

WINNETKA NEIGHBORHOOD COUNCIL

PO Box 3692, Winnetka, CA 91306
(818) 648-6219



www.winnetkanc.com



| | | | | | |
|-------------------|------------------|-------------|------------------|-------------------------|-----------------------|
| President | Vice President | Secretary | Treasurer | Sergeant At Arms | |
| JJ Popowich | Art Sims | Vacant | Erick Lace | Jozef Essavi | |
| Board Members | | | | | |
| Armineh Chelebian | Marilyn Robinson | Nina Essavi | Nalini Natarajan | Edesa Aghakhan moshabad | Howard Seflin |
| Edwina Hollins | Tess Reyes-Dunne | Open Seat | Open Seat | | Youth Position-Vacant |

From: JJ Popowich
 To: WNC Board Members, Public
 Re: WNC Special Board Meeting Minutes for 09/18/07

1. Pledge of Allegiance, Call to Order, and Board Members Roll Call.

| Board Member | Present | Absent | Excused |
|---------------------------|---------|--------|---------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | X |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | X |
| Dwight Burgess (Resigned) | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | X |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | X |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 4 |

1.1. Mr. Popowich announced that he had received an email from Mr. Burgess stating he has resigned.

2. Explanation of Meeting Rules.

3. Approval of Minutes from July meeting.

3.1. No meeting in July.

4. **Public Comments** – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.
5. **State and local government representatives updates:** Senator Alarcon’s representative, Assemblyman Levine’s representative, Mayor Villaraigosa’s representative, Councilman Smith’s representative, Councilman Zine’s representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
6. **WNC 2007 Election Candidate Information Session: A brief introduction to the WNC 2007 Election Procedures and how to become a candidate.**
 - 6.1. No candidates in attendance.
7. **Discussion and possible action on a request by Mr. Daniel Ruiz, of the West Valley Alliance (a key graffiti removal organization in the West Valley) for funds.**
 - 7.1. Mr. Popowich announced he was tabling this item until we can arrange a meeting with Mr. Ruiz.
8. **Discussion, update and possible action on planning for the 2007 elections. This will include a review of WNC borders and how to improve outreach to stakeholders regarding the elections. In addition it will include a discussion and possible action to approve an additional \$3000.00 for use by the WNC in conjunction with the SVEA to promote the elections. This includes \$600.00 for the original ad in the Daily News, \$1200.00 for a new ad in the Daily News, and the remaining funds for to be spent as needed.**
 - 8.1. A brief discussion about the elections and the efforts that the WNC, as part of the South Valley Election Alliance, has taken to date for the elections. Mr. Popowich announced the newsletter would be going out soon. He said he had a flyer into the IEA for approval and to DONE for Spanish translation and he was hoping to get that back prior to the October 1, 2007 candidate filing deadline. He also said that they may be planning to do another newspaper ad Mr. Popowich made the following motion:

WNC-091807-03: The WNC approves the additional expenditure of up to \$3000.00, which includes the expenditure of \$600.00 for the original Daily News advertisement and may include \$1200.00 for a second Daily News advertisement. (Popowich)
 - 8.2. Mr. Essavi seconded the motion.
 - 8.3. Mr. Popowich called roll.

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

8.4. Motion passed: 9-0

9. Discussion and possible action to appoint stakeholders to complete the terms of Dwight Burgess and Loes Raskilla in order to ensure the Board has enough members to make quorum in the future.

9.1. The Board had a brief discussion and it was decided that no appointments would be made until the new election.

10. Discussion and possible action to determine who will attend the “Mayor’s Budget Day” to be held on Saturday, October 13, 2007.

