



WINNETKA NEIGHBORHOOD COUNCIL
 PO Box 3692, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
JJ Popowich	Art Sims	Mary Ann Smiley	Erick Lace	Jozef Essavi
Board Members				
Armineh Chelebian	Nina Essavi	Nalini Natarajan	Edesa Aghakhanmoshabad	Tess Reyes-Dunn
vacant	vacant	Greg Sullivan		Stephanie Aguirre

WINNETKA NEIGHBORHOOD COUNCIL MINUTES

Tuesday, November 10, 2009 – 6:30 PM
 Valley Village
 Winnetka Ave. Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Walgreen's Store**.

1. Call to Order & Board Member's Roll Call Greg Sullivan took the minutes

Board Member	Present	Absent	Excused
JJ Popowich			X
Art Sims			X
Erick Lace	X		
Mary Ann Smiley	X		
Jozef Essavi	X		
Armineh Chelebian	X		
Nina Essavi	X		
Nalini Natarajan	X		
Edesa Aghakhanmoshabad	X		
Tess Reyes-Dunn	X		
Greg Sullivan	X		

Open Seat			
Open Seat			
Open Seat			
Stephanie Aguirre	X		
Total	10		2

2. Explanation of Meeting Rules.

3. Review minutes from last meeting.

Approved.

4. Public Comments: Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.

Officer Godfrey from Topanga station brought paperwork for the donations the WNC supported a while back. MaryAnn took the paper work and will provide it to Erick Lace for review.

Trish Steele Women from, “Crowned in Glory” spoke of Safe Passages, which restores the livelihood of women and children of domestic violence. She had come to the meeting as she had not heard from the Chair of the Youth Committee. She again wanted to remind the board members as to her good cause, and to inquire as to what she needed to do to obtain assistance. Her request remains the same as far as printed booklets for the women; the agency assists with how to get help using a resource book for individuals and groups. Center is expanding to take care of the increased need. Asking for covering of cost for equipment. Armineh said 2,500 was approved, but Trish said nothing happened. Woodland hills NC was also approached, CP NC wanted to have another more detailed process to go through. Approved in September was thought to be the approval agreed to by Tess and Mary Ann. Mary Ann will get back to Trish with an email as far as what the process is.

5. State and local governments representatives’ updates:

Ayelet Feiman with the City Attorney for Topanga area introduced herself. This program is in each police division to help government agencies to treat quality of life. Code violations, prostitution, vandalism, things that chip at quality of life. She brought brochures laying out laws which they prosecute and which an agency that you might call for help.

Jose Maldonado spoke; 21A29 CAR describes area of consideration. Brought crime maps and Neighborhood Watch newsletter. Deal with all types of crime as listed on crime sheet as well as quality of life crimes. Asks us to call when necessary. Town Hall meeting 19 to meet the captain and to bring questions, hierarchy of police; all are welcome. Crime is going up in our particular area. 2nd Thursday of month at 7PM. Vehicular crime with GPS or cell phone left and people will break in...opportunists. Educate the public come; to the meeting. Jose left early to process several folks that he has in custody. Officer Maldonado discussed that crime in the Winnetka area has gone up this last month. He reminds everyone that the holidays are approaching and to be aware of our surroundings as well as the items we may leave in the vehicles.

Jose Martinez with Zine presented: a food can drive with Proyecto Navidad, next door to help the clinic as they are having trouble to give out food and gifts this Christmas and is seeking help from NC’s and Chambers to step up. Passed out a flier for the Motor 4 toys at the Anthem Building in Warner Center. Jose wants to help us put together a project such as a Zine drive. Jose wrote about non profits in an article and is seeking volunteers. Tess asks if we do get together where can we give this material? St Joseph the worker has a St Vincent De Paul which gives food away. Jose wants to know how they can help. Tess asks, if Winnetka NC gives to St Joseph, does the money go to Winnetka and not just the homeless?

6. Jose Mayorga, to discuss Census 2010. (7 minutes) No show, tabled until next month's agenda.

7. Stella Yun, Project Coordinator for WNC to present the Winnetka Election Procedures. From the City clerks Office (15 min.)

Presented the election procedures using our by-laws and asked if we have any questions. Gave us an endorsement form for the Election site to be completed by the President, Greg passed this on the JJ. 8401 Winnetka Ave 91306 at the Winnetka Recreation Center is one of the sites. Mentioned vote by mail process, but it is a financial crisis so only those who are disabled and can't make the election will be able to vote absentee. Stella mentioned that they will not be performing any outreach due to the budget crisis. Stella passed out information to all. NC coworker volunteer program is open to register and help run the NC Elections, if any one is available. Jozef noticed that the age was meant to be 16 not 14 years old as listed in our WNC draft procedures. Armineh asked whether the city would help us with verification. Stella said that it was self verification on the voters. Members of church work live in area, etc. under penalty of perjury. Armineh asked if there was something we could give them to sign, but the City clerk will handle the candidate's forms. For example, if person says that I am a Starbucks drinker on a daily basis then they must have a documents such as a receipt for proof that they are drinking at the Starbucks in our area for such representation.

