it was a personnel matter.

18.1.3. Mr. Popowich agreed and apologized. He said it would be turned over to the President to address.

18.2. A stakeholder asked how the meetings were announced.

18.2.1. Mr. Popowich detailed how they were announced, posted, and reminders sent via email.

18.3. Ms. Reyes-Dunn reminded everyone to get the surveys in. She said it would be great if everyone turned in just 10 surveys.

18.4. A stakeholder asked how they could get an item on the agenda.

18.5. Mr. Popowich advised the stakeholders to contact him. He also said that he would post rules on how the public can bring an item before the Council on the web site soon.

## **19. Meeting Adjourned**