10.1. Mr. Popowich asked if there was anyone who we wanted to nominate for this. There was a brief discussion about the nature of the appointment and what happens on the Mayor’s Budget Day. Ms. Natarajan expressed some interest but was not sure she could attend. Other Board members could not attend on that day. The following motion was made:

WNC-091807-04: The WNC appoints Ms. Natarajan, if she is able to attend, to be the official representative of the WNC for the 2007 Mayor’s Budget Day. (Popowich)

10.2. Ms. Chelebian seconded the motion.

10.3. Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

10.4. Motion passed 9-0.

11. Discussion and possible action on a request by the WNC President for approval to enter into a contract with Wendy Moore for a total of \$475.00 for the re-design of the WNC logo. Ms. Moore will present 3 designs for approval of the Board and include two changes to those designs. The logo will be created in a publishable format and provided to the WNC for use in various formats.

11.1. Mr. Popowich pointed out that the WNC was ready for a professionally designed logo. He pointed out that the current logo was something that he put together. He also stated that there are numerous problems with the logo when it comes time to print due to the low quality of the image. He made the following motion:

WNC-091807-05: The WNC authorizes the President to sign an agreement with Moore Business Results for a total of \$475.00 to present three variations of a new WNC logo to the Board for approval. (Popowich)

11.2. Mr. Sims seconded the motion.

11.3. Mr. Popowich called roll.

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

11.4. Motion passed 9-0.

12. Discussion and possible action on a request by the WNC President for approval to enter into a contact with Wendy Moore to create a WNC Board Only web page with secure login. This page will be limited to the posting of WNC forms such as Agenda templates, letterhead templates, and payment request forms that the general public should not have access to. The cost of this proposed contract would be up to \$700.00.

12.1. Mr. Popowich outlined the need for all WNC Board members to have access to letterhead, agendas and reimbursement forms in one single location. This web page would be the place to store those documents. He made the following motion:

WNC-091807-06: The WNC authorizes the President to sign an agreement with Moore Business Results for a total of \$700.00 to build a password protected web page for Board only use for the explicit purpose of housing forms needed to do business. No messaging or information sharing purposes will be allowed to conform to the Brown Act. (Popowich)

12.2. Mr. Essavi seconded the motion.

12.3. Mr. Popowich called roll.

| Board Member | Yes | No | Abstain |
|-------------------|-----|----|---------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |

| | | | |
|------------------------|----------|----------|----------|
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

12.4. Motion passed 9-0.

13. Discussion and possible action regarding a request for Jordan Middle School for funds for the upcoming school year.

13.1. This motion was tabled until a later time.

14. Discussion and possible action regarding a request from the Multicultural Learning Center, located on De Soto, a local Charter school for the donation of 40-50 Scholastic Children's Dictionary for grades 4-7 for approximately \$15.00 each, a total of \$750.00.

14.1. This motion was tabled until a later time.

15. Discussion and possible action on amending the WNC By-Laws upon request of DONE in order to re-align the By-Laws with the Election Procedures. The two amendments for discussion are as follows:

15.1. A brief discussion was held on the following two items which were required by DONE for approval.

15.2. Mr. Popowich made the following motion:

WNC-091107-01: The WNC agrees to delete the following sentence from Article 7, Section 2:

“After the first election, elections shall be held in the same manner every year, on the anniversary date of the initial election, for the available seats on the Board of Directors.”

15.3. Ms. Chelebian pointed out that the motion should have a time frame for when elections would be held. She asked Mr. Popowich to modify the motion.

15.4. Mr. Popowich agreed. He modified the motion to read:

WNC-091107-01: The WNC agrees to modify the following sentence from Article 7, Section 2:

“After the first election, elections shall be held in the same manner every year, on the anniversary date of the initial election, for the available seats on the Board of Directors.”

To read:

“After the first election, elections shall be held in the same manner every year, within the final quarter of the year.”

15.5. Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|--------------|-----|----|---------|
| JJ Popowich | X | | |

| | | | |
|------------------------|----------|----------|----------|
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

15.6. Motion passed 9-0.

15.7. Mr. Popowich made the following motion.

WNC-091107-02: The WNC agrees to modify the WNC By-Laws, Article 7, Section 2, paragraph 5 to read:

"The election should be tallied by a paper ballot vote (and according to other rules established by the existing Board and the Department of Neighborhood Empowerment). The election is open to all stakeholder."