8. Discussion and possible action or for information only on a presentation by Tatyana Berkovich by Ivy Academia.

Tatyana Berkovich from the Ivy Academia which is the school next to Sunny Brae Elementary. The point of Mrs Berkovich's visit is that Valley regional #10 is up for grabs by both district and Charter schools, Ivy academia is asking for this site Number 10.

Went over what the school is about: entrepreneurial school k-12. Charter schools are public school, non profit, tuition free; Paid by state. Get less money than a regular school, but fewer layers of bureaucracy. Rigorous program with emphasis on life skills and entrepreneurial activity. Has an independent board of governors. Choose class sizes 20 in a younger grade to high school with 25 kids per classroom. Get audited on a yearly basis open since 2004, renewal k to 11. 2,100 Kids on waiting list with a lottery system. 40% enrollment growth, 30% social English language learners. Highest performers in the state of CA. Grades aren't divided by elementary and high School though. 800API English proficiency, 66% received various awards. Armineh came and visited last year. Students Competed with their business plans and projects with other high schools. Partner with USC students, write to US troops, peer counseling are some activities. Entrepreneur's schools are teaching why they are learning what they are learning, in persuasive essays, budgets, websites lessons, etc. So when they graduate they have skills to be successful in life. Marketing banking, etc and have internships to try types of work that they are interested in and can go to local universities in the 9th grade and other school later and even Europe later in High schools. Tatyana had a power point presentation which could be included in the minutes. Also fund raising was done for various local areas on a yearly basis with the community. So that kids could understand the value of giving back.

LAUSD board wants to offer running of this school to charters and Ivy wants to take this one over. Many challenges Stakeholder vote is way the NC can have input as an advisory vote to Jan 15th. In February the board will allocate the schools to stakeholders. Mary Ann liked these charter schools for her nieces. Tess likes the idea of Charter as she hopes Ivy might help the discipline. Steve Zimmer is our school board member, to whom we could indicate our interest in the process. Armineh asked about the number of student's capacity of Sutter MS-520 students. Local district one; not over crowding but still moved kids to Enadia Way School, which is not crowded. The community can come in here and mention our choice for this public choice resolution. Mrs Berkovich encouraged the WNC to get in touch with our board member. Tom Saddler, stakeholder asked about the school. Every PI 5 school will have to be involved eventually this is the plan. Now that it is there it is possible to vote on a charter school. Tatyana said that they are converting storage into class rooms in the spaces they currently use. Jozef said that he visited Ivy and he wanted to "jump" to try to give them the support they need. Armineh wanted to make a motion to send a letter to Steve Zimmer and cc Mr Cortinez and Jean Brown and all the board to support Ivy Academia application for #10 Elementary School for Valley Region Elementary. Send by Monday November 16th to Jan 12th is when the application is due. (Tess seconded) application. All approved Mary Ann said that JJ would write the letter.

9. Discussion and possible action to support in writing the Persian Relief Center, a non profit community group in their bid to lease Balboa/Woodley Park in the upcoming 4/4/2010 Iranian Noruz New Year's Celebrations. Mr Shahbod Noury will represent the group at our meeting.

Shahbod Noori from the Persian Relief Center introduced himself and requested assistance from the WNC to support his annual event during the Persian New Year. He would like to reserve Balboa Park, has business support, but now wants our support. There is another event on the same day at Balboa Park wants our support in Tony Cardenas district. Did four events in the last 4 years, so far. Armineh had rented a booth at event and praised the event for their cleanliness and good people. Mr. Noori wants our support to tell Tony Cardenas so that Persian group could get this park for this time and not another group. A dollar per entry will go to the park. He is requesting a letter in support of this annual event. Has only been to our council so far and Armineh suggested he go to Reseda as well. Noori really seeks this particular day and now another group wants it for another Persian event. The other group had problems with paying the park, but the thought is that Cardenas was getting campaign donations. Jozef says that this group has an impeccable reputation, so that this easy application now has

become so competitive for others who also want to celebrate the new year in the same location. PRC has been very clean and environmental clean. It is a “a matter of principle” to take care of the less privileged, so said Jozef. Last year there were 30,000 people with no problems during the event. At Balboa Park, Luis Lomas, is in charge of this park. Jozef made a motion to recommend that we support Mr Shahbod Noori’s (PRC) application for utilizing Balboa Park for the April 4th 2010, Noori's festival, in Lake Balboa. Erick seconds. There is a unanimous vote of all present. There was a question of ethical problems with another NC for making a profit for this event. A letter from the President and a cc to Mr. Noori will be developed by the President in support of the magnificent Persian event at Balboa Park as soon as possible.

10. Discussion and possible action on requesting cross walks on Sherman Way from CRA. A follow up to last month. (5 minutes)

Tabled for December's agenda as Art is not present.