15.8. Ms. Chelebian seconded the motion

15.9. Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

15.10. Motion passed 9-0.

16. Discussion and possible action on the following Committee reports & recommendations:

- **Finance Report (including Treasurer’s Report)** (Lace)
- **Interfaith Committee** (Chelebian)
 - Discussion and possible action for the following two motions passed by the committee:
 - Motion: To obtain and pay for an Interfaith committee booth at the Winnetka Chamber of Commerce Oktoberfest with materials from participating faith and faith related community organizations (Mr. Darabi and Mr. Cotton) Motion passed (5-0)

- Mr. Popowich made the following motion:

WNC-091807-07: The WNC approves the Interfaith Committee’s request for the expenditure of \$25.00 for a booth for the Interfaith Committee at the Oktoberfest. (Popowich)

- Ms. Reyes-Dunn seconded.
- Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

- Motion passed 9-0.
- Motion: Put and provide links to the existing interfaith committee member organizations on the WNC web site under the Interfaith committee page. (Mr. Cotton and Mr. Lamb) motion passed (5-0)
 - Mr. Popowich made the following motion:

WNC-091807-08: The WNC approves the Interfaith Committee’s request to add links from its web page to those of its members. (Popowich)
 - Ms. Natarajan seconded.
 - Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

- Motion passed: 9-0.
 - Update on the status of the interfaith committee.
 - Ms. Chelebian discussed some of the things the committee is currently working on including ways to help feed the hungry in Winnetka such as helping to promote the set up of food banks, dispensing locations, perhaps even a “Feed the Elderly Day”. They also discussed finding a food storage space.
 - The committee is looking at ways to reach out to the youth in the community and their family members to promote family values. This could also include a youth gang summit meeting with community organizations and the LAPD.
 - Community clean up days.
 - Tree adoption programs.
 - Promoting and arranging cultural tours to share the cultures and promote goodwill among different groups of people.
 - She also announced that Ghandi Day was coming up on 9/30/07.
- **Outreach & Events Committee Report:** (Edwina Hollins)
 - Ms. Hollins indicated that she would likely not be able to fulfill her duties as Chair of the committee due to her new job.
 - Mr. Popowich asked about her ability to be on the Board considering the issue is the time of her new job.
 - Ms. Hollins said she felt she could, but not the committee.
 - Mr. Popowich thanked her and said with the upcoming elections we should be able to find someone.
 - Mr. Essavi asked her to remain Chair until the elections.
 - Ms. Hollins agreed.

- Ms. Hollins reported that that they had inventoried the storage unit.
 - Mr. Popowich asked for a list for the records.
 - Ms. Hollins reported there were a lot of problems getting access to the unit as Ms. Robinson refused to give up her keys and only Mr. Lace and Ms. Robinson was on the lease. She said they were eventually able to get the lock cut off but that the lease needed to be changed.
 - Mr. Popowich agreed and said that he will have to send a letter to Mr. Lace asking him to remove Ms. Robinson and replace her with Ms. Reyes Dunne. He went on to say that it was never a good idea to only have this in the hands of one person like the Treasurer in case one person decided not to be on the Board. He did not have a ready solution.
- **Planning and Lance Use Management Committee (JJ Popowich):**
 - None at this time.
 - **Public Safety Committee Report (Jozef Essavi):**
 - None at this time.
 - **Public Works & Transportation Committee Report: (Chelebian) - No meeting held.**
 - Discussion and possible action to approve \$2,500 for Sunny Brea Elementary Beautification: Masonry work to fill in the dirt by where the students line up for lunch. The cost is estimated at \$2100.00 per Susan Lasken, Principal. An additional \$400.00 will go to purchase plants, for planting in their student garden. Also to team up with the school and community in planting the garden at Sunny Brae Elementary
 - Mr. Sims made the following motion:

WNC-091807-09: The WNC approves the PW-T Committee's request for \$2500.00 for the Sunnybrae Elementary Beautification project as presented. (Sims)
 - Mr. Essavi seconded.
 - Mr. Popowich called roll.

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | X | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 9 | 0 | 0 |

- Motion passed: 9-0
- Update on the status of the Median, and the status of the irrigation and discussion and possible action to take all necessary steps, measures and additional cost to fix the system for both short and long term use.
 - Mr. Sims reported that he received a call from Tessa Charnofsky from the Mayor's office and also another call from Lorenzano's office. The city was supposed to complete work on the median's sprinkler timers in overtime over the weekend.
 - Ms. Chelebian asked if we expected them to fix it or if we had discussed doing it ourselves.
 - Mr. Sims said there was some discussion about a contractor but he thought that we could let them fix it since they started it.
 - Mr. Popowich asked for clarification on the east west issue, if we are west of Corbin, why do they need to fix the east before we can do our thing.
 - Mr. Sims the timers boundaries cross the street.
 - Ms. Reyes announced she had to leave but reminded everyone about the Homeshow this weekend.
 - Mr. Popowich said it would be nice to do it again but it's too late to get volunteers. He asked Ms. Dunn to let Ms. Ozanian know how much we appreciated the invite but that we needed more lead time.
- Discussion and possible action to obtain and pay for a booth at the upcoming Winnetka Chamber Oktoberfest for WNC-PWT Committee to sponsor a tree adoption give away to the community through Mayors office -the Million tree project. October 19-20-21.
 - Mr. Popowich made the following motion:

WNC-091807-10: The WNC approves the PW-T's request for an additional \$25.00 to rent a booth at the Oktoberfest on 10/19 – 10/21 to support the Mayor's Million Trees initiative. Ms. Tessa Charnofsky from the Mayor's office would be manning the booth and an additional \$100.00 for the purchase of a canopy. (Popowich)
 - Mr. Sims seconded the motion.
 - Mr. Popowich called roll.

| Board Member | Yes | No | Abstain |
|------------------------|----------|----|---------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Sefflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |

| | | | |
|-----------------|----------|----------|----------|
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

- Motion passed 8-0.
- Update, discussion and possible action on the Business improvement district, CRA, and the letter sent out to Councilman Zine and all related parties.
- Update, discussion and possible action on the status of the facility usage of existing and upcoming LAUSD schools within Winnetka and the conditions of the neighboring schools and their impact on Winnetka schools and organizing and calling a town hall meeting to bring together all the stakeholders, officials and media in order to discuss and bring more attention and positive action on the issues on hand.
- **Rules, Elections, and By-Laws Committee Report:** (Popowich)
 - Mr. Popowich introduced the first item for discussion and asked if there was any further discussion on it. No discussion. He made the following motion:
 - *WNC-091807-11: The WNC approves WNC-REB-061907-08, which states: The WNC REB Committee recommends the addition of Article 15 to the WNC By-Laws as follows:*
 1. *Website: The WNC Board, if it deems necessary and by action of the Board, may create a website as an Outreach tool. Any website created by the Board shall be managed by the Outreach & Events Committee which shall approve the posting of all information, with the exception of Board Agendas, Board Minutes, Committee Agendas, Committee Minutes, and Calendar items which shall be submitted by the respective Board or Committee member responsible for such postings and posted without question in the appropriate place on the website.*
 2. *The WNC Board, may at its discretion select and hire a vendor to maintain the website and may by Board action direct that vendor to generate news articles for the website based on the agenda and minutes with the advice of the Outreach & Events Committee. Any vendor selected shall not use the website for personal gain (with the exception of an approved tag line or logo located at the bottom of the page), nor shall they interject personal opinion into any news item generated. The governance of the relationship between vendor and Board shall fall to the Outreach & Events Committee for review and recommendation and shall require a full Board action before being implemented.*
 3. *No Board member shall use the WNC website for their own personal gain, nor will they use the website to present a biased view of any issue before the Board or considered by the Board.*
 4. *Email: The WNC shall by Board action, allow the establishment of email addresses and mailboxes for the use of the WNC Board members. If so approved by the Board emails shall:*
 - a. *Be used for WNC official business only.*
 - b. *Not contain any offensive language, images, or audio-visual items.*
 - c. *Not be used by WNC Board members for campaign purposes.*
 - d. *Not be used by WNC Board members to support any candidate for any public office.*
 - e. *Not be used to provide for the appearance that any personal position taken by the email address holder represent the views, opinions, or decisions of the Board.*
 - f. *Board members may use the WNC provided email address to argue in favor of, or support, the Board's approved position or Board's action.*