11. Discussion and possible action on supporting a memorial plaque for Dwight Burgess. This will include a discussion of where to place the plaque. A follow up to last month. (5 minutes) Erick says that we will let Marilyn work her magic with Dennis Zine to resolve the problems with this issue. Erick wanted to table. Armineh wanted to vote on something to support this idea, but Marilyn will see what is possible and again this item will be on the December Agenda.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

12. Finance Committee Report (Including Treasurer’s Report, Lace): (5 minutes)

No information known about the roll over account yet Thomas is not back with the money from the roll over accounts. Presented the financial report. Balances of accounts

Erick spoke to Ed Crowe today. All Done needed was a receipt and now Done wanted work samples. Ed is dealing directly with Mike, Rodger’s boss.

Erick made the motion that the President submit a letter that the quarterly reports are lost in transit with the 1st quarter 04, and 1st and second of 08. Mary Ann seconds. This item passes by four.

Finance committee meeting

Erick made the following motions:

Any Bill submitted will go to Done as an email as pdf’s and that all board members would be cc’d
Done would reply by email and cc all board members
Documents would be posted online

In order to place on the agenda any item, that an agenda request form must be filled out. This person would be responsible for all paper work involved with this item.

Any person bringing a request for funding form is responsible for all paperwork required by this request.

To buy a lap top computer with wireless capability, and an antivirus subscription, information back up and a scanner for sole use by WNC for all treasury functions. Scanner is for production of PDF’s for billing etc. Up to \$2,500

Create an SOP that states the treasurer is ultimately responsible for all credit card charges. The treasurer can loan the card to any board member as deemed necessary as is deemed trustworthy. This allows for emergencies.

To adopt Neil Perl’s Excel format or similar tracking system and financial reports by the January 10th meeting. JJ’s earlier format was considered as an alternative.

Seconded by Tess. Jozeff No, Armineh No, Nalini abstains. Passed.

Armineh wants to see the petty cash details and to see the credit card payments. Erick felt that this would be done in the newer report.

THE MISSING audits are to be declared lost and to be forgiven by voting a letter which says all the listed audits are “Appear to be lost in transit” To DONE and use the dates listed, as requested and agreed to by Thomas Soong

13. Interfaith Committee Report (Chelebian): (5 minutes)

14. Events Committee Report (Martens): (5 minutes)

15. Youth Committee Report: No meeting

16. Planning & Land Use Committee (PLUM) (Popowich): (5 minutes)

17. Public Works & Transportation Committee (Chelebian): (5 minutes)

18. Public Safety Committee (Smiley): (5 minutes):

Discussion and possible action on supporting up to \$75.00 for a Curfew Sweep with Topanga Station and Probation Department on 11.20.09 from 9:30pm - 2:30am.

A suggestion was made by Arminah to increase the \$75.00 to \$150.00. Mary Ann made the motion to support up to \$150.00 to support this curfew event with snacks and coffee. Jozef seconded. All approved.

19. Emergency Preparedness Committee: No meeting

20. Rules, Election & By-Laws Committee (Popowich): No meeting

21. Election Committee: (5 minutes)

a. Discussion and possible action to approve the Election Committees recommendation to approve mailing of election postcard, as presented by the Region A Election Outreach team, to announce the candidate filing deadline and election date. Included in this motion is the approval of up to \$4500.00 to cover costs of printing and mailing to all Winnetka addresses. Mailing date must be no later than November 15, 2009.

b. Discussion and possible action to approve the Election Committees recommendation to approve mailing a Candidate Statement newsletter to all addresses within the Winnetka boundaries (based on previous year's mailings) no later than February 15, 2010. Included in this motion is to approve up to \$6000.00.

c. Discussion and possible action to approve the Election Committee's recommendation to approve a Candidate Forum to be held at the February 9, 2010 Regular Board meeting where all candidates who have filed to run for election are given no more than 3 minutes to make a statement to the public in attendance, with no more than 3 minutes (per candidate) allowed for questions of said candidates.

d. Discussion and possible action to approve the Election Committee's recommendation to the Candidate Statement conform to past practices and consist of a biographical paragraph of 150 words or less for publication. Statements longer than 150 words will be edited to conform. Candidate statements will be posted online at the WNC website. Candidates will be permitted one website link to a website of their own if they so choose. Candidates may submit a photo for posting on the website, and inclusion in the newsletter (space permitting ... wherein either all candidates pictures submitted will be printed, or none).

All of the above items were motioned by Greg to support each and every item. Tess seconded each and every item above. Josef indicated that he was concerned as the mailer should reflect an amendment that the age limit of voters is 18 years old and not 16 years old. Again, Greg made the motion and Tess seconded with the amendment. 7 yes; 1 no; motion passes.

22. Future Agenda Items & Calendar of events:

- Youth Committee: TBD
- Public Safety Committee: November 17, 2009

- ❑ Events Committee: TBD
- ❑ Public Works & Transportation Committee: TBD
- ❑ Interfaith Committee: TBD
- ❑ Emergency Preparedness: TBD
- ❑ Finance: November 5/December 3,2009

23. Adjournment

The public is requested to fill out a **“Speaker Card”** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **“Speaker Card”** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi_yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels’ collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.