Any dispute arising from this policy will be discussed in a public meeting by the Board and the Board's actions shall be deemed final.

(Approved 5-0)

- Motion was seconded by Ms. Essavi.
- Mr. Popowich called roll

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

- Motion passed 8-0
- Mr. Popowich asked for discussion on the next item. No discussion was had. He made the following motion:
 - WNC-091807-12: The WNC approves WNC-REB-061907-08: The WNC REB Committee recommends the addition of Article 16, "Oath of Office" to the WNC By-Laws.

Each WNC Board member shall be sworn into office at the next regular meeting of the Board following an election, or at the Board meeting in which they are appointed by the President of the Board, or the presiding officer of the meeting if the President is not available, using the following Oath of Office:

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of California and the Charter of the City of Los Angeles, the Winnetka Neighborhood Council By-Laws, and that I will faithfully discharge the duties of the Winnetka Neighborhood Council according to the best of my ability so help me God."

(Approved 5-0)

- Motion was seconded by Mr. Sims.
- Mr. Popowich called roll

| Board Member | Yes | No | Abstain |
|-------------------|-----|----|---------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |

| | | | |
|------------------------|----------|----------|----------|
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

o Motion passed 8-0.

- Mr. Popowich asked for discussion on the next item. No discussion was had. He made the following motion:
- WNC-091807-13: The WNC approves WNC-REB-061907-09: The WNC REB Committee recommends the following addition of Section E, to Section 1: "Organization" to the Board Rules:

"E. The WNC may, by Board action, create Liaison (and if appropriate an Alternate Liaison) positions to other organizations and bodies with the purpose of representing the WNC before that body. A Liaison may be any Community Stakeholder selected by the Board. Each Liaison (and/or Alternate) shall be selected by a majority vote of all the Directors present at the meeting at which the Liaison is to be selected at. The Liaison shall serve for a term of 1 year. A Liaison (and/or Alternate) can be relieved from their duty by a vote of a majority of Directors present at the meeting at which the removal item appears on an agenda. A Liaison (and/or Alternate) shall have the following abilities:

1. *Under the direction and authorization of the Board shall be empowered to speak for the Board at a meeting of the body that they are selected to be a Liaison to.*
2. *If the body is a voting body, the Liaison shall be empowered to cast a vote on behalf of the WNC, so long as the Board has considered the vote and passed a resolution directing the Liaison to vote in a particular manner.*
3. *The Liaison shall be required to make a minimum of a verbal report to the Board meeting following each meeting of anybody they are appointed to represent the WNC to. The Liaison may, at their or the Board's discretion, submit a written report in lieu of a report at a Board meeting.*
4. *Shall be expected to attend the meeting of the body they are selected to a Liaison to, or if unable attend shall notify the Board President, Secretary, and if so appointed the Alternate Liaison in sufficient time to arrange for another Board member to attend if necessary.*

Without express written authorization from the Board in the form of a Board action, a Board member shall not represent a personal opinion as an opinion or position of the Board. When expressing a personal opinion in opposition to a Board's position, a Board member should clearly state that their statement is a personal opinion.

(Approved 5-0)

- Motion seconded by Mr. Sims.
- Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|-------------------|-----|----|---------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |

| | | | |
|------------------------|----------|----------|----------|
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

- Motion passed 8-0.
- Discussion and possible action to appoint a new Election Committee Chair and a new committee member who speaks Spanish if available.
 - Mr. Popowich announced with the departure of Mr. Burgess the Board really needs a new Election Chair in case a meeting needs to be held. He announced he could not do it because he intends to run. The Board discussed it and Mr. Sims agreed to Chair the Election Committee.
 - Mr. Essavi made the following motion:

WNC-091807-13: The WNC appoints Mr. Sims as the Chair of the 2007 WNC Election Committee. (Popowich)
 - Mr. Popowich seconded the motion and called roll:

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

- Motion passed: 8-0.
- Discussion and possible action to modify the By-Laws' absence policy to restrict absences to 3 absences period before a removal hearing.
 - There was a lot of discussion on this item.

- Ms. Chelebian said that we definitely should have it as 3 unexcused absences but it should also include 3 excused absences in a row. This is where we have a problem with Board members constantly giving excuses for not being here.
- Mr. Popowich provided the following draft item:

If a Board member misses 3 scheduled consecutive meetings than the President shall place an agenda item at the next meeting for consideration of removal of the Board member by a majority vote of the Board.
- Ms. Chelebian asked what we would do about on and off again excuses.
- Mr. Essavi said we are on the right track. He said this would trigger a vote by the Board. He went on to say we shouldn't have an "excused" absence because who can determine what a good excuse is. Anyone who has 3 absences and then continues to be on the Board after a vote then the next absence would cause another agenda item to vote on.
- Ms. Chelebian expressed that this still does not address the one and off issue.
- Mr. Essavi than suggested it be cumulative.
- Ms. Chelebian agreed.
- Mr. Popowich provided the revised motion:

WNC-091807-14: The WNC recommends that Article 7, Election of the Board of Directors be modified by removing the following line:

"A Board member may automatically be removed by missing 3 consecutive unexcused meetings. The President may declare the position open."

And replacing it with the following:

"If a Board member misses a total of 3 scheduled meetings in a calendar year, the President shall place an agenda item at the next meeting for consideration of removal of the Board member by a majority vote of the Board.

If a Board member is not removed, and incurs a 4th absence in the same calendar year, then the President shall announce the position vacant." (Popowich)

- Mr. Sims seconded.
- Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|--------------|-----|----|---------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |

| | | | |
|------------------------|----------|----------|----------|
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

- o Motion passed 8-0.

17. Reports from liaisons: LANCC, DWP Oversight Committee, Councilmember Smith’s Service Cabinet, VANC (Valley Alliance of Neighborhood Councils).

17.1. Discussion and possible action to vote approval of or disapproval of the DWP Rate Increases. The DWP Oversight Committee has voted to oppose the rate increases recommended by the DWP and has provided the following resolution:

WNC-091807-15: The Winnetka Neighborhood Council support the NC/LADWP Memorandum of Understanding Oversight Committee Letter of Resolution to not recommend the DWP proposed Water and Power Base Rate Increases, Reliability or Deferred Maintenance Adjustments, Pass Through or Surcharges Increases.

17.2. Mr. Sims made the above motion.

17.3. Mr. Essavi seconded the motion.

17.4. Mr. Popowich called roll:

| Board Member | Yes | No | Abstain |
|------------------------|----------|----------|----------|
| JJ Popowich | X | | |
| Art Sims | X | | |
| Erick Lace | | | |
| Jozef Essavi | X | | |
| Armineh Chelebian | X | | |
| Marilyn Robinson | | | |
| Nina Essavi | X | | |
| Nalini Natarajan | X | | |
| Edesa Aghakhanmoshabad | X | | |
| Howard Seflin | | | |
| Edwina Hollins | X | | |
| Tess Reyes-Dunne | | | |
| Vacant | | | |
| Vacant | | | |
| Youth Open Seat | | | |
| Total | 8 | 0 | 0 |

17.5. Motion passed 8-0.

18. Adjournment

